



Introduced and Read \_\_\_\_\_, 2015  
 Amended and Adopted \_\_\_\_\_ 2015  
 Posted \_\_\_\_\_ to \_\_\_\_\_, 2015

**CITY OF MOUNT RAINIER  
 RESOLUTION 01-2015  
 (Drafted by City Manager)**

**A Resolution setting the calendar of events for preparation of the Fiscal Year 2016 Budget.**

**WHEREAS**, the Mayor and Council are responsible for adopting a Fiscal Year 2016 budget for City revenues and expenditures; and

**WHEREAS**, there are many competing demands upon the City=s budget and priorities that must be set; and

**WHEREAS** the deadline for final adoption of the City budget is June 30, 2014, but the County=s administrative deadline for preparing tax bills is approximately June 13; and

**WHEREAS** the budget process is a lengthy one; and

**WHEREAS**, it is necessary to inform the public about the proposed budget and allow for citizen review and comment before the deadline.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL** that the following calendar of events is adopted for the preparation and adoption of the FY 2016 budget.

DATE	EVENT
<b>Tuesday, January 6, 2015</b>	First Reading/Vote Fiscal Year 2016 Budget Calendar
<b>Friday, January 9, 2015</b>	Budget instructions issued to All City Departments and Community groups (including Bunker Hill Fire Department)
<b>Friday, February 6, 2015</b>	Deadline for all City Departments (including Bunker Hill Fire Department to submit FY 2016 budget requests to City Manager.
<b>Tuesday, February 10, 2015</b>	Special Meeting of the Mayor and Council to set council priorities and to hear public comment on budget priorities and community groups proposals/requests

<b>Tuesday, March 3, 2015</b>	<b>Regular Meeting of the Mayor and Council;</b> City Manager presents proposed FY 2016 Budget and Capital Improvement Plan (CIP) for all city departments and 5-year budget projection
<b>Tuesday, March 17, 2015</b>	FY 2016 Budget work session and discussion on proposed constant yield tax rate
<b>Thursday, April 9, 2015</b>	Notice in <i>Prince George's Post and/or Sentinel</i> about Public Hearing on proposed FY 2016 Budget and Constant Yield Tax Rate scheduled for April 21, 2015
<b>Tuesday, April 14, 2015</b>	Mayor and Council Meeting; <b>special work session on FY 2016 Budget</b>
<b>Tuesday, April 21, 2015</b>	Public hearing and public comment on proposed FY 2016 Budget and Constant Yield Tax Rate; <b>Special Meeting for First Reading on FY 2016 Budget</b>
<b>Tuesday, May 5, 2015</b>	<b>Mayor and Council Meeting; Second Reading and Vote on FY 2016 Budget and Constant Yield Tax Rate</b>

Attest:

\_\_\_\_\_  
**Jeannelle B. Wallace, City Manager**

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**Malinda Miles, Mayor**

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**Jesse Christopherson, Council member**

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**Brent Bolin, Council member**

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**Bryan Knedler, Council Member**