

Agenda Work Session of the Mayor and City Council City of Mount Rainier

Tuesday, September 17, 2019
7:00 PM
City Hall

Items for discussion:	Suggested Discussion Time:
1. Call to Order	
2. United States Postal Service Presentation <i>Mayor and City Council will hear a presentation by the Mount Rainier Post Office.</i>	(30 Min)
3. UMD Community Connection <i>Mayor & City Council will discuss the various projects they would like to work on with UMD Community Connection.</i>	(5 Min)
4. Welcome Center – Economic Development Office <i>Mayor & City Council will hear an update regarding the Welcome Center located in the Economic Development Office.</i>	(10 Min)
5. City's Financial Audits <i>Mayor & City Council will hear about the status of the City's Audits for FY2017 & FY2018</i>	(20 Min)
6. FY 2019 Financial Update <i>Fiscal Year 2019 Report on the Financial Status.</i>	(10 Min)

- 7. Ring Collaboration With MRPD** (5 Min)
Mayor & City Council will discuss the Ring Collaboration with the Mount Rainier Police Department.
- 8. Priorities Discussion** (30 Min)
Mayor & City Council will have a presentation & discussion about the Fiscal Year 2020 Legislative Priorities
- 9. Census 2020** (15 Min)
Mayor & City Council will have a discussion of Census 2020 & the creation of a new committee.
- 10. Civic Center Fundraising & Applications** (10 Min)
Mayor & City Council will discuss Civic Center Fundraising & Applications.
- 11. Blueprint For A Strategic Vision** (20 Min)
Mayor & City Council will discuss a Blueprint for a Strategic Vision. Councilmember Luke Chesek will present.
- 12. Sidewalks on Upshur Street** (20 Min)
Mayor & City Council will discuss streets & sidewalks on Upshur Street.
- 13. Tree MOU with County** (5 Min)
Mayor & City Council will discuss the tree memorandum of understanding with Prince George's County.
- 14. Indigenous People's Day** (10 Min)
Mayor & City Council will discuss Indigenous People's Day.

15. 34th & Arundel Road Traffic Light **(5 Min)**

Mayor & City Council will discuss the traffic light at 34th & Arundel Road.

16. Check Signing **(5 Min)**

Mayor & City Council will discuss Check Signing for the City of Mount Rainier.

17. Adjournment

TOTAL: 205 Min
3 Hours 25 Min

Eighty Projects with Communities Surrounding the University of Maryland at College Park:

I. College Park

Area A – Stormwater Management

1) Stormwater Report Follow-up

The University of Maryland Environmental Finance Center recently reviewed College Park's priorities for planning and implementing stormwater improvements, in part to support compliance of with the Municipal Separated Storm Sewer System (MS4) permit issued by the State. The University may be able to collaborate on the development and implementation of all or part of an integrated water resource management plan for College Park, including entrepreneurial opportunities for green roofs, green walls, downspout disconnects, rain barrels, rain harvesting, rain gardens, swales, tree canopy enhancements, other greenscaping and water-retaining methods with a goal of mimicking a forest hydrology for the city. Students could study co-benefits related to climate change, energy cost-reductions, aesthetic improvements, property value increase, and economic development and job support, and analyze cost reductions through integration with transportation and other infrastructural improvements (e.g., complete streets, buried power lines, local generation of clean energy).

2) Guilford Run study/LIDC

The Low Impact Development Center proposed a study of Guilford Run on the southern border of campus, with the goal of improving water quality by modernizing stormwater management facilities. The University can help support the development of such a study, and/or otherwise engage in collaboration on the protection and restoration of the Guilford Run Watershed, which flows from Adelphi Road to the Northeast Branch of the Anacostia River.

3) Baltimore Avenue and Knox Road

The block of Baltimore Avenue/Route One between Lehigh and Knox Road is one of the more flood-prone of the business community. Since it is state property, efforts must be coordinated with the Maryland State Highway Administration. The area is a pipeshed that captures much of the downhill flow from streets and parking lots above the storm drains, and the pipe size is not large enough to handle the flow during significant storm events.

Area B – Carbon Footprint

4) Sustainability Plan Follow-up

The City of College Park voted to adopt and implement a 2015 plan that maps out a strategy for sustainability. Embedded in the plan are a number of measures that city operations could implement that would reduce the jurisdiction's carbon footprint. Most, if not all, cost money, and therefore might benefit from a financing strategy and/or a business process for implementation.

5) Graduate student project/Committee for a Better Environment Green app

In collaboration with the City of College Park's environmental advisory group, a College of Information Studies graduate student is developing a smartphone application which will measure a user's sustainable practices (for example, use of clean energy, recycling, or composting).

6) Graduate student group/website to facilitate engagement

As part of a School of Public Policy course that employed a competitive process for doing positive actions in support of a community, a cohort of graduate students used all fifty projects identified by University of Maryland-neighboring communities as a linchpin for promotion of engagement by students.

Area C – Zero Waste

7) Bars and Restaurant recycling

Most bars and restaurants in College Park do not recycle for a variety of reasons. The Student Government Association Sustainability Committee is working with the College Park Committee for a Better Environment to explore how to increase or maximize business recycling, beginning with some of the more popular collegiate bars.

8) Food Composting review

A few municipalities in Prince George's County have begun composting programs, most notably Cheverly and University Park. College Park is interested in beginning such a program to complement its existing yard waste program to reduce tipping fees at landfills and increase use of food waste as a resource.

9) PAYT support for consideration and potential implementation of best practices

The City of College Park is considering the development and implementation of a "Pay-As-You-Throw" (PAYT) program that will charge a fee per bag of landfill waste (moving from, or building on, a taxpayer financed "free" service of the city). Such programs have greatly reduced landfill waste in other municipalities in the United States and abroad. It is expected that there will be public resistance to such a change.

10) Promoting anti-litter campaign

The City of College Park has developed an anti-litter campaign, and seeks ways to promote it. Students could create a marketing campaign, for example.

II. Hyattsville

Area A – Traffic Management (TM)

1) Traffic Study- review past work (2007 or older study), develop rfp/"asking the right thing"

The City of Hyattsville would like to develop a study or report on how best to manage traffic in its rapidly growing community, and would welcome University collaboration on these efforts.

2) Exploring potential current inefficiencies in bus routes, exploring ride sharing

One aspect of reducing vehicular traffic is the increase use of mass transit; Hyattsville is also interested in increasing the efficiency of the many bus routes in the jurisdiction. This primarily includes Metrobus, the County bus and the University of Maryland shuttle. This proposed project also includes ride sharing programs (such as uber and lyft), and how to minimize single-occupancy vehicular traffic. Student exploration of approaches to this goal include the potential for new and supplemental services, and the benefits to Hyattsville businesses in participating in funding such programs.

3) Baltimore Avenue/Route One, Adelphi/Queen's Chapel corridors

The traffic study project in Hyattsville Project A1 is comprehensive, and focuses on both east/west and north/south traffic grids. This project focuses on improving on state highway rights of way (such as creating "complete streets," with bike lanes, sidewalks, medians, water management features and efficient lighting), on north/south commercial and through traffic corridors. Students could explore approaches to maximizing the utility of these corridors in ways that complement adjacent uses.

Area B – Sustainability

4) Sustainability Plan Development

The City of Hyattsville intends to develop and implement a municipal plan that maps out a strategy for pursuing the goals of sustainability. The plan might include a number of measures that city operations could implement to reduce the jurisdiction's carbon footprint. Most, if not all, cost money, and might benefit from a financing strategy and/or a business process for implementation. A more ambitious plan could develop city goals that include residents and businesses.

5) Watershed Implementation Plan – Best Management Practices, including Wells Run (coordinated w/ University Park and Riverdale Park)

The State of Maryland created a Watershed Implementation Plan (WIP) in response to President Obama's Executive Order and related court orders to restore the Chesapeake Bay's water quality. Hyattsville is interested in creating a localized version. Students might review a business process for doing so, including the development and implementation of an integrated management of water resources in Hyattsville, including the entrepreneurial opportunities for green roofs, green walls, downspout disconnects, rain barrels, rain harvesting, rain gardens, swales, tree canopy enhancements, other greenscaping and other water-retaining methods with a goal of mimicking a forest hydrology for the city. Students could study co-benefits related to climate change, energy cost-reductions, aesthetic improvements, property value increase, and economic development and job support, and analyze cost reductions through integration with transportation and other infrastructural improvements (e.g., complete streets, buried power lines, local generation of clean energy).

6) Hyattsville Environmental Committee/Green Team Projects/Sustainable MD

Hyattsville's environmental committee has goals that can be explored, some of which have been developed in conjunction with efforts as a Sustainable City under the Sustainable Maryland program. Students could research a partial or complete list of these projects and use business approaches to develop the City's efforts to adopt and/or implement these measures.

Area C – Tree Canopy

7) Viability/status of 2007-2009 Study

The City of Hyattsville conducted a study of its tree canopy nearly a decade ago, and would like to both evaluate the current usefulness of this study. Students could examine the use of this study, potentially including recommendations and justifications for conducting a new study.

8) Tree Evaluation/Inventory

Whether a new study is desired or not, the City of Hyattsville desires some form of an updated evaluation and inventory of its tree canopy. Students could develop approaches towards use of this study, potentially including recommendations and justifications for conducting a new study.

9) Magruder Park and other strategic public places to plant

Magruder Park is a prominent public park in Hyattsville and often the site of greening activities of the City of Hyattsville in past months and years. Associated with the watershed implementation plan (Hyattsville Project B5), Magruder Park and other public green spaces are the easiest to enhance with additional tree planting and other greenscaping.

The co-benefit of special focus on this project is for the marketing and property value for park improvement on adjacent properties, and for the municipality as a whole as a place to live or locate. In addition, students could examine how tree-planting might benefit tourism related to Magruder Park and in other strategic public places (such as commercial districts) as a means of attracting outside visitors for local business.

10) Private property engagement

In addition to public places, the City of Hyattsville is interested in exploring other collaboration with the University of Maryland. Students could investigate the appropriate policy to incentivize private property tree planting, conservation, and other forest management. Possible strategies include taxes and fees that discourage tree loss and encourage appropriate tree canopy improvements.

III. University Park

Area A – Stream/Watershed Management

1) Plan for the Park/Wells Run Park

The Town of University Park is interested in a comprehensive park plan that maximizes the value to the community of Wells Run Park, a green corridor and trail that follows the flow of Wells Run, a tributary of the Northeast Branch of the Anacostia River. As with all urban watersheds, controlling the quantity of flow upstream protects the destabilization of the stream corridor, riparian buffer, and tree canopy that creates the pleasurable ambience of the trail and park.

Students could explore ways of developing and implementing an integrated management of water resources in the Wells Run Watershed, which begins in upstream headwaters in the neighboring municipality of Hyattsville (see Hyattsville Watershed Implementation Project), and flows downstream from University Park to neighboring Riverdale Park. As in College Park and Hyattsville, analysis could include opportunities for green roofs, green walls, downspout disconnects, rain barrels, rain harvesting, rain gardens, swales, tree canopy enhancements, other greenscaping and water-retaining methods with a goal of mimicking a forest hydrology for the Wells Run watershed. Students could study co-benefits related to climate change, energy cost-reductions, aesthetic improvements, property value increase, and economic development and job support, and analyze cost reductions through integration with transportation and other infrastructural improvements (e.g., complete streets, buried power lines, local generation of clean energy).

The co-benefit of special focus on this project is for the marketing and property value for park improvement on adjacent properties, and for the municipality as a whole as a place to live or locate.

2) Guilford Run collaboration with College Park, College Heights Estates

See College Park Project A2

3) Flooding Near 44th Avenue

A corollary project to the Wells Run Park Plan, Wells Run floods near 44th Avenue in the eastern portion of University Park. In addition, or instead of the larger scope of the Wells Run project, students could examine means of reducing or financially managing flood impacts, including flood insurance risk and appropriate financial products, and flood control alternatives that are not dependent on upstream flow reduction.

Area B – Sustainable and Resilient Practices

4) Carbon Sequestration/Tree-Canopy (remote sensors)

A professor in the Geography Department who is a resident of University Park is developing a study of how trees in the community are sequestering carbon, using remote sensing. This very specific project is an example of University engagement by faculty who are also residential members of a neighboring community. This project might be explored for the development of ancillary projects, or to provide additional support to this project itself.

5) Mosquito Control

Residents of University Park have worked with staff to develop a mosquito control program, and seek to collaborate with the University of Maryland on means of improving and more thoroughly implementing the program, which involves voluntary measures by residents and other property owners.

6) Green Team Projects/STEP UP

The University Park “Green Team” has developed a number of projects that expand upon this list of ten projects, including a draft Sustainability Plan. In addition, University Park created a clean energy plan “Small Town Energy Plan University Park”, or STEP UP which was largely implemented during 2011-2013. Students interested in this project would be in put in touch with the current Green Team to explore collaborative opportunities.

Area C – Multi-Modal Transit-Oriented Development

7) Complementary trails and bike system with University of Maryland/College Park

The proximity of University Park lends itself to bike riding to neighboring College Park and the University of Maryland, and this project seeks to enhance and expand the trail system to facilitate walking or biking. Some trails need to be clarified and improved, and all can be better mapped and promoted.

8) Circulator/local bus service

University Park has a circulator service that can be expanded and integrated into neighboring bus and shuttle systems. The development across Baltimore Avenue in Riverdale Park offers potential for additional resources, and pending development at the Prince George’s Plaza Metro station offers still more. In addition, the University of Maryland shuttle, Prince George’s County bus service, and Washington Metropolitan Transit Authority offer additional transit options, and neighboring municipalities might collaborate on further expansion of bus service.

9) Walkable/Bikeable University Park

An expansion upon project UP C7 above, this is an opportunity for students to work with the community to create a comprehensive plan to improve the Town’s walking and biking paths to enhance local transportation options. This project is related to the following project as well.

10) Consideration of Transportation Demand Management District

University Park is without a commercial district, and neighbors College Park, Hyattsville, Riverdale Park, and the University of Maryland have economic development and growth projections with significant impact on traffic and other quality of life issues. The Town has an interest in collaborating on the consideration of a Transportation Demand Management District that would include itself and neighboring communities in the interest of maximizing efficiency and gaining value through multi-jurisdictional planning.

IV. Riverdale Park

Area A - Improving Cross-Cultural Communication and Harmony/Social Well Being

1) Food Pantries Support

Riverdale Park is interested in collaborating with the University of Maryland to provide food supplies for the hungry and low-income residents of the Town. Students could explore the economic viability of local food production (e.g., community gardens, non-profit and for-profit urban farming), food recovery, and distribution of food and money from local stakeholders. The examination of the current impact of University efforts such as the Field of Greens, the Food Recovery Network and Terps Against Hunger can be part of this effort.

2) Translation of Town's Laws/Town Crier/website into languages spoken by RP residents

Riverdale Park is the home to many residents for whom English is not the first language. Students could explore the delivery of translation services in the most efficient way.

3) Identifying areas of cross-cultural misunderstanding and methods to mitigate those problems

In addition to improving translation services to which certainly can improve cross-cultural understanding, Riverdale Park is interested in collaborating with the University of Maryland in a review current efforts. The first step would be the identification of what these areas are, but students could propose and/or develop a process to conduct this review, and then to reduce or eliminate areas of misunderstanding, and then to reduce the negative impact of those challenges.

4) Identify cultural/community events to foster cross-cultural communication and harmony

Certainly related to the previous opportunity (RP A3), Riverdale Park would like to specifically explore current and potential events as a means of mitigating cross-cultural misunderstandings. Students could explore the marketing potential, local business impacts, and other social benefits of Riverdale Park events that address this opportunity.

Area B - Managing Stormwater while Improving Quality of Life

5) Projects to improve Wells Run appearance while not impacting stormwater management

(See Wells Run Project A1 in University Park). Students could also study the pipesheds of Riverdale Park (see University Park project A3, and College Park project A3)

6) Projects to restore Northeast Branch without impacting stormwater management

Including the Wells Run watershed and associated pipeshed, every drop of water that runs off into local waters drain to the Northeast Branch of the Anacostia River. The Northeast Branch main stem flows through Riverdale Park in a channelized flow that was created in response to decades of flooding during the mid-20th Century.

Efforts to restore and protect the Northeast Branch must be done carefully to protect against unintended flooding consequences. New technology in water management design improve this possibility but much of the flow is from upstream, and out of the control of Riverdale Park. Students could use a business process to look at the financing of development and implementation of a watershed implementation plan that would serve as Riverdale Park's contribution to the restoration of the Northeast Branch. Students could look at the impacts in neighboring Edmonston of the "complete street" of Decatur Street, with special focus on the economic development and job support implications of the work.

7) Identifying improvements surrounding Gosling Pond to improve it as a neighborhood amenity

The Gosling Pond is an existing feature which could be of even greater value to the community. Students could evaluate the various methods, including costs and benefits, of improving the water feature and its immediate surroundings.

Area C - Developing Sustainable and Resilient Practices

8) Making *specific* cost-effective suggestions for reducing waste generated by the Town

Riverdale Park is interested in reducing waste, and wish for the best ideas on specifically how to do so. Students could evaluate every method of reducing waste, including reduced consumption, increased re-use and recycling, and programs of promoting residential and commercial participation. Research could include "pay-as-you-throw," in which users of the Town's public works waste management move from a fixed rate to a per bag payment, greater distribution of recycling containers, and methods of promoting increases in composting or other recycling, with an analysis that develops a sense of the costs and benefits of each approach.

9) Making *specific* cost-effective suggestions for reducing energy use by the Town

Riverdale Park is interested in reducing its carbon footprint and energy costs, and wish for the best ideas on specifically how to do so. Research could include recommendations for an efficiency analysis of current consumption patterns, the potential for localized green energy (thereby potentially reducing the purchase of energy from the regional energy grid), and

increased energy efficiency, with an analysis that develops a sense of the costs and benefits of each approach.

10) Pet Waste Project to reduce animal waste runoff contamination

Sustainable Maryland has a program designed for reducing the nitrogen load in local waterways due to animal waste from pets. Riverdale Park could benefit from such a program, and students could provide an analysis of the best way of efficiently doing so.

V. Prince George's County

Area A – Managing Water Resources

1) Protect and Restore Indian Creek (Beltsville)

Students might explore ways of developing and implementing an integrated management of water resources in the Indian Creek Watershed upstream of Greenbelt, Berwyn Heights, and College Park, including the entrepreneurial opportunities for green roofs, green walls, downspout disconnects, rain barrels, rain harvesting, rain gardens, swales, tree canopy enhancements, other greenscaping and other water-retaining methods with a goal of mimicking a forest hydrology for the Indian Creek watershed. Students could study co-benefits related to climate change, energy cost-reductions, aesthetic improvements, property value increase, and economic development and job support, and analyze cost reductions through integration with transportation and other infrastructural improvements (e.g., complete streets, buried power lines, local generation of clean energy).

2) Protect and Restore Northwest Branch (Adelphi/Cool Spring)

Students might review ways of developing and implementing an integrated management of water resources in the portion of the Northwest Branch Watershed between New Hampshire Avenue and University Boulevard, including the entrepreneurial opportunities for green roofs, green walls, downspout disconnects, rain barrels, rain harvesting, rain gardens, swales, tree canopy enhancements, other greenscaping and other water-retaining methods with a goal of mimicking a forest hydrology for the Northwest Branch watershed. Students could study co-benefits related to climate change, energy cost-reductions, aesthetic improvements, economic benefits, and analyze cost reductions through integration with transportation and other infrastructural improvements (e.g., complete streets, buried power lines, local generation of clean energy).

3) Protect and Restore Guilford Run (College Heights Estates)

See College Park and University Project projects A2

Area B – Sustainable and Resilient Practices

4) University District Arboretum/Tree Canopy Conservation and Management

The University of Maryland created an arboretum on its College Park campus, and there is potential to create a collaboration that creates a larger entity that might encompass off campus communities. Students could examine the value of such an arboretum to surrounding communities and efficiencies of scale in creating joint efforts at preserving and restoring tree canopy. Students could seek to quantify value of the co-benefits of trees,

both existing stock and a future ideal canopy for the campus and its surrounding areas. Research could take into account strategic green corridors where trees could provide riparian buffers to protect and restore streams, as well as commercial and transportation routes where arbor could provide shade and enhance the visual surroundings.

Students would also want to identify energy savings potential of properly located trees to reduce heating and cooling costs to buildings, and the potential for increased public safety and health through the reduction of heat islands of highly paved areas. Prince George's County government is also pursuing tree canopy goals in public schools and other government property, and collaboration could result in synergistic benefits.

5) Clean energy generation – solar, wind, other

The University of Maryland has begun generating solar energy on its College Park campus, and there is a potential for collaboration with Prince George's County communities for the purpose of increasing the generation or distribution of clean renewable energy. Prince George's County has a Sustainable Energy Program. Students could explore some aspect of developing a clean energy market in Prince George's County – including the development of one or more micro-grids, and potentially with the impact of reducing or eliminating dependence upon the larger regional grid. Other aspects to explore are job support of local clean energy generation and other facets of economic benefit.

6) Pet Waste management project

Chesapeake Bay Trust funded the Environmental Finance Center at the University of Maryland to work with communities to increase pet waste management as a means of reducing the nitrogen load in waters of the Anacostia, Patuxent, Potomac and Chesapeake Bay Watersheds. Students could examine the economic costs and benefits of this program, and potentially look at financing means of expanding or enhancing pet waste management to reduce or eliminate this form of water pollution.

Area C – Green Schools

7) Measurable improvements in environmental literacy in area schools

Prince George's County Public Schools are active in the Maryland Green School Program, with a significant increase in schools qualifying in the past year. The University of Maryland potentially can increase its engagement with these environmental literacy efforts. Smith School students could research the potential economic implications of improved environmental literacy, using a business process to look at cost and benefits.

8) Green School certification at 100% of University District schools

Students could look into the economic effects of all the public schools surrounding the University of Maryland in College Park becoming Green Schools. It is not certain how to estimate this impact, but if there is a business process that would do such an evaluation it would be of benefit to local communities, as it would help generate support for the effort towards 100% attainment of Green School status.

9) Opportunities for local community service on sustainability and resiliency

Prince George's public schools have a requirement for a certain number of hours of community service for graduating seniors. Students often achieve these hours through community projects that foster sustainability and resilience. Researchers could also examine the impacts of improved participation in community service by public school students, including financial projections for such engagement.

10) Adoption of local streams by area schools

Every school and every building in the immediate vicinity of the University of Maryland is located in a subwatershed of the Anacostia Watershed. If, as a part of Green School certification or otherwise, every Prince George's County public school in the immediate surrounding area of the University of Maryland were to adopt a local stream, the potential for increased engagement in reduced contamination could be significant. Using available data on stream adoption efforts, students could explore the possible economic impacts of such adoptions on local communities and businesses.

VI. Berwyn Heights

Area A - Community Engagement

The Town of Berwyn Heights developed its first Strategic Plan in 2016, with one of the action items to increase the Town's engagement and outreach with its residents and businesses. The Town is fortunate to have tremendous diversity in terms and age and race. As of the 2010 U.S. Census, the median resident age is 34.9, with 35% of the population over the age of 45. 56% of the population is White, 27% is Hispanic, 15% is African-American, 8% is Asian, and 14% identified as two or more races.

The Town maintains an updated website and social media presence, and mails a monthly 28-page newsletter to every household and business. The following three projects can be taken separately by students, faculty or other interested University groups or individuals, but also can potentially be combined to develop leadership and engage residents of all ages and races to enhance the community's connectivity.

1) Improved Berwyn Heights Residential Engagement

The Town of Berwyn Heights and the University of Maryland will explore strategies and innovative ideas to improve effective engagement of the residents of Berwyn Heights, using appropriate communications tools. Metrics can be developed to measure current rate of engagement, and set short term and longer-term goals. The effort will seek to improve residential awareness of Town events or initiatives.

2) Improved Berwyn Heights Business Engagement

The Town of Berwyn Heights and the University of Maryland will explore strategies and innovative ideas to improve effective engagement of the businesses of Berwyn Heights, using appropriate communications tools. Metrics can be developed to measure current rate of engagement, and set short term and longer-term goals. The effort will seek to improve commercial awareness of Town events or initiatives.

3) Increased Volunteerism in Berwyn Heights

One measure of increased engagement is volunteerism, but this project can be undertaken as a separate collaboration, and/or related to the Sustainability efforts listed below. Developing the goals can be done in conjunction with, or separate from other goals. With any of the Town's active clubs and organizations such as a Senior Center, Boys & Girls Club, Recreation Council, Green Team, and Historical Committee, the goal will be to expand the volunteer base to a larger pool of residents.

B) Municipal Sustainability Implementation Efforts

The Town of Berwyn Heights has received designation as a "Sustainable Maryland Certified" community from the University of Maryland for several years. The Town approaches sustainability in a broad-based sense to include environment, economy, transportation, housing, quality of life, and land use. Previous efforts have resulted in a well-developed list of sustainability strategies; the next step is to find ways to implement the sustainability efforts.

On each of the following goals, collaborative exploration can include an assessment of funding needed to achieve the objectives, financing strategies, working with private property owners to demonstrate the value of sustainability projects, connecting with existing regional partnerships and non-governmental organizations, and coordinating with the Community Engagement projects with Berwyn Heights residents and businesses.

4) Towards Zero Waste

The Town of Berwyn Heights and the University of Maryland will seek to implement an increasing of the Town's waste diversion rate and reducing the percentage of refuse sent to a landfill through improved recycling and the exploration of a regional food waste collection. An assessment of the current diversion rate, and appropriate goals, will be conducted with the Town's Green Team.

5) Reduced Flooding

The current flood experience and risk in Berwyn Heights will likely increase without action. Mitigating of flooding can be achieved by residential and business actions on their properties; a more comprehensive water management strategy might be developed to reduce the quantity and intensity of flood events. If not comprehensive, exploration of efforts aimed at the hardest hit areas of town could be examined.

6) Protection and restoration of Indian Creek

As its part of the cleanup of the Anacostia and Potomac Rivers and the Chesapeake Bay, the Town of Berwyn Heights seeks to reduce polluted water run-off and improving water quality in local tributaries. Almost all of Berwyn Heights is in the Indian Creek Watershed, and the stream flows as an attractive western edge of the community. Stream and community clean-ups will decrease litter in Indian Creek, and help meet the Trash Total Maximum Daily Load (TMDL) limit set by the State of Maryland for the Anacostia. This project is best combined with the previous goal of reducing flooding, but the two projects can be undertaken separately.

7) Historic homes preservation

The Town of Berwyn Heights has historic homes in its community, and efforts to enhance their preservation can be explored, perhaps led by faculty and students in the School of Architecture, Planning, and Preservation.

8) Removing invasive species

As part of the Town's landscape management that accompanies its flood protection and Indian Creek stewardship, removal of invasive species will help native plants and animals survive and thrive, and assist in biohabitat. Invasive species removal is labor-intensive, but can be part of good volunteer recruitment.

9) Collaborating with Berwyn Heights Elementary School and Green Team on enhancing environmental literacy

Developing thriving public schools is a goal for every community, and the Town of Berwyn Heights has a centrally located elementary school that can serve as an engagement tool for volunteer recruitment, leadership development, improved academic performance and engagement of the students' families. The University and the Town will seek ways to collaborate with Prince George's County Public Schools to maximize opportunities to achieve collaborative goals with the community's public school.

10) Increasing the Town's tree canopy (currently 59%)

The Town is a well-arbored community, but has suffered tree loss through recent storms and PEPCO tree management efforts to reduce future power outages. The University and Town can look at what an appropriate goal for tree canopy might be, and develop a plan to reach that goal using an appropriate variety of tree species.

VII. New Carrollton

Area One - Sustainability/Green Team

1) Sustainability Plan Development

The City of New Carrollton intends to develop and implement a municipal plan that maps out a strategy for pursuing the goals of sustainability. The plan might include a number of measures that city operations could implement to reduce the jurisdiction's carbon footprint. Most, if not all, cost money, and might benefit from a financing strategy and/or a business process for implementation. A more ambitious plan could develop city goals that include residents and businesses.

The University of Maryland will assist the City of New Carrollton in identifying achievable and affordable means by which it can seek to produce the following outcomes under its Sustainable Community designation:

- a. Support communities and reduce environmental impacts (stormwater runoff and pollution, recycling, decreased vehicle emissions or address the impacts of vehicle emissions).
- b. Value Communities and Neighborhoods (Code Enforcement, Neighborhood Watch)

- c. Enhance economic competitiveness (collaborate with the Prince George's Economic Development Corporation to redevelop the Forman Mills property given its proximity to the Purple Line; recruit diversified businesses, such as a restaurant).
- d. Promote access to quality affordable housing (increase effectiveness of Code Enforcement, address housing vacancies and foreclosures).
- e. Support transportation efficiency and access (develop bike connections to the New Carrollton Metro and Purple Line Light Rail Station; complete gaps in the pedestrian/bike street network, CIP projects to construct bike trails and street improvements).
- f. Coordinate and leverage policies and investment (leverage economic development opportunities through P.G. Co. Economic Development Corporation; influence investment opportunities in and around the transit station areas; support and expand sustainable green development policies, etc.).

2) City Green Team Committee and Green Team Projects

New Carrollton has environmental goals that can be explored, some of which have been developed in conjunction with efforts as a Sustainable City under the Sustainable Maryland program. To that end, the City is establishing a Green Team to engage city staff, residents, businesses and other community members in the effort. Students could research Best Practices in Green Team organization and activities with an emphasis on both engaging the citizenry and creating a list of relevant projects. Another key outcome would be to identify approaches to develop the City's efforts to adopt and/or implement these measures. Students interested in this project would be in put in touch with the City Green Team Coordinator to explore collaborative opportunities.

One such related Green Team activity, currently being conducted with another municipality is to conform the City of College Park's Green app (a smartphone application that measured a user's sustainable practices, for example, use of clean energy, recycling or composting, home energy efficiency - conduct BGE studies, identify Energy Star appliances, identify energy efficient windows/doors) to the City of New Carrollton.

3) Natural Greenery/Foliage Through the City (especially Carrollton Parkway)

In collaboration with the City of New Carrollton and Prince George's County, the University of Maryland will devise and execute a plan that will support the integrity of the ecosystem to:

- a. beautify a ½ mile stretch of Carrollton Parkway (County owned land) by ridding the property of invasive species, preventing the growth/regrowth of invasive species and planting appropriate species in their stead; and
- b. if complete eradication of the invasive species cannot be attained, control the invasive species by reducing their density and abundance to a level that allows native species to thrive.

The plan should be transferable to other areas along Carrollton Parkway.

4) Review and Recommendations for an Integrated City of New Carrollton Park System

The University of Maryland will work with the City to evaluate the City's Park system and Parks Revitalization Master Plan to devise a plan for the potential redevelopment of each of the City's 15 parks, if necessary or desired; to prioritize those parks in need of improvement; to identify and facilitate partnerships with businesses in the area (ie. Doctor's Hospital, Kaiser Permanente); and to contribute to the redevelopment of City parks and promote their connectivity which will benefit the overall health and welfare of City residents.

5) Making *specific* cost-effective suggestions for reducing energy use by the City including clean energy generation – solar, wind, other

New Carrollton is interested in reducing its carbon footprint and energy costs, and seeks Best Practice ideas on specifically how to do so. Research could include recommendations for an efficiency analysis of current consumption patterns, the potential for localized green energy (thereby potentially reducing the purchase of energy from the regional energy grid), and increased energy efficiency, with an analysis that develops a sense of the costs and benefits of each approach.

The University of Maryland has begun generating solar energy on its College Park campus, and there is a potential for collaboration with Prince George's County communities for the purpose of increasing the generation or distribution of clean renewable energy. Prince George's County has a Sustainable Energy Program. Students could explore some aspect of developing a clean energy market in Prince George's County – including the development of one or more micro-grids, and potentially with the impact of reducing or eliminating dependence upon the larger regional grid.

Area C - Community Engagement

6) Increase Public Participation and Interaction in the Local Election Process.

The City of New Carrollton is interested in increasing the number of registered voters' actual participation in the election process. This includes both 1) increasing actual votes cast on election day and 2) making the Candidates Night and other candidate events more inclusive and interactive.

7) Identify cultural/community misunderstanding and methods to mitigate those problems and events to foster cross-cultural communication and harmony

In addition to improving translation services to which certainly can improve cross-cultural understanding, New Carrollton is interested in collaborating with the University of Maryland in a review of current efforts to improve community communication. The first step would be the identification of what these areas are with the students could proposing and/or developing a process to conduct this review, and then to reduce or eliminate areas of misunderstanding, and then to reduce the negative impact of those challenges. New Carrollton would like to specifically explore current and potential events as a means of mitigating cross-cultural misunderstandings. Students could explore the marketing potential, local business impacts, and other social benefits of New Carrollton events that address this opportunity.

8) Improved Residential Engagement and Volunteerism

The City of New Carrollton and the University of Maryland will explore strategies and innovative ideas to improve effective engagement of the residents of the City of New Carrollton. This would include setting short term goals such as translating City materials from English to the second and possibly third most frequently spoken languages in the City, and incorporating international activities representing the population of the City into Community Day – to foster cross-cultural communication and harmony). Longer term goals should also be set and could include: 1) increasing involvement on City committees; 2) increasing participation at City Council meetings; and, 3) increasing the number of residents who vote in City elections. Metrics can be developed to measure the current rate of engagement to assist in establishing the short term and longer-term goals. The effort will seek to improve residential awareness of City events and initiatives.

9) Improved Business Engagement

The City of New Carrollton and the University of Maryland will explore strategies and innovative ideas to improve effective engagement of the businesses of the City of New Carrollton, using appropriate communications tools. Metrics can be developed to measure current rate of engagement, and set short term and longer-term goals. The effort will seek to improve commercial awareness of City events or initiatives.

Area D - Economic Development

10) Purple Line/Metro Station, Redevelopment of Existing

The University of Maryland will assist the City in strengthening its relationship with Prince George's County to ensure collaboration between the City and the County during the development of the Purple Line and Metro station to boost the City's tax base and the quality of life for City residents, given the significant impact that the Purple Line will have on the City.

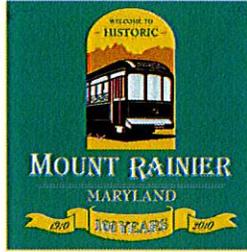
VIII. City of Greenbelt Projects

- 1) Build the Planning and Community Development Department's GIS library**
- 2) Develop a wayfinding sign plan to supplement the existing signs, support visitors and residents, connect east, Old Greenbelt (including Roosevelt Center), and west, as well as complement the upcoming MD193/Greenbelt Road Improvements**
- 3) Develop strategy and plans to help implement recommendations from the recent Urban Land Institute Technical Assistance Panel that conducted a study of MD 193/Greenbelt Road for the Cities of Greenbelt, College Park, and the Town of Berwyn Heights to address transportation (for example, safe bike, pedestrian, and vehicular movement), land use (including redevelopment of Beltway Plaza Mall and the addition of housing), economic development (promoting the corridor, retaining and attracting business), and recreation (connection and access to trails and parks, more recreational opportunities)**
- 4) Conduct a study of the Still Creek Watershed**
- 5) Conduct historic preservation and archeological studies of historic properties (for example, where African-American burial sites throughout the City limits, including unidentified and identified cemeteries and ruins, such as the Hamilton Cemetery, orchid populations**

- 6) **Survey/study the Forest Preserve over time to document change (establish permanent plots to study) and document areas of special concern (for example, Blueberry Hill, mulch pile, native species, orchid populations)**
- 7) **Quantify the services the Forest Preserve ecosystem provides (ecological/ecosystem services)**
- 8) **Assess and design a plan to expand and deploy public Wi-Fi opportunities**
- 9) **Build on a previous University of Maryland created finding system to create a modern archives for the Greenbelt Museum**
- 10) **Develop and implement marketing for economic development such as outreach to businesses (business attraction, retention and expansion), residents, and visitors, including partnership with and/or promotion of events and destinations like Roosevelt Center, Old Greenbelt Theater, the Greenbelt Museum, and area parks and trails**

For more information, please contact:

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1109D Patuxent Building
University of Maryland
College Park, MD 20742
o) 301-405-2042 c) 240-601-9465
afellows@umd.edu



MEMORANDUM

To: Mayor & Council

From: DeMornai Blackwell, Director of Finance

Date: September 12, 2019

Re: FY 2017 & FY 2018 Audit Update

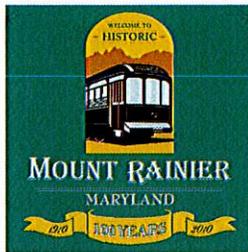
Presently our auditors, CohnReznick, are concurrently working on completing field work testing for both fiscal years 2017 and 2018. Through conversations with our Audit Engagement Manager, Alicia Dennis, they are about 78% finish with the controls testing for FY17 and about 50% complete on the controls testing for FY18.

The speed of the auditing process can vary depending on cooperation of management and how quickly the engagement team has available resources; as we are competing with other clients whom are now eager to complete their FY19 audits, which are due to the State by October 30, 2019. Management has been in full cooperation with the requests of the auditors and have found that due to many key individuals whom are no longer with the organization and lack of documented processes the City turnaround on requests are longer than I would like for them to be.

Some of the key areas that need to be documented for audit testing purposes involve the complete walk-through process of Accounts Receivable, Accounts Payable, Bank Reconciliations, Payroll, HR and Internal Controls. Since these practices do not currently have a written document, the Director of Finance finds himself having to write these policies and reviewing with the City Manager so that they can accurately be tested by the auditors prior to them completing their field testing.

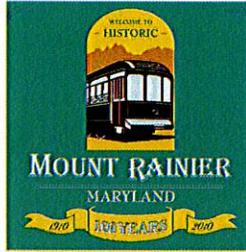
With assistance of our audit consultant, Ronald Wilson, the City has been able to effectively analyze and clean up the incorrect accounting applications processed under Vijay Manjani, previous Director of Finance in FY17; and, work through making sure the files submitted to the auditors are as accurate as possible prior to any necessary adjustments by the auditors as they complete their review. Ron has also made tremendous progress in cleaning up FY18 items as well to prepare for the auditors review.

The auditors will be back out on September 18, 2019 for another onsite testing of Payroll, Internal Controls and HR functions for FY17 and FY18. We will have a better sense of any additional field testing from the auditors after that date. We are also in



communication with the State Legislative Department of Audits regarding the progress of both audits which are greatly overdue.

The City will be completing audits through FY19 for the next 4-5 months to ensure that future audits are able to be completed on time as required by legislative laws. The City has historically submitted and/or requested extensions on the fiscal audits and I am working towards the goal that our FY2020 audit due on October 30, 2020 will be completed on time.



MEMORANDUM

To: Mayor and City Council

From: DeMornai Blackwell, Director of Finance

CC: Miranda Braatz, City Manager

Date: August 15th, 2019

Re: FY 2019 YE Analysis

At the end of the fiscal year, the finance department reviewed all City wide activity in the general fund with comparisons to actual to actual, budget to actual and budget to budget for the year ending June 30, 2019.

Below you will find all the activity in a summarized presentation. Due to the number of departments and the continuous clean-up of accounting classifications, amounts presented are shown based on the general fund accounting for the City.

Please note that all figures are unaudited and are subject to change until the FY19 audit has been completed; with an anticipated completion date January 2020.

FY 2019 Revenue Recap:

Tax Revenue: \$339,403 over budget | 107.1% of budget

Actual - \$5,128,653

Budget - \$4,789,250

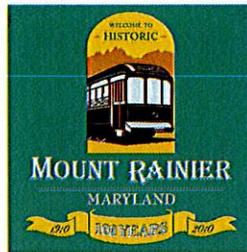
The primary areas that the City exceeded budget expectations were in the Vacant and Real Property Taxes exceeding budget by more than \$158,000; as well as the Shared State Income Tax which exceeded budget by about \$146,000.

License & Permits: \$48,941 under budget | 92.6% of budget

Actual - \$608,909

Budget - \$657,740

Primary areas that the City had the largest change based on actual to budget were the Residential Rental Licenses coming under budget by amount \$55,000; Building Permit Fees coming in above budget by about \$26,000 and Vacant Building Registration Fees coming in under budget by a little more than \$15,000.



Intergovernmental Revenue: \$4,572 over budget | 101.5% of budget

Actual - \$309,687

Budget - \$305,115

The City received almost \$20,000 more than budgeted for the State Transportation Grant and has not recognized the income from SHA-MOU for about \$15,000 for FY19. The MOU typically comes in twice a year once the Director of Public Works communicates and verifies expenses with the State Highway Administration for the upkeep of the Rhode Island median. We are still expecting this income to be received by the City in FY20.

Charges for Services: \$10,094 under budget | 77.8% of budget

Actual - \$35,406

Budget - \$45,500

Multi-Family Trash Fees came in under budget by a little more than \$4,000; Parking Meter Coin Revenue came in under budget by a little more than \$11,000 and City Abatement Services revenue came in over budget by a little more than \$9,000.

Fines & Forfeitures: \$250,235 under budget | 37.8% of budget

Actual - \$151,765

Budget - \$402,000

Parking violations for the City came in under budget by a little more than \$55,000; the City was not able to recognize the MRPD Confiscated Funds into the general fund during the FY19 period, this line item was under budget by \$65,000. The Parking Recovery revenue was not received in FY19 so this line item is under budget by almost \$150,000. This area was significantly impacted due to Police investigations and transitions.

Miscellaneous Revenue: \$60,850 over budget | 187.8% of budget

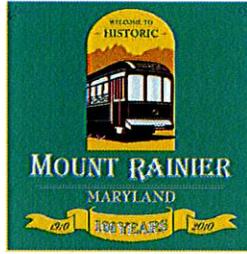
Actual - \$114,289

Budget - \$60,850

Interest on Investment was over budget by about \$35,000; this was due to a high balance in the PNC MLGIP account during most of FY19. There was an insurance Damage Recovery claim amounting to about \$31,000 received and Miscellaneous Revenue was under budget by about \$18,000.

Special Revenue (Grants): \$189,042 under budget | 46.8% of budget

Actual - \$165,958



Budget - \$355,000

Income was not received for the following grants during FY19: CDBG for \$150,000, Bond Bill for \$100,000. Other grants came in over budget by about \$36,000 and \$23,000 for Chesapeake Bay Trust was recognized in FY19.

Total actual revenue received was \$6,514,789 compared to a budgeted revenue totaling \$7,078,045 for FY19. This shows a deficit amount to budget of \$563,256 or 92% of the total budgeted income for FY19.

Revenue received excluding special fund grant budget was \$6,348,831 compared to the total general fund revenue of \$6,723,045 or 94.4% of the general fund income budget.

The City would have been over budget in general fund revenues by \$88,144 if the transfer from the excess cash account of \$462,480 would have taken place before the fiscal close.

FY 2019 Expense Review

Wages & Leave Pay: \$100,151 under budget | 95.8% of budget

Actual - \$2,298,769

Budget - \$2,398,920

The City came in under budget on Regular Salaries by about \$260,000 due to various vacancies throughout the City in various departments, a little more than \$145,000 over budget in Overtime pay and almost \$25,000 over budget in Shift Differential pay. Primarily due to shift coverage in Police Department from operating with minimal staff during the investigations and transitions.

Employee Benefits & Services: \$35,417 over budget | 103.6% of budget

Actual - \$1,105,567

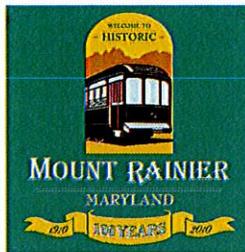
Budget - \$ 980,150

Life Insurance Expense was over budget by about \$73,000 due to the City paying out an employee life insurance check, over budget in medical expenses by about \$56,000, under budget in FICA expenses and Workers' Comp Insurance by about \$26,000 and \$46,000 respectively.

Materials & Supplies: \$9,336 over budget | 104.0% of budget

Actual - \$240,496

Budget - \$231,160



Over budget in Office Supplies by about \$14,000; overbudget in Materials & Supplies and Police Supplies & Equipment by almost \$13,000 and \$17,000 respectively; under budget in Vehicle Fuel & Oil by about \$32,000

Repairs & Maintenance: \$9,976 over budget | 112.9% of budget

Actual - \$87,476

Budget - \$77,750

Vehicle Repair & Maintenance over budget by about \$25,000 due to aging fleet services; and, equipment repairs & maintenance are under budget by about \$13,000

Professional Services: \$291,540 over budget | 143.6% of budget

Actual - \$960,190

Budget - \$668,650

Over budget in Legal and Temporary Services relating to Police Investigations

Other Services & Charges: \$68,749 under budget | 85.3% of budget

Actual - \$397,511

Budget - \$466,260

Veterans/LTR Tax Credit under budget by a little more than \$14,000, financing for PW trucks under budget by \$33,000 due to being unable to secure financing because of delayed completion of fiscal audits. About \$26,000 in unspent funds for various community activities in the City.

Infrastructure & Facility Maintenance: \$45,849 over budget | 108% of budget

Actual - \$641,099

Budget - \$595,250

Over budget in Telephone expenses by more than \$12,000; over budget in Tree and Grounds Maintenance by about \$26,000 and \$11,000 respectively.

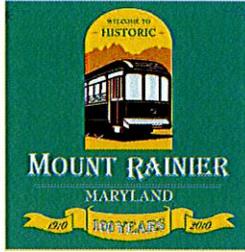
Capital Outlay & Projects: \$19,542 under budget | 98.1% of budget

Actual - \$1,031,133

Budget - \$1,050,675

Under budget in vehicle purchases by about \$20,000

Special Fund Expenses: \$330,162 under budget | 7% of budget



Actual - \$ 24,868
Budget - \$355,000

Total actual expenditures for FY19 total \$6,951,615 compared to budget expenditures of \$7,078,045. This shows an under-budget expenditure of \$126,430 or 98.2% of the total budgeted expenses for FY19.

Expenditures excluding special fund grant expenses were \$6,926,747 compared to the total general fund expenses of \$6,723,045 or 103% of the general fund income budget.

Actual income received during FY 2019 was \$6,514,789 while actual expenditures was \$6,951,615. The City concluded the year operating at 106.7% of actual income received to expenses paid.

Conclusion

On a budgetary expenditure the City operated 3% over budget and on an actual expenditure basis the City operated at 6.7% over actuals.

Ring Subsidy Match Program

What is the Ring Subsidy Match Program?

Cities, community associations and nonprofits (subsidy partners) often look for creative public safety initiatives to benefit their residents and the overall community. Offering a subsidized or discounted Ring device for residents is one of many ways they can do this. With the Ring Subsidy Match Program, subsidy partners fund a portion of the purchase price of a Ring device.

How does the Ring Subsidy Match Program work?

(Subsidy partners) will fund a portion of the purchase price of a Ring device. Ring will match that subsidy up to \$50 per household. Devices are purchased by residents directly from Ring, either at an in-person event or on Ring.com.

Which products can be purchased through the Ring Subsidy Match Program?

Products eligible to be purchased through the Ring Subsidy Match Program can vary. Generally, participants can purchase any of the following products, but please refer to your local program's website for a complete list.

- Door View Cam
- Video Doorbell 2
- Video Doorbell Pro
- Spotlight Cam Battery
- Spotlight Cam Wired
- Spotlight Cam Solar
- Stick Up Cam Battery
- Stick Up Cam Wired
- Floodlight Cam
- Alarm Security Kit (5-piece)

Why does Ring offer a subsidy match program?

Ring works with cities, community associations and nonprofits to offer community members subsidized or discounted Ring devices in an effort to make home security more accessible.

How are these programs funded?

Programs are funded through subsidy partners, and matched by Ring. Each program is unique and Ring works with subsidy partners to determine the best offerings for their community. Once finalized, a contract is signed and the program is deployed.

Who can participate in a subsidy match program?

Our subsidy partners determine the program size and eligibility requirements, however, typically residents of a community that offers a subsidy match program can participate as long as they show proof of residency.

Is this related to the Neighbors app law enforcement partnerships?

Neighbor's law enforcement partnerships are not related to Ring Subsidy Match Programs.

Who do I contact if I have questions about the program?

For questions about an existing program in your area, please reach out to the local subsidy partner contact listed for that specific program.

For general questions or inquiries about the Ring Subsidy Match Program and other community programs, please contact citypartnerships@ring.com.

Does Ring provide any customer information or device data to the subsidy partner?

Ring values the trust our customers place in us and is committed to protecting privacy. Ring does not provide customer information or device data from devices purchased through a subsidy program to the subsidy partner.

How does Ring decide which cities, community associations or nonprofits to partner with?

Ring is interested in working with any eligible partner that wants to make home security accessible to its residents and meets the program requirements.

How does the application process work? (for residents)

The subsidy partner will host an in-person event where the residents can register to participate. They will usually be asked to bring a form of ID and a utility bill to show proof of residency. If an in-person event is not offered, the subsidy partner will post an online application form created and managed by the Ring team. The resident will be asked to fill out their information including their home address. Addresses will be verified and codes will be emailed to the resident directly from Ring. These codes are first come, first served. Any unused codes will be deactivated once the program ends. Residents are encouraged to use their codes as soon as possible. Discount codes can only be redeemed on Ring.com and cannot be applied to previously purchased items. Discounts are taken off the normal retail price of an item, regardless of sales.

What are the requirements to participate in the program? Are there income restrictions?

Residents are eligible to participate in the program if they reside within the determined and posted boundaries for the subsidy program. There are no income restrictions, but please review the specific program announcement and reach out to the local contact listed in your area to confirm program eligibility and other requirements.

Do you have to be a homeowner to participate?

You do not have to be a homeowner to participate. Programs are open to any residents who meet the program requirements. Please note that subsidy partners may set some of their own eligibility requirements that can vary from program to program.

How can I find out if I'm eligible or if the program is offered in my area?

You can contact the subsidy partner to request for more information.

Is there a time limit to the program?

Programs last for 45 days or until subsidy codes run out. If all codes have not been claimed after 45 days, the subsidy partner and Ring can mutually decide to extend the program for 30 more days.

If the program isn't offered in my area, how can I request it?

We recommend reaching out to your local city office to find out if they are able to participate in a subsidy match program.

Where can I purchase the products during the subsidy program?

If there is a subsidy event in your city, the subsidy partner will post the details of the time, date and location of the event. If there is no event, residents will apply online for a code that will be redeemable only on Ring.com. Residents cannot use the coupon towards previously purchased products.

Does this program cover installation of the Ring devices?

Installation of the Ring device is not included. Everything you need to install a Ring device is included in the box; however, if you do need extra assistance, you can visit ring.com/installmyring or reach out to Ring Community support.

Are there any additional costs associated with this program?

There is an optional Ring video recording service recipients can purchase per device. Video recording programs are optional and each device will receive a 30 day free trial before being asked to purchase. Learn more about our recording plans [here](#).

Do I have to pay for the video subscription service?

Subscribing to Ring's video recording service is optional and available for an additional fee. The video recording service allows you to save videos for later review. Learn more about our video recording plans [here](#).

What happens if I move or leave the area?

If you move or leave the area, you can take your Ring device with you.

Who do I contact if I have questions about the devices?

Our Community Support team is available to help 24/7.

Can I still participate if I already own a Ring device?

You can still participate if you already own a Ring device. Subsidy discounts are one per household so if you have previously purchased through the subsidy program, you will not be able to purchase a second device.

SUBSIDY PROGRAM AGREEMENT

This Subsidy Program Agreement (“Agreement”) is made and entered into as of the last signature date set forth below, by and between the The City of Mount Rainier (“City”) and Ring LLC, a Delaware limited liability company (“Ring”). City and Ring are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

RECITALS

WHEREAS, Ring produces security cameras, video doorbells and alarm systems for residential use which link smartphone users to their devices.

WHEREAS, with this technology, the homeowner has the capability to see, hear and speak to visitors through their smartphones, tablets or desktops.

WHEREAS, the City desires to collaborate with Ring to establish a subsidy program whereby City residents can purchase Ring’s security cameras, video doorbells and alarm systems for use at residences within the City at a discounted price to enhance security and safety in the community.

WHEREAS, the subsidy program will be operated on a first-come-first-served basis.

WHEREAS, the subsidy program will be administered separate and apart from any other program or agreement between Ring and the City (or any agency or subdivision thereof), including, without limitation, any law enforcement agency's participation in Ring's Neighbors application.

WHEREAS, the City finds that the dedication of public funds under this Agreement will serve the safety of City residents, an issue of important public purpose.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

1. **Recitals are Part of Agreement.** The preceding Recitals are part of this Agreement.
2. **Ring Obligations.** Ring agrees to do the following in furtherance of this Agreement:
 - a. Ring will collaborate with the City on the distribution and marketing of the Ring Video Doorbell 2, Ring Video Doorbell Pro, Ring Spotlight Cam Wired, Ring Spotlight Cam Battery, Ring Floodlight Cam, Ring Alarm,

Ring Spotlight Cam Solar, Ring Stick Up Cam Wired and Ring Stick Up Cam Battery (each, a “Product” and collectively, the “Products”) to residents of City (“Residents”).

- b. During the Subsidy Period (as defined below), Ring will directly provide 200 unique subsidy codes (“Subsidy Codes”) to Residents with a \$100.00 discount off the sales price for one (1) of the Products at checkout. Each Resident is entitled to only one Subsidy Code. Each Subsidy Code may only be used once per household. Only codes sent to the resident through Ring communications channels will be valid. Subsidy Codes shall only be redeemable for Products being sold at full price, and may not be redeemed for Products that are on sale or are otherwise being offered at a discount. Subsidy Codes may not be combined with any other offer.
 - c. Ring will fulfill orders for Products when Residents provide information and payment required using the information required for Ring to complete delivery of the Product (including name, address, email address, etc.). Standard delivery shall be in accordance with Ring’s then-existing shipping policies. Ring will use commercially reasonable efforts to ship the Products within three (3) business days from date the order was placed.
 - d. Ring will provide product and user support to Residents who purchase Products, including warranty for the security device(s) and, if the resident chooses to, the option to hire someone to install the device(s). These options will be provided at checkout at the user’s expense.
 - e. Ring will provide marketing support and materials for City to distribute to Residents, such as brochures and flyers.
 - f. Ring shall contribute \$10,000.00 of the \$100.00 discount specified in section 2.b above.
 - g. Within thirty days after the end of the Subsidy Period, Ring will provide the City with an accounting statement (the “Accounting Statement”) setting forth the number of Products purchased using the Subsidy Code during the Subsidy Period and such other information reasonably requested by City to enable the Parties to determine the City’s required City contribution amount, as specified in Section 3.a below.
3. **City Obligations.** The City agrees to do the following in furtherance of this Agreement:
- a. Within thirty (30) days of its receipt of the Accounting Statement from Ring, City shall pay Ring an amount equal to \$50.00 of the \$100.00 discount specified in section 2.b above for the first Product sold to each

The City shall indemnify, defend and hold harmless Ring, its officers and employees from and against any third party claims, allegations, lawsuits, proceedings, losses, liabilities, damages, judgments, settlements costs or expenses, arising out of City's negligence or willful misconduct in connection with performance of this Agreement.

7. **Limitation of Liability.** In no event will (a) either Party be liable for any loss of data, loss of profits, cost of cover or other special, incidental, consequential, indirect, punitive, exemplary or reliance damages arising from or in relation to this Agreement, however caused and regardless of theory of liability and (b) either Party's aggregate liability for damages or indemnification under this Agreement exceed the Contribution Cap.
8. **Independent Contractor.** Neither the City nor any of its employees shall have any control over the manner, mode or means by which Ring, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Ring's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Ring shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Ring shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Ring in its business or otherwise or a joint venturer or a member of any joint enterprise with Ring.
9. **Governing Law.** This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Ring covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.
10. **Notices.** Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and sent by email, in the case of the City, to amorgan@mountrainierpd.org and in the case of Ring, to August Cziment at a@ring.com and legal@ring.com. Either party may change its email address by notifying the other party of such change.

11. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.
12. **Integration; Amendment.** This Agreement is the entire, complete and exclusive expression of the understanding of the Parties. It is understood that there are no oral agreements between the Parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the Parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by Ring and by the City. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.
13. **Assignment.** City will not assign this Agreement, in whole or in part, without Ring's prior written consent. Any attempt to assign in violation of this section is void in each instance. Ring may assign this Agreement (or any of its rights and obligations under this Agreement): (a) to any of its affiliates; or (b) in connection with any merger, consolidation, reorganization, sale of all or substantially all of its assets or any similar transaction. All the terms and conditions of this Agreement will be binding upon, will inure to the benefit of, and will be enforceable by the Parties and their respective successors and permitted assigns.
14. **Severability.** In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.
15. **Corporate Authority.** The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

The City of Mount Rainier

By: _____

Name:

Title:

Date:

RING:

RING LLC

By: _____

Name:

Title:

Date:

Address: 1523 26th Street, Santa Monica CA 90404

Mayor & City Council Legislative Priorities Fiscal Year 2020

Councilmember Bryan Knedler Priorities –

Sale of 3200 Rhode Island Avenue - EDC

Potts Hall / Civic Center Funding –

Purchase of WMATA Plaza – Need Communication With Real Estate Agent

Standing Up Code Enforcement / Staffing – City Manager

Parks Plan – Create a committee

EDC Incentive Fund – Annexation / Outreach

Councilmember Celina Benitez Priorities –

Census 2020

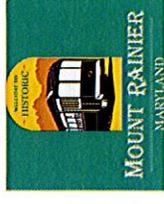
Infrastructure - Streets and sidewalks

Rent Control

Website

Sales of 3200 Rhode Island Avenue

Young Voter Registration



Mayor & City Council Legislative Priorities Fiscal Year 2020



Councilmember Scott Cecil Priorities –

Simple resolutions – Social / Cultural

AED for City Hall

Update City Flag

Plastic at local restaurants

Prohibit gas powered leaf blowers

MRPD – prohibition of certain dog breeds

Victim less crime

Drug crimes

Youth voter expansion – lower voter age to 16

Rent control

Tax Structure – adding a 6th tax class – 50 or 100 and below

Better recycling plan at City Hall

Hire a Social Services Coordinator

Re-instate the Sister City Program

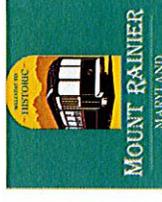
Mayor & City Council Legislative Priorities Fiscal Year 2020

Councilmember Scott Cecil Priorities Continued:

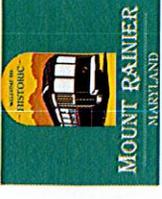
- Use bats to combat mosquitos
- Parking – establishing a parking zone
- Improve constituent communication

Councilmember Luke Chesek Priorities -

- Stormwater Management
- Strategic / Branding Plan for the City
- Streetscapes downtown – MUTC streetscapes
- EDC Incentive Fund – Focusing on current businesses in the community
- Parks (31st Street Park)
- Implementing Bike Lanes



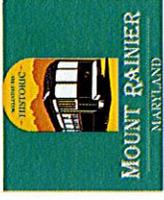
Mayor & City Council Legislative Priorities Fiscal Year 2020



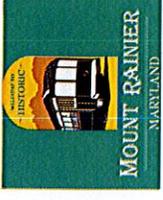
Mayor Miles Priorities -

- Bring back Main Street – City Manager
- Establish a Charter Review Committee
- CDMA Fees – City fees for MRBA – Finance
- Parks – pocket parks committee
- Address staff being attacked – Diversity / Equality
- Bring back Call-A-Bus
- Get the financial audits complete
- Bring Governor, State and County leaders to City for tours

Mayor & City Council Legislative Priorities Fiscal Year 2020



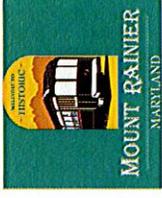
Mayor & Council			
Potts Hall / Civic Center *Funding	Plastic Used in Restaurants	Address Staff Abuse Among the Community / Equality / Diversity	
Census 2020 *Committee *Communication	Ban on Gas Powered Leaf Blowers	Meet Quarterly With State / County Leaders – Bring Governor to City	
Work on Rent Control	Youth Voter Election *lower voting age to 16 in City	Update City Flag	
Resolutions Social / Cultural	Rodents	Free Interns	
AED for City Hall	Charter Review Committee		



Mayor & City Council Legislative Priorities Fiscal Year 2020

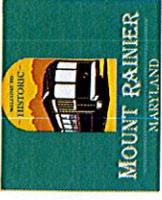
City Manager	Admin Services / HR / Communications	Economic Development
Standing Up Code Enforcement (Hiring Director)	Maximize Raina's Capacity	Sale of 3200 Rhode Island Avenue
Volunteer Recognition / Open House (Celina Benitez)	Improve Constituent / Internal Communications	WMATA Plaza Purchase *City Real Estate Agent
Develop a Strategic Plan and Marketing Strategy (Branding) (Update City Flag, Letterhead)	Maintain & Update Website	Economic Development Incentive Fund
Main Street	Employee Manual Re-Write	Annexation / Outreach

Mayor & City Council Legislative Priorities Fiscal Year 2020



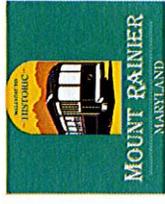
Finance	Police Department	Code Enforcement
City Fees for MRBA *CDMA Fees	Low Priority Enforcement *Dog Breed *Victim Less Crime *Drug Crimes	Staffing / Hiring A Director
Audit Completion	Social Services Coordinator – FTE *Hire a Social Services Coord.	
Financial Policies & Procedures (Spring)	Parking *Zoning / Permit	
Tax Structure *Establishing a 6 th Tax Class		

Mayor & City Council Legislative Priorities Fiscal Year 2020

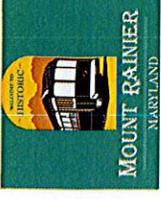


<p>Public Works</p> <p>Parks Plan – Establish Committee Laisse with MNCPPC *Partner with UMD *Priority Rogers Park 31st Street Park Plan *Spring Park (Shivali)</p>
<p>Infrastructure</p> <ul style="list-style-type: none"> *Bike Lanes *Master Plan <li style="padding-left: 20px;">*Streets <li style="padding-left: 20px;">*Sidewalks *MUTC Downtown Streetscapes
<p>Finalize Library Project</p>

Mayor & City Council Legislative Priorities Fiscal Year 2020



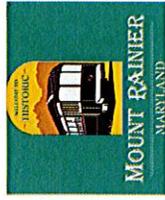
Mayor & Council	Lead	Support	Timeline
<p>*Potts Hall Grant Funding</p>	<p>Councilmember Bryan Knedler Back-Up Mayor Miles</p>	<p>Bond Bill Mayor / City Manager / City Clerk / Exec. Asst. will write Bond Bill Meet District 47 Delegation Governor Budget – Amanda – Mayor</p>	
<p>*Census 2020</p>	<p>Councilmember Celina Benitez</p>	<p>City Clerk / Raina / MRTV Communications with Interface with Mayor & Council & Committee</p>	<p>Report Out Monthly to Mayor & Council Budget Amendment for Funding</p>
<p>City WI-FI</p>	<p>Mayor Miles</p>	<p>Nauticon / Miranda</p>	<p>Quarterly</p>
<p>Rent Control</p>	<p>Councilmember Scott Cecil Back-Up Councilmember Celina Benitez</p>	<p>City Attorney City Manager Braatz</p>	



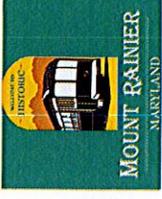
Mayor & City Council Legislative Priorities Fiscal Year 2020

Mayor & Council Continued	Lead	Support	Timeline
Simple Resolutions Social / Cultural	Councilmember Celina Benitez Back-Up Councilmember Scott Cecil	City Attorney City Manager Braatz	
AED for City Hall	Councilmember Scott Cecil	City Manager Braatz Cert Team	Get on Legislative Agenda Budget Amendment
Plastic Use In Restaurants Gas Powered Leaf Blowers	Councilmember Scott Cecil	City Attorney	Get on Legislative Agenda
*Charter Review Committee	Mayor Miles	City Attorney Board of Elections	Monthly Reporting
Youth Vote	Councilmember Celina Benitez Back-Up Councilmember Scott Cecil	Charter Amendment	

Mayor & City Council Legislative Priorities Fiscal Year 2020



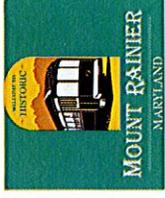
City Manager	Lead	Support	Timeline
WMATA	Mayor Miles Back-Up Councilmember Bryan Knedler	City Real Estate Agent Jerry	Quarterly
*Strategic / Branding Plan	Mayor Miles Back-Up Councilmember Celina Benitez Councilmember Scott Cecil	City Manager Braatz	Quarterly
New City Flag			
Main Street	City Manager Braatz		Quarterly
Volunteer Recognition Open House	City Manager Braatz	Councilmember Celina Benitez	Bi-Annual
Code Enforcement Standup	City Manager Braatz		Quarterly



Mayor & City Council Legislative Priorities Fiscal Year 2020

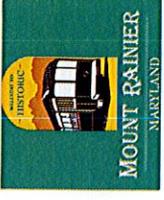
Admin Services / HR / Comm	Lead	Support	Timeline
Maximize Raina's Capacity	City Manager Braatz	HR Director Mercedes	Quarterly
Improve Communication With Residents	City Manager Braatz	HR Director Mercedes	Quarterly
Website	City Manager Braatz	HR Director Mercedes / Raina	Quarterly
Employee Manual Update	City Manager Braatz	HR Director Mercedes	Quarterly
Hiring Update	City Manager Braatz	HR Director Mercedes	Monthly

Mayor & City Council Legislative Priorities Fiscal Year 2020

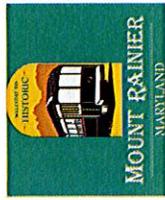


Economic Development	Lead	Support	Timeline
*Sales of 3200 Rhode Island Avenue	Councilmember Luke Chesek	City Manager Braatz City Real Estate Agent	Monthly & Quarterly
*Economic Development Incentive Fund	Councilmember Luke Chesek Back-Up Mayor Miles, MRBA	City Manager Braatz City Real Estate Agent Director of Finance Blackwell	Monthly & Quarterly
*Annexation / Outreach	Councilmember Bryan Knedler Back-Up Mayor Miles	City Manager Braatz	Monthly & Quarterly

Mayor & City Council Legislative Priorities Fiscal Year 2020



Finance	Lead	Support	Timeline
*Tax Structure	Councilmember Scott Cecil Back-UP Councilmember Byan Knedler	Director of Finance Blackwell	Quarterly
Audits		Director of Finance Blackwell	Monthly & Quarterly
City Fees for MRBA	Director of Finance Blackwell		Quarterly
Financial Policies & Procedures	Director of Finance Blackwell		Quarterly



Mayor & City Council Legislative Priorities Fiscal Year 2020

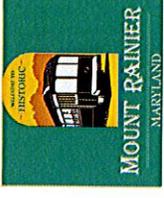
Police Department	Lead	Support	Timeline
Low Priority Enforcement	Councilmember Scott Cecil	City Manager Braatz City Attorney	Legislative Agenda
Social Services Coordinator	Councilmember Bryan Knedler Back-Up Councilmember Scott Cecil	City Manager Braatz Chief Morgan	Budget Amendment If Full Time Employee
Parking Zone	Councilmember Scott Cecil Back-Up Bryan Knedler	City Manager Braatz City Attorney Chief Morgan	Legislative Agenda
Ring Collaboration	Mayor Miles		Fall 2019

Mayor & City Council Legislative Priorities Fiscal Year 2020



Public Works	Lead	Support	Timeline
<p>*Parks Plan</p>	<p>Councilmember Scott Cecil</p> <p>Back-Up Councilmember Luke Chesek</p>	<p>Public Works Director City Manager Braatz</p> <p>UMD MNCPPC</p>	<p>Quarterly</p>
<p>Bike Lanes</p>	<p>Councilmember Luke Chesek</p>	<p>ATHA City Manager Braatz</p> <p>Public Works Director Green Team</p>	<p>September, 2019</p> <p>Budget if Necessary</p>
<p>Tool Design Review</p>	<p>Councilmember Celina Benitez</p>	<p>Public Works Director</p>	<p>December, 2019</p>
<p>Levy / Bridges</p>	<p>Mayor Miles</p>	<p>Public Works Director MRPD Brentwood</p>	<p>Monthly</p>

Mayor & City Council Legislative Priorities Fiscal Year 2020



Public Works Continued	Lead	Support	Timeline
Downtown Streetscapes	Councilmember Luke Chesek		September, 2019 Budget
Library Project	Councilmember Celina Benitez Mayor Miles	Public Works Director	Quarterly

MEMO

Date: August 8, 2019

TO: Mayor, City Council, Public

From: City Clerk

CC: Miranda Braatz, City Manager

Subject: 11 Year Overview of Bond Initiatives / Bond Bills, Maryland General Assembly

Presented here is an overview of the Bond Initiatives / Bond Bills that have been funded from the Maryland General Assembly over the past 11 years. These only include the requests that were funded at the million dollar level and above. In 2019, the term, "Bond Bill" was changed to, "Bond Initiative". This list provides the project title, county name, amount that was requested and the total amount that was funded. The data for the, "Total Funding" indicates the total amount of funding approved for each project from all capital funding sources. These include House Initiatives / Senate Initiatives and other sources. Attached to this memo is the Mount Rainier Legislative Bond Initiative Process for your review.

Each Bond Initiative / Bond Bill that is highlighted in yellow reflects the most that was given by the Maryland General Assembly for that individual project.

2019 Session Legislative Bond Initiative Funding

During the 2019 legislative session, the Maryland General Assembly evaluated 262 Legislative Bond Initiative requests that totaled nearly \$69.7 million. The Senate and the House each funded \$7.5 million in legislative projects and provided another \$19.1 million for requested Legislative Bond Initiatives as miscellaneous capital grant authorizations and, in some cases, as funding fenced off from other capital funding sources in the Maryland Consolidated Capital Bond Loan of 2019 (HB 101).

1. Maryland Hall for the Creative Center - Anne Arundel County - Requested \$250,000 – **Total Funding \$1,000,000**
2. Baltimore Museum of Art - Baltimore City – Requested \$250,000 – **Total Funding \$2,000,000**
3. France-Merrick Performing Arts Center - Baltimore City - Requested \$1,000,000 – **Total Funding \$1,000,000**

4. Port Discovery Children's Museum - Baltimore City – Requested \$500,000 – **Total Funding \$1,000,000**
5. Rash Field Park - Baltimore City – Requested \$1,000,000 – **Total Funding \$1,000,000**
6. Poolesville Grape Crushing Economic Development Facility - Montgomery County – Requested \$1,000,000 – **Total Funding \$1,000,000**

2018 Bond Bill Funding (Known As Bond Bills In 2018)

During the 2018 legislative session, the Maryland General Assembly evaluated 240 bond bill requests that totaled nearly \$62.9 million. The Senate and the House each funded \$8.0 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (SB 186) to specifically list the projects selected for funding.

1. Port Discovery Children's Museum - Statewide – Requested \$250,000 – **Total Funding - \$1,000,000**
2. Broadneck High School Stadium - Anne Arundel County – Requested 200,000 – **Total Funding \$1,500,000**
3. Glen Burnie High School Field House and Athletic Complex - Anne Arundel County – Requested \$1,000,000 – **Total Funding \$1,500,000**
4. Maryland Hall for the Creative Arts – Anne Arundel County – Requested \$250,000 – **Total Funding \$1,500,000**
5. YMCA Domestic Violence and Trafficking Shelters - Anne Arundel – Requested \$250,000 – **Total Funding \$1,000,000**
6. Bon Secours Youth Development Center - Baltimore City – Requested \$1,000,000 – **Total Funding \$1,000,000**
7. Hoen Lithograph Building Renovation - Baltimore City – Requested \$750,000 – **Total Funding \$1,000,000**
8. Maryland State Fairgrounds - Baltimore County – Requested \$500,000 – **Total Funding \$1,000,00**
9. Olney Theatre Center for the Arts - Montgomery County – Requested \$2,000,000 – **Total Funding \$2,000,000**
10. Poolesville Grape Crushing Economic Development Facility - Montgomery County – Requested \$1,000,000 – **Total Funding \$1,000,000**
11. UpCounty Nonprofit Hub - Montgomery County – Requested \$1,000,000 – **Total Funding \$1,000,000**
12. Liberty Sports Park - Prince George's County – Requested \$2,500,000 – **Total Funding \$2,500,000**
13. Compass Regional Hospital - Queen Anne's County – Requested \$250,000 – **Total Funding \$1,000,000**
14. Hagerstown Paper and Plastic Plant - Washington County – Requested \$1,000,000 – **Total Funding \$1,000,000**
15. The Maryland Theatre - Washington County – Requested \$200,000 – **Total Funding \$1,000,000**

2017 Bond Bill Funding (Known as Bond Bills In 2017)

During the 2017 legislative session, the Maryland General Assembly evaluated 205 bond bill requests that totaled nearly \$53.9 million. The Senate and the House each funded \$7.5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (HB 151) to specifically list the projects selected for funding.

1. Maryland Hall for the Creative Arts - Anne Arundel County – Requested \$250,000 – **Total Funding \$1,000,000**
2. Baltimore Museum of Art - Baltimore City – Total Requested \$500,000 - **Total Funding \$2,000,000**
3. Center Stage - Baltimore City – Requested \$200,000 – **Total Funding \$2,000,000**
4. Rash Field Improvement Project - Baltimore City – Requested \$2,000,000 – **Total Funding \$1,000,000**
5. Chesapeake Grove Senior Housing and Intergenerational Center - Dorchester County – Requested 225,000 – **Total Funding \$1,000,000**
6. Poolesville Grape Crushing Economic Development Facility - Montgomery County – Requested \$1,000,000 – **Total Funding \$1,000,000**
7. Hagerstown Paper and Plastic Plant - Washington County – Requested \$200,000 – **Total Funding \$1,700,000**

2016 Bond Bill Funding (Known as Bond Bills in 2016)

During the 2016 legislative session, the Maryland General Assembly evaluated 155 bond bill requests that totaled nearly \$32.5 million. The Senate and the House each funded \$7.5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (SB 191) to specifically list the projects selected for funding.

1. Glen Burnie High School Field House and Concession Stand – Anne Arundel County – Requested: \$500,000 - **Total Funding \$1,000,000**

2015 Bond Bill Funding (Known as Bond Bills in 2015)

During the 2015 legislative session, the Maryland General Assembly evaluated 123 bond bill requests that totaled nearly \$28.6 million. The Senate and the House each funded \$5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (HB71) to specifically list the projects selected for funding.

1. Niarchos Parkway Film Center – Baltimore City – Requested \$500,000 – Total Funding \$2,000,000

2014 Bond Bill Funding (Known as Bond Bills in 2014)

During the 2014 legislative session, the Maryland General Assembly evaluated 156 bond bill requests that totaled nearly \$40 million. The Senate and the House each funded \$7.5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (SB171) to specifically list the projects selected for funding.

1. Nothing above \$750,000 - Rich Hill Farm House – Charles County -

2013 Bond Bill Funding (Known as Bond Bills in 2013)

During the 2013 legislative session, the Maryland General Assembly evaluated 135 bond bill requests that totaled nearly \$39 million. The Senate and the House each funded \$7.5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (HB101) to specifically list the projects selected for funding.

1. Adventure Sports Center International Site – Statewide – Requested \$1,000,000 – **Total Funding \$1,000,000**

2. Sailwinds Wharf Development Project – Dorchester County – Requested \$2,000,000 – Total Funding \$1,500,000

3. Multi-use Fields – Prince George’s County – Requested \$4,000,000 – Total Funding \$1,000,000

2012 Bond Bill Funding (Known as Bond Bills in 2012)

During the 2012 legislative session, the Maryland General Assembly evaluated 122 bond bill requests that totaled nearly \$34 million. The Senate and the House each funded \$7.5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (SB151) to specifically list the projects selected for funding.

1. National Aquarium Infrastructure – Baltimore City – Requested \$4,000,000 – Total Funding \$2,500,000

2. Green Branch Athletic Complex – Prince George’s County – Requested \$3,000,000 – Total Funding \$1,000,000

2011 Bond Bill Funding (Known as Bond Bills in 2011)

During the 2011 legislative session, the Maryland General Assembly evaluated bond bill requests that totaled nearly \$34 million. The Senate and the House each funded \$7.5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (HB71) to specifically list the projects selected for funding.

1. National Aquarium Capital Infrastructure – Baltimore City – Requested \$250,000 – Total Funding \$1,000,000

2010 Bond Bill Funding (Known as Bond Bills in 2010)

During the 2010 legislative session, the Maryland General Assembly evaluated bond bill requests that totaled nearly \$35 million. The Senate and the House each funded \$7.5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (SB142) to specifically list the projects selected for funding.

No Bond Bills at the Million Dollar Mark

2009 Bond Bill Funding (Known as Bond Bills in 2009)

During the 2009 legislative session, the Maryland General Assembly evaluated over 110 bond bill requests totaling over \$34 million. The Senate and the House each funded \$7.5 million in legislative projects; individual bond bills were not acted upon by the legislature. Instead, the General Assembly amended the State Capital Budget Bill (HB102) to specifically list the projects selected for funding.

1. National Children’s Museum – Statewide – Requested \$5,000,000 – Total Funding \$5,000,000

Fiscal Year 2020
Mount Rainier Legislative Bond Initiative Process

September 17, 2019 Work Session	Mount Rainier Mayor & City Council Discuss Legislative Bond Initiative Priorities (LBIs)
October 15, 2019 Work Session	Mount Rainier Mayor & City Council Finalize Legislative Bond Initiative Priorities (LBIs) / Set Legislative Meeting
November 2019 / December 2019	Mount Rainier Mayor & City Council Hold Legislative Meeting To Tell State Leaders What They Are Requesting For Legislative Bond Initiatives (LBIs)
November, 2019 /December, 2019	City Manager / City Clerk / Staff Prepare Application For Legislative Bond Initiatives (LBIs)
January, 2020 / February, 2020	Submit Legislative Bond Initiative (LBIs) Application To Maryland State Legislators (Filing Deadline)
March, 2020	Senate Budget & Taxation Committee & House Appropriations Committee Hold Hearings On Legislative Bond Initiatives (LBIs)
Late March, 2020 / April, 2020	Each Chamber Votes On Legislative Bond Initiatives (LBIs). Approved LBIs Are Amended Into The Capital Budget Bill
Mid-April, 2020	Both Chambers Vote On The Final Capital Budget Bill, Which Includes The Approved LBIs
June 1, 2020	Effective Date For Capital Budget

Memo Supplement:

Bond Initiatives are not the only source of funding possibly available to local municipalities. Here is a list of other funding sources that may need to be explored during this procurement of funds for projects.

Governors Grant Office: <https://grants.maryland.gov/Pages/home-page.aspx>

The Governor's Grand Office provides resources, training, research, and guidance to state agencies, local governments, nonprofit organizations, businesses and academia on all aspects of federal grants and federal funds. The Governor Grant Office also provides a list of Foundation Grants that the City of Mount Rainier may apply for. Examples include Getty and Bank of America Corporate Foundations.

County Executive Office: <https://www.princegeorgescountymd.gov/918/Community-Partnership-Grants>

The Community Partnership Grant (CPG) program is the main discretionary grant initiatives offered by the Office of the County Executive to qualified nonprofit organizations based upon a set of criteria, including the value added to the identified community, overall program costs, organizational stability and adequacy of other funding sources.

The County Executive's FY19 approved budget contains approximately \$1.6 million for competitive grants to 501(c)(3) tax-exempt nonprofit organizations based in or providing services in Prince George's County.

The City of Mount Rainier sadly does not qualify for these grants because it is not a nonprofit organization.

Maryland Energy Administration: <https://energy.maryland.gov/Pages/all-incentives.aspx>

The Maryland Energy Administration manages grants, loans, rebates, and tax incentives designed to help attain Maryland's Goals in energy reduction, renewable energy, climate action, and green jobs. Through the programs below, MEA helps Maryland residents, businesses, non-profits, and local governments implement energy efficiency upgrades and install renewable energy systems. Assistance from the Maryland Energy Administration could assist with the overall construction costs.

The City of Mount Rainier can apply for the Commercial, Industrial, & Agricultural Grant Program which is a competitive program that provides grants for deep energy retrofit projects in commercial, industrial, agricultural and non-profit facilities.

The City of Mount Rainier could also apply for the Demand Response and Building Automation Program, which is a competitive program that provides grants for demand side resource projects that use state-of-the-art power controls, communication, and building automation technologies.

Maryland Department of Housing & Community Development:

<https://dhcd.maryland.gov/Communities/Pages/programs/default.aspx>

The Maryland Department of Housing & Community Development is committed to empowering communities through programs for loans, grants, technical assistance, and tax credits. Assistance from the department is designed to serve as a tool for communities and organizations to leverage additional funding from investors, foundations, and local governments.

The City of Mount Rainier could apply for the Community Development Block Grant Program provided by the Maryland Department of Housing and Community Development.

PEPCO Energy Efficient Communities:

<https://homeenergysavings.pepco.com/business/EECommunities>

The Energy Efficient Communities Program (also referred to as the Communities Program) offers funding, technical expertise, outreach, and educational opportunities to local municipal and government customers interested in making energy efficiency upgrades.

PEPCO's energy experts will help your organization every step of the way to identify projects that best fit your needs. Whether it is street lighting, interior / exterior lighting and controls, chillers, commercial appliances, HVAC units, variable frequency drives, or a custom solution, we have you covered.

PEPCO offers generous cash incentives that can cover up to 50% of project costs. By participating in the Communities Program, organizations can enjoy:

- Reduced energy and maintenance costs
- Increased comfort
- Extended equipment life
- Budget savings
- Project planning assistance
- Guaranteed incentive rates.
- One complimentary Operations and Maintenance Training

PEPCO Continued:

The City of Mount Rainier can apply to the various grants and programs to cut the overall construction costs.

Historic Property Grant Program – Prince George’s County Planning Section:

<http://arts.pgparcs.com/DocumentCenter/View/1654/Historic-Property-Grant-Program-Application-Instructions>

The Historic Property Grant Program is administered in accordance with the Annotated Code of Maryland, Land Use Article 26-101-107 Historic Preservation Section, Prince George’s County Planning Department on behalf of the Prince George’s County Planning Board. The purpose of the program is to assist in the protection, preservation, and enhancement of historic properties through the award of historic property grants. The size of an individual grant can be up to \$50,000 out of \$300,000 total available.

The City of Mount Rainier can apply for this grant during alternating years.

Timeline
Requests For Proposal
City of Mount Rainier
Strategic Plan / Branding

Write Requests For Proposals	September 20, 2019
Provide To City Attorney	September 23, 2019
Request For Proposal Release Date	October 1, 2019
Collect RFP Responses & Close	November 15, 2019
Opening Date For RFP's (Public)	November 16, 2019
Memo of Recommendations	December 17, 2019

Tree Replacement Agreement
Between
**Prince Georges County Department of Public Works and
Transportation (DTPW)**

THIS AGREEMENT, entered into this ___ day _____, 2019 by and between **Prince Georges County Department of Public Works and Transportation (DTPW)** and other relevant departments, party of the first part, hereinafter referred to as the "DTPW", and the City of Mount Rainier, an incorporated municipality located in Prince George's County, Maryland, party of the second part, hereinafter referred to as the "City"; provides that

WHEREAS, a portion of the Allison Street Levee is located within the municipal boundaries of the City as shown in **Exhibit A**; and

WHEREAS, Prince George's County is responsible for the construction, upkeep, and maintenance of the Allison Street Levee. And

WHEREAS, Prince George's County is required under FEMA to raise the height of the Allison Street Levee to become compliant with new rules and regulations, and

WHEREAS, the City owns the land, trees, and vegetation through which the Allison Street Levee is built, and

WHEREAS, DTPW is responsible overseeing and ensuring that the Allison Street Levee work is done and meets with all Army Corps of Engineers requirements including the removal of all trees and non-grass vegetation that is within fifteen (15) feet of the Allison Street Levee, and

WHEREAS, the City is a Tree City USA and promotes the protection, preservation, and growth of the City's urban forest, which is part of the Anacostia River, and Chesapeake Bay watersheds, and

WHEREAS, DTPW supports the City's environmental programs and efforts, and

WHEREAS DTPW has agreed to replace all trees in the City that are removed for the purpose of restoring the Allison Street Levee

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements herein contained, and other good and valuable consideration, it is hereby agreed by and between the parties as follows:

DTPW

1. DTPW or its designee will keep track of all trees and provide the City with a total count of the number of trees removed that are greater than 2 inches in caliper
2. Trees will be categorized by size and species
3. DTPW agrees to replace trees at a two for one ration for all trees **except** that trees in diameter of 4" or more will be replaced at three for one
4. DTPW will plant the replacement trees as requested by the City until the full complement of removed trees at the ratio provided have been replaced
5. DTPW agrees to plant the replacement trees and stagger the planting as necessary
6. DTPW agrees to maintain the replacement trees for a period of one year after planting
7. DTPW agrees to maintain the replacement trees with watering, nurturing, and protecting each tree for one year following planting; maintenance includes weekly watering through the months of May-October, gator bags, mulching, and proper staking
8. The replacement trees must be container-grown, or ball and burlap, and have a minimum caliper size of 1.5 inches and shall comply with the standards established by Mount Rainier's Mayor and Council or its designee, the Mount Rainier Tree Commission
9. DTPW will provide to the City a list of tree species for replacements that include trees that are native to Mount Rainier and the area and include food forest species including nut and fruit trees.
10. Communication and coordination in advance on the tree planting

The City

1. Shall request tree replacements from DTPW in a timely manner, and in accordance with DTPW planting seasons (to be provided upon the signing of this agreement)
2. The desired trees shall be selected from the list provided by DTPW
3. Once notified that the trees are available, the City will arrange to pick them up and plant them in designated locations throughout the City
4. Trees are to be planted under the directions of a Roadside Tree Expert, Arborist, or another individual with knowledge and skills in horticulture and in consultation with the Tree Commission
5. The Tree Commission under the authority of the Mayor and Council will determine the location for planting all trees so long as the City

does not plant any tree within fifteen (15) feet of the Allison Street Levee

6. Trees will be watered and pruned as necessary to ensure proper growth
7. Maintenance for the planted trees will be the responsibility of the City AFTER the one-year maintenance by DTPW in accordance with this agreement
8. Communication and coordination in advance on the tree planting

General Provisions

1. This instrument contains the entire Agreement made by and between the parties and may not be modified except by a written agreement signed by the parties hereto.
2. The invalidity or illegality of any provision of this Agreement shall not affect the remainder of this Agreement or any other provision of it. This Agreement shall be construed, interpreted and enforced according to the laws of the State of Maryland.
3. The City may not assign this Agreement, in whole or part, without the prior written approval of the DTPW.
4. This Agreement was made in the State of Maryland and shall be governed by, construed, interpreted and enforced in accordance with the laws of the State of Maryland.
5. Nothing herein contained is intended or shall be construed in any way to create or establish the relationship of partners or a joint venture between the DTPW and the City. None of the officers, agents or employees of any party shall be deemed to be employees of any other party for any purpose whatsoever.
6. Each person executing this Agreement, whether on its own or on behalf of an organization, hereby certifies that they have been duly authorized to execute this Agreement on behalf of such an organization.
7. The term of this Agreement shall be for five (5) years and beginning immediately upon the completion of the Allison Street Levee Project in Mount Rainier, but no later than April 5, 2021.
8. During the term of this Agreement, the DTPW shall have keep the City apprised of the status of the Allison Street Levee Project.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be properly executed on the day and year first written above.

ATTEST:

City of Mount Rainier, Maryland

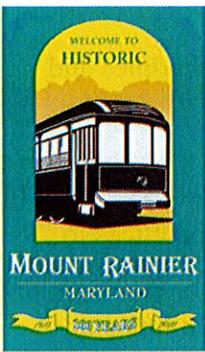
Malinda Miles, Mayor

Kenneth Sigman, City Attorney

Prince George's County, Maryland

Dwight Joseph,

County Attorney



Adopted: September 13, 2019

**CITY OF MOUNT RAINIER, MARYLAND
RESOLUTION 10-2019**

A Resolution declaring the Second Monday in October as the Indigenous People’s Day in the City of Mount Rainier and reaffirming the City of Mount Rainier’s commitment to promote the well-being and growth of Mount Rainier’s Indigenous communities.

Councilmembers: Celina Benitez & Scott Cecil

WHEREAS, Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

WHEREAS, in 1990 representatives from 120 Indigenous nations at the First Continental Conference on 500 Years of Indian Resistance unanimously passed a resolution to transform Columbus Day into an occasion to strengthen continental unity and recognize Indigenous Peoples’ struggle towards liberation, and thereby use the occasion to reveal a more accurate historical record; and

WHEREAS, The City of Mount Rainier was founded and build upon lands whose original inhabitants were the Piscataway Conoy Tribe and honors current members of the tribe and their ancestors; and

WHEREAS, the City of Mount Rainier recognizes that the Indigenous Peoples of the lands that would later become known as the Americas have occupied these lands since time immemorial, and the City recognizes that Mount Rainier is built upon the homelands and villages of the Indigenous Peoples of this region, without whom the building of the City would not have been possible; and

WHEREAS, the City values the many contributions made to our community through Indigenous Peoples' knowledge, labor, technology, science, philosophy, and art and the deep cultural contributions that have substantially shaped the character of the City of Mount Rainier; and

WHEREAS, the City of Mount Rainier has a responsibility to oppose the systematic racism toward Indigenous People in the United States, which perpetuates high rates of poverty and income inequality, exacerbating disproportionate health, education, and social crises; and

WHEREAS, the City wishes to ensure greater access and opportunity to Indigenous Peoples and honor our nation's Indigenous roots, history and contributions; and

WHEREAS, The City of Mount Rainier understands that to help close the equality gap, government entities, organizations and other public institutions should change their policies and practices to better reflect the experience of Indigenous Peoples and uplift our country's Indigenous roots, history, and contributions, as well as truthfully acknowledge the history of actions that created that gap;

WHEREAS: Other cities, including Seattle, Denver, Portland OR, Berkeley CA, and Albuquerque have adopted Indigenous Peoples' Day as a counter-celebration to Columbus Day, to promote Indigenous cultures and commemorate the history of Indigenous Peoples; and

NOW, THEREFORE, BE IT

RESOLVED: That the Council go on record to state that the second Monday of October henceforth be commemorated as Indigenous Peoples' Day in Mount Rainier in recognition of the position of Indigenous Peoples as native to these lands and the suffering they endured following European conquest of their land; and be it further

RESOLVED: That the City of Mount Rainier shall revise its administrative policies to include recognition of Indigenous Peoples' Day where appropriate; and be it further

RESOLVED: That the Council recommends that Indigenous Peoples' Day be observed by the people of Mount Rainier to reflect upon the ongoing struggles of Indigenous People in this land and to celebrate the thriving culture and value that Indigenous Peoples add to our City; and be it further

RESOLVED: That the Council recommends, following the approval of this Resolution, consultation with Indigenous Peoples regarding the forms of future commemoration in Mount Rainier for Indigenous Peoples' Day; and be it further

RESOLVED: That the City of Mount Rainier will encourage public schools to observe this day with appropriate exercises and instruction in the schools around the time of Indigenous Peoples' Day, to the end that the culture, history and diversity of Indigenous Peoples be celebrated and perpetuated; and be it further

RESOLVED: That the City of Mount Rainier encourages other businesses, organizations, and public institutions to recognize and observe Indigenous Peoples' Day; and be it further

RESOLVED: That the City Clerk be and hereby is requested to ensure that the Maryland Commission on Indian Affairs and the Piscataway Conoy Tribe receive a suitably engrossed copy of this resolution; and be it further

RESOLVED: The City Council of the City of Mount Rainier declares the second Monday in October as Indigenous Peoples' Day in the City of Mount Rainier and advises the City Manager to continue granting this day as a paid holiday for City staff in lieu of Columbus Day; and be it further

RESOLVED: a signed Copy of this resolution will be sent to County Executive Angela Alsobrooks, Senators Van Hollen and Cardin, the 47th district Representatives: Senator Malcom Augustine, Delegates Diana Fennel, Julian Ivy and Wanika Fisher, County Councilmember Deni Tavares, the Prince George’s County Council, Board of Education Member Pamela Boozer Strother and the Prince George’s County Board of Education.

Attest:

Miranda Braatz, City Manager

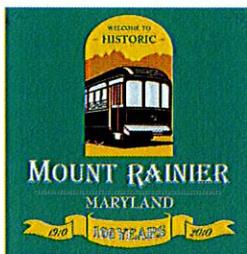
Malinda Miles, Mayor

Celina Benitez, Councilmember Ward I

Scott Cecil, Councilmember Ward II

Luke Cheseck, Councilmember Ward I

Bryan Knedler, Councilmember Ward II



MEMORANDUM

To: Mayor and City Council

From: DeMornai Blackwell, Director of Finance

CC: Miranda Braatz, City Manager

Date: July 15th, 2019

Re: Accounting Software Upgrade & Recommended Changes in Accounting Cycle

Effective July 1, 2019, the City of Mount Rainier has completed the upgrade and change of its current accounting system from QuickBooks to AccuFund Government Accounting software. With this change, there have been additional reporting, processing and control enhancements that will effectively allow the City Manager and Director of Finance to accurately report, review, and fine tune the financial management of the City.

Key Changes:

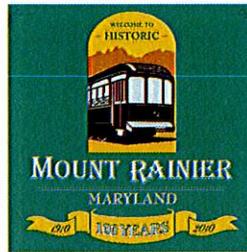
Below you will find some of the key enhancements that the City will be implementing or enhance as part of the change in process:

- Bank Reconcilements
- Cash Receipting/Reporting
- Financial Reporting
- Accounts Payable
 - Checks
 - Electronic Funds Transfer
 - Reporting
- Accounts Receivable

One key change that Miranda and I would to bring to the Mayor and City Council's attention is the reduction in the time of the Accounts Payable cycle by looking to institute one signature of the City Manager's on all checks under \$10,000. Of course, all the checks would have been approved and submitted for payment according to our current check request and approval process.

Reasons for Change:

The City Manager and Director of Finance have had various meetings regarding the accounting cycle. One area which requires improvement in was the Accounts Payable process; one main reason that this practice had a long turn around time was due to the practice of waiting for a second signature on checks from a councilmember, delaying the payment time. Two signatures are not required in any financial capacity to distribute payments.



Advice has been sought from the City Attorney to see if there is a requirement that all checks needed to be signed by a councilmember and have found that there was no such requirement.

Recommendation:

As the Director of Finance, I recommend to improve the accounts payable cycle and improve operational efficiencies, we move to this new enhanced process. This will ensure that financial management, compliance, reduction in accounts payable cycle, vendor cohesion continue to operate at a highly satisfactory rate.

This change is also in recommendation for what other municipal governments have currently in effect and their policies will be used as a starting guidance for continued business cohesion and financial management mitigations.

This change will also incorporate the bank signatory changes. For this to fully operation at maximum efficiency, the following changes will need to take place and will be notated in the financial policies at their creation:

- Elected Officials will continue to be notated on bank cards as the governing body
- Practice of ensuring that the City Manager and Director of Finance are the staff with operational authority of the bank accounts for the City's operational needs
- Review of Accounts Payable report to be sent to Council on quarterly basis, as part of the Finance Department quarterly update, so Council will continue to have review of City expenses and be able to seek clarity from either the City Manager or Director of Finance