

Official Minutes of the City of Mount Rainier
MAYOR AND CITY COUNCIL BUDGET SESSION
DATE: April 27, 2019
COUNCIL CHAMBERS, UPPER-LEVEL CITY HALL

Call to Order

9:00 AM, Council Chambers, City Hall, One Municipal Place, Mount Rainier MD

Presiding Officer

Mayor Malinda Miles

Officials Present

Councilmember Celina Benitez

Councilmember Luke Chesek

Councilmember Bryan Knedler (Not Present/No Vote)

Councilmember Shivali Shah

Staff Present

City Manager Miranda Braatz

Chief of Finance Mr. Blackwell

City Clerk John Hoatson

Minutes provided by:

City Clerk

Call to Order and Pledge of Allegiance

Motion to Approve the Agenda for Public Hearing and Work Session on Budget: Mayor Malinda Miles

Move: Councilmember Celina Benitez

Second: Councilmember Luke Chesek

Vote Recorded: 3-0-0, Motion Passed

Public Comment on Budget

- Ron Wienholt Apartment Association/ABOA - He represents the owners of the apartments and office buildings in Mount Rainier and greater Washington Area. He expressed concern on the City moving from the current tax structure to five taxes classes with three tax rates. He said no other municipalities has five classes and none have more that two class taxes. He represents Queenstowns, Rainier Manor, and Kaywood. He also provided a written letter to the Council. He said the increase will lead to an increase in rents for those in their apartments. He said the tax and rental fees will be about 300K. He asked the Mayor and Council to reconsider the tax increase, class, and rates and read his letter.

- Councilmember Luke Chesek - Has the ABOA changed position on this from when the City of Cheverly increased taxes. In that case, ABOA was not going to raise rents if tax was increased. Mr. Weinholt will look into this.
 - Councilmember Celina Benitez - Was the rent decreased since the City lowered taxes for two years? Mr. Weinholt said that most likely not. She said that the City lowering taxes does not benefit residents and increases happen despite the tax rates.
- Suzzette White Manager, Kaywood Garden Apartments - She read a letter that was provided to Mayor and Council. She expressed concern over the proposed higher tax and rental license rates. Many residents are worried it will affect their rent. She asked Mayor and Council to reconsider the tax rate and classes.
 - Councilmember Celina Benitez - Was the rent decreased since the City lowered taxes for two years? Mr. Weinholt said that most likely not. Councilmember Celina Benitez said that the City lowering taxes does not benefit residents and increases happen despite the tax rates.
- Tony Ross Residential One HD Management, Queens Manor Apartment - He said that Mount Rainier gives his company the highest tax rate of all their properties, but also provides the lowest in services compared to other municipalities. He felt the tax increase will cause rent to increase and/or a reduction of services. He asked the Mayor and Council to reconsider the tax rate and classes.
- Ricky Pollack Queenstowne Mid-City Apartments - She read from a prepared statement that asked the City to reconsider the tax increase and rental license increase. They were surprised and dismayed to hear of the 150K additional tax. These are low income apartments. They feel this tax is punishing the poorest residents to fund sale tax for homeowners. They also think it sends the wrong message for development. They encouraged the City to instead pursue the development of additional properties to increase the tax base.
- Mark Pollard 32nd and Upshur - Have the apartments open up their books so we can see if they can absorb the tax. Ron is a lobbyist. Kay Apartments is the one that blew up in Silver Spring. He hopes that the Mayor and Council are not taking monies from the apartment lobby.
- Leslie from Community Garden - Community Garden has a new relationship with the City. They have submitted 10K budget to City Manager, Director of Finance, and Mayor and Council to deal with repairs, maintenance, programs, and long-term issues. The Council will get a copy of the full ask.
- Joe Copy is a Small Developer in City - He echoes what others have said for larger apartments. Mount Rainier needs multiunit housing and development from a small developer like him. He cannot absorb these costs and he will have to raise rents. If the tax and rental fees are passed, he may have to look elsewhere.
- Scott Cecil 4100 at 28th Street - He running for Council in the Ward that includes Kaywood Apartments. He noted that people for the apartments at the meeting are paid to be there. Owners do not have to pass the cost to renters. He feels there should be a different tax rate for smaller apartment owners. Scott said that the large apartment owners have an exact number for what the tax will cost, but not for their profits. None can answer Councilmember Benitez questions whether the previous City tax reduction savings have been passed to renters.

- Angelina Clark - She felt that burden of the tax increase was on only some groups and benefit was not for all.
- Ben King resident of Kaywood Gardens - He wanted to know what the revenue for the tax increase will be used for and wanted data showing that the apartments cost the City in terms of police response/presence. He wants the Mayor and Council to look at rent control for apartments so tax increase could not be passed to renters. He just got a notice that his rent at the Kaywood Apartment will go up by 5%.

City Manager said the City does have 1 million dollar Development Fund. Councilmember Shivali Shah said the Mayor and Council is looking into rent control.

- Resident - What will prevent the apartment manager from passing the increased tax and fees costs to residents? Does this increase makeup for the decrease of tax from the previous years? Mayor Malinda Miles said there is nothing to stop them from passing the tax increase to renters. The City has reduced taxes for years this budget is the first proposed increase.

Motion to Adjourn Public Hearing: Mayor Malinda Miles

Move: Councilmember Celina Benitez

Second: Councilmember Luke Chesek

Vote Recorded: 4-0-0, Motion Passed

Budget Work Session

Budget for the Department of the Mayor and Council

The Mayor and Council started their review of the budget on page 38 looking at Department of Mayor and Council. City Manager Miranda Braatz gave a summary of this Department. Funding for the City legislative process which includes salary and conference/event for Mayor and Council and Tax Credits. Director of Finance Blackwell noted major changes in this budget.

- 5K salary increase and decrease in employee benefits, insurance.
- 3K increase for Tax Credit Homeowners.
- Action: Councilmember Shivali Shah asked a notation to line 3110 to show how each Councilmember (7500 each) and Mayor (10K) is paid. The 40K is spread across all five of us and not one person on Council.
- 4k for Orientation and Board Retreat was discussed by Mayor and Council and agreed it was necessary.
- Tax Credits: Homeowner and Homestead Tax Credits will be discussed later. Tax credits are in the Mayor and Council budget because it what the City gives back to residents.
 - Action: Councilmember Celina Benitez will like a notation to make it clear that these monies are given back to residents. She also wants a supplemental page on tax credits added to the budget so residents can clearly see tax credits.

- Mayor and Council Event Line Increase: The line is 7500 or 1500 for each Councilmember.
 - Action - The Mayor and Council agreed it should remain at 7500, however monies need to be added to actual line items for the event to cover the costs of that event.
- Vet Tax Credit: Projections were increased to 9500 as the City has increased its marketing for this credit. MML has new regulations on this and its beyond 40 years, Mayor Malinda Miles just received an email and will send it now to Mayor and Council. With this new information, Mayor and Council agreed with the City Manager to keep current line at 9500..
- Conferences and Associations:
 - Action: City Manager suggested they review all of the City's associations and membership fees to see if they are still worthwhile.
 - Action: Mayor Malinda Miles wants the Council to review the email of Jim Peck from new rules from MML that is mentioned above.

Mayor Malinda Miles asked to return to Mayor and Council Budget. She asked where was the retirement benefit for Council in this budget? Director of Finance Mr. Blackwell directed her to page 40. He explained its in the retirement contribution. This is the expense/match by the City for retirement for contribution for Councilmembers only. Councilmember Shivali Shah said Councilmember side of the contribution needs to be addressed and who is signed up. She wants a meeting on this. How can the payments from Council that signed up a few years ago be retroactively applied?

- Action: Director of Finance Mr. Blackwell will research how Council that need to make retroactive contributions to the City retirement plan can do so. They would have to pay the City to do this. This issue to be added to the agenda of the May Work Session.

Public Comment

- Mount Rainier Citizens for Ethics Rep - She read all increases in the budget. Mayor Malinda Miles said she will have to come back to those numbers when those budgets are discussed.

Budget for City Hall (General Government Initiatives)

This budget funds the City Manager and the Department of Finance. It includes the hiring of IT/Asset manager versus contracting these services. It covers budget items for professional services, office supplies, new and updated computers, software subscriptions and licenses, city cellphones, traffic calming, translation phone service, strategic plan, and public art. This budget centralizes the office supplies and materials under City Hall for all departments. Individual departments will no longer buy supplies to ensure accounting simplicity and cost savings. Mayor Malinda Miles said that Prince George's County has a line that the City should look into versus purchasing via service offered by Washington, DC. The City Manager will look into it and also stated that it does look at buying supplies via the MML contracts when the price is optimal. This budget total is 1,005,025.

- Action: Councilmember Shivali Shah said on Page 49, line 5126. please but note the separate costs for language services, public art, and strategic planning. She asked for notes to be easy to

read and simple. City Manager said in this budget the added summary and graphs to make it friendly and they will add footnotes.

- Action: Mayor Malinda Miles would like bigger print.
- Action: Director of Finance Mr. Blackwell will tally the different department budget lines for supplies from the previous budget that are centralized in this budget. The Mayor and Council could then review the increase in costs.

Councilmember Shivali Shah asked about ways to monitor the misuse or theft of supplies. City Manager Miranda Braatz said that each department will have inventory. City Hall will have IT controls put in place and maintained by the IT hire. They will have software tracking the City's supply and material inventory and procurement. It also allows for Finance to better track for appreciation and depreciation for accounting purposes.

- 25,000 has been allocated for IT and IT security training and IT backup contract.
- CohnReznick Audit Firm line is 25,200.
- 90,000 covers Language Services (5K), Public Art (20K), Strategic Plan/Branding (65K).
- Recreation Committee requested 15K, but there is 7500 in budget. Councilmember Luke Chesek said their rationale for more monies was to fund their own program, which are new, and to regrant too. The cost of their programs is eating away at their grant money as new leadership is doing a lot more programming. Mayor Malinda Miles sees them as regranter to other organizations in the City
 - Action: Line was approved at 7,500. Council and Mayor want protocols for Committees before their budgets are increased. There is currently a review of the current rulebook. They were open to budget amendments to increase City Committee funding if necessary.
- Cable charges include Public Works and Police Department WIFI. Mayor Malinda Miles asked about government discount for Comcast and Verizon. City Manager said there is no discount.
 - Action: Mayor would like to ask for a discount and deal with some complaints from residents about both Verizon and Comcast.
- 65,000 is for phone, wireless, WIFI costs. All City police will get their own cell phones in this budget. They have been using their own cell phones and it is a liability issue for the City.

Budget for Department of Economic Development

Ronald Hopskin, Director of the Department of Economic Development, discussed his office and work. His budget ask is 109,827. The budget includes salaries, benefits, rental agent fees, outreach, marketing, video, conference fees, and events. There is an increase of 20,000 in this budget that will covers workforce development, local small business development, and sponsorship. He wants to partner with MRBA to help local businesses with their business plans and help local businesses hire residents. He will help residents via WYCA partnership for hospitality training and ESL training. Mayor Malinda Miles wants the Economic Director to create a strong plan for program participation. Mr. Hopskin said he will have business workshops at varying times including at night and will provide some

transport too. Councilmember Shivali Shah echoed the Mayor's concerns, but wants more outreach to Asian businesses too, many have language barriers. Mayor expects MRBA to contribute. Mr. Hopkins said many events are 50/50 split between his Department and MRBA.

Action: The Mayor suggested having ESL classes in Mount Rainier. MNPCC has these classes, let us bring them to Mount Rainier. Councilmember Celina Benitez said he should outreach to Casa.

Budget for Department of Public Works

Mr. Kamali, Director of the Public Works discussed his office and work. His budget ask is \$1,592,000. Budget includes salary and benefits, maintenance and replacement of materials, vehicles, and buildings, sidewalks, trash pickup, and maintenance of City lands. Mayor Malinda Miles gave Mr. Kamali high praise for renovation of the DPW facilities. Councilmember Shivali Shah noted his successful efforts to receive grant monies for improvements in the City including park maintenance and repair and stormwater management. Councilmember Luke Chesek said he is asking for 15,000 for Stormwater Management work to move forward. Money has been allocated for hiring part-time janitor/trash truck versus just hiring janitorial services.

- Action: Mayor Malinda Miles will send Councilmember Luke Chesek information for a County monies for stormwater and gave him Jacqueline Goodall as the contact.
- Action: Councilmember Shivali Shah asked that a note to be added to explain 66,000 for parks. 35,000 has been allocated for parks plan and 31,000 for contracting arborist for the City.
- Wages go up for labor for new sanitation.
- Materials and supplies includes traffic control devices and new type of speed bumps for 35,000.

Mayor and Council confirmed that the current speed bumps will be removed because they cause damage to cars and are expensive to repair. There are 25 speeds bumps at 3,500 each and this year. The City will remove 10 this year. The Mayor is interested in removal of all of them at once. The City Manager said there is 35,000 in contingency to remove them and put in new ones. Councilmember Shivali Shah asked if Tool Design street plans that did not use speed bumps have been included. Mr. Kamali has reviewed the Tool Design plans and he will implement them. Mr. Kamali said all temporary speed bumps will be permanently removed.

- Action: Mr. Kamali will give a report to Mayor and Council that shows where raised sidewalk/bumpouts will go. Where they go, there will not be a permanent speed bump.

Councilmember Luke Chesek asked if trash has reduced with bigger recycle cans. Mr. Kamali said it has not changed. Residents can still use the old cans, so there are multiple cans now. Councilmember Luke Chesek wants targeted education outreach for recycling. Mayor Malinda Miles does the budget allow for Green Team to attend Sustainable Maryland Certified Meeting? City Manager said no. Mayor Malinda Miles requested 500 for this purpose for them to attend every two years.

- Action: City Manager will add 500 to line 6636 on page 54 for Green Team to attend Sustainable Maryland Certified Meeting. Vet Tax 5403 line can be lowered to cover this.

- Councilmember Shivali Shah asked for it be noted that the 500 is for attending conferences or meetings only, which is for the yearly luncheon and the biannual meeting. Director of Finance said if the money is restricted it needs to be legislative directive. Mayor and Council will draft the legislation for this and this will be done for any other restricted monies for Committees.
- Street Lights maintenance and repair will be 90,000.
- Pest Control for City buildings is 3,000. Mayor Malinda Miles asked about City rodent control. City Manager said there is no program in the budget. Councilmember Luke Chesek wants environmentally friendly mosquito control. Councilmember Celina Benitez said that Brentwood has a program for mosquitos. We can talk to them. Mount Rainier does not participate in spraying.
 - Action: Rodent and Mosquito control will be discussed next Work Session.
 - Action: Councilmember Shivali Shah asked for a note on line 5241 that this monies is for bugs and pest control for the City Buildings only.
- Councilmember Luke Chesek said line 5421 says 100% increase and its not correct.
 - Action: Director of Finance note the correction.
- City will sale 2003 pick up truck that is in disrepair for 3,000; 2011 big truck they don't use for 50,000; and will trade in Bobcat for 17,000 for new one at 45,000. The new pickup truck with side load is very maneuverable in the City's street and its cost is 81,000. It can be used for snow removal, carrying load like mulch, and picking up materials.
 - Action: Mayor Malinda Miles asked for an update on the City's fleet list with age of vehicle, condition and value. She also wants this from the police.

Public Comments

- Mary Lee Howitt, Tree Commission - 25 trees were planted for Arbor Day this morning. Tree Commission requested 65,000 in the budget, but can live with 60,000. They need funds to pay the Arborist and a company to remove trees. They are separate companies for transparency and that there is no conflict of interest. She would like improved accounting on fines and fees. She is not seeing how the fee revenue on tree violations is going back to tree maintenance fund to Dept. of Public Works budget. City Manager said we cannot earmark funds like that due to the City Code. You have fund a line item for the amount you need for that function regardless of how revenue is gained.
 - Action: Mayor Malinda Miles said this will have to be discussed and we have to get back to the Green Committee. Then the statute will have to be reworded and approved. It requires better tracking. Councilmember Celina Benitez wants to know how much of Code Enforcement time is used for this and how to compensate them. This can be done with budget amendments. Mary Lee Howitt said that better metrics on tree work in the City is needed for better estimates.
- Ellis Hyma, 3807 35th Street- Trees on his street have umbrella and its security issues. It phases lights out on his street, which is an open parking lot. He needs the trees trimmed. He brought up residential parking. Mayor Malinda Miles said tree and parking will be taken up at the next Work Session. Department of Public Works is aware of his tree trimming concerns.

- Jim Pauley, 800 35th Bunker Hill and Rhode Island - His area has asphalt problems and they are not on the Street Repair plan as it was rated as being in need or repair. He disagrees.
- Councilmember Celina Benitez - She wanted to know if the alleys will be done with this budget? City Manager said it will happen this fiscal year and money is allocated. City Manager said the proposed Budget Amendment is on next regular Work Session. 20,000 has been allocated for this lighting.
- Cynthia Barren 38th Street - The street is bad and has many and many potholes. Its a pond when it rains and needs repair. Mayor Malinda Miles said monies have been allocated to do some of this work.
- Councilmember Celina Benitez - Cedar Lane and also 35th needs lighting badly.
- Councilmember Shivali Shah - What is the status of the four way stop signs? Mr. Kamali said signs are ready. He needs direction from Police to put them up.
 - Action - Mayor Miles said t Mr. Kamali has Council and Mayor approval to put the sign up and he should meet with the Chief of Police to get confirmation of where to post them.

Capital Improvement Budget Plan/Department of Public Works

City Manger Miranda Braatz reviewed the Capital Improvement Plan. The full budget is 575,725. It includes the Street Sidewalk Plan which has 100,000 increase. On page 89, this budget line will now have 40,000. Spring Park work is allocated 40,000 which is matching funds for a grant. 29,000 is for a backup generator for public works. Replacement of 25 Street Cans was located 16,000. The new cans with covers that prevent people from dumping large amounts of trash in them, which is the concern of Council and Mayor.

- Councilmember Celina Benitez and Councilmember Luke Chesek asked about Potbelly Trashcan which cost 15,000. Mr. Kamali said he is applying for grants for these cans,, but the City did not get one last year. He will apply this year too.
- Councilmember Luke Chesek asked about public recycle bins. Mr. Kamali that he would require a directive from the Council. City Manager said she liked the Potbellys, but the cost is too much. She is looking for additionally money for them and hopes there cost goes down over the next few years. Mayor Malinda Miles said the City needs to go the appropriate meeting with the Port Towns to get the City on list for Potbelly trash cans. Councilmember Celina Benitez said Montgomery County Code Enforcement checks trash and sites improper use.
 - Action: Councilmember Shivali Shah asked Mr. Kamali for his numbers for public recycle cans. He will give her the numbers for the next Work Session.
 - Action: Mr. Kamali will work with the new Code Enforcement Director when they are hired to start citing for improper use of City public trash can.

7,000 was allocated for City Christmas Decorations. 23,000 for routine bridge improvement and repair. Councilmember Shivali Shah wants the decorations up this year by November to include other Holidays. Councilmember Celina Benitez said pick a date and lets have it added to the Master Calendar.

- Action: Councilmember Shivali Shah set the date for the holiday decorations to go up is Nov. 1, 2019. Council, Mayor, and Mr. Kamali Dept. of Public Works. Council will decide where the Nov. 1, date.

There was a discussion over decorations budget and where they should go and if they should match the look and expense of other local municipalities.

Public Comment

- Scott Cecil - He would like decor to go up Oct. 14 to mark Indigenous People's Day.
 - Action: Council approved decorations budget at 3,000. The budget line will be changed from 7,000 to 3,000 budget.
- Brooke Kidd/MRBA - She asked the Mayor and Council to look at keeping the current fees/license Penalties the same or only raise them by a small percentage vs tripling them. She also wants to work with City to create a task force for home-based business license. City Manager Miranda Braatz reviewed the current schedule of fees. Brooke also questioned raising the business license from 100 to 300 dollars. City Manager said there is not hike in the business license fee.
 - Action: Mayor and Council will review the schedule of fees with MRBA recommendations in mind. Councilmember Shivali Shah was concerned about making the Home-based Business fee higher if the goal is getting more businesses registered.

Budget for Police Department

The Police Chief reviewed the work of his Department and attempts to improve and expand services. The Police Department is looking to use data and feedback to improve services. He also discussed working on the recommendations from the public on better community policing and implementing 21c policing methods. City Manager Miranda Bratz reviewed the budget for the Police Department. She said the budget is based on the restructure of the Department. Mr. Blackwell, Director of Finance, said that the Police budget is \$2,364,976 and there is a budget reduction due to decrease in wages and/or budget lines for certain funding being moved to another Department for centralization. This includes wages, benefits, community policing events and Explorers Club, vehicle fleet maintenance or purchase, fuel, and uniforms. Parking Meter budget lines are now under the Department of Public Works and Office Supplies are now under City Hall. 4 Corporals, 1 Detective, 2 Seagrants, 1 Chief, 2 Lieutenants, 5 Patrol Officers, and 1 Community Policing Officer along with administrative staff constitute the Department. Councilmember Shivali Shah requested a note in the budget saying that it is being centralized causing budget lines to be moved to City Hall or other budgets, but the services and monies remain. Councilmember Shivali Shah asked if the Police Dept. has inventory system. He said they are doing inventory now and they have cameras too.

- Action: Chief of Police will give Mayor and Council inventory list.

180,000 will be used to purchase one police car and finance four more. The older fleet to be sold.

- Action: Chief will send the plan to Mayor and Council.

Mayor Malinda Miles asked are we looking at energy vehicles for the fleet? Chief said we looked at hybrid and electric, but it will be a higher cost. He is concerned that when e-vehicle is in the accident it not safe if the police officer needs to be extraction. Mayor Malinda Miles wants further conversation about this because the state plans for an all e-fleet by 2025. Maybe we need to push Governor to get firefighters trained. The Police Dept. has been allocated 33,000 to remodel the first floor for administrative offices. 15 surveillance cameras will be purchased at 40,000 with first year maintenance. City Manager Miranda Braatz wants cameras near the apartments. It has helped deter crime in the Plaza. Mayor Malinda Miles said maintenance is an issue and are we using the ones we have. The will use the fisheye camera vs. zoom and they catch more activity.

Public Comment

- Charnette Robinson - How many on positions on patrol? 11 positions will be dedicated to patrol. Is their list of current cameras up? Can a new cameras locations be published? Mayor Malinda Miles said the list can be published in *The Message*, but it has been advertised and is in public documents. Charnette wants an explanation of what the community police officer will do vs. what the all officers do. Community Officer will be the face of the Police and can go into the community to give speeches, be point of contact, and meet with residents and businesses. This is there full-time work and all other officers will be focused on responding to calls for service. Mayor Malinda Miles said are there officer assigned by City quadrants. Chief said they are not using quadrant system. Mayor Malinda Miles said she would like to hear about the new system.
 - Action: Chief will explain the new policity system to Mayor and Council at future session.
- Scott Cecil - Dispatch Services asked about the budget line being zero. City Manager said it has been paid.
- Councilmember Shivali Shah - She would like Chief to consider hiring more female officers.

Review of City Reserved and Debts

Mr. Blackwell, Director of Finance, discussed p. 90 which details City Reserve and Debts. There is no material changes to the last time this summary was read. The City Manager said the Contingency Reserve is 204,000 this fiscal year. If 3200 Sale happens, the City won't have to pay additional debt payment of 324,000 in next budget that she would re-allocate those funds. There is 4.2 million in the City's Reserves and 1 million is allocated for the Economic Incentive fund.

Merit-based Raises at 3%

City Manager Miranda Braatz said that a merit system is based on the Department quarterly reporting system and annual review is included. This Budget does not include COLA. Individuals can stay within their steps.

- Action: The merit increase program steps will be emailed to Mayor and Council for their review.

Budget for Capital Improvement for Code Enforcement

City Manager said the Code Enforcement Department will now have 1 Director, 2 Enforcement Officers, 1 Permit Tech, and 1 Admin. Code Enforcement will move to the office building near the Mount Rainier Library and there is a little remodel to accommodate them. Code has Nissan Leaf Car that dies a lot, she is working with Nissan to fix it. In anycase, the Code Enforcement Department needs to replace that one and purchasing a new car. Budget also includes office equipment, overhead, uniforms, cameras, and tools. There will be 15K of savings in this budget, City Manager suggest the 15K be used to fix the second floor of the new Code Enforcement building. 15K will bring it up to Code and paint and carpet it. Mayor Malinda Miles said the status of the building in terms of its use and how it taxed. Is it a public use building? Do we need to change the status? Since it was a rental, the City lost the public use designation. Can we get public use back to save taxes? Upstairs will be great space for City use. The Mayor also suggested that PEPCO and Washington Gas along with DHCD can get this building done.

- Action: The City Manager will research public use status and report to the Mayor and Council and also look into it being ADA Compliant. City to look at PEPCO and Washington Gas along with DHCD to look at the building.

Administrative Services

- 113,000 spent on MRTV and Cable.
 - Action: Mayor and Council to be sent list of MRTV inventory and how cable monies are spent.
- 12,500 Postage and Delivery of Newsletter
 - Action: 4130 note to say it is for *The Message* newsletter.
- Rania will design and write *The Message* now. There were questions about translations.
- Action: Mayor and Council wants costs for Messenger broken out.
- 10,000 for Professional Services for all staff retreat.
- 8,000 is first year installment for website contract.

Meeting ended at 4pm. Mayor Malinda Miles said the budget discussion will be continued on May 7th. She asked for the changes to be made prior to the next meeting.

Motion to Adjourn Meeting

Motion to Adjourn Meeting: Mayor Malinda Miles

Move: Councilmember Luke Chesek

Second: Councilmember Celina Benitez

Vote Recorded: 3-0-0, Motion Passed