

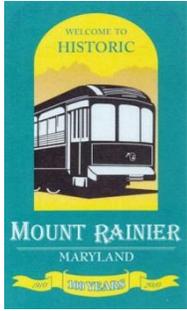
**Agenda for the Special Legislative Session of
Mayor & City Council
City of Mount Rainier
1 Municipal Place
Mount Rainier, Maryland 20712**

**Tuesday, May 19, 2020
6:00 PM – Virtual Meeting**

Items for discussion:

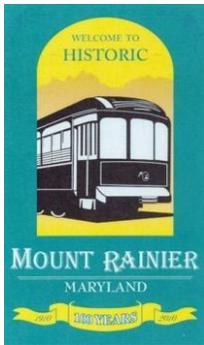
**Suggested Discussion
Time:**

- 1. Call To Order**
- 2. Review of Agenda**
- 3. George Washington University Engagement Lab Presentation (50 Min)**
Students of George Washington University Engagement Lab will present their findings to Mayor & City Council.
- 4. Ordinance 05-2020: Extending The Stay At Home Order (10 Min)**
Mayor & City Council will discuss and vote on Ordinance 05-2020: Extending The Stay At Home Order for the City of Mount Rainier.
(Vote)_____
- 5. Discussion of Fiscal Year 2021 Proposed Budget and First Reading Into The Record Of Ordinance 04-2020: Adopting Fiscal Year 2021 Budget (10 Min)**
Mayor & City Council will continue discussion of the Proposed Fiscal Year 2021 Budget & conduct a first reading of Ordinance 04-2020: Adopting Fiscal Year 2021 Budget.
- 6. Adjournment**



**Agenda for the Proposed
FY 2021 Budget Public Hearing
of the Mayor and City Council
City of Mount Rainier
Tuesday, May 19, 2020
7:10 PM – Virtual Meeting**

- 1. Call To Order**
- 2. Review of Agenda**
- 3. Public Hearing Regarding The Proposed Fiscal Year 2021 Budget**
Mayor & City Council will conduct a Budget Public Hearing and hear from the community regarding the Proposed Fiscal Year 2021 Budget.
- 4. Adjournment**



**Agenda for the Work Session of
Mayor & City Council
City of Mount Rainier
1 Municipal Place
Mount Rainier, Maryland 20712**

**Tuesday, May 19, 2020
7:30 PM – Virtual Meeting**

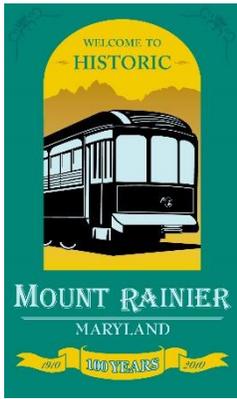
Items for discussion:	Suggested Discussion Time:
1. Call To Order	
2. Review of Agenda	
3. UMD Presentation On A Phased-In Approach To The 3300 Block of Rhode Island Avenue Revitalization Including Memorial Park	(20 Min)
<i>Mayor & City Council will hear a presentation from the University of Maryland regarding a phased-in approach to the 3300 Block of Rhode Island Avenue Revitalization Including Memorial Park.</i>	
4. Building Presentations – 4502 30th Street & 4510 32nd Street	(20 Min)
<i>Mayor & City Council will hear building presentations from 4502 30th Street Mount Rainier, Maryland 20712 and 4510 32nd Street Mount Rainier, Maryland 20712</i>	
5. Mount Rainier Arts Commission 34th Street Mural Project	(15 Min)
<i>Mayor & City Council will discuss the plans for the Mount Rainier Arts Commission 34th Street mural project.</i>	
6. MOU Spring Park / Peace Park	(15 Min)
<i>Mayor & City Council will discuss the Spring Park MOU between Little Friends For Peace & City of Mount Rainier (33rd and Shepherd Street).</i>	

- 7. Funding For The Community Garden in FY 2021** (15 Min)
Mayor & City Council will discuss the Community Garden's funding request for fiscal year 2021 and review their proposed budget.
- 8. State of Emergency Update** (15 Min)
Mayor & City Council will provide an update of the current State of Emergency dealing with COVID-19.
- 9. COVID-19 Contingency Planning** (15 Min)
Mayor & City Council will discuss contingency planning related to COVID-19.
- 10. Emergency Tenant Relief Rent Stabilization During & Post COVID-19 Emergency** (15 Min)
Mayor & City Council will discuss emergency tenant relief rent stabilization during and post COVID-19.
- 11. Extending Deadlines For Paying Fines & Penalties** (15 Min)
Mayor & City Council will discuss extending the time allowed for residents to pay fees and fines during and after the state of emergency due to COVID-19.
- 12. Economic Development Incentive Fund** (15 Min)
Mayor & City Council will discuss the Economic Development Incentive Fund with regards to COVID-19.
- 13. Census 2020 Update** (15 Min)
Mayor & City Council will provide an update regarding the 2020 Census in City of Mount Rainier.
- 14. Tax Differential & Dispatch Agreement With Hyattsville** (15 Min)
Mayor & City Council will discuss the current dispatch agreement with the City of Hyattsville and the pros and cons of switching to the County dispatch system, including the impact both options have on Mount Rainier's tax differential with the County.

15. Proposal To Go Into Closed Session

*According to the Annotated Code of Maryland, the Mayor and City Council of the City of Mount Rainier, Maryland have the statutory authority to close a session under general provisions article 3-305b for the reasons of subsection (1) & (3): **(1)**___ “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; **(3)**___ “To consider the acquisition of real property for a public purpose and matters directly related thereto”.*

The Mayor and City Council propose to go into closed session on Tuesday, May 19, 2020 following the Work Session of Mayor & City Council to discuss personnel and real estate.



Introduced and Adoption: May 19, 2020
Second Reading: Suspended Rules
Third Reading & Adoption: Suspended Rules

CITY OF MOUNT RAINIER, MARYLAND
ORDINANCE 05 – 2020

Drafted by: Elissa Levan, City Attorney

**Emergency Ordinance Of The Mayor & City Council Of The City Of Mount Rainier,
Imposing Certain Restrictions On The Movements Of Persons In The City And On The
Operation Of Businesses In The City During The Present State of Emergency Arising
From The Widespread Presence And Spread Of The Infectious Disease
Known As COVID-19.**

WHEREAS, pursuant to Md. Code Ann., Local Gov't. Article, § 5-202, the City of Mount Rainier, Maryland (the "City") has the authority to pass such ordinances as it deems necessary to preserve peace and good order, to secure persons from danger and destruction and to protect the health, comfort and convenience of the citizens of the municipality; and

WHEREAS, § 5-209(c) of the Local Gov't Article permits the City to establish quarantine regulations; authorize the removal or confinement of individuals having infectious or contagious diseases; prevent and remove nuisances; prevent the introduction of contagious diseases into the municipality; and regulate any place where noxious things are manufactured, offensive trades are conducted, or that may cause unsanitary conditions or conditions detrimental to health.

WHEREAS, Section 402(A)(25) of the City Charter implements the authority of Local Gov't Art., § 5-209; and

WHEREAS, pursuant to this authority, the City Council has enacted certain regulations pertaining to health and sanitation, which are codified in Chapter 6, "Health and Nuisances" of the City Code, which, among other things, creates the office of City health officer and sets forth the health officer's duties; and

WHEREAS, the world is undergoing a public health crisis caused by the spread of a virus that causes the illness known as COVID-19, which has killed tens of thousands of people and sickened millions in the United States alone and which continues to infect, injure and kill at an unacceptable rate in many places, including the City of Mount Rainier; and

WHEREAS, the COVID-19 emergency has required the closure of most businesses, the implementation of severe restrictions on the movements of ordinary citizens, and the establishment of public health protocols and precautionary measures in order to control the spread of the disease; and

WHEREAS, the Governor of the State of Maryland, in order to alleviate severe hardship and mitigate dire economic consequences in the State, has developed a plan to reopen business and restore public activities gradually, as part of which plan the Governor has relaxed certain previously prevailing restrictions imposed by an Executive Order known as the “Stay At Home Order” on residents and businesses in the State in favor of a less restrictive paradigm; and

WHEREAS, while the City Council supports the Governor’s actions as a matter of State policy and believes his actions during the pandemic have been necessary and appropriate, it believes that public health conditions in the City are not yet sufficiently improved to warrant a relaxation in the Stay At Home Order rules; and

WHEREAS, the City Council finds that there exists an urgent necessity for the adoption of this ordinance given the relaxation of the statewide Stay At Home Order by the Governor as of May 15, 2020 at 5:00 p.m. and declares, by four votes of members of the City Council, this Ordinance to be an emergency sufficient to waive the requirements of Section 307(B) of the Charter that would prevent it from being adopted at the same meeting at which it is introduced.

Section 1. **NOW THEREFORE, BE IT ORDAINED AND ENACTED** by the Mayor and Council of the City of Mount Rainier, Maryland that effective immediately

I. Stay-At-Home Order

A. All persons living in the City are hereby ordered to stay in their homes or places of residences (“Homes”) except:

1. To conduct or participate in Essential Activities (defined below) or Permitted Outdoor Activities (defined below):

2. Staff and owners of businesses and organizations that are not required to close may travel:

a. Between their Homes and those businesses and organizations; and

b. To and from customers for the purpose of delivering goods or performing services; and

3. staff and owners of Non-Essential Businesses (defined below) may travel:

a. Between their Homes and those Non-Essential Businesses for the purpose of engaging in Minimal Operations; and

b. To and from customers for the purpose of delivering goods.

B. As used herein, “Essential Activities” means:

1. Obtaining necessary supplies or services for one’s self, family, household members, pets, or livestock, including, without limitation: groceries, supplies for household consumption or use, supplies and equipment needed to work from home, laundry, and products needed to maintain safety, sanitation, and essential maintenance of the home or residence;

2. Engaging in activities essential for the health and safety of one's self, family, household members, pets, or livestock, including such things as seeking medical or behavior health or emergency services, and obtaining medication or medical supplies;

3. Caring for a family member, friend, pet, or livestock in another household or location, including, without limitation, transporting a family member, friend, pet, or livestock animal for essential health and safety activities;

4. Traveling to and from an educational institution for purposes of receiving meals or instructional materials for distance learning;

5. Travel required by a law enforcement officer or court order; or

6. Traveling to and from a Federal, State, or local government building for a necessary purpose.

C. As used herein, "Permitted Outdoor Activities" means the following, done in compliance with applicable Maryland State Secretary of Health's Directives, Health Officer Directives, and social distancing guidance published by the Centers for Disease Control and the Maryland Department of Health:

1. Outdoor exercise activities, such as walking, hiking, running, biking, or individual and small group sports such as golfing, tennis, and similar activities;

2. Outdoor fitness instruction;

3. Recreational fishing, hunting, shooting, and archery;

4. Recreational boating;

5. Horseback riding; and

6. Visiting cemeteries

D. Except as set forth in Paragraph I.E. of this Order, Non-Essential Businesses (as defined below) shall remain closed to the public.

E. Staff and owners may continue to be on-site at Non-Essential Businesses for only the following purposes:

1. Facilitating remote working (a/k/a/ telework) by other staff;
2. Maintaining essential property;
3. Preventing loss of, or damage to property, including without limitation, preventing spoilage of perishable inventory;
4. Performing essential administrative functions, including without limitation, picking up mail and processing payroll; and
5. Caring for live animals.

F. Non-Essential Businesses are defined as all businesses, organizations, establishments, and facilities that are not part of the critical infrastructure sectors identified by the U.S. of Homeland Security, Cybersecurity and Infrastructure Security Agency (currently described at <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19> (collectively, “Non-Essential Businesses”))

II. Closure of Certain Specific Businesses, Organizations and Facilities

A. Senior Centers

All senior citizen activities centers (as defined in Section 10- 501 (i) of the Human Services Article of the Maryland Code) shall remain closed.

B. Restaurants and Bars

1. Restaurants, bars, and other similar establishments that sell food or beverages for consumption on-premises in the City ("Restaurants and Bars") shall remain closed to the general

public, except that, in accordance with any social-distancing recommendations of Maryland Department of Health or Prince George's County Health Department, food and beverages may be:

a. Sold if such food or beverages are promptly taken from the premises, i.e., on a carry-out or drive-through basis; or

b. Delivered to customers off the premises.

2. This Order does not apply to food or beverage services in health care facilities, which are expressly excluded from the definition of "Restaurants and Bars."

C. Fitness Centers

1. This Executive Order controls the occupancy and use of fitness centers, health clubs, health spas, gyms, aquatic centers, and self-defense schools in the City Maryland ("Fitness Centers").

2. All Fitness Centers shall remain closed to the general public, except that the portion of any Fitness Center that is licensed or otherwise permitted by applicable law, regulation, or order to provide child care services may remain open to the general public for the purpose of continuing to provide such child care services.

D. Theaters

Theatres in the City at which live performances occur or motion pictures are shown shall remain closed to the general public.

E. Malls

1. This Ordinance controls the occupancy and use of shopping centers in the City that have one or more enclosed pedestrian concourses ("Enclosed Malls").

2. Except as set forth in paragraphs II.E.3 and II.E.4 of this Order, the following portions of Enclosed Malls shall remain closed to the general public:

a. Pedestrian concourses and other interior common areas open to the general public, including without limitation, food courts; and

b. Retail establishments only accessible to the general public from enclosed pedestrian concourses or other interior areas.

3. Retail establishments attached to Enclosed Malls that are directly accessible from the outside are not required to close.

4. Access to the general public to the following portions of Enclosed Malls is not prohibited:

a. That primarily sell groceries or pharmacy products, or

b. At which licensed professionals provide health care services; and

c. Pedestrian concourses and other interior common areas, but solely to the extent necessary for the general public to access the retail establishments described in this subparagraph.

F. Other Recreational Establishments

1. Except for those activities allowed as Permitted Outdoor Activities as defined in paragraph I.C of this Order, "Recreational Establishments" includes:

a. Bingo halls;

b. Bowling alleys;

c. Pool halls;

d. Amusement parks;

e. Roller- and ice-skating rinks;

f. Social and fraternal clubs, including without limitation, American

Legion posts, VFW posts, and Elks Clubs;

g. Campgrounds; and

h. Any other establishment not listed above that is subject to the admission and amusement tax under Title 4 of the Tax- General Article of the Maryland Code.

2. All Recreational Establishments are hereby closed to the general public (including members, in the case of private clubs).

G. Other Miscellaneous Establishments

1. The following establishments shall remain closed to the general public:

a. Tattoo parlors;

b. Tanning salons;

c. Barbershops; and

d. Beauty salons and all other establishments that provide esthetic services, provide hair services, or provide nail services (as described in Title 5 of the Business Occupations Article of the Maryland Code).

III. Size of Gatherings.

Unless specifically allowed pursuant to this Executive Order, social, community, spiritual, religious, recreational, leisure, and sporting gatherings and events ("large gatherings and events") of more than 10 people are hereby prohibited at all locations and venues, including but not limited to parades, festivals, conventions, and fundraisers. Planned large gatherings and events must be canceled or postponed.

IV. Social distancing in retail establishments

Grocery stores, pharmacies and large chain retail establishments are required to promote social distancing inside and even outside of these establishments while customers wait to enter the premises.

V. Further Guidance

For avoidance of doubt, this Order does not require the closure of, or prohibit the movement of any staff or volunteer traveling to, from, or in connection with their duties at any:

- A. Federal, State, or local government unit, building, or facility;
- B. Newspaper, television, radio, or other media service; or
- C. Non-profit organization or facility providing essential services to low-income persons, including, without limitation, homeless shelters, food banks, and soup kitchens.

Section 2. **BE IT FURTHER ORDAINED AND ENACTED** by the Council of the City of Mount Rainier, Maryland that the law enforcement officers of the City of Mount Rainier, together with the City Public Health Officer, if any, and, to the extent authorized by law, the Prince George's County Health Department and Prince George's County law enforcement shall execute and enforce this Order.

Section 3. **BE IT FURTHER ORDAINED AND ENACTED** by the Council of the City of Mount Rainier, Maryland that a person who knowingly and willfully violates this Ordinance is guilty of a misdemeanor and on conviction is subject to imprisonment not exceeding one year or a fine not exceeding \$5,000 or both.

Section 4. **BE IT FURTHER ORDAINED** that this Emergency Ordinance is not intended to and shall not have the effect of divesting the Prince George's County Health Officer and/or Prince George's law enforcement from enforcing the terms of any order of the County Executive or the County Health Officer within the boundaries of the City of Mount Rainier.

Section 5. **BE IT FURTHER ORDAINED** that if any provision of this Ordinance or its application to any person, entity, or circumstance is held invalid by any court of competent jurisdiction, all other provisions or applications of the Ordinance shall remain in effect to the extent

possible without the invalid provision or application. To achieve this purpose, the provisions of this Ordinance are severable.

Section 6. **BE IT FURTHER ORDAINED** that this Ordinance shall become effective immediately upon its enactment by the Council of the City of Mount Rainier, Maryland provided that a fair summary of the emergency ordinance shall be immediately published in a newspaper of general circulation in the City, inclusive of the City's newsletter mailed or otherwise delivered to every household, and posted in City Hall and that the Mayor and Council shall hold a public hearing on the emergency ordinance at its next meeting, held not less than fourteen (14) days nor more than forty-five (45) days after its adoption.

Section 7. **BE IT FURTHER ORDAINED**, that unless terminated, extended or amended, Section I of this Ordinance (“Stay at Home”), shall continue through June 1, 2020. The remainder of this Ordinance shall remain in effect through June 10, 2020.

THIS ORDINANCE IS ADOPTED BY THE MAYOR & CITY COUNCIL OF THE CITY OF MOUNT RAINIER THIS 19th DAY OF MAY, 2020.

Attest:

Latasha C. Gatling, City Manager

Malinda Miles, Mayor

Celina Benitez, Councilmember Ward 1

Luke Chesek, Councilmember Ward 1

Scott Cecil, Councilmember Ward 2

Bryan Knedler, Councilmember Ward 2



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

[What does a “State of Emergency” mean?](#)

[Will stores and businesses be open during a State of Emergency?](#)

[Is my business required to close or are we considered an “essential” business or service?](#)

[How do you determine which businesses are essential?](#)

[Why do I/my loved one need to report to work? It does not seem like an essential business.](#)

[What happens if I or someone I know gets sick at work? Is there guidance about managing sick workers?](#)

[My employer is very short staffed due to many people being out sick. If I am only mildly sick, can I work with a mask?](#)

[My employer/a local business is not following proper safety protocols. What can I do?](#)

[I think a specific open business is non-essential. What can I do about it?](#)

[Can I file my business taxes if there is a State of Emergency?](#)

[What about my business license or permit that is about to expire?](#)

[As a business, how can I help protect my employees?](#)

[If I’m required to close my business, will I get reimbursed from my insurance company for financial losses? What about Business Interruption Insurance?](#)

[If my business experiences a temporary or permanent layoff, what steps can I take?](#)

[If I am self-employed, can I file for unemployment?](#)

[What resources are available to those who are working in response to the nationwide outbreak?](#)

[How can my business help during the outbreak? Are there volunteer opportunities?](#)

[My business is impacted by the outbreak. Where can I find financial assistance to help?](#)

[Why is the relief program process taking so long?](#)

[Why is my application still in review?](#)

[Have any funds actually been disbursed?](#)

We encourage members of the business community to reach out with their questions by emailing Secretary.Commerce@maryland.gov. For more more resources, please visit BusinessExpress.Maryland.gov/Coronavirus



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

[When will I receive a grant or loan?](#)

[Why did you continue to accept applications after the first couple of days?](#)

[What if I'm currently playing off an SBA loan from a previous disaster?](#)

[Can I apply for both state and federal loans/funding programs?](#)

[What does it mean to have a business in Good Standing?](#)

[My business is hosting an event in the upcoming weeks. Should it be postponed?](#)

[I need to take off work to care for a family member. Where can I find help?](#)

[Are child care centers required to close?](#)

[If fitness centers are closed, how do I get a membership refund?](#)

[Are Maryland's casinos open?](#)

[How can I conduct business with the MVA during the COVID-19 emergency?](#)

[What is the status of the state's cruise terminal and the Port of Baltimore?](#)

[How have operations at BWI Airport changed?](#)

[If restaurants are closed, are breweries closed too?](#)

[Are Maryland's Welcome Centers open to the public?](#)

[Are Maryland's State Parks open to the public?](#)

[When will everything reopen in Maryland?](#)

[What's the best way to get tested?](#)

[Where can I find the latest information on COVID-19?](#)

[Where can I find the latest updates from Governor Larry Hogan on the state's response to the outbreak?](#)



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

What does a “State of Emergency” mean?

A state of emergency has been declared in order to allow Maryland to coordinate and request emergency resources and support in response to the COVID-19 (Coronavirus). A state of emergency allows the Governor to access certain resources in order to increase the State’s response.

A state of emergency is a good indicator that residents should remain alert and follow officials’ orders and news stations in order to be informed of the situation.

Will stores and businesses be open during a State of Emergency?

This state of emergency itself does not require employers to close. The Maryland Emergency Management Agency asks that all employers consider employee safety at all times and review their teleworking, leave, and continuity of operations plans and policies. Businesses are encouraged to practice [social distancing](#), teleworking, [disinfecting](#), and other health protocols to keep workers safe during the outbreak. You can find more guidance from the CDC [here](#). Please also review Governor Hogan’s [latest executive order](#) to determine closures.

Is my business required to close or are we considered an “essential” business or service?

As of May 13, Governor Hogan [has amended the executive order](#) and is now allowing some non-essential businesses to operate. With the exception of those businesses mentioned in the Governor’s executive order, the state is still following federal advice and recommending closures stay in place for most establishments and facilities that are not part of the critical infrastructure sectors identified by the U.S. Department of Homeland Security. To see Homeland Security’s list of what is considered an essential business, [click here](#). This list is meant to be used to protect our communities, while ensuring functions critical to public health

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Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

and safety, as well as economic and national security, continue. For more information, review our legal interpretive guidance located [here](#), [here](#), and [here](#). If “essential” or “non-essential” status is still unclear, [please use this as guidance](#).

If you have a question whether or not your business is essential, please contact secretary.commerce@maryland.gov. If you have other questions pertaining to essential or non-essential businesses, please email psector@maryland.gov, which is monitored by the Maryland Emergency Management team.

If yours is an essential business that is exempt from the closure requirement under the executive order, you must still follow health protocols such as [social distancing](#) and [effective cleaning and disinfection](#), and do everything in your power to prevent groups of 10 or more people from congregating in one area. You can find more guidance from the CDC [here](#) and [here](#). Businesses should also check with their county and local government, as additional protocols may be required.

Additionally, **all food service establishment staff who interact with customers and all essential retail business employees and customers must begin wearing face coverings** that cover the nose and mouth (which could include a scarf or bandana) starting April 18. While use of a medical grade mask would satisfy the face covering requirement, we urge Marylanders to reserve those masks for use by healthcare workers and first responders. Retail establishments are to also implement physical distancing measures, signage, and clean and sanitized items for customers and staff. [Read more](#).

Restaurants and Bars: The maximum gathering size restriction on gatherings of individuals (currently 10) referred to in the Executive Order **does not** apply to the numbers of employees who are working at restaurants and bars that sell food or beverages for carry-out, drive-through, or delivery. Those food service establishments should however follow any social-distancing recommendations of the Maryland Department of Health to avoid the spread of the virus.

Please continue to check our [Coronavirus \(COVID-19\) Information for Businesses](#) webpage for the latest information and guidance.



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

How do you determine which businesses are essential?

Maryland is using the federal Essential Critical Infrastructure Workforce guidance, provided by the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (CISA), to determine which sectors are essential. To see Homeland Security's list of what is considered an essential business, [click here](#). This list is meant to be used to protect our communities, while ensuring functions critical to public health and safety, as well as economic and national security, continue. Interpretations within the state are conducted in consultation with numerous state agencies representing impacted business disciplines.

If you have other questions pertaining to essential or non-essential businesses, please email psector@maryland.gov, which is monitored by the Maryland Emergency Management team.

Why do I/my loved one need to report to work? It does not seem like an essential business.

Maryland is using the federal Essential Critical Infrastructure Workforce guidance, provided by the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (CISA), to determine which sectors are essential. To see Homeland Security's list of what is considered an essential business, [click here](#). This list is meant to be used to protect our communities, while ensuring functions critical to public health and safety, as well as economic and national security, continue. Please know that it is up to the employer of an identified essential business to decide whether or not it should remain open.

For more information, please consult the state's legal guidance on the governor's executive order, which can be read [here](#), [here](#), and [here](#). If "essential" or "non-essential" status is still unclear, [please use this as guidance](#).

Businesses that are permitted to operate are required to follow health protocols such as [social distancing](#) and [effective cleaning and disinfection](#). You can find more guidance from the CDC by [clicking here](#) and [here](#). Businesses should also check with their county and local government, as additional protocols may be required. We encourage all employers to find alternative ways to allow employees to continue working, like teleworking, as much as possible. We also encourage companies to find other methods to continue providing services, whether that is through remote-assistance or off-site delivery services.

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Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

Additionally, **all food service establishment staff who interact with customers and all essential retail business employees and customers must begin wearing face coverings** that cover the nose and mouth (which could include a scarf or bandana) starting April 18. While use of a medical grade mask would satisfy the face covering requirement, we urge Marylanders to reserve those masks for use by healthcare workers and first responders. Retail establishments are to also implement physical distancing measures, signage, and clean and sanitized items for customers and staff. [Read more.](#)

What happens if I or someone I know gets sick at work? Is there guidance about managing sick workers?

CDC has created guidance for [people who become sick from COVID-19](#). People who are sick should not be at work, to avoid exposing co-workers and the public to the virus. Current CDC guidance for people who are sick at home in home isolation with either confirmed or suspected COVID-19 should not return to work until: (1) At least 7 days have passed from the start of symptoms; (2) They have had no fever for at least 72 hours (three full days of no fever without the use of medicines that reduce fevers); and (3) Other symptoms have improved (for example, cough and shortness of breath have improved). Employers are encouraged NOT to require documentation from health care providers if you are sick, due to the increased number of people seeking health care and the possibility of exposing or re-exposing healthy people who are only seeking return to work notes. CDC has also released guidance on implementing safety practices for critical workers who may have had exposure to a COVID-19 case. [Read more here.](#)

My employer is very short staffed due to many people being out sick. If I am only mildly sick, can I work with a mask?

The short answer is, people who are ill with COVID-19 should not be at work. It is likely that many businesses will experience staff shortages as more people become ill. However, being sick at work exposes both your co-workers and the public to even more risk.



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

My employer/a local business is not following proper safety protocols. What can I do?

The Maryland Occupational Safety and Health (MOSH) Act is intended to ensure safe and healthy working conditions for private and public sector employees in the State of Maryland, but does not have jurisdiction over every type of safety and health complaint. As the State of Maryland deals with the unprecedented events related to the coronavirus (COVID-19) outbreak, MOSH stands ready to clarify the requirements enforced by MOSH and provide guidance concerning the State's COVID-19 response.

Currently, there are some establishments that are not subject to closure due to the Governor's emergency order. Where essential businesses remain open, citizens and businesses are encouraged to heed current public health recommendations; however, please be advised that these are guidelines, not regulations or standards that are enforceable by MOSH at this time. It is recommended that employers in each workplace develop and implement infectious disease safety strategies currently recommended by the Centers for Disease Control, to include:

- Implement business/worksites specific social distancing (including worker and customer interactions).
- Post educational posters for employees.
- When a business is operating, encourage sick employees to stay home or if they feel sick while at work to go home.
- Promote frequent and thorough handwashing with adequate supplies of soap and running water, and when not readily available, alcohol based hand rubs of at least 60 percent alcohol.
- Encourage respiratory etiquette, including covering coughs and sneezes.
- Discourage the sharing of utensils, desks, phones, and work tools.
- Maintain regular housekeeping/disinfection practices.

OSHA has published Guidance on Preparing Workplaces for COVID-19 which encourages every employer to conduct a risk assessment for coronavirus exposure and consider providing additional resources in medium, high-risk, and very high-risk settings. This guidance is advisory in nature and informational in content. However, every employer is required to provide handwashing facilities with tepid water, soap, and paper towels under OSHA regulations. The [Occupational Safety and Health Administration](#) (OSHA) and the [Centers for Disease Control](#) (CDC) have detailed resources related to what you can do to protect yourself from COVID-19. CDC has also released guidance on implementing safety practices for critical workers who may have had exposure to a COVID-19 case. [Read more here](#).



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

MOSH does not have enforcement authority to require an employer to limit or cease work operations due to the coronavirus. On matters that the Governor has issued emergency orders, all citizens and businesses must comply with the provisions of the emergency orders and public safety officials (e.g. police and health department) in local jurisdictions have enforcement authority. To find the public safety entity with jurisdiction in your location, please visit: <https://mdle.net/agencies.htm>.

Additionally, as of April 5, [Governor Hogan has delegated local health officials](#) with the authority to control and close unsafe facilities that are unable or unwilling to operate in a way that doesn't help prevent the spread of the virus.

Your concerns are important to us and MOSH will continue to work with other State agencies and the Governor's Office to provide helpful information on this constantly evolving situation. Please email mosh.complaints@maryland.gov if MOSH may be of assistance in the future.

I think a specific open business is non-essential. What can I do about it?

Maryland is using the federal Essential Critical Infrastructure Workforce guidance, provided by the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (CISA), to determine which sectors are essential. To see Homeland Security's list of what is considered an essential business, [click here](#). Please know that it is up to the employer to decide whether or not it should remain open after being named an essential business.

The state is hoping for voluntary compliance with business closures. If a need for law enforcement arises, Maryland State Police and local law enforcement agencies will take prompt appropriate action, in partnership with state's attorneys across Maryland. After receiving a complaint, contact will first be made with the owner or manager of the establishment. If voluntary compliance does not occur, action will be taken that may include arrest or later filing of criminal charges.

Any possible violations can be called in to your local Police Department, Sheriff Department, or State Police Barrack, but please be sure to contact these departments through a non-emergency line. All have been advised to enforce the [executive order](#). Additionally, as of April 5, [Governor Hogan has delegated local health officials](#) with the authority to control and



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

close unsafe facilities that are unable or unwilling to operate in a way that doesn't help prevent the spread of the virus.

Can I file my business taxes if there is a State of Emergency?

Maryland Comptroller Peter Franchot has announced that Maryland business and individual income taxpayers will be given a 90-day extension for tax payments. No interest or penalty for late payments will be imposed if 2019 tax payments are made by July 15, 2020. [See here for more information](#), or reach out to taxpayerrelief@marylandtaxes.gov with questions.

Comptroller Franchot also extended business-related tax filing deadlines to June 1. For additional information regarding business tax returns - including sales and use tax, alcohol tax, etc. - and income tax extensions, [click here](#). Businesses who paid their Maryland Sales & Use Taxes for March early may request a refund of their payment by emailing taxpayerrelief@marylandtaxes.gov or by calling 410-260-4020.

Taxpayers who have set up a payment through their own online banking services will need to stop that transaction through their banks. Taxpayers who have scheduled a payment through the Comptroller's iFile or bFile can request to have a debit from their account stopped as long as it is at least 3 days prior to the scheduled payment date.

If taxpayers have individual requests for assistance, they should contact Taxpayer Services at 410-260-7980 or via email at taxhelp@marylandtaxes.gov.

What about my business license or permit that is about to expire?

Because renewing expiring permits or licenses often requires the public to enter public buildings and interact with state employees; all licenses, permits, registrations, and other authorizations issued by the state, its agencies or any political subdivision that would expire during the current state of emergency will be extended until the 30th day after the state of emergency is lifted.

[Read the executive order.](#)



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

As a business, how can I help protect my employees?

The U.S. Department of Labor has developed some [guidelines](#) for how companies can prepare their workplace for COVID-19. In addition, the Occupational Safety and Health Administration (OSHA) has launched a [COVID-19 website](#) with information specifically for workers and employers. There is also information on issues relating to wages and hours worked under the Fair Labor Standards Act available [here](#).

The CDC is encouraging routine environmental cleaning for businesses, as well as encouraging sick employees to stay home and advising other employees to take specific steps before traveling. [Click here for more guidance and information](#), and [click here for cleaning and disinfection guidance](#).

Additionally, the Maryland Emergency Management Agency (MEMA) has activated its Virtual Business Operation Center (VBOC) to address inquiries from the private sector. It can be accessed by [clicking here](#). Businesses that are interested in increasing engagement surrounding emergency operations can learn more through MEMA's [Private Sector Integration Program](#).

If I'm required to close my business, will I get reimbursed from my insurance company for financial losses? What about Business Interruption Insurance?

According to the [Maryland Insurance Administration](#) (MIA), lost business income insurance is subject to the specific terms and conditions of your policy. Contact the broker or agent that sold the policy, the insurance company or the Maryland Insurance Administration with any questions. MIA is also receiving a high volume of inquiries about Business Interruption insurance.

Business Interruption coverage is typically triggered under a commercial insurance policy when a covered risk / peril causes physical damage to the insured premises resulting in the need to shut down business operations. All insurance policies have exclusions of coverage for risks that are too great to be underwritten at an affordable price. Global pandemics like COVID-19 usually fall into this category. However, policies can be different. [Read more here](#).



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

For information on unemployment insurance qualifications, new provisions under the CARES Act as well as an updated process to apply for benefits, visit [Labor's Unemployment](#) homepage. For more information from the Maryland Insurance Administration, [click here](#).

If my business experiences a temporary or permanent layoff, what steps can I take?

If a business experiences a temporary or permanent layoff, Labor's Division of [Unemployment Insurance](#)'s Bulk Claim Services can open unemployment insurance claims for all affected employees. To determine if a business is eligible, please visit our [Bulk Claims Services Frequently Asked Questions](#) page. If a business is eligible, they should contact a Claims Representative by emailing UI.BulkClaim@maryland.gov. For information on unemployment insurance qualifications, new provisions under the CARES Act, as well as an updated process to apply for benefits, visit [Labor's Unemployment](#) homepage.

If I am self-employed, can I file for unemployment?

Beginning Friday, April 24th, individuals who are not usually eligible for regular Unemployment Insurance and who cannot work due to COVID-19 are now eligible for an additional 13 weeks of benefits, which includes the \$600 Federal Pandemic Unemployment Compensation (FPUC). Those who are self-employed, independent contractors, gig economy workers, have insufficient work history, or who have exhausted their benefits since July 1, 2019 and are eligible for the Pandemic Unemployment Assistance (PUA) program will be able to submit their applications online and receive their benefits retroactive to their earliest date of eligibility. The new one-stop online application and portal will also allow individuals who were previously required to file by phone, like those who are federal employees, members of the military, have worked in multiple states, and have worked for more than 3 employers in the last 18 months to now file online. Please visit the [Maryland Department of Labor webpage](#) for application instructions.



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

What resources are available to those who are working in response to the nationwide outbreak?

The U.S. Department of Transportation's Federal Motor Carrier Safety Administration (FMCSA) has issued a national emergency declaration to provide hours-of-service regulatory relief to commercial vehicle drivers transporting emergency relief in response to COVID-19. Please [visit their website](#) for more information.

How can my business help during the outbreak? Are there volunteer opportunities?

Below you will find the Maryland Emergency Management Agency's Service Guidelines for Companies looking to assist. Please forward your request to the appropriate contact to ensure it is seen by the best MEMA representative.

Vendors wishing to contract with the State of Maryland to lease, manufacture or supply goods or services, please contact resource.mema@maryland.gov.

Volunteers: MEMA will be the point of contact for LARGE Corporate Volunteers. Those wishing to volunteer large groups of staff and or a multi-jurisdiction statewide scale should send mail to ngs.mema@Maryland.gov. Currently, the largest volunteer opportunity is the [Maryland Responds Medical Reserve Corps](#).

Donations: MEMA will accept product donations which are:

- Larger corporate donations delivered/transported by commercial carriers. Ex: 5 pallets of bottled water delivered via DHL or England, etc.
- Donations must be PACKAGED in their original packaging/shrink wrap. Ex: Boxed medical gowns or scrubs in sealed unopened sleeves in a sealed shrink wrapped box. No opened or repackaged donations will be accepted by the state.
- For **businesses**, please enter your donation into [this database](#).
- For **non-profits, non-government organizations, and individuals**, please enter your donations into [this database](#).
- MEMA will accept **corporate services** donations. Companies who wish to donate services should contact psector@maryland.gov.



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

- For **Maryland manufacturers** looking to sell or donate supplies, [click here for critical needs](#).
- **Donations** are also being accepted at four drop off locations in Maryland. Accepted items include specialized medical equipment and some cleaning supplies. [Find more information here](#).
 - **Cambridge**: 3105 Mallard Court, Cambridge, MD 21613
 - **Ellicott City**: 3291 St. John's Lane, Ellicott City, MD 21042
 - **Hagerstown**: 10375 Retreat Way, Hagerstown, MD 21742
 - **Silver Spring**: 15930 Good Hope Road, Silver Spring, MD 20905

Requests: MEMA does not accept direct requests for PPEs or other items from companies. Companies should contact their local jurisdiction via the [Emergency Manager Contact List](#). The local jurisdictions work with MEMA to fulfill requests from companies that are unable to be fulfilled by the jurisdiction.

For **charities or community organizations** that need help, email ngs.mema@maryland.gov.

To find even more ways Marylanders can help, visit [Maryland Unites](#).

My business is impacted by the outbreak. Where can I find financial assistance to help?

Please note: As of 5 p.m. on April 6, Commerce is no longer accepting new applications for its COVID-19 Relief Grant and Loan Programs. All applications that have been submitted are currently being reviewed and funds are being distributed on a first-come, first-served basis, beginning with those who applied on March 23. Additionally, as of 5 p.m. on April 21, Commerce is no longer accepting new applications for its Emergency Relief Manufacturing Fund.

The Maryland Department of Commerce has announced three new business assistance programs in response to the COVID-19 pandemic, including a \$75 million loan fund, a \$50 million grant program, and a \$5 million incentive program to help Maryland manufacturers produce personal protective equipment (PPE). For more information, visit [this website](#) or visit the program [FAQ](#). Eligible businesses can apply for both the loan and grant.

We encourage Maryland businesses to continue exploring forms of assistance, such as local and county programs being offered throughout the state, which can be found on our [website](#).

We encourage members of the business community to reach out with their questions by emailing Secretary.Commerce@maryland.gov. For more resources, please visit BusinessExpress.Maryland.gov/Coronavirus



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

Additionally, on April 24, the fourth federal package was signed into law to provide relief to small businesses impacted by COVID-19. \$310 billion is set to replenish the [Paycheck Protection Program](#), as well as \$50 billion for the Small Business Administration's [Economic Injury Disaster Loan](#) (EIDL) program and \$10 billion for EIDL grants. Please visit SBA's website and consult your local lenders for more information.

We also understand that not everyone may qualify for the new state programs targeted towards small businesses impacted by the Coronavirus. There are additional state programs and resources that we recommend small businesses look into, including the [Small, Minority and Women-Owned Business Account](#), which is managed by several fund managers in different counties around the state; the [Maryland Small Business Development Financing Authority](#), which helps provide financing to businesses that might not otherwise be able to obtain financing; and the [Neighborhood BusinessWorks program](#), which provides flexible financing to small businesses.

We will continue to update our website as we receive more information about SBA loans, additional financial resources, and more. Please continue to check back regularly as we push out information to the masses: <https://businessexpress.maryland.gov/coronavirus>

Why is the relief program process taking so long?

Commerce had to essentially create a new division composed of volunteers, nearly doubling the size of our agency. As we worked through applications, we wanted to make sure – in order to monitor the fund balance – we were not approving more applications than available funds. And we want to ensure we are addressing applications on a first-in, first-out basis.

A number of issues have arisen during this process that we have had to troubleshoot along the way. Many, if not most, applications were submitted by businesses not experienced with applying for state assistance. What we discovered as we started reviewing the applications is that many were incomplete, as they lacked the necessary documentation, were submitted by businesses not eligible, and most surprising of all was the number of duplicate applications from individual businesses. We have exhausted hundreds of hours trying to troubleshoot incomplete applications and work with applicants to get the necessary documentation to support their eligibility.

We encourage members of the business community to reach out with their questions by emailing Secretary.Commerce@maryland.gov. For more resources, please visit BusinessExpress.Maryland.gov/Coronavirus



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

Why is my application still in review?

There is a multi-step review process to determine eligibility. Each step in the process results in an update in OneStop, while the status still shows as “in review.” This is why applicants will often see the date change on their application that is currently in review.

Have any funds actually been disbursed?

Yes. Money is starting to be disbursed to companies across the state.

When will I receive a grant or loan?

Funds are still being distributed on a first-come, first-served basis beginning with those who applied on March 23, the day we launched our relief programs. We received more than 5,000 applications between March 23 and March 24. **While not all of those applications will be approved, we expect the businesses that applied within those first couple days to utilize nearly all of the \$50 million allocated to the Maryland Small Business COVID-19 Emergency Grant program.**

Some businesses that applied after these first days may still receive grants from the remainder of that \$50 million. However, we received nearly 30,000 grant and loan applications before closing the application process and we do not have the funds to give a grant to every business.

We realize that this is deeply unwelcome news, especially for businesses that received emails stating that their applications had been approved. Even though they met all of the criteria for this grant program, if these businesses submitted applications on or after March 25, we expect to run out of funds before we can issue them a check.

We will continue to process every application we received, and those businesses whose applications are approved but do not receive grants will be kept on file and in order. **If more money is allocated to the program, you will not have to re-apply and you will not lose your place in the queue.**



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

Why did you continue to accept applications after the first couple of days?

Maryland Commerce had no way of knowing how many of the applications would be eligible for the grants, and wanted to ensure we were able to accept applications to keep in the queue once we determined eligibility. We have also continued to process applications received after those first few days in order to make that information available to local jurisdictions that may have available funding, or for Commerce to potentially fund if there was a new source of state funding.

What if I'm currently playing off an SBA loan from a previous disaster?

The U.S. Small Business Administration recently announced changes to help borrowers still paying back SBA loans from previous disasters. By making this change, deferments through December 31, 2020, will be automatic. Now, borrowers of home and business disaster loans do not have to contact SBA to request deferment. [Read more.](#)

Can I apply for both state and federal loans/funding programs?

Please note: As of 5 p.m. on April 6, Commerce is no longer accepting new applications for its COVID-19 Relief Grant and Loan Programs. All applications that have been submitted are currently being reviewed and funds are being distributed on a first-come, first-served basis, beginning with those who applied on March 23. Additionally, as of 5 p.m. on April 21, Commerce is no longer accepting new applications for its Emergency Relief Manufacturing Fund.

If you have applied for state assistance, you will not be disqualified if you apply for other assistance through federal or local means. Though please be advised, if you have already applied for federal assistance, you should verify federal program eligibility terms through the [U.S. Small Business Administration](#).



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

What does it mean to have a business in Good Standing?

In order to maintain Good Standing status, it is important that you file required annual reports and maintain compliance with any applicable Maryland laws. Failing to do so means your entity may be “Not in Good Standing,” which eventually leads to forfeiture. A forfeited entity may not legally conduct business in the state. The most common reasons that a business is not in good standing are failing to file a required report or tax return, failing to pay a monetary penalty, a check or other form of payment that was dishonored, and others. [Read more.](#)

My business is hosting an event in the upcoming weeks. Should it be postponed?

Effective immediately, gatherings of more than 10 people, including social, community, spiritual, religious, recreational, leisure, and sporting gatherings, are prohibited at all locations and venues. [Read the emergency order.](#)

Planned large gatherings and events must be canceled or postponed until after termination of the state of emergency and the proclamation of the catastrophic health emergency has been rescinded.

I need to take off work to care for a family member. Where can I find help?

The [Maryland Department of Labor](#)'s [Division of Labor and Industry](#) enforces the Maryland Health Working Families Act, also known as safe and sick leave, which may be useful for employees who need to take off from work due to COVID-19. To learn more about the [law](#), email ssl.assistance@maryland.gov.

The U.S. Department of Labor's Wage and Hour Division (WHD) published guidance pursuant to the Families First Coronavirus Response Act (FFCRA) for [employees](#) and [employers](#) as well as a general [FAQ](#) sheet. Please find additional implementation guidance which includes two posters – one for [federal workers](#) and one for all [other employees](#) – that will fulfill notice requirements for employers obligated to inform employees about their rights under the new law.



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

In addition, the Wage and Hour Division released a [questions and answers](#) document about posting requirements, as well as a [Field Assistance Bulletin](#) describing WHD's 30-day non-enforcement policy.

Are child care centers required to close?

As of March 27, all child care providers are to be closed by the end of the day, except those serving essential personnel. These programs are at no cost to designated essential personnel. Eligible programs may be found on the [MSDE website](#) or by using the LOCATE: Child Care resource, a telephone service that is available by phone Monday - Friday at 877-261-0060 between 7:00 AM and 7:00 PM. For more information, [click here](#).

If closed licensed child care programs are willing to provide child care to children of essential personnel, they may reopen beginning March 30, 2020, with the following requirements:

- Programs must apply with their Regional Licensing Specialists to be approved before they begin serving eligible families.
- These programs may only reopen after a thorough cleaning has been conducted.
- They must only serve the children of essential personnel.

If fitness centers are closed, how do I get a membership refund?

The executive order does not specifically provide guidance on the reimbursement of membership dues, either from the state or other entities. However, the Maryland Attorney General has provided guidance on fitness centers with long-term contracts, as well as month-to-month payments. [Read more here](#).

For more information related to fitness center fees, email healthclub@oag.state.md.us. For other membership fee concerns, contact the Consumer Protection Division via email at Consumer@oag.state.md.us or via phone at 410-528-8662; 410-230-1712 (Spanish); 888-743-0023 (toll free).



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

Are Maryland's casinos open?

Governor Hogan has issued an emergency order to close all Maryland casinos, racetracks, and simulcast betting facilities to the general public indefinitely. Please see [the latest announcement](#) for more information.

How can I conduct business with the MVA during the COVID-19 emergency?

To preserve the health and safety of customers and employees during the COVID-19 emergency, all MDOT Motor Vehicle Administration (MDOT MVA) branch offices, the Customer Service Center, and Vehicle Emissions Inspection Program (VEIP) stations are closed until further notice. Governor Hogan has ordered an [extension of all driver's and business licenses, identification cards, permits and registrations](#) that have expiration dates from March 12 through the end of Maryland's state of emergency. As a result, driver's licenses, identification cards and learner's permits that expired on or after March 12 will remain valid for 30 days after the state of emergency has been lifted. While branches are closed, the MDOT MVA [eStore](#) and [self-service kiosks](#) are available to complete many MDOT MVA transactions. For information about MDOT MVA operations and policies during COVID-19, [visit this website](#).

What is the status of the state's cruise terminal and the Port of Baltimore?

The Port of Baltimore is open for business. With declines in international container volumes due to the coronavirus, Ports America Chesapeake, the company that operates Seagirt Marine Terminal, is open from 7 a.m. to 4:45 p.m. Monday through Friday. These hours only impact Seagirt. The five other public marine terminals at the Port of Baltimore are open regular hours, 6 a.m. to 5 p.m., Monday through Friday. These terminals carry farm and construction equipment, cars/light trucks, paper products and breakbulk cargo (such as transit vehicles and yachts).

In accordance with Governor Larry Hogan's March 12 [executive order](#), the cruise terminal is closed. To date, there have been no confirmed cases of Coronavirus connected to Port of Baltimore-based cruise ships. For updates, go to their [Website](#), [Twitter](#), or [Facebook](#).

We encourage members of the business community to reach out with their questions by emailing Secretary.Commerce@maryland.gov. For more resources, please visit BusinessExpress.Maryland.gov/Coronavirus



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

How have operations at BWI Airport changed?

BWI Thurgood Marshall Airport and Martin State Airport are open and operating, but access is restricted to ticketed passengers and badged airport workers. The only exception is for people assisting disabled travelers. The airport is offering the “first hour free” in its hourly garage to allow family and friends to wait in the garage for arriving travelers. Sit-down restaurants and bars in the airport have suspended dine-in services. Where available, carry-out is being provided, with limited seating in food courts.

The airport is coordinating with TSA to close some lanes in security checkpoints to provide additional separation between passengers. The airport also is working with airlines to adjust ticketing and bag check functions, where possible, to provide added space. Regarding flights, travelers should contact their airlines for updated flight status information. Airline information is available on the [BWI Marshall website](#). For other updates, follow on [Facebook](#) and [Twitter](#).

If restaurants are closed, are breweries closed too?

Governor Hogan has ordered the closure of all bars, restaurants, and similar establishments to the general public effective March 16 at 5PM. Drive-thru, carry-out, and delivery services will continue. [Read more here](#). Additionally, to help these establishments, the Governor has clarified that breweries, wineries, and distilleries can still sell/deliver products. [Read more](#).

In an effort to help Maryland’s craft alcohol manufacturers keep their businesses afloat through the COVID-19 pandemic, Comptroller Peter Franchot announced that his office is temporarily suspending its enforcement of limits imposed on customers purchasing beer and distilled spirits. Current state law restricts how much product a Maryland-based craft brewery and craft distillery can sell to its customers for carryout and off-premise consumption.

This action puts local manufacturers on a level playing field with Maryland's package stores, which are not bound by the same sales limits. It also could preserve jobs for brewery and distillery employees who may otherwise have been laid off during the state of emergency. [Read more](#).



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

Are Maryland's Welcome Centers open to the public?

As of Friday, March 13, all state Welcome Centers are closed until further notice. All centers have signs being placed to announce the closure. Rest areas, including bathrooms and parking, remain open.

More information can be found by calling 877-333-4455 or going to visitmaryland.org. You can also email questions to info@visitmaryland.org. Phones are being monitored during normal business hours, and emails will be responded to within 24 hours, if possible.

Are Maryland's State Parks open to the public?

The Harriet Tubman Underground Railroad Visitor Center and park has closed to the public. As of May 7, Governor Hogan [has amended the executive order closing all non-essential businesses](#) to the general public, by broadening the list of **permitted outdoor activities and reopening closed areas of state parks** for walking and exercise, as well as playgrounds. Please note that even as businesses and activities begin to reopen, it is essential that participating Maryland residents continue to follow public health guidance and practice social distancing. You can find more information on outdoor recreation openings from the [Maryland Department of Natural Resources](#).

When will everything reopen in Maryland?

Over the past few weeks, Governor Hogan has been working towards a recovery plan for the state of Maryland with a team of doctors and public health experts. Governor Hogan has specifically announced four building blocks for a recovery plan before we can begin reopening the economy. These steps include:

1. Expanding testing capacity
2. Increasing hospital surge capacity
3. Ramping up supply of personal protective equipment (PPE)
4. Building a robust contact tracing operation



Frequently Asked Questions for Maryland Businesses Planning and Responding to the Coronavirus

Learn more about these steps and our state's Coronavirus Response Team by clicking [here](#). More detailed information on the roadmap to reopening the economy will be announced in the coming weeks.

What's the best way to get tested?

The Maryland Department of Health is taking the lead on providing health guidance to the general public. If you have recently traveled to any geographic area of concern or were in contact with someone with COVID-19, and you become sick with fever, cough or have difficulty breathing, seek medical care right away.

Follow these steps:

- Call your doctor or emergency room before you go
- Tell them about recent travel and close contacts (such as people in your household)
- Wear a mask, if one is available

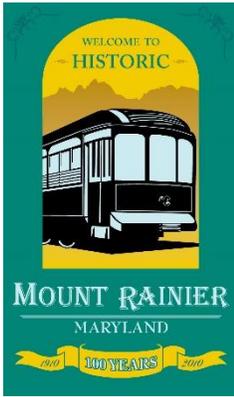
Please visit the [Maryland Department of Health](#) for more information.

Where can I find the latest information on COVID-19?

Please visit the Maryland Department of Health who is providing updates as they become available: health.maryland.gov/coronavirus

Where can I find the latest updates from Governor Larry Hogan on the state's response to the outbreak?

Please visit the Office of Governor Larry Hogan online: <https://governor.maryland.gov/coronavirus/>



Introduced and Read: May 19, 2020
Second Reading:
Third Reading & Adoption:

CITY OF MOUNT RAINIER, MARYLAND
ORDINANCE 04 - 2020

Introduced by: Interim City Manager Latasha C. Gatling

**An Ordinance Establishing the Tax Rate,
Adopting an Annual Budget, and Appropriating Funds
for Fiscal Year 2021, Beginning July 1, 2020 and ending June 30, 2021.**

WHEREAS, in accordance with Section 6-303 of the Tax-Property Article of the Annotated Code of Maryland, by July 15 of each year, the Council of the City of Mount Rainier shall set the tax rate for the next fiscal year on all assessments of property subject to municipal corporation property tax; and

WHEREAS, a public hearing must be held prior to the establishment of the municipal corporation tax rate if the new tax rate will exceed the constant yield tax rate as calculated by the State of Maryland Department of Assessments and Taxation; and

WHEREAS, the proposed tax rate for Fiscal Year 2021 will exceed the constant yield tax rate of \$0.7812 per \$100 of assessed valuation; and

WHEREAS, pursuant to City of Mount Rainier Charter Section 702.A, the City Manager submitted a recommended budget for Fiscal Year 2021 to the Council for its review and consideration; and

WHEREAS, the budget provides a complete financial plan for Fiscal Year 2021 and contains estimates of anticipated revenues and proposed expenditures for the upcoming fiscal year; and

WHEREAS, the City of Mount Rainier Charter Section 702.B. requires the Council to conduct a public hearing on the proposed budget prior to adoption of the budget; and

WHEREAS, after giving public notice, the Council held a public hearing on the constant yield tax rate and to receive comments on the proposed Fiscal Year 2021 budget and tax rates on April 18, 2020 and

WHEREAS, after considering the recommended Fiscal Year 2021 budget submitted by the City Manager and the comments that were made at the public hearing on the budget and tax rate, the Council adopts the budget and tax rates as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND, THIS 4TH DAY OF JUNE, 2019, AS FOLLOWS:

SECTION 1. Tax Rate - Real Property.

The tax rate for all single-family residential real property subject to taxation by the City of Mount Rainier shall be \$0.81 per \$100.00 of assessed valuation for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

The tax rate for all townhouse residential real property subject to taxation by the City of Mount Rainier shall be \$0.81 per \$100.00 of assessed valuation for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

The tax rate for all multi-family residential real property subject to taxation by the City of Mount Rainier shall be \$0.86 per \$100.00 of assessed valuation for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

The tax rate for all commercial real property subject to taxation by the City of Mount Rainier shall be \$0.81 per \$100.00 of assessed valuation for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

The tax rate for all industrial real property subject to taxation by the City of Mount Rainier shall be \$0.81 per \$100.00 of assessed valuation for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

The tax rate for all vacant developed real property subject to taxation by the City of Mount Rainier shall be \$2.50 per \$100.00 of assessed valuation for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

SECTION 2. Tax Rate - Business Personal Property.

The tax rate for all business personal property subject to taxation by the City of Mount Rainier shall be \$0.99 per \$100.00 of assessed valuation for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

SECTION 3. Tax Rate - Operating Property of Railroads and Public Utilities.

The tax rate for all operating property of railroads and public utilities subject to taxation by the City of Mount Rainier shall be \$2.75 per \$100.00 of assessed valuation for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

SECTION 4. GENERAL FUND - REVENUES

The following amounts shall be adopted and appropriated as the general fund budget for all revenue for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

TAX REVENUE	\$5,244,000
LICENSES & PERMITS	\$726,180
INTERGOVERNMENTAL REVENUE	\$378,255
CHARGES FOR SERVICES	\$38,500
FINES & FOREFEITURES MISCELLANEOUS	\$245,000
MISCELLANEOUS REVENUE	\$108,720
TOTAL BUDGETED REVENUE	\$6,740,655

SECTION 5. GENERAL FUND - EXPENDITURE CATEGORIES

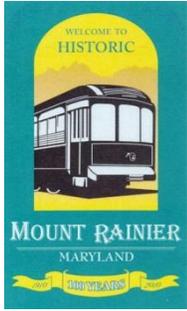
The following amounts shall be adopted and appropriated as the general fund budget for all expenditure categories for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

WAGES & LEAVE PAY	\$3,043,306
EMPLOYEE BENEFITS & SERVICES	\$1,211,727
MATERIALS & SUPPLIES	\$253,500
REPAIRS & MAINTENANCE	\$89,000
PROFESSIONAL SERVICES	\$568,600
OTHER SERVICES & CHARGES	\$561,514
INFRASTRUCTURE & FACILITY MAINTENANCE	\$330,500
CAPITAL OUTLAY	\$398,000
DEBT SERVICES	\$284,508
TOTAL BUDGETED EXPENDITURES	\$6,740,655

SECTION 6. GENERAL FUND-EXPENDITURE CATEGORIES BY DEPARTMENT.

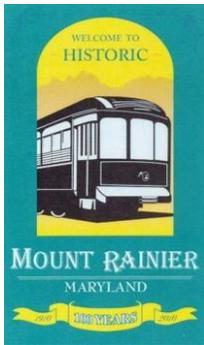
The following amounts shall be adopted and appropriated as the general fund budget for all expenditure categories by department for Fiscal Year 2021, beginning July 1, 2020 and ending June 30, 2021.

CITY GOVERNANCE	\$134,100
CITY HALL	\$1,095,319
DEPARTMENT OF ADMINISTRATIVE SERVICES	\$542,494
DEPARTMENT OF PUBLIC SAFETY (POLICE)	\$2,414,299
DEPARTMENT OF INFRASTRUCTURE	\$1,721,326
DEPARTMENT OF CODE COMPLIANCE	\$307,162
DEPARTMENT OF ECONOMIC DEVELOPMENT	\$191,447
DEBT SERVICES	\$284,508
CONTINGENCY	\$50,000



**Agenda for the Proposed
FY 2021 Budget Public Hearing
of the Mayor and City Council
City of Mount Rainier
Tuesday, May 19, 2020
7:10 PM – Virtual Meeting**

- 1. Call To Order**
- 2. Review of Agenda**
- 3. Public Hearing Regarding The Proposed Fiscal Year 2021 Budget**
Mayor & City Council will conduct a Budget Public Hearing and hear from the community regarding the Proposed Fiscal Year 2021 Budget.
- 4. Adjournment**



**Agenda for the Work Session of
Mayor & City Council
City of Mount Rainier
1 Municipal Place
Mount Rainier, Maryland 20712**

**Tuesday, May 19, 2020
7:30 PM – Virtual Meeting**

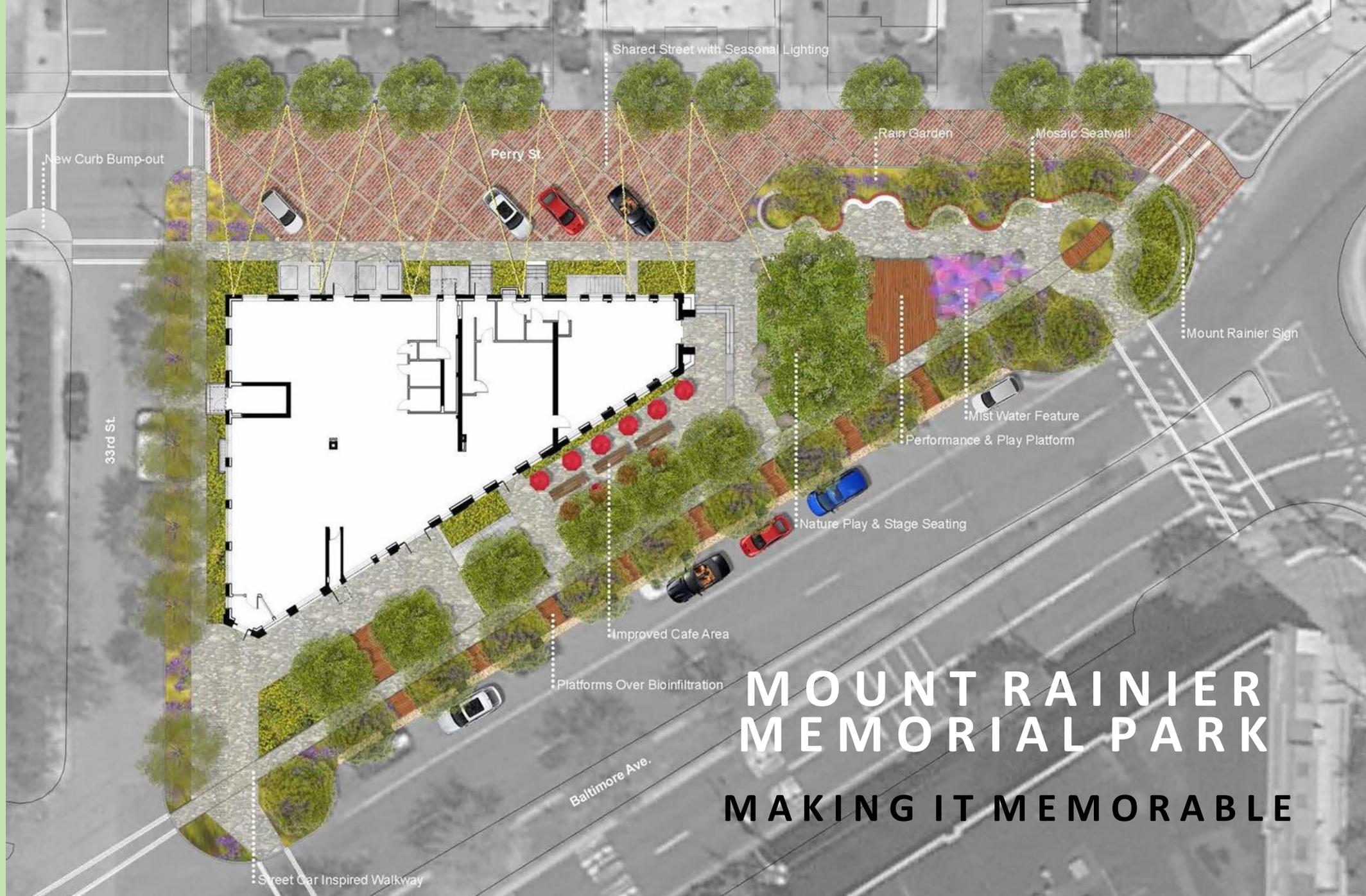
Items for discussion:	Suggested Discussion Time:
1. Call To Order	
2. Review of Agenda	
3. UMD Presentation On A Phased-In Approach To The 3300 Block of Rhode Island Avenue Revitalization Including Memorial Park	(20 Min)
<i>Mayor & City Council will hear a presentation from the University of Maryland regarding a phased-in approach to the 3300 Block of Rhode Island Avenue Revitalization Including Memorial Park.</i>	
4. Building Presentations – 4502 30th Street & 4510 32nd Street	(20 Min)
<i>Mayor & City Council will hear building presentations from 4502 30th Street Mount Rainier, Maryland 20712 and 4510 32nd Street Mount Rainier, Maryland 20712</i>	
5. Mount Rainier Arts Commission 34th Street Mural Project	(15 Min)
<i>Mayor & City Council will discuss the plans for the Mount Rainier Arts Commission 34th Street mural project.</i>	
6. MOU Spring Park / Peace Park	(15 Min)
<i>Mayor & City Council will discuss the Spring Park MOU between Little Friends For Peace & City of Mount Rainier (33rd and Shepherd Street).</i>	

- 7. Funding For The Community Garden in FY 2021** (15 Min)
Mayor & City Council will discuss the Community Garden's funding request for fiscal year 2021 and review their proposed budget.
- 8. State of Emergency Update** (15 Min)
Mayor & City Council will provide an update of the current State of Emergency dealing with COVID-19.
- 9. COVID-19 Contingency Planning** (15 Min)
Mayor & City Council will discuss contingency planning related to COVID-19.
- 10. Emergency Tenant Relief Rent Stabilization During & Post COVID-19 Emergency** (15 Min)
Mayor & City Council will discuss emergency tenant relief rent stabilization during and post COVID-19.
- 11. Extending Deadlines For Paying Fines & Penalties** (15 Min)
Mayor & City Council will discuss extending the time allowed for residents to pay fees and fines during and after the state of emergency due to COVID-19.
- 12. Economic Development Incentive Fund** (15 Min)
Mayor & City Council will discuss the Economic Development Incentive Fund with regards to COVID-19.
- 13. Census 2020 Update** (15 Min)
Mayor & City Council will provide an update regarding the 2020 Census in City of Mount Rainier.
- 14. Tax Differential & Dispatch Agreement With Hyattsville** (15 Min)
Mayor & City Council will discuss the current dispatch agreement with the City of Hyattsville and the pros and cons of switching to the County dispatch system, including the impact both options have on Mount Rainier's tax differential with the County.

15. Proposal To Go Into Closed Session

*According to the Annotated Code of Maryland, the Mayor and City Council of the City of Mount Rainier, Maryland have the statutory authority to close a session under general provisions article 3-305b for the reasons of subsection (1) & (3): **(1)**___ “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; **(3)**___ “To consider the acquisition of real property for a public purpose and matters directly related thereto”.*

The Mayor and City Council propose to go into closed session on Tuesday, May 19, 2020 following the Work Session of Mayor & City Council to discuss personnel and real estate.



Shared Street with Seasonal Lighting

New Curb Bump-out

Perry St

Rain Garden

Mosaic Seatwall

33rd St

Mount Rainier Sign

Mist Water Feature

Performance & Play Platform

Nature Play & Stage Seating

Improved Cafe Area

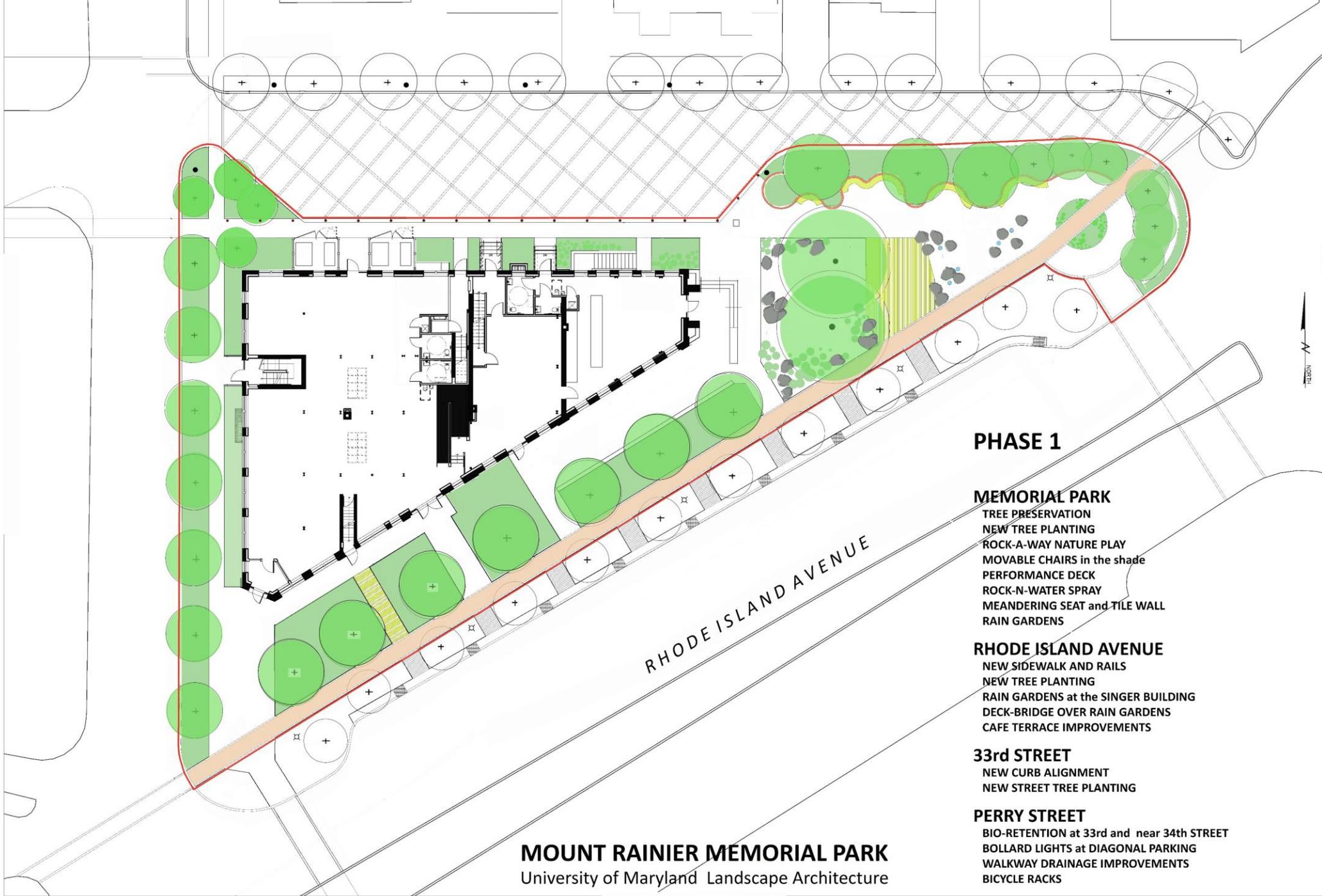
Platforms Over Bioinfiltration

MOUNT RAINIER MEMORIAL PARK

MAKING IT MEMORABLE

Baltimore Ave.

Street Car Inspired Walkway



MOUNT RAINIER MEMORIAL PARK
 University of Maryland Landscape Architecture

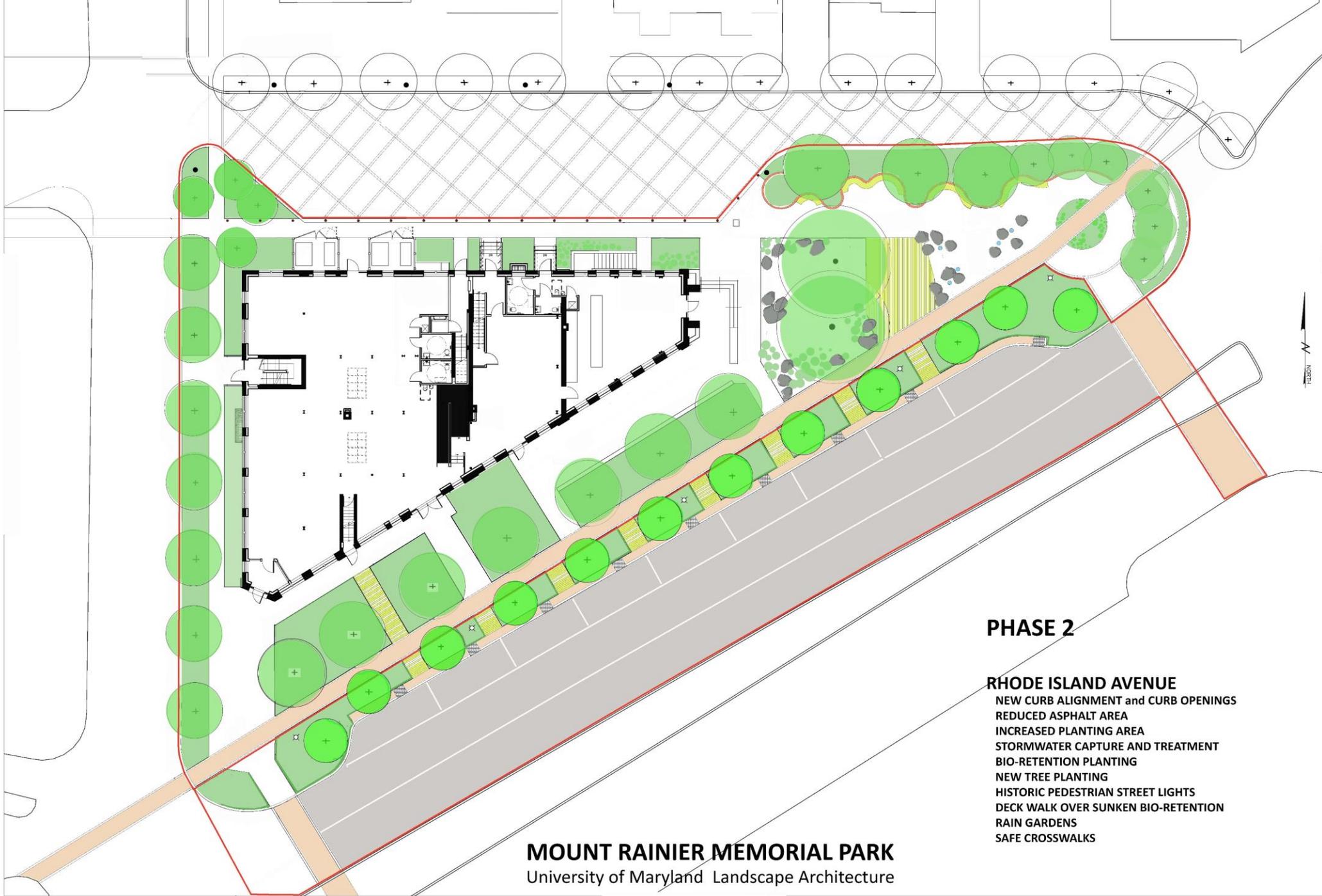
PHASE 1

- MEMORIAL PARK**
 TREE PRESERVATION
 NEW TREE PLANTING
 ROCK-A-WAY NATURE PLAY
 MOVABLE CHAIRS in the shade
 PERFORMANCE DECK
 ROCK-N-WATER SPRAY
 MEANDERING SEAT and TILE WALL
 RAIN GARDENS

- RHODE ISLAND AVENUE**
 NEW SIDEWALK AND RAILS
 NEW TREE PLANTING
 RAIN GARDENS at the SINGER BUILDING
 DECK-BRIDGE OVER RAIN GARDENS
 CAFE TERRACE IMPROVEMENTS

- 33rd STREET**
 NEW CURB ALIGNMENT
 NEW STREET TREE PLANTING

- PERRY STREET**
 BIO-RETENTION at 33rd and near 34th STREET
 BOLLARD LIGHTS at DIAGONAL PARKING
 WALKWAY DRAINAGE IMPROVEMENTS
 BICYCLE RACKS

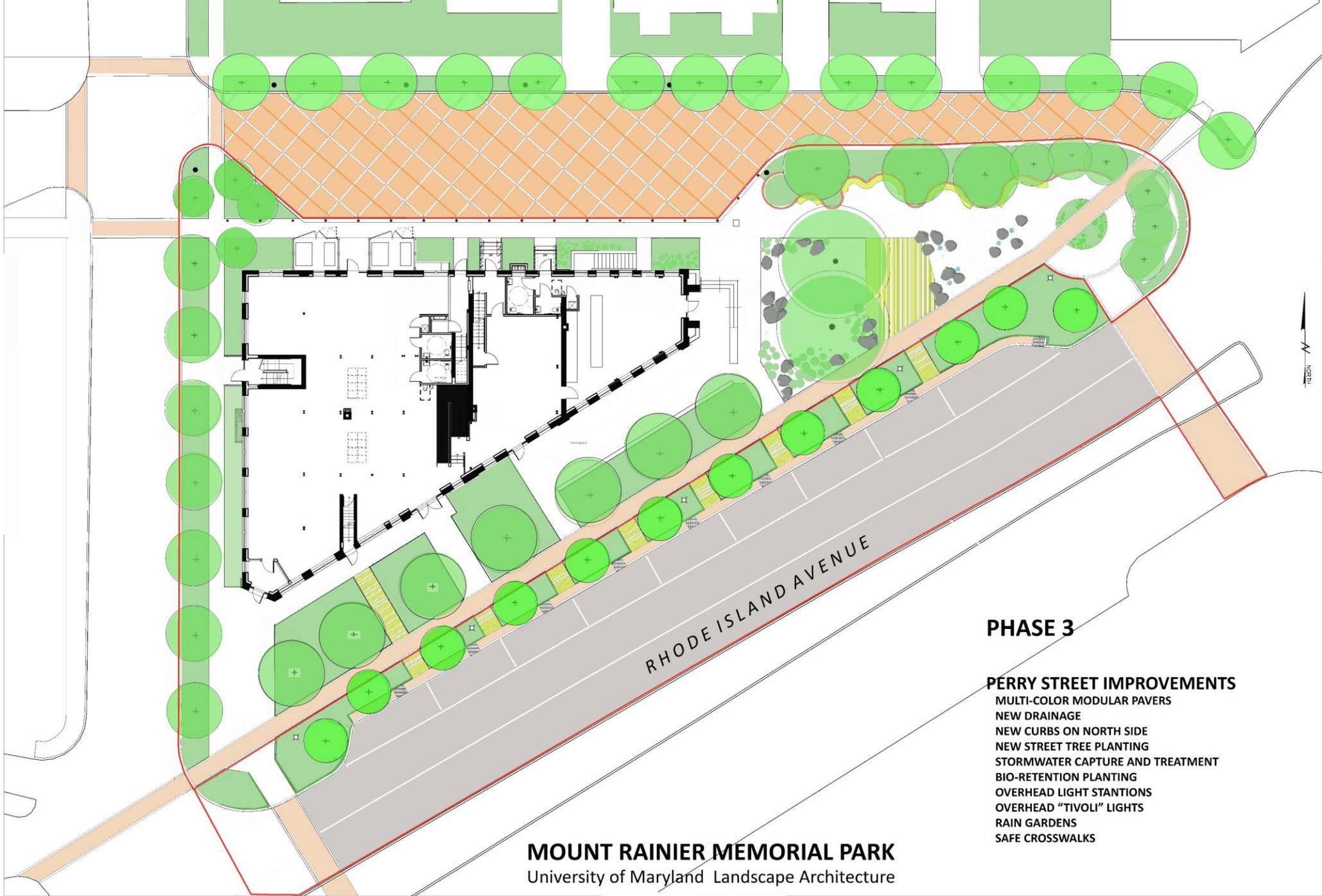


PHASE 2

RHODE ISLAND AVENUE

- NEW CURB ALIGNMENT and CURB OPENINGS
- REDUCED ASPHALT AREA
- INCREASED PLANTING AREA
- STORMWATER CAPTURE AND TREATMENT
- BIO-RETENTION PLANTING
- NEW TREE PLANTING
- HISTORIC PEDESTRIAN STREET LIGHTS
- DECK WALK OVER SUNKEN BIO-RETENTION
- RAIN GARDENS
- SAFE CROSSWALKS

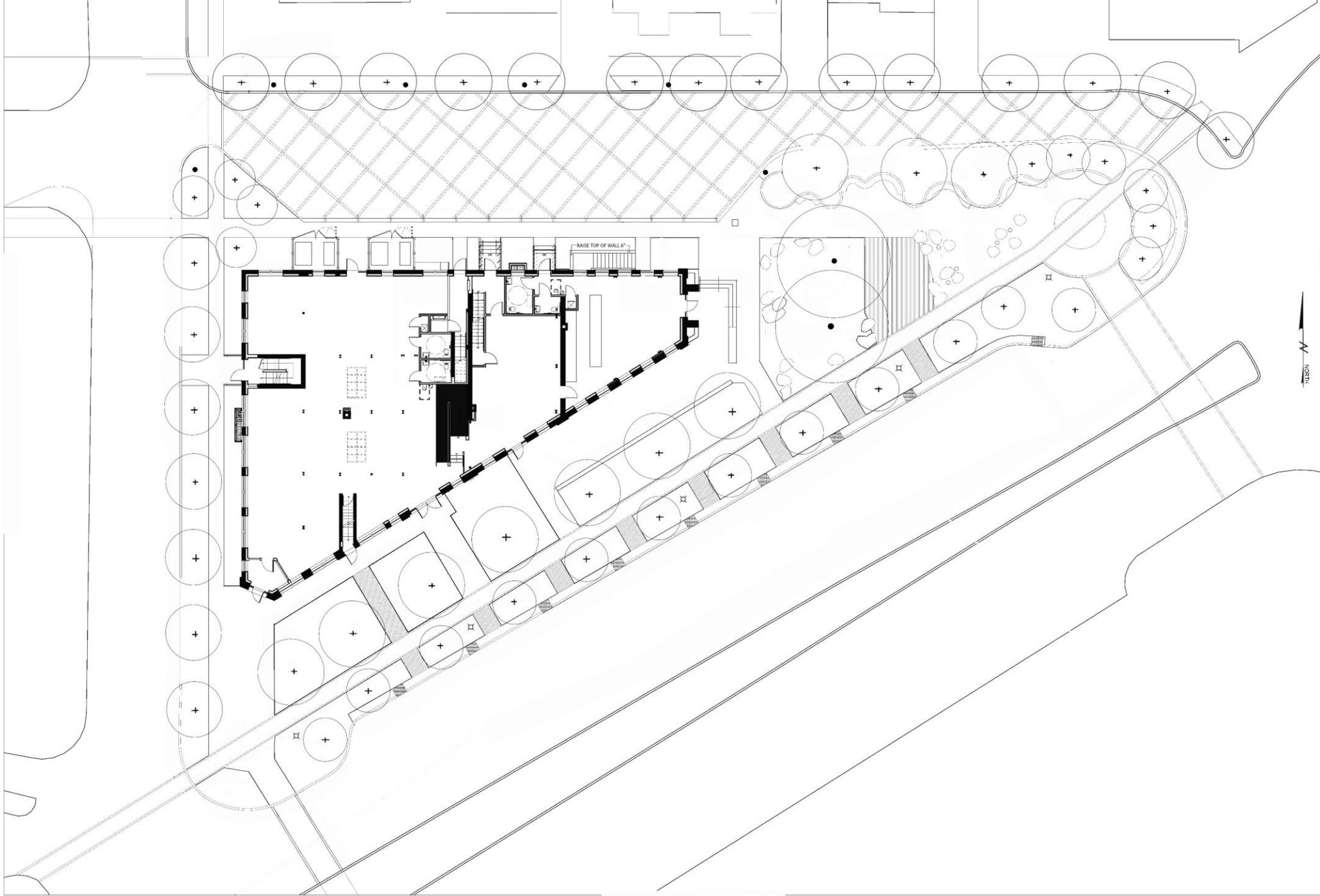
MOUNT RAINIER MEMORIAL PARK
University of Maryland Landscape Architecture



MOUNT RAINIER MEMORIAL PARK
University of Maryland Landscape Architecture

PHASE 3

- PERRY STREET IMPROVEMENTS**
- MULTI-COLOR MODULAR PAVERS
 - NEW DRAINAGE
 - NEW CURBS ON NORTH SIDE
 - NEW STREET TREE PLANTING
 - STORMWATER CAPTURE AND TREATMENT
 - BIO-RETENTION PLANTING
 - OVERHEAD LIGHT STANTIONS
 - OVERHEAD "TIVOLI" LIGHTS
 - RAIN GARDENS
 - SAFE CROSSWALKS



Herbacious Perennials	<i>Aquilegia Canadensis</i>	Columbine	Ranunculaceae	2-3'	1-1.5'	Middle to Berm	Full Sun to Part Shade	Medium	Light pink-yellow to blood red-yellow	April to May		
	<i>Chelone glabra</i>	White Turtlehead	Plantaginaceae	2-3'	1.5-2.5'	Ponding to Middle	Part Shade	Medium to Wet	White with Pink Tinge	August to October		
	<i>Comptonia peregrina</i>	Sweet Fern	Myricaceae	2-5'	4-8'	Middle	Full Sun to Part Shade	Medium	Insignificant	April to May		
	<i>Lobelia cardinalis</i>	Cardinal Flower	Campanulaceae	2-4'	1-2'	Ponding	Full Sun to Part Shade	Medium to Wet	Scarlet red, white or rose	July to September		
	<i>Osmunda cinnamomea</i>	Cinnamon Fern	Osmundaceae	2-3'	2-3'	Ponding to Middle	Part Shade to Full Shade	Medium to Wet	N/A	N/A		
	<i>Asclepias tuberosa</i>	Butterfly Milkweed	Apocynaceae	1-2.5'	1-1.5'	High	Full Sun	Medium to Dry	Yellow-Orange	June to August		
	<i>Liatris spicata</i>	Blazingstar	Asteraceae	2-4'	0.75-1.5'	Middle to High	Full Sun	Medium	Red-Purple	July to August		
	<i>Lobelia siphilitica</i>	Great blue lobelia	Campanulaceae	2-3'	1-3'	Middle to High	Full Sun to Part Shade	Medium to Wet	Blue	July to September		
	<i>Mertensia virginica</i>	Virginia bluebell	Boraginaceae	1.5-2'	1-1.5'	Ponding to Middle	Part Shade to Full Shade	Medium	Blue	March to April		
	<i>Tradescantia virginiana</i>	Spider Lily	Commelinaceae	1.5-3'	1-1.5'	Middle	Part Shade to Full Shade	Medium	Blue to Violet-Blue, Rarely Rose/White	May to June		
Grasses and Sedges	<i>Juncus effuses</i>	Soft Rush	Juncaceae	2-4'	2-4'	Ponding	Full Sun	Wet	Yellowish Green	June to August		
	<i>Carex stricta</i>	Tussock sedge	Cyperaceae	1-3'	1-2'	Ponding	Full Sun to Part Shade	Medium to Wet	Reddish-brown	May to June	Green	Evergreen
	<i>Panicum virgatum</i>	Switch grass	Poaceae	3-6'	2-3'	Ponding to High	Full Sun to Part Shade	Medium to Wet	Pink Tinged	July to February		
	<i>Schizachyrium scoparium</i>	Little bluestem	Poaceae	2-4'	1.5-2'	High to Berm	Full Sun	Medium to Dry	Purplish bronze	August to February	Redish Purple	Good Fall Color
	<i>Elymus canadensis</i>	Canada wild rye	Poaceae	2-5'	2-3'	Middle to Berm	Full Sun	Medium to Dry	Greenish	July to September		
	<i>Hystrix patula</i>	Bottlebrush Grass	Poaceae	2.5-3'	1-1.5'	Middle to Berm	Full Sun to Part Shade	Medium to Dry	Green maturing to brown	September to October		
	<i>Carex morrowii 'Ice Dance'</i>	Silver Variegated Sedge	Cyperaceae	.75-1'	1-2'	Ponding to Middle	Part Shade to Full Shade	Medium to Wet	Insignificant	April to July	Blue/Green	
	<i>Hakonechloa macra 'All Gold'</i>	Japanese Forest Grass	Poaceae	1-1.5'	1-1.5'	Ponding to Middle	Part Shade	Medium	Insignificant		Green/Yellow	
	<i>Carex dolichostachya 'Gold Fountains'</i>	Golden Sedge	Cyperaceae	.5-1'	1-1.5'	Ponding to Middle	Part SHade to Full Shade	Medium to Wet	Insignificant			
Ground Cover	<i>Phlox stolonifera</i>	Creeping phlox	Polemoniaceae	0.5-1'	0.75-1.5'	Berm	Full Sun to Part Shade	Medium	Purple-Violet	July to September		
	<i>Phlox subulata</i>	Moss phlox	Polemoniaceae	0.25-0.5'	1-2'	Berm	Full Sun	Medium	Red-purple to violet-purple to pink to white	March to May		

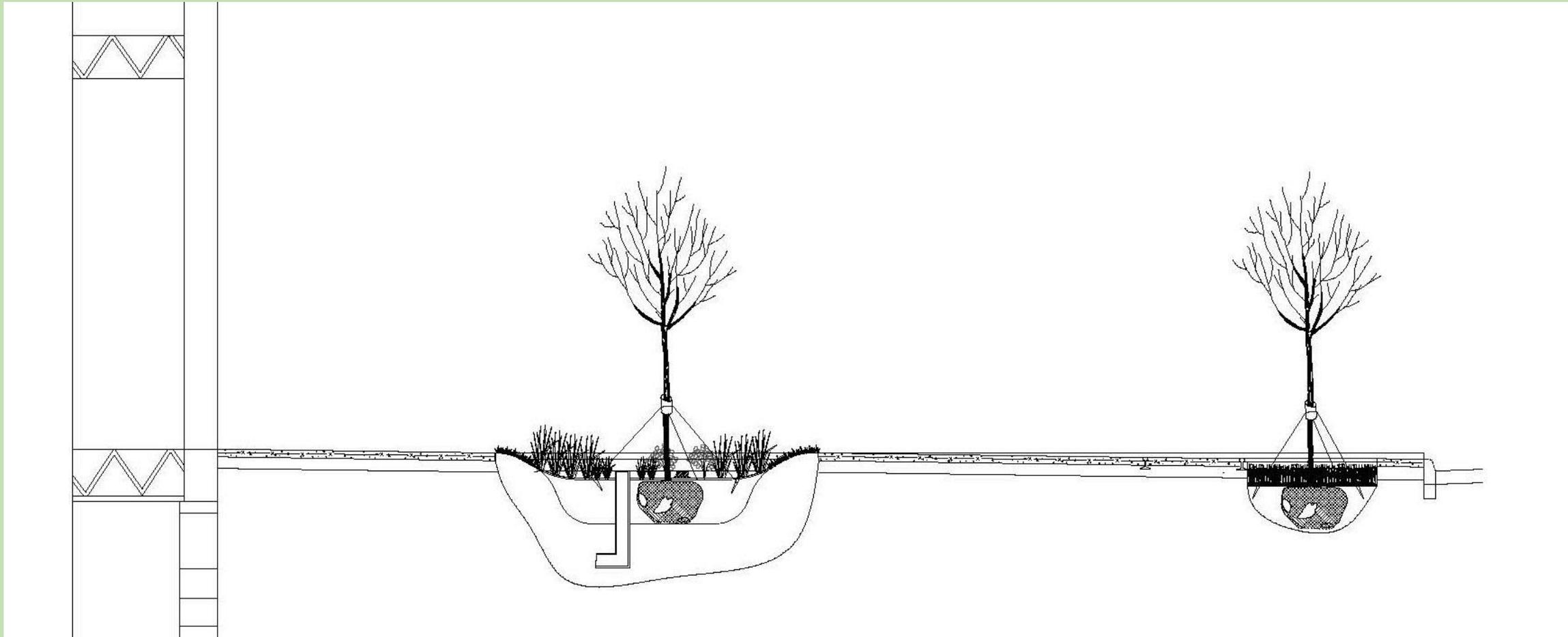
PLANTING
CONDITIONS

SEASONAL
PLANT
BLOOM

FALL
COLOR

	<i>Scientific Name</i>	Common Name	Deer Resistant?	Light	Bloom Color	Foliage
PERENNIALS						
	<i>Mertensia virginica</i>	Virginia Bluebell	Yes	Full shade - Partial	Blue	Green
	<i>Aquilegia canadensis</i> 'Little Lanterns'	Wild Columbine	No	Partial Shade	Red	Green
	<i>Epimedium rubrum</i>	Barrenwort	No	Full shade - Partial	Purple / Pink	Red and Green
	<i>Helleborus orientalis</i> 'Brandywine'	Lenton Rose	Yes	Full shade - Partial	Variety	Green
	<i>Geranium maculatum</i> 'Chatto'	Wild Geranium	Yes	Full shade - Partial	Pale Pink	Green
	<i>Heuchera x villosa</i> 'Caramel'	Coral Bells	No	Partial Shade	None	Caramel
	<i>Heuchera x</i> 'Fire Chief'	Coral Bells	No	Partial Shade	White and Pink	Bright Red
	<i>Hosta x</i> 'Blue Angel'	Plantain Lily	No	Full shade - Partial	White	Blue Green
	<i>Hosta x</i> 'Fire and Ice'	Plantain Lily	No	Full shade - Partial	Pale Purple	White and Green
	<i>Lamium maculatum</i> 'Red Nancy'	Dead Nettle	Yes	Partial Shade	Purple Pink	White and Green
	<i>Phlox divaricata</i> 'Blue Moon'	Woodland Phlox	No	Partial Shade	Periwinkle	Green
	<i>Phlox stolonifera</i> 'Home Fires'	Creeping Phlox	No	Partial Shade	Bright Pink	Green
	<i>Pulmonaria x</i> 'Raspberry Splash'	Lungwort	Yes	Full shade - Partial	Large Pink and Purple	Speckled Green
	<i>Sagina subulata</i> 'Aurea'	Scotch Moss	No	Partial Shade	None	Yellow Green
FERNS						
	<i>Dryopteris erythrosora</i> 'Brilliance'	Brilliance Autumn Fern	Yes	Full Shade - Partial	None	Caramel
	<i>Athyrium nipponicum</i> var. <i>pictum</i>	Japanese Painted Fern	Yes	Full Shade - Partial	None	White, Red, Green
	<i>Athyrium nipponicum</i> var. <i>pictum</i> 'Ghost'	Ghost Fern	Yes	Full Shade - Partial	None	Silver / Green
	<i>Cyrtomium fortunei</i>	Fortunes Hardy Holly Fern	Yes	Full Shade - Partial	None	Green
GRASSES						
	<i>Carex dolichostachya</i> 'Gold Fountains'	Golden Sedge	Yes	Partial Shade	None	Yellowish Green
	<i>Carex morrowii</i> 'Ice Dance'	Silver Variegated Sedge	Yes	Partial Shade	None	Yellow and Green
	<i>Hakonechloa macra</i> 'All Gold'	Japanese Forest Grass	Yes	Partial Shade	None	Greenish Yellow
	<i>Hakonechloa macra</i> Sunflare™	Japanese Forest Grass	Yes	Partial Shade	None	Red and Yellow

PERENNIALS, FERNS AND GRASSES



RAIN GARDEN AND STREET TREE PLANTING DETAILS AT SINGER BUILDING



PERRY STREET LIGHT BOLLARD OPTIONS





HEEL-PROOF GRATE RHODE ISLAND AVENUE
AT STORMWATER INLET



BRIDGE OVER RAIN GARDEN
AT THE SINGER BUILDING

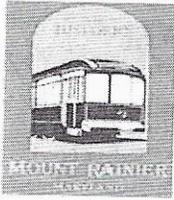
MOUNT RAINIER MEMORIAL PARK



MAKING IT MEMORABLE



RED MOSAIC TILE
CURVED BENCH CANTILEVERED
FROM CURVED WALL



City of Mount Rainier

3249 Rhode Island Avenue Mount Rainier, MD 20712
P 301-458-5103 F 301-985-6570
www.mountrainiermd.org

5/14/20

Bldg. fee: \$100.00

APPLICATION FOR BUILDING PERMIT

All information is REQUIRED for processing. Failure to fill out the information will result in a delay of your permit and delay of your project.

Address 4502 30th St. Mt. Rainier, MD 20712

Lot # 11 Block # 2 or Liber _____ Folio _____ Parcel _____

Lot Size 7500 sq. ft. Current Lot Coverage 936 sq. ft. Lot Coverage after project 1224 sq. ft.

Front Setback _____ Rear Setback _____ Side Setback _____

Surface area: Are you putting in pervious surfaces? yes no

Driveway _____ Sidewalk _____

Is property location in the Mixed - Use Town Center (MUTC) yes no

Current Use of Property Residential home Proposed Use Residential home

PROJECT INFORMATION

County Permit No. 10920-2020 Amount \$ _____ New Renewal

Project Type: New Construction Addition Renovation Installation

Demolition Repair Structural Renovation

Description of Work (attach work list) Demo 1st Floor + addition

Check Applicable and include county permits HVAC Electrical Plumbing

Estimated cost by Contractor \$ 250,000 * Permits to be pulled

IDENTIFICATION

Property/Homeowner Name Alfred + Ruth Hicks

Address 4502 30th St. Mt. Rainier, MD

Phone 240-463-7709 Email cmkaeb44@gmail.com

Property/Homeowner is permit applicant

Contractor Name Joy Semelsberger Brian Gammel Company Studentbiz.net + BA-Tec Remodeling

Address 13785 Clarksville Pike, Highland, MD 20777

Phone 240-308-9119 Email joy@paintingcompany.com

Contractor is permit applicant

MHIC No. 80537

APPLICATION CHECKLIST

ALL of the following are required with the submission of your application:

- Photographs showing current condition of property attached or current elevations of existing conditions on plans
- Copy of plans
- Copy of approved County Permit
- Receipt of County fees paid, if applicable
- Mount Rainier Permit Application fees

* Dumpster Permit requires a separate application * Fence Permit requires a separate application

FEE CALCULATIONS

Impervious Mitigations Fee:

\$1.00 per square foot : _____ sq. ft x \$1.00 = \$ _____

1. City permits are required in accordance with **Chapter 3 - Building Code Section 3-105 Permit Required.**
2. Approved Prince George's County construction permits and/or site plans are required for all applications. We accept hard copies of no longer than 11x17 inches, if available in PDF form preferably.

Structural Engineer Fee: if the City determines that a certified structural engineer inspection is required, additional fees will be assessed in the amount of \$70.00 per hour.

HOMEOWNER AFFIDAVIT (homeowner signature required)

I hereby certify that I am the legal owner and occupant of the subject property and the work described on this permit application shall be completed by me or my contractor noted on the application. I am familiar with the applicable codes and requirements of the City of Mount Rainier and take full responsibility for all code compliance, fees and inspections related to the installation/work for my contractor.

RUTH A. HICKS Ruth A. Hicks 05/11/2020
Printed Name Signature Date

PERMIT APPLICANT SIGNATURE

I hereby certify that the information on this application is true and correct. I have reviewed all deed restrictions that may apply to this construction and am aware of my responsibility thereunder. I certify that the proposed work is authorized by the owner of record and I have been authorized to make this application as the property owner(s) authorized agent. Further I agree to conform to all applicable laws and ordinances of jurisdiction.

Joy Semelsberger Joy Semelsberger 5/11/2020
Printed Name Signature Date

PLEASE ALLOW ONE WEEK FOR PROCESSING ALL PERMIT REQUESTS

PRINCE GEORGE'S COUNTY

PERMIT

ISSUANCE DATE: Apr-17-2020

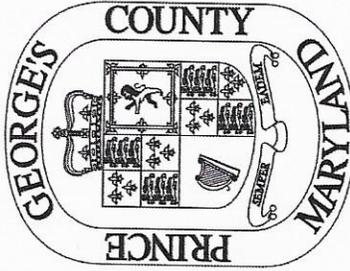
EXPIRATION DATE:

DEPARTMENT OF PERMITTING, INSPECTIONS AND ENFORCEMENT PERMITTING CENTER

9400 PEPPERCORN PLACE, 1st FLOOR, LARGO, MD 20774 (301) 883-5900

PROPERTY OWNER
ALFRED C & RUTH A HICKS
4502 30TH ST
MOUNT RAINIER, MD 20712
(240) 463-7709

CONTRACTOR
STUDENTBIZ NET LLC - T/A TPC REMODELING
13785 CLARKSVILLE PIKE
HIGHLAND, MD 20777
LICENSE NUMBER: 120388
(240) 308-9119



OCCUPANT

ARCHITECT
DESIGNING DRAFTING SERVICES
3161 PARKWOOD TER
FALLS CHURCH, VA 22042
(571) 334-7140

TYPE OF PERMIT:

DPIE RGU

WORK DESCRIPTION:

ADDITION: 8' x 34.8' 1-story addition with landing and steps

EXISTING USE:

Residential

USE (DER PROPOSED):

Residential

SUBDIVISION:

MT RAINIER- ROGERS 1ST ADDN

OWNERSHIP:

HEIGHT FT: 12

LIBER: 03876

WIDTH FT: 36

FOLIO: 568

DEPTH FT: 34

ED/ACCT NO.: 17 / 1894211

LOT: 11

BLOCK: 2

TAX MAP: 049

SCD:

SPEC EXCEPT:

Conditions

ELECTRICITY:

CENTRAL AC:

ELEVATOR:

ESCALATOR:

BASEMENT:

BOILER NUMBER:

CBCA:

HISTORICAL:

SIGN NUMBER:

1215

WSSC

WSSC

WSSC

WSSC

WSSC

OCCUPANCY LOAD:

SITE CERTIFICATE:

STRUCTURE CERT:

SEWER:

WATER:

HEATING:

PARCEL:

As outlined in County Code Subtitle 4-111 no work shall be performed during the hours of 9:00 p.m. to 7:00 a.m., unless work is performed pursuant to Section 4-120 of this Subtitle.

Only the Licensed Contractor or Homeowner, named on the Permit as contractor, is permitted to perform the scope of work on the permit at the address specified.

YOU MUST COMPLY WITH MUNICIPAL, HOMEOWNER/CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION IS BEGUN WITHOUT REQUIRED APPROVALS.

THIS PERMIT IS VOID SIX (6) MONTHS FROM DATE ISSUED IF CONSTRUCTION HAS NOT STARTED. HAS BEEN SUSPENDED OR DISCONTINUED UNLESS OTHERWISE INDICATED

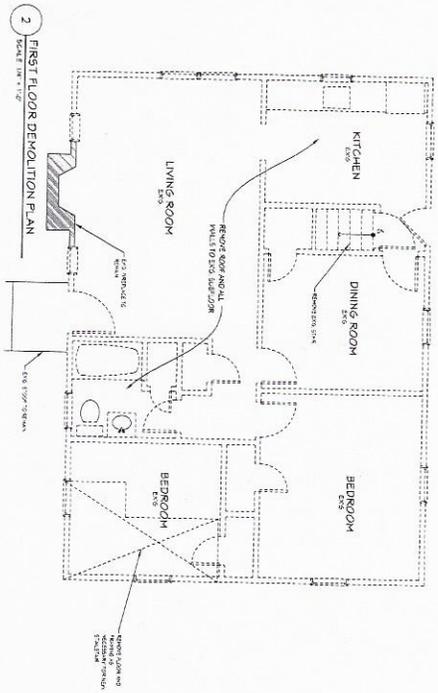
INSPECTION AREA:

INSPECTION APPROVALS

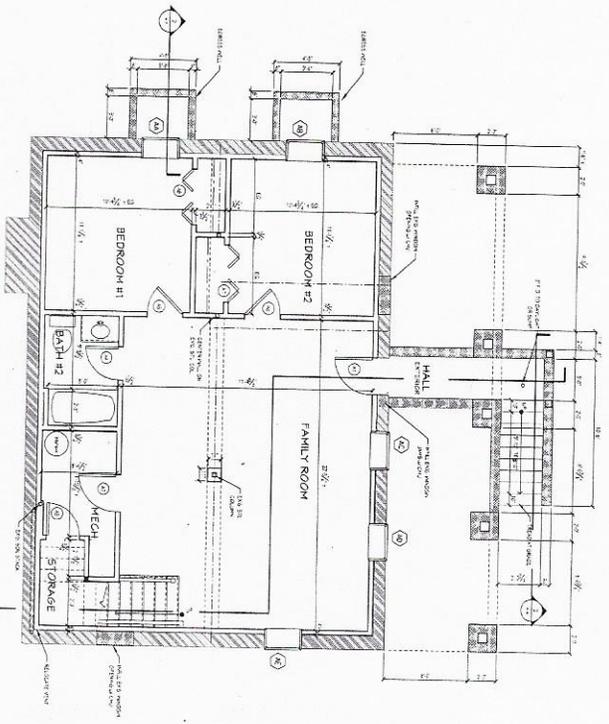
Table with 3 columns: Building Inspector, Health, Electrical, Plumbing, Fire Marshall. Includes signature of Melinda Bolling and name Melinda Bolling.



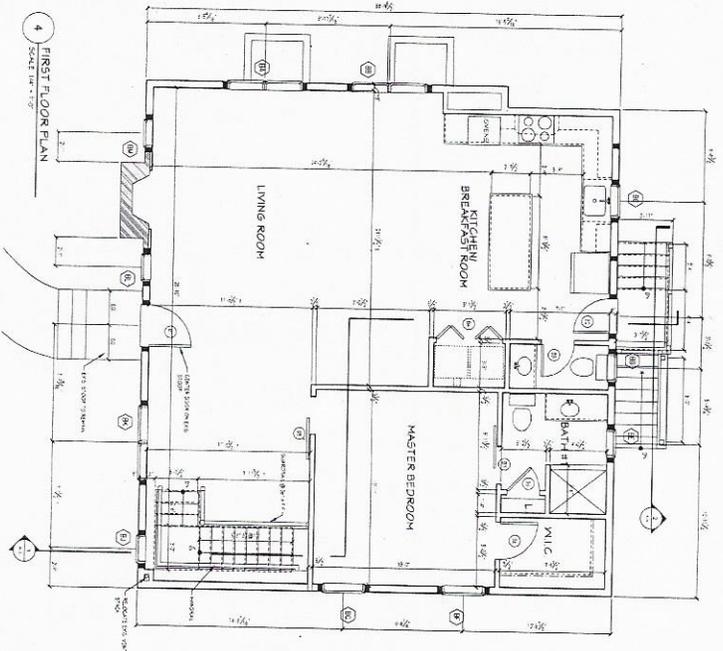
1 BASEMENT DEMOLITION PLAN
SCALE: 1/8" = 1'-0"



2 FIRST FLOOR DEMOLITION PLAN
SCALE: 1/8" = 1'-0"



3 BASEMENT FLOOR PLAN
SCALE: 1/8" = 1'-0"



4 FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"

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DD&S
DESIGN DEVELOPMENT SERVICE
ARCHITECTS

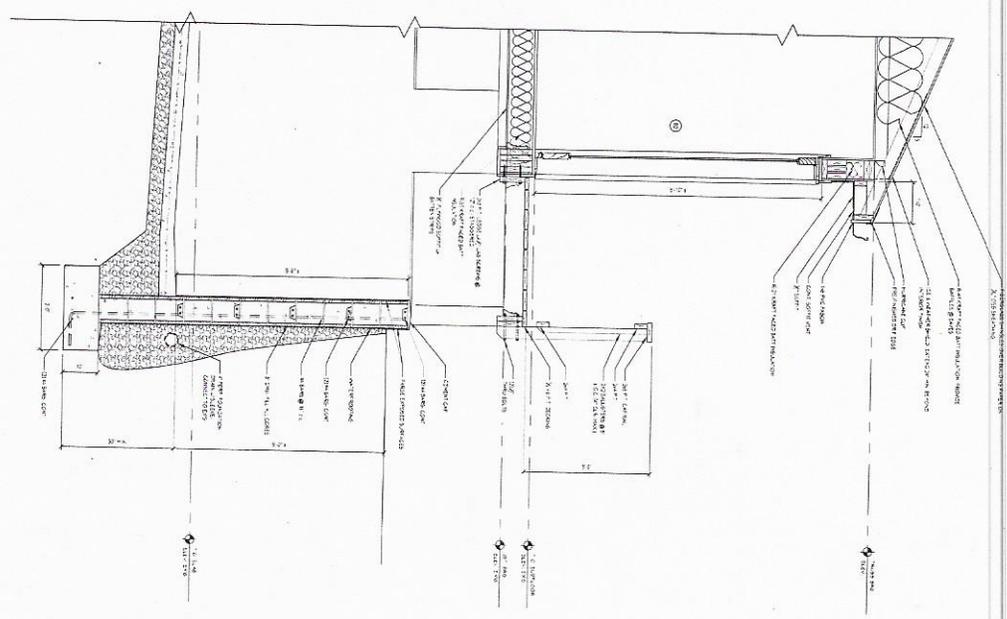
NO. 101
10101 101ST AVE. N.E.
REDMOND, WA 98073
TEL: (206) 881-1111
WWW.DD&SARCHITECTS.COM

DATE: 10/1/12
DRAWN BY: [unreadable]
CHECKED BY: [unreadable]
SCALE: AS SHOWN

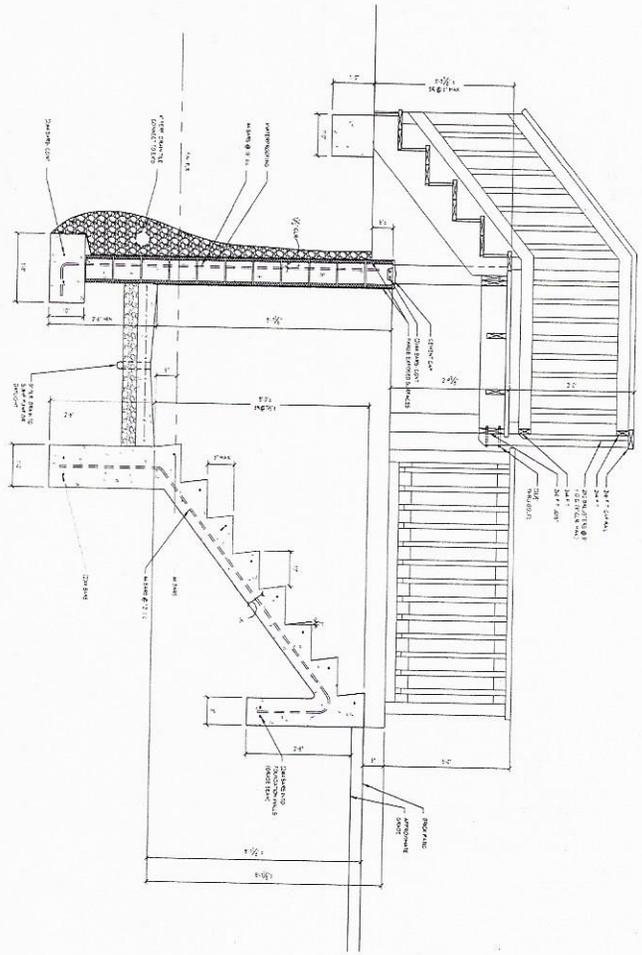
SHEET
A-1

RENOVATIONS TO
HICKS RESIDENCE
4302 30TH STREET
MOUNT RAINIER, MD 20112

1 WALL SECTION
SCALE: 3/8" = 1'-0"



2 ASEWAY SECTION
SCALE: 3/8" = 1'-0"



© 2010 by [unreadable] ARCHITECTS, INC. ALL RIGHTS RESERVED.

DRAWINGS WALL SECTION ASEWAY SECTION	
NO. 10 DATE: 10/10/10 DRAWN BY: [unreadable] CHECKED BY: [unreadable]	SHEET A-4

RENOVATIONS TO:
HICKS RESIDENCE
 4502 30TH STREET
 MOUNT RAINIER, MD 20112



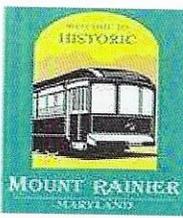
4507



4507







City of Mount Rainier

3249 Rhode Island Avenue Mount Rainier, MD 20712

P 301-458-5103 F 301-985-6570

www.mountrainiermd.org

Bldg. fee: 5(11/20)
\$100

APPLICATION FOR BUILDING PERMIT

All information is REQUIRED for processing. Failure to fill out the information will result in a delay of your permit and delay of your project.

Address 4510 32nd Mount Rainier MD 21072

Lot # _____ Block # 19 or Liber 41198 Folio 349 Parcel _____

Lot Size _____ sq. ft. Current Lot Coverage _____ sq. ft. Lot Coverage after project _____ sq. ft.

Front Setback 20 Rear Setback 27 Side Setback 7

Surface area: Are you putting in pervious surfaces? ___yes NO no

Driveway _____ Sidewalk _____

Is property location in the Mixed – Use Town Center (MUTC) yes no

Current Use of Property Residential Proposed Use Residential

PROJECT INFORMATION

County Permit No. 53181-2019-00 Amount \$ 60,000 New Renewal

Project Type: New Construction Addition Renovation Installation

Demolition Repair Structural Renovation

Description of Work (attach work list) Full demo to studs, removal of roof, new 2nd floor walls and roof, additional 2 bathrooms added, all new drywall, electrical and plumbing, flooring, kitchen, small deck

Check Applicable and include county permits HVAC Electrical Plumbing

Estimated cost by Contractor \$ _____

IDENTIFICATION

Property/Homeowner Name MLV Properties, LLC

Address 1301 Hawkins Lane, Annapolis MD 21401

Phone 240-401-8023 Email romeo@theRAcompanies.com

Property/Homeowner is permit applicant

Contractor Name Romeo Santos Company Red Anchor Renovations

Address 1301 Hawkins Lane Annapolis MD 21401

Phone 240-401-8023 Email romeo@theRAcompanies.com

Contractor is permit applicant MHIC No. 93222

APPLICATION CHECKLIST

ALL of the following are required with the submission of your application:

- Photographs showing current condition of property attached or current elevations of existing conditions on plans
- Copy of plans
- Copy of approved County Permit
- Receipt of County fees paid, if applicable
- Mount Rainier Permit Application fees

* Dumpster Permit requires a separate application * Fence Permit requires a separate application

FEE CALCULATIONS

Impervious Mitigations Fee:

\$1.00 per square foot : _____ sq. ft x \$1.00 = \$ _____

1. City permits are required in accordance with **Chapter 3 - Building Code Section 3-105 Permit Required.**
2. Approved Prince George's County construction permits and/or site plans are required for all applications. We accept hard copies of no longer than 11x17 inches, if available in PDF form preferably.

Structural Engineer Fee: if the City determines that a certified structural engineer inspection is required, additional fees will be assessed in the amount of \$70.00 per hour.

HOMEOWNER AFFIDAVIT (homeowner signature required)

I hereby certify that I am the legal owner and occupant of the subject property and the work described on this permit application shall be completed by me or my contractor noted on the application. I am familiar with the applicable codes and requirements of the City of Mount Rainier and take full responsibility for all code compliance, fees and inspections related to the installation/work for my contractor.

Romeo Santos III	<i>Romeo Santos III</i>	5/5/20
Printed Name	Signature	Date

PERMIT APPLICANT SIGNATURE

I hereby certify that the information on this application is true and correct. I have reviewed all deed restrictions that may apply to this construction and am aware of my responsibility thereunder. I certify that the proposed work is authorized by the owner of record and I have been authorized to make this application as the property owner(s) authorized agent. Further I agree to conform to all applicable laws and ordinances of jurisdiction.

Romeo Santos III	<i>Romeo Santos III</i>	5/5/20
Printed Name	Signature	Date

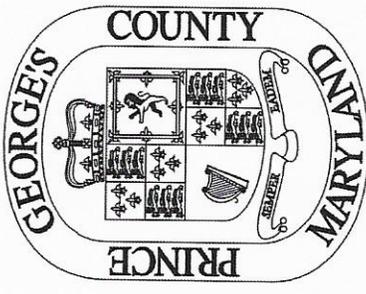
PLEASE ALLOW ONE WEEK FOR PROCESSING ALL PERMIT REQUESTS

**PRINCE GEORGE'S COUNTY
PERMIT**

ISSUANCE DATE: Apr-30-2020 EXPIRATION DATE:
 DEPARTMENT OF PERMITTING, INSPECTIONS AND ENFORCEMENT PERMITTING CENTER
 9400 PEPPERCORN PLACE, 1st FLOOR, LARGO, MD 20774 (301) 883-5900

PROPERTY OWNER
 MLV Properties, LLC
 1301 Hawkins LN
 Annapolis, MD 21401
 (240) 401-8023

OCCUPANT



CONTRACTOR
 Red Anchor Renovations, LLC
 1301 Hawkins LN
 Annapolis, MD 21401
 LICENSE NUMBER: 93222
 (240) 401-8023

ARCHITECT

TYPE OF PERMIT: DPEI RUW
WORK DESCRIPTION: 2nd Story Addition And enclose porch
EXISTING USE: SFD
USE (DER PROPOSED): SFD
SUBDIVISION: MOUNT RAINIER

OWNERSHIP:	HEIGHT FT:	18
LIBER:	WIDTH FT:	24
FOLIO:	DEPTH FT:	34
ED/ACCT NO.:	NO STORIES:	
LOT:	DWELL UNITS:	
BLOCK:	PARKING SP:	0
TAX MAP:	LIVE LOAD:	
SCD:	USE GROUP:	R-1
SPEC EXCEPT:	TYPE CONST:	

Conditions

OCCUPANCY LOAD:	1400
SITE CERTIFICATE:	
STRUCTURE CHRT:	
SEWER:	WSSC
WATER:	WSSC
HEATING:	
PARCEL:	
ELECTRICITY:	
CENTRAL A/C:	
ELEVATOR:	
ESCALATOR:	
BASEMENT:	
BOILER NUMBER:	N
CBCA:	N
HISTORICAL:	
SIGN NUMBER:	

As outlined in County Code Subtitle 4-111 no work shall be performed during the hours of 9:00 p.m. to 7:00 a.m., unless work is performed pursuant to Section 4-120 of this Subtitle.
Only the Licensed Contractor or Homeowner, named on the Permit as contractor, is permitted to perform the scope of work on the permit at the address specified.
YOU MUST COMPLY WITH MUNICIPAL, HOMEOWNER/CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION IS BEGUN WITHOUT REQUIRED APPROVALS.

THIS PERMIT IS VOID SIX (6) MONTHS FROM DATE ISSUED IF CONSTRUCTION HAS NOT STARTED, HAS BEEN SUSPENDED OR DISCONTINUED UNLESS OTHERWISE INDICATED

INSPECTION AREA: INSPECTION APPROVALS

BUILDING INSPECTOR	HEALTH	ELECTRICAL	PLUMBING	FIRE MARSHALL
APPROVED:				

Melinda Bolling
 Melinda Bolling

GENERAL NOTES

CONSTRUCTION SHALL CONFORM TO ALL CODES AND REGULATIONS HAVING JURISDICTION IN DISTRICT OF PRINCE GEORGES.
 ALL TRADES PERFORMING WORK SHALL MEET OR EXCEED CODE REQUIREMENTS WITH REGARD TO MATERIALS, CONSTRUCTION, AND INSTALLATION METHODS.
 ALL TRADE (PLUMBING, ELECTRICAL AND MECHANICAL) DWGS ARE SCHEMATIC EACH APPLICABLE CONTRACTOR TO INTRODUCE NEW WORK AND THE INTO EXISTING WHERE APPROPRIATE IN MOST EFFICIENT MANNER WHILE COMPLYING WITH ALL CODES.
 THESE DRAWINGS HAVE BEEN DEVELOPED IN COORDINATION WITH PROJECT SPECIFICATIONS. THE DRAWINGS AND SPECIFICATIONS SHALL BE USED TO COMPLEMENT EACH OTHER.
 REVIEW CONTRACT DOCUMENTS AND FIELD DIMENSIONS AND CONDITIONS. CONFIRM THAT WORK IS BUILDABLE AS SHOWN. PROMPTLY REPORT ANY ERRORS, CONFLICTS OR OMISSIONS TO THE ARCHITECT FOR CLARIFICATION PRIOR TO PERFORMING ANY WORK IN QUESTION. IF THE CONTRACTOR FAILS TO NOTIFY ARCHITECT OF A KNOWN NONCONFORMITY, THEN THE CONTRACTOR IS TO PAY SUCH COSTS AND DAMAGES TO THE OWNER AS WOULD HAVE BEEN AVOIDED IF NOTIFICATION HAD BEEN PERFORMED.
 COORDINATE WORK WITH THE OWNER/TENANT, INCLUDING SCHEDULING TIME AND

LOCATIONS FOR DELIVERIES, BUILDING ACCESS, USE OF BUILDING SERVICES AND FACILITIES, AND USE OF ELEVATORS. MINIMIZE DISTURBANCE OF BUILDING FUNCTIONS AND OCCUPANTS.
 CONTRACTOR SHALL ENSURE THAT CONTRACTOR EMPLOYEES AND SUBCONTRACTORS SHALL COMPLY WITH ALL BUILDING RULES AND REGULATIONS.
 OWNER WILL PROVIDE WORK NOTED "BY OTHERS" OR "NIC" UNDER SEPARATE CONTRACT.
 INCLUDE THESE IN CONSTRUCTION PROGRESS SCHEDULE AND COORDINATE TO ASSURE ORDINALY SEQUENCE OF INSTALLATION.
 COORDINATE WITH TELECOMMUNICATIONS, DATA, AND SECURITY SYSTEM INSTALLATION.
 MAINTAIN EXITS, EXIT LIGHTING, FIRE PROTECTIVE DEVICES, AND ALARMS IN CONFORMANCE WITH CODES AND ORDINANCES.
 WORK AREAS TO BE SECURE AND LOCKABLE DURING CONSTRUCTION.
 COORDINATE WITH TENANT AND LANDLORD TO ENSURE SECURITY.
 PROTECT AREA OF WORK AND ADJACENT AREAS FROM DAMAGE.
 DURING CONSTRUCTION, EACH TRADE SHALL BE RESPONSIBLE FOR REPAIRING ANY DAMAGE CAUSED BY THEIR WORK.

OWNER INFORMATION

4510 32nd St, Mount Rainier, MD 20712

EXISTING

PROPERTY INFORMATION
 SDF 1 STORY + BASEMENT

PROPOSED

PROPERTY INFORMATION
 SDF 2 STORY + BASEMENT

SQUARE: 1110 sq
 JURISDICTION: PRINCE GEORGES, MD
 LOT: 0.13 Acres
 BUILT: 1922
 PARCEL: 111871401
 EXISTING:
 2 BEDROOM
 1 BATH

PROPOSED:
 NEW STORY 2ND FLOOR (500 sq)
 3 BEDROOM
 3 BATH

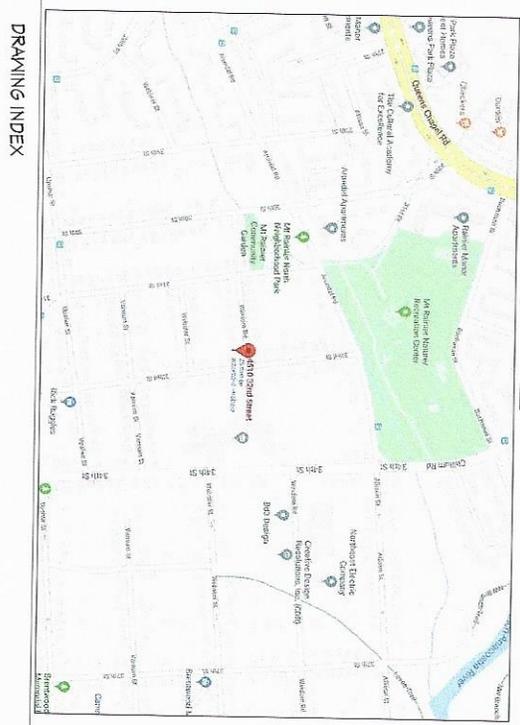
PROJECT: RESIDENTIAL ADDITION

APPLICABLE CODES

- Prince Georges County Building Code
- 2015 International Building Code (IBC)
- 2015 International Residential Code (IRC)
- 2015 International Existing Building Code (IEBC)
- 2015 International Energy Conservation Code (IECC)
- Maryland Accessibility Code (COMAR 05.02.02)
- 2010 ADA Standards for Accessible Design

IRC 2015 DESIGN CRITERIA

Floor Live Load	40 s/f
Roof Live Load	30 s/f
Dead Loads	10 s/f
Ground Snow Load	30 s/f
Wind Speed Exposure	40 mph
Seismic Design	Category B
Weathering	Severe
Frost Line Depth	30"
Temple Area	Moderate to Heavy
Decay Area	Slight to Moderate
Winter Design Temperature	13 F
Ice Shield Underlayment	Yes, Required
Flood Hazard	July 2, 1919
Air Freezing Index	300
Mean Annual Temperature	55 F
Framing Lumber	SF # 2
E (MODULUS OF ELASTICITY):	1.3 Mpsi
Fb (BENDING):	850 Psi
FV (SHEAR (PARALLEL TO GRAIN)):	150 Psi
Fc (COMPRESSION (PARALLEL TO GRAIN)):	405 Psi



REVISIONS

No.	DESCRIPTION	DATE	BY
A	DESIGN PERMIT SET	01/07/2020	

DRAWING INDEX

- CS-001 COVER SHEET
- DM-001 EXIST. CONDITION & DEMO BASEMENT & 1ST FLOOR
- DM-002 EXIST. CONDITION & DEMO ATTIC
- DM-003 EXIST. CONDITION & DEMO ELEVATIONS
- A-001 ARCHITECTURAL PROPOSED - BASEMENT & 1ST FLOOR
- A-002 ARCHITECTURAL PROPOSED 2ND FLOOR AND WEST ELEVATION WALL BRACING
- A-003 ARCHITECTURAL PROPOSED ELEVATIONS WALL BRACING
- A-004 ARCHITECTURAL SECTIONS AND SCHEDULE
- S-001 STRUCTURAL - NOTES
- S-002 STRUCTURAL - FRAMING 1ST & 2ND FLOOR
- S-003 STRUCTURAL - ROOF PLAN/DETAILS
- S-004 WALL SECTION AND PORCH

INSULATION / ENERGY NOTES

- CLIMATE ZONE: 4
- FENESTRATION U-FACTORS: 0.35
- SKYLIGHT U-FACTOR: 0.60
- GLAZED FENESTRATION SHGC: NR
- CEILING R-VALUE: 35
- WOOD FRAME WALL R-VALUE: 14
- MASS WALL R-VALUE: 13
- FLOOR R-VALUE: 30
- BASEMENT 2 WALL R-VALUE: 10/13
- SLAB R-VALUE & DEPTH: 10/24
- GRAVEL SPACE 2 WALL R-VALUE: 10/13

PROJECT DESCRIPTION:
 4510 32nd St, Mount Rainier, MD 20712

SHEET TITLE:
 COVER SHEET

NO	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

DRAWINGS PROVIDED BY:
Vicam
 Design & Construction, LLC
 700 Capital Rd, Gaithersburg, MD 20878
 vicamdesign@gmail.com
 301.285.8596



GENERAL DEMOLITION NOTE

REMOVE MATERIALS PER GOOD WASTE MANAGEMENT PRACTICES. PROVIDE DUST ENCLOSURE AND LIMIT INTRUSIONS OUTSIDE OF THE WORK AREA. PROTECT EXISTING UTILITIES, WALLS, ETC. AS REQUIRED FOR UTILITY CONNECTIONS, WIRING, STRUCTURAL MEMBERS, ETC. FOR CONNECTIONS NECESSARY IN AREA OF WORK. DO NOT BE RESPONSIBLE FOR THE NECESSITY OF REPAIRS TO EXISTING UTILITIES OR STRUCTURES. PROVIDE FINISHES TO REMAIN NOW DAMAGE REPAIR EVIDENT TO WHICH EXISTING FINISHES ARE TO BE SHOWN FOR CLARITY. CONTRACTOR TO REFER TO EXISTING DRAWINGS SET TO DETERMINE OTHER AREAS OF DEMOLITION.

SITE PLAN

Esc. 1/16" = 1'-0"

SCOPE WORK

BUILD NEW/REPAIR AREA EAST OF THE HOUSE. IDENTIFY OPENING FOR NEW EXTERIOR DOOR AND WINDOW.

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/01/2020

DRAWINGS PROVIDED BY:
Vican
 Design & Construction, LLC
 710 Clapper Rd. Gaithersburg, MD 20878
 vican.dca@gmail.com
 (301) 855-2090



PROJECT DESCRIPTION:
 4510 32nd St, Mount Rainier,
 MD 20712

SHEET TITLE:
 SITE PLAN

DATE:
 01/01/2020
 SCALE:
 1/16" = 1'-0"
 SHEET:
 CS-002

LEGEND

	EXISTING MASONRY WALLS
	EXISTING STUD WALLS
	NEW STUD WALLS
	NO DEMO WORK IN THIS AREA
	PROJECTION FOUNDATIONS, ROOF, STAIRS
	EXISTING TO BE REMOVED AND DISPOSED

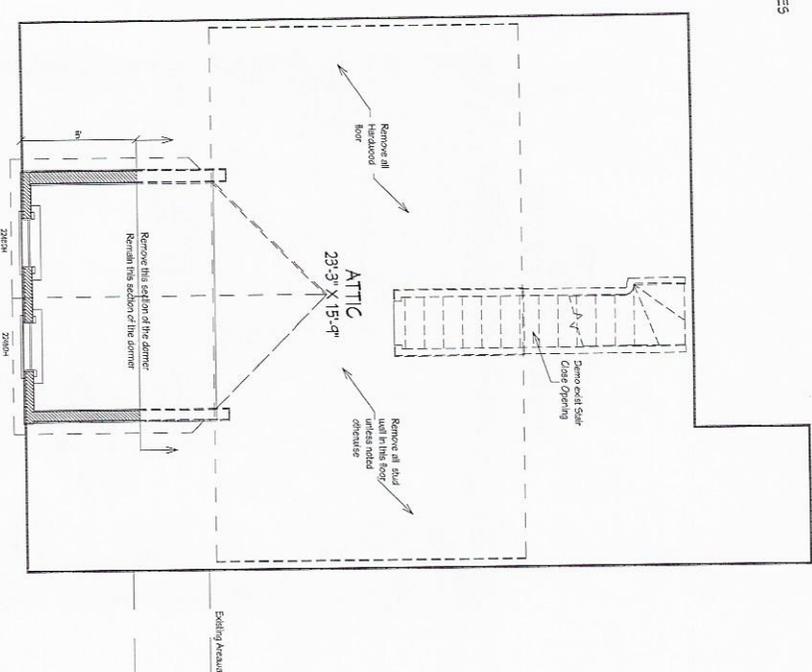
ELECTRICAL PANEL

	DEMO NON STRUCTURAL WALL
	DEMO EXISTING DOOR, DOORWAY
	DEMO EXISTING WINDOW
	REMOVE ALL KITCHEN
	RELOCATE EXIST. LIGHT, OUTLET, SWITCHES
	DEMO ALL BATH

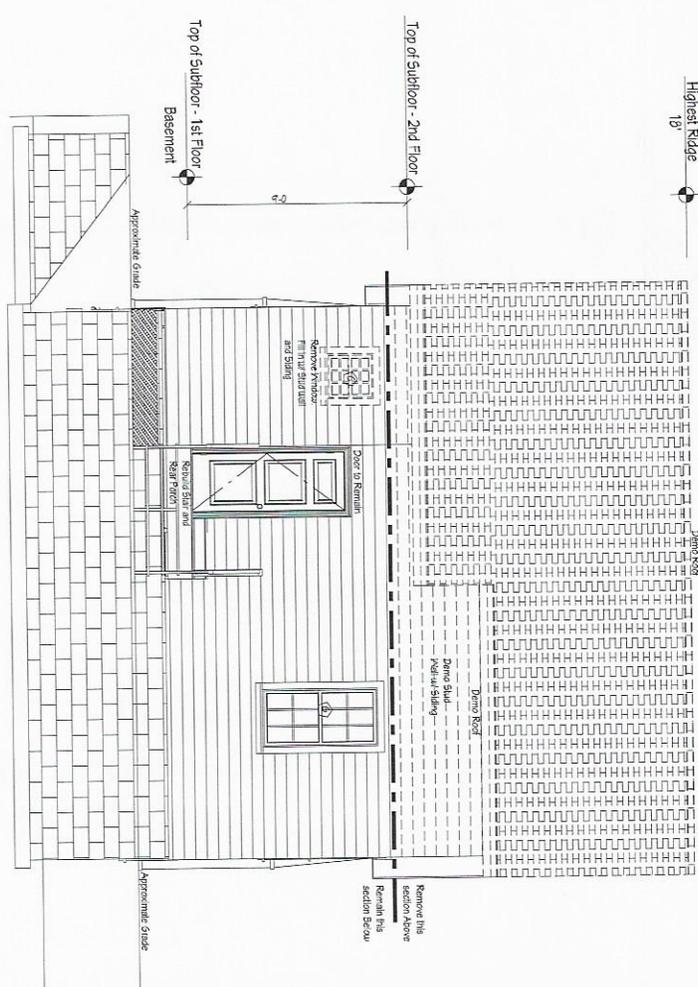
EXIST WINDOW TO REMAIN

NOTE
 ALL ITEMS AND MATERIALS REMOVED SHALL BE DEPOSED OF, UNLESS OTHERWISE NOTED.
 DUST PRACTICES ARE TO BE SUIT TO COORDINATE WITH WORK.
 ALL EXISTING FLOOR, FURNITURE, WALLS, SHALL BE PROTECTED.
 ELECTRICAL, MECHANICAL, AND PLUMBING CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS WITH PROPOSED PLAN BEFORE WORK BEGINNING.

IT SWITCHES



Exist. Condition / Demolition Attic
 Esc.: 1/4"=1'-0"



West Elevation
 Esc.: 1/4"=1'-0"

GENERAL DEMOLITION NOTE

PROVIDE TEMPORARY SUPPORT & SHORING AS REQUIRED BEFORE DEMOLITION IS IN PLACE.
 RECYCLE MATERIALS PER GOOD WASTE MANAGEMENT PRACTICES.
 PROVIDE DUST ENCLOSURE AND LIMIT INTRUSIONS OUTSIDE OF THE WORK AREA.
 DEMOLISH FINISH CEILING, WALLS, ETC. AS REQUIRED FOR UTILITY CONNECTIONS, WIRING, STRUCTURAL MEMBERS, ETC. PER CONTRACTORS' NECESSITY IN AREAS OF HOME NOT TO BE RENOVATED. PATCH TO MATCH EXISTING AS REQUIRED.
 PROTECT FINISHES TO REMAIN FROM DAMAGE. REPAIRS EXPEDITIOUS TO MATCH EXISTING FINISHES.
 MAJOR AREAS OF DAMAGE TO BE SHOWN FOR CLARITY. CONTINGENCY AREAS TO ENTER PRICING SET TO DETERMINE OTHER AREAS OF DEMOLITION.

DATE:	01/07/2020
SCALE:	1/4"=1'-0"
SHEET:	DM-002

PROJECT DESCRIPTION:
 4510 32nd St, Mount Rainier,
 MD 20712

SHEET TITLE:
 EXIST. CONDITION &
 DEMO ATTIC

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

DRAWINGS PROVIDED BY:
Vican
 Design & Construction, LLC
 700 Clapper Rd, Gaithersburg, MD 20878
 vican@vicanllc.com
 410-285-8000



LEGEND

- XXXXX EXISTING MASONRY WALLS
- EXISTING STUD WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF STAIRS

NOTE

CONTRACTORS SHALL VERIFY ALL DIMENSION, GRADES, AND OTHER SITE CONDITIONS WITH THE PROPOSED PLANS, SCHEDULE PRIOR TO COMMENCING WITH THE WORK. IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAKE SURE THE CORRECT SET OF PLANS, CONSTRUCTION SET, ARE BEING USED.

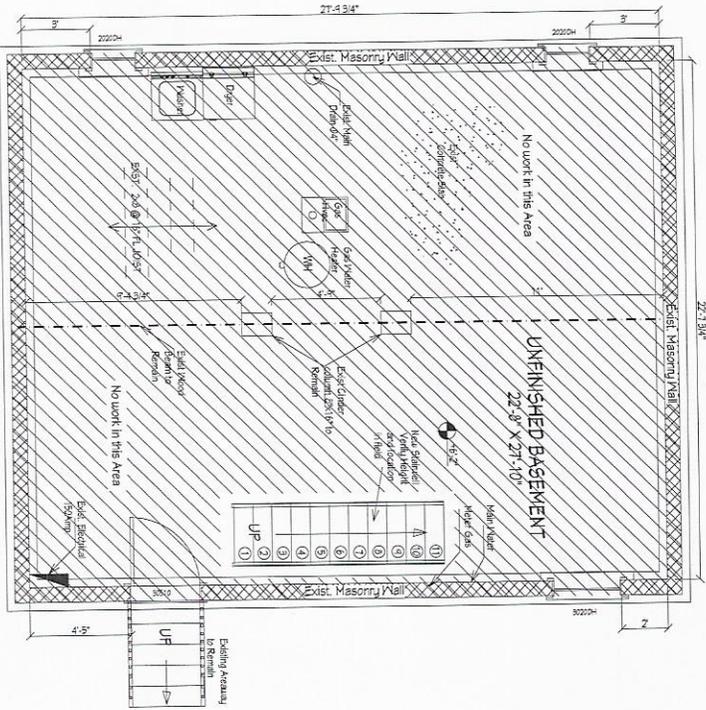
GENERAL NOTE

ALL DIMENSIONS NOTED ARE TO BE ADJUSTED AS REQUIRED PER FIELD CONDITION. NEW WALL DIMENSIONS GIVEN FINISH TO FINISH, UNLESS NOTED OTHERWISE. TYPICAL DOOR JAMBES ARE 4" FROM THE FACE OF FRAMING UNLESS NOTED OTHERWISE. ALL WALL FINISHES (NEW) ALONG EXISTING WALLS TO MATCH EXISTING.

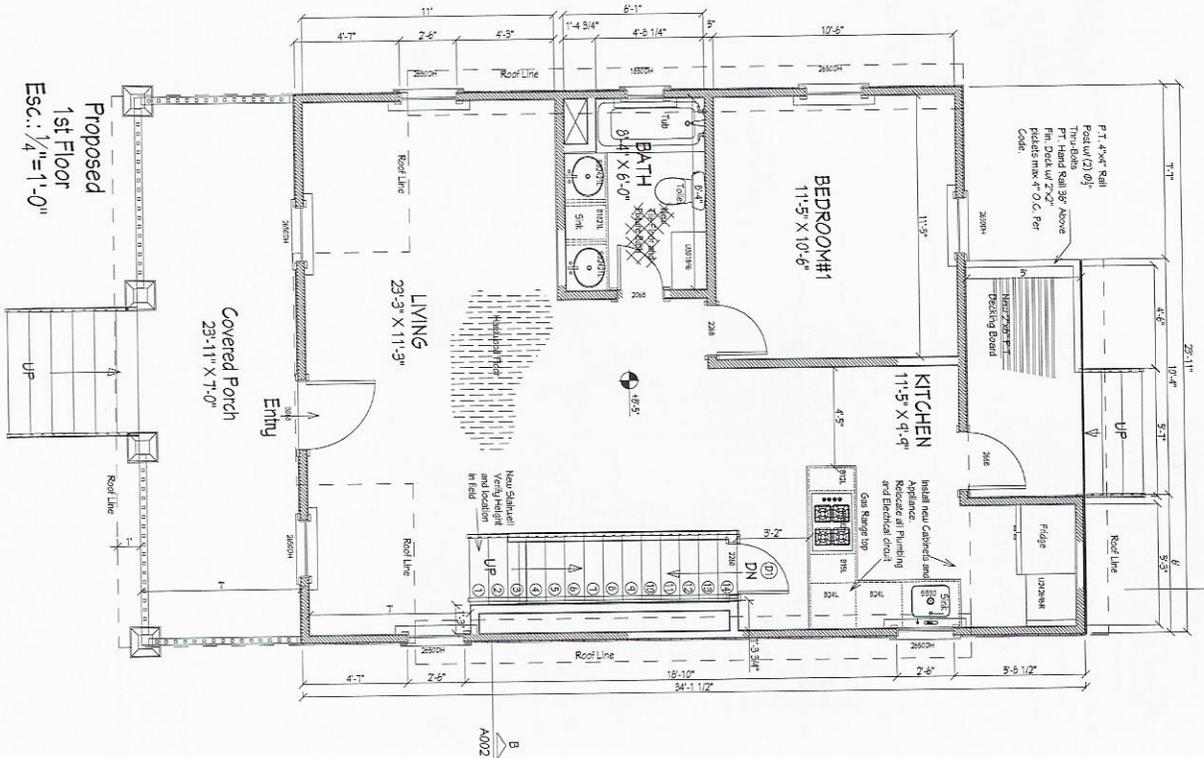
PATCH & REPAIR ALL FINISHES, SUBSTRATES, ETC. IN ALL AREAS AFFECTED BY THE WORK & BETWEEN SPECIFIC WORK LOCATIONS. ALL NEW WALLS TO HAVE 1/2" GYP BOARD FOR PAINT EXCEPT TILE & BERT LOCATIONS WHICH ARE TO HAVE CEMENTITIOUS BACKER BOARD. CONTRACTOR IS TO REMOVE FLOOR AND/OR CEILING ASSEMBLIES AS REQUIRED TO MAKE AND/OR COMPLETE ALL WORK.

TEMPORARILY REMOVE INFRASTRUCTURE SUCH AS LIGHTING, DUCT WORK, ETC. AS NECESSARY TO PERFORM WORK. PAINT CEILING, WALLS, & TRIM IN ALL ROOMS AFFECTED BY CONSTRUCTION. 3 COATS: 1 PRIME & 2 FINISH. ALL INTERIOR STUD WALLS SHALL BE 2X4 UNLESS NOTED OTHERWISE.

Proposed Basement
Esc.: 1/4" = 1'-0"



Proposed 1st Floor
Esc.: 1/4" = 1'-0"



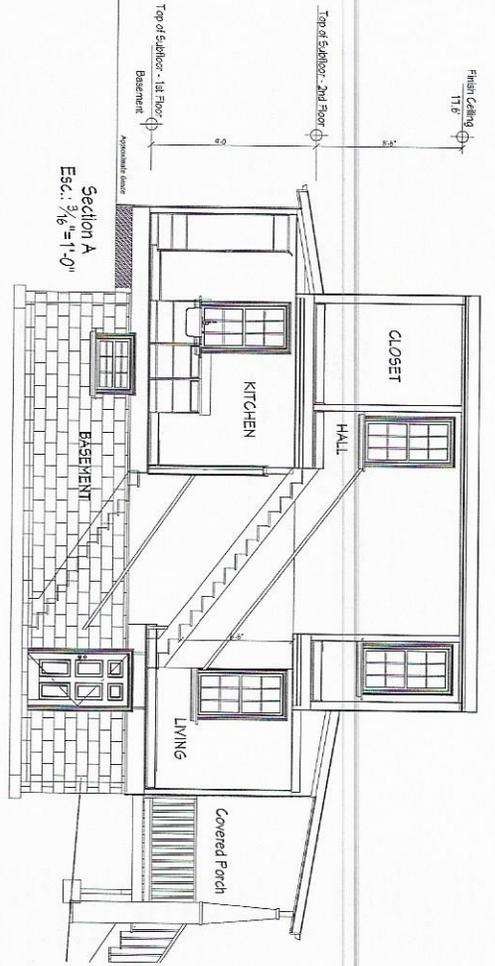
DATE:	01/07/2020
SCALE:	1/4" = 1'
SHEET:	A-001

PROJECT DESCRIPTION:	4510 32nd St, Mount Rainier, MD 20712
----------------------	---------------------------------------

SHEET TITLE:	ARCHITECTURAL PROPOSED - BASEMENT & 1ST FLOOR
NO. DESCRIPTION	BY DATE
A DESIGN PERMIT SET	

DRAWINGS PROVIDED BY:
Vican
Design & Construction, LLC
700 Clappes Rd, Gaithersburg, MD 20878
vicanllc@gmail.com
301.251.8090





LEGEND

- XXXXXX EXISTING MASONRY WALLS
- XXXXXX EXISTING STUD WALLS
- XXXXXX NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS

NOTE

CONTRACTORS SHALL VERIFY ALL DIMENSIONS, SPACES, AND OTHER SITE CONDITIONS FROM THE PROPOSED PLANS SCHEDULE PRIOR TO COMMENCING WORK. IT IS THE CONTRACTORS RESPONSIBILITY TO MAKE SURE THE CORRECT SET OF PLANS, CONSTRUCTION SET, ARE BEING USED.

GENERAL NOTE

ALL DIMENSIONS NOTED ARE TO BE ADJUSTED AS REQUIRED PER FIELD CONDITION. NEW WALL DIMENSIONS GIVEN FINISH TO FINISH, UNLESS NOTED OTHERWISE. TYPICAL DOOR JAMBS ARE 4" FROM THE FACE OF FRAMING UNLESS NOTED OTHERWISE. ALL WALL FINISHES (NEW) ALONG EXISTING WALLS TO MATCH EXISTING.

WINDOWS SAFETY GLAZING TO BE USED IN WINDOWS IN ACCORDANCE WITH IRC 2018 SECTION 908. ALL WINDOWS TO BE RATED IN ACCORDANCE WITH NFRC. EGRESS WINDOWS PER SECTION 1029 OF THE 2018.

PATCH & REPAIR ALL FINISHES, SUBSTRATES, ETC. IN ALL AREAS AFFECTED BY THE WORK & BETWEEN SPECIFIC WORK LOCATIONS. ALL NEW WALLS TO HAVE 1/2" GYP BOARD FOR PAINT EXCEPT TILE & WET LOCATIONS WHICH ARE TO HAVE GEMENTT 1005 BACKER BOARD. FINISH ALL STRUCTURAL CONSTRUCTION IS TO REMOVE FLOOR AND/OR CEILING ASSEMBLIES AS REQUIRED TO MAKE AND/OR COMPLETE ALL WORK.

TEMPORARILY REMOVE INFRASTRUCTURE SUCH AS LIGHTING, DUCT WORK, ETC. AS NECESSARY TO PERFORM WORK. PAINT CEILING, WALLS & TRIM IN ALL ROOMS AFFECTED BY CONSTRUCTION. 3 COATS. 1 PRIME & 2 FINISH. ALL INTERIOR STUD WALLS SHALL BE 2X4 UNLESS NOTED OTHERWISE.

PROJECT DESCRIPTION:

4510 32nd St, Mount Rainier, MD 20712

SHEET TITLE:

ARCHITECTURAL SECTIONS / SCHEDULE

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

DRAWINGS PROVIDED BY:

Vican
Design & Constructions, LLC
770 Copper Rd, Gaithersburg, MD 20878
vican@vicanllc.com
(301) 656-4099



A-004

DATE:

01/07/2020

SCALE:

1/4" = 1'

SHEET:

LEGEND

XXXXXX	NEW MASONRY WALLS
XXXXXX	NEW STUD WALLS
----	NO DEMO WORK IN THIS AREA
----	PROJECTION FOUNDATIONS, ROOF STRIPS

GENERAL NOTE

ALL DIMENSIONS NOTED ARE TO BE ADJUSTED AS REQUIRED PER FIELD CONDITION
 NEW WALL DIMENSIONS GIVEN FINISH, UNLESS NOTED OTHERWISE
 TYPICAL DOOR JAMBES ARE 4" FROM THE FACE OF FRAMING UNLESS NOTED OTHERWISE
 ALL WALL INFILLS (NEW) ALONG EXISTING WALLS TO MATCH EXISTING

BUILDING ENVELOPE INSULATION TABLE

REQUIRED	PROVIDED
WALL	R-20
FLOOR	R-19
CEILING	R-49

- INSULATION NOTES:**
1. ALL BUILDING ENVELOPE INSULATION IS LABELED WITH R-VALUE OR INSULATION CERTIFICATE
 2. ALL INSULATION INSTALLED PER MANUFACTURER'S REQUIREMENTS
 3. BLOWN OR FOAMED LOOSE FILL INSULATION INSTALLED ONLY WHERE ROOF SLOPE IS GREATER THAN OR EQUAL TO 3:12 AND MUST BE VAPOR BARRIER
 4. COMPLETE WITH R-VALUE REQUIREMENTS WITH 2018 ENERGY CODE
 5. ATTIC HATCH TO BE AIR SEALED & INSULATED TO A MINIMUM OF R-19
 6. INSULATION ADJACENT TO SOUTH AND EAST VENTS

PATCH & REPAIR ALL FINISHES, SUBSTRATES, ETC., IN ALL AREAS AFFECTED BY THE WORK & BETWEEN SPECIFIC WORK LOCATIONS
 WORKER SHALL HAVE 1/2" GYP BOARD FOR PAINT PROTECTION IN ALL LOCATIONS WHICH ARE TO HAVE CEILING FINISHES
 TO INSTALL STRUCTURAL BRACKETING IS TO REMOVE FLOOR AND/OR CEILING ASSEMBLIES AS REQUIRED TO MAKE AND/OR COMPLETE ALL WORK

EXTERIOR WALL NOTES:

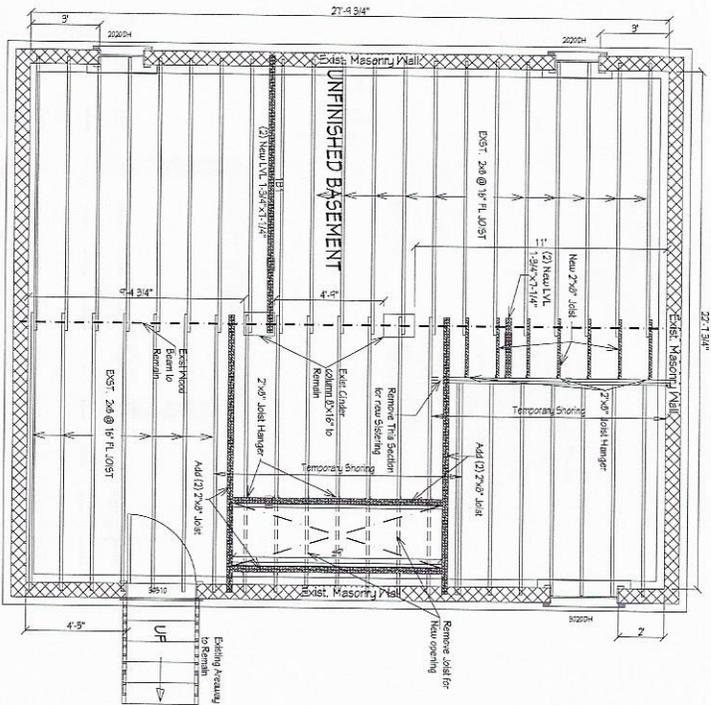
EXTERIOR WALLS TO BE 2x6 STUD AT 16" O.C.
 FULLY PARTITION EXTERIOR WITH AIR FILTRATION BARRIER INSTALLED WITH ALL DETAILS AND TERMINATIONS TO MANUFACTURER'S REQUIREMENTS
 BUILDING ENVELOPE AIR LEAKAGE IN THE EXTERIOR SHALL BE SEALED, CAULKED, GASKETED OR OTHERWISE TIGHTENED TO MINIMIZE AIR LEAKAGE

TEMPORARILY REMOVE INFRASTRUCTURE SUCH AS LIGHTING, DUCT WORK, ETC. AS NECESSARY TO PERFORM WORK

TEMPORARILY REMOVE INFRASTRUCTURE SUCH AS LIGHTING, DUCT WORK, ETC. AS NECESSARY TO PERFORM WORK
 PAINT CEILING, WALLS, & TRIM IN ALL ROOMS AFFECTED BY CONSTRUCTION - 3 COATS, 1 PRIME & 2 FINISH
 ALL INTERIOR STUD WALLS SHALL BE 2x4 UNLESS NOTED OTHERWISE

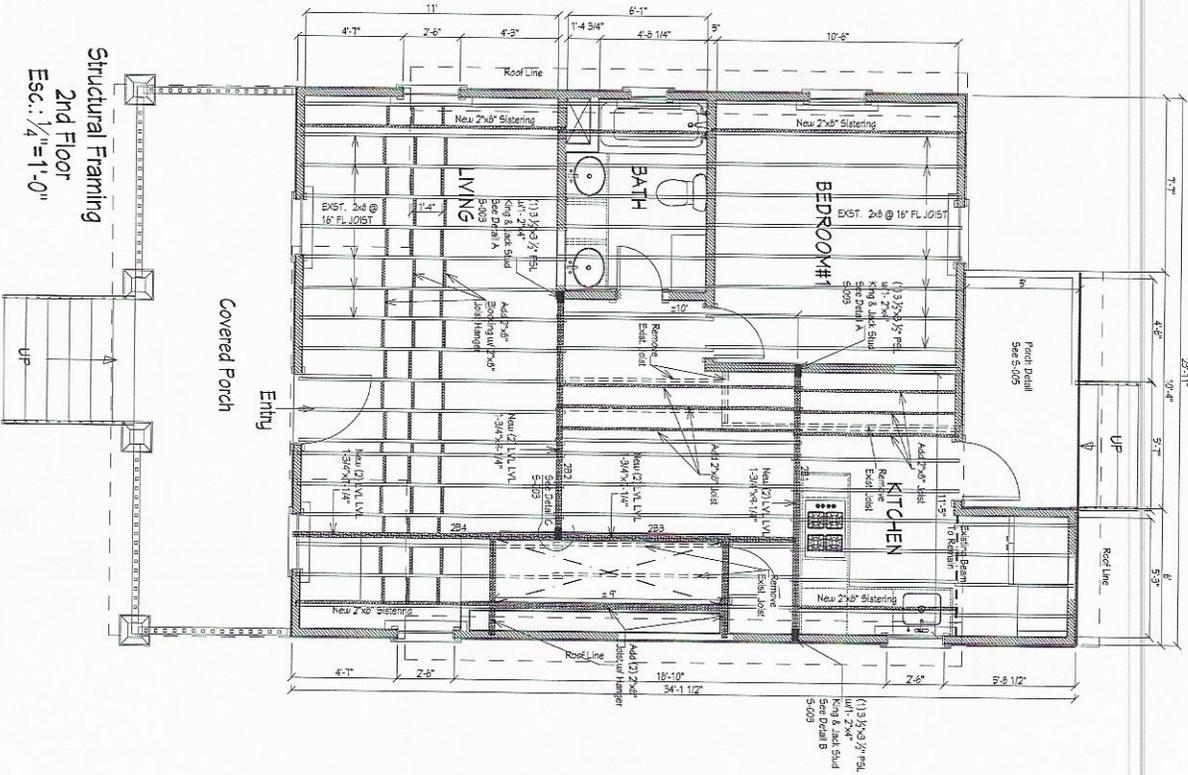
Structural Framing

1st Floor
 Esc.: 1/4"=1'-0"



Structural Framing

2nd Floor
 Esc.: 1/4"=1'-0"



PROJECT DESCRIPTION:

4510 32nd St, Mount Rainier, MD 20712

SHEET TITLE:

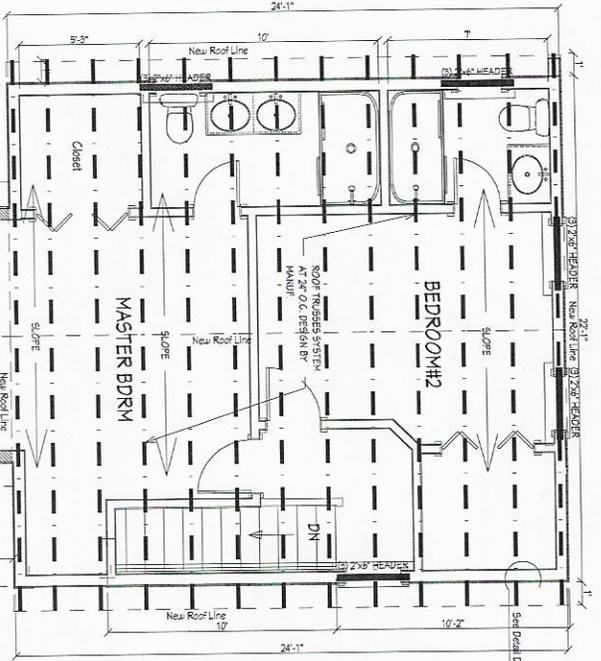
STRUCTURAL FRAMING
 1ST & 2ND FLOOR

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

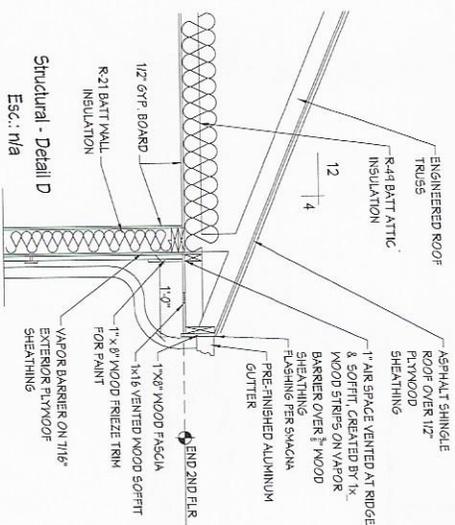
DRAWINGS PROVIDED BY:

Vican
 Design & Construction, LLC
 70 Clapper Rd, Gaithersburg, MD 20878
 vicancon@gmail.com
 (301) 656-6090

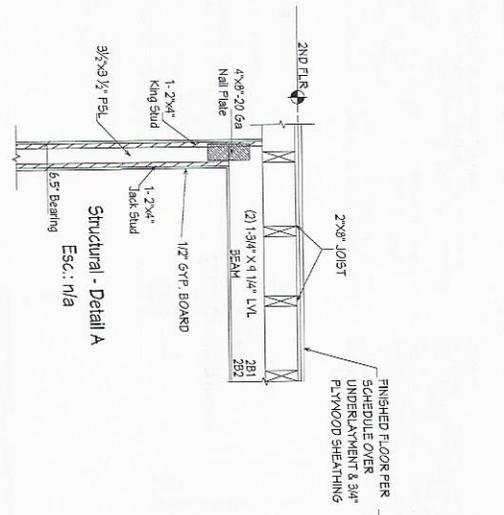




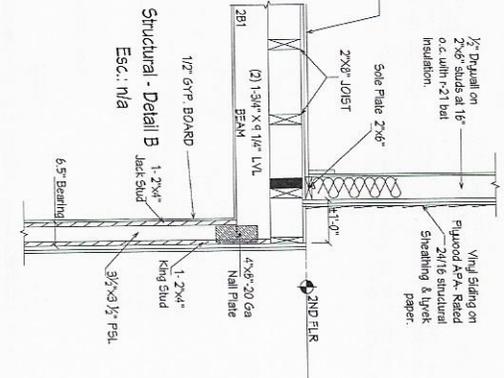
Roof Plan
Esc.: 1/4"=1'-0"



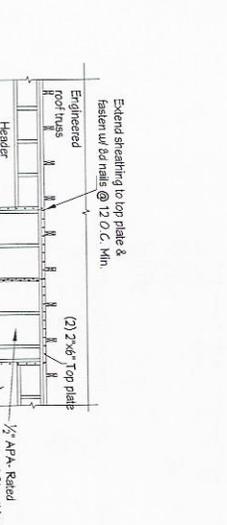
Structural - Detail D
Esc.: n/a



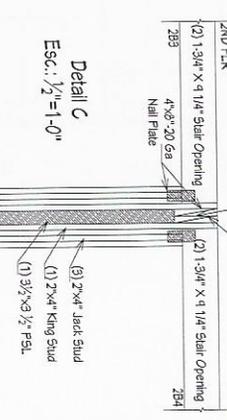
Structural - Detail A
Esc.: n/a



Structural - Detail B
Esc.: n/a



Wind Braced Detail
Esc.: NTS



Detail C
Esc.: 1/2"=1'-0"

BUILDING ENVELOPE INSULATION TABLE			
	REQUIRED	PROVIDED	
WALL	R-20	R-21	
FLOOR	R-11	R-30	
CEILING	R-41	R-44	

- INSULATION NOTES:**
1. ALL BUILDING ENVELOPE INSULATION IS LABELED WITH R VALUE OR INSULATION CERTIFICATE.
 2. ALL INSULATION INSTALLED PER MANUFACTURER'S REQUIREMENTS.
 3. BLOWN OR FOAMED LOOSE FILL INSULATION INSTALLED ONLY WHERE ROOF SLOPE IS GREATER THAN OR EQUAL TO 3:12 AND MUST BE MARKED EVERY 30" WITH THE R VALUE REQUIREMENTS WITH 2019 ENERGY EFFICIENT ENERGY CONSERVATION CODE.
 4. GYPSUM BOARD WITH R VALUE REQUIREMENTS WITH 2019 ENERGY EFFICIENT ENERGY CONSERVATION CODE.
 5. ATTACHMENT TO BE AIR SEALED & INSULATED TO A MINIMUM OF R-4.
 6. PROVIDE Baffle OVER AIR PERMEABLE INSULATION ADJACENT TO SOFFIT AND EAVE VENTS.

GENERAL NOTE

ALL DIMENSIONS NOTED TAKE TO BE ADJUSTED AS REQUIRED PER FIELD CONDITION.
 NEW WALL DIMENSIONS GIVEN FINISH TO FINISH, UNLESS NOTED OTHERWISE.
 TYPICAL DOOR JAMBS ARE 4" FROM THE FACE OF FRAMING UNLESS NOTED OTHERWISE.
 ALL WALL INFILLS (NEW) ALONG EXISTING WALLS TO MATCH EXISTING.

LEGEND

- XXXXXX ZZZZ MEN MASONRY WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF STAIRS

EXTERIOR WALL NOTES:

EXTERIOR WALLS TO BE 2x6 STUD AT 16" O.C. FULLY WEADED ADDITION EXTERIOR WITH AIR FILTRATION BARRIER INSTALLED WITH ALL DETAILS AND TERMINATIONS TO MANUFACTURER'S REQUIREMENTS. ENSURE ALL SOURCES OF AIR LEAKAGE IN THE BUILDING ENVELOPE ARE SEALED, CAULKED, GASKETED OR WEATHER STRIPPED TO MINIMIZE AIR LEAKAGE.

TEMPORARILY REMOVE INFRASTRUCTURE SUCH AS LIGHTING, DUCT WORK, ETC. AS NECESSARY TO PERFORM WORK.

TEMPORARILY REMOVE INFRASTRUCTURE SUCH AS LIGHTING, DUCT WORK, ETC. AS NECESSARY TO PERFORM WORK.
 PAINT CEILING, WALLS, & TRIM IN ALL ROOMS AFFECTED BY CONSTRUCTION. 3 COATS. 1 PRIME & 2 FINISH.
 ALL INTERIOR STUD WALLS SHALL BE 2x4 UNLESS NOTED OTHERWISE.



DRAWINGS PROVIDED BY:
Vican
 Design & Construction, LLC
 770 Clippert Rd, Gaithersburg, MD, 20878
 vican@vican.com
 (301) 815-8090

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/01/2020

SHEET TITLE:
 STRUCTURAL FRAMING
 ROOF PLAN / DETAILS

PROJECT DESCRIPTION:
 4510 32nd St, Mount Rainier,
 MD 20712

DATE: 01/07/2020
SCALE: 1/4"=1'
SHEET: 5-003

GENERAL NOTES

CONSTRUCTION SHALL CONFORM TO ALL CODES AND REGULATIONS HAVING JURISDICTION IN DISTRICT OF PRINCE GEORGE'S.

ALL TRADES PERFORMING WORK SHALL MEET OR EXCEED CODE REQUIREMENTS WITH REGARD TO MATERIALS, CONSTRUCTION, AND INSTALLATION METHODS.

ALL TRADE (PLUMBING, ELECTRICAL AND MECHANICAL) DWGS ARE SCHEMATIC EACH APPLICABLE CONTRACTOR TO INTRODUCE NEW WORK AND TIE INTO EXISTING WHERE APPROPRIATE IN MOST EFFICIENT MANNER WHILE COMPLYING WITH ALL CODES.

THESE DRAWINGS HAVE BEEN DEVELOPED IN COORDINATION WITH PROJECT SPECIFICATIONS. THE DRAWINGS AND SPECIFICATIONS SHALL BE USED TO COMPLEMENT EACH OTHER.

REVIEW CONTRACT DOCUMENTS AND FIELD DIMENSIONS AND CONDITIONS. CONFIRM THAT WORK IS BUILDABLE AS SHOWN. PROMPTLY REPORT ANY ERRORS, CONFLICTS, OR OMISSIONS TO THE ARCHITECT FOR CLARIFICATION PRIOR TO PERFORMING ANY WORK IN QUESTION. IF THE CONTRACTOR FAILS TO NOTIFY ARCHITECT OF A KNOWN NONCONFORMITY, THEN THE CONTRACTOR IS TO PAY SUCH COSTS AND DAMAGES TO THE OWNER AS WOULD HAVE BEEN AVOIDED IF NOTIFICATION HAD BEEN PERFORMED.

COORDINATE WORK WITH THE OWNER/TENANT, INCLUDING SCHEDULING TIME AND

LOCATIONS FOR DELIVERIES, BUILDING ACCESS, USE OF BUILDING SERVICES AND FACILITIES, AND USE OF ELEVATORS. MINIMIZE DISTURBANCE OF BUILDING FUNCTIONS AND OCCUPANTS.

CONTRACTOR SHALL ENSURE THAT CONTRACTOR EMPLOYEES AND SUBCONTRACTORS SHALL COMPLY WITH ALL BUILDING RULES AND REGULATIONS.

OWNER WILL PROVIDE WORK NOTED "BY OTHERS" OR "NIC" UNDER SEPARATE CONTRACT.

INCLUDE THESE IN CONSTRUCTION PROGRESS SCHEDULE AND COORDINATE TO ASSURE ORDERLY SEQUENCE OF INSTALLATION.

COORDINATE WITH TELECOMMUNICATIONS, DATA, AND SECURITY SYSTEM INSTALLATION.

MAINTAIN EXITS, EXIT LIGHTING, FIRE PROTECTIVE DEVICES, AND ALARMS IN CONFORMANCE WITH CODES AND ORDINANCES.

WORK AREAS TO BE SECURE AND LOCKABLE DURING CONSTRUCTION. COORDINATE WITH TENANT AND LANDLORD TO ENSURE SECURITY.

PROTECT AREA OF WORK AND ADJACENT AREAS FROM DAMAGE.

DURING CONSTRUCTION, EACH TRADE SHALL BE RESPONSIBLE FOR REPAIRING ANY DAMAGE CAUSED BY THEIR WORK.

REVISIONS

No.	DESCRIPTION	DATE	BY
A	DESIGN PERMIT SET	01/07/2020	

OWNER INFORMATION

4510 32nd St, Mount Rainier, MD 20712

EXISTING PROPERTY INFORMATION

SDF 1 STORY + BASEMENT

SQUARE: 1110 sf
 JURISDICTION: PRINCE GEORGES, MD
 LOT: 0.13 Acres
 BUILT: 1922
 PARCEL: 171877901
 EXISTING:
 2 BEDROOM
 1 BATH

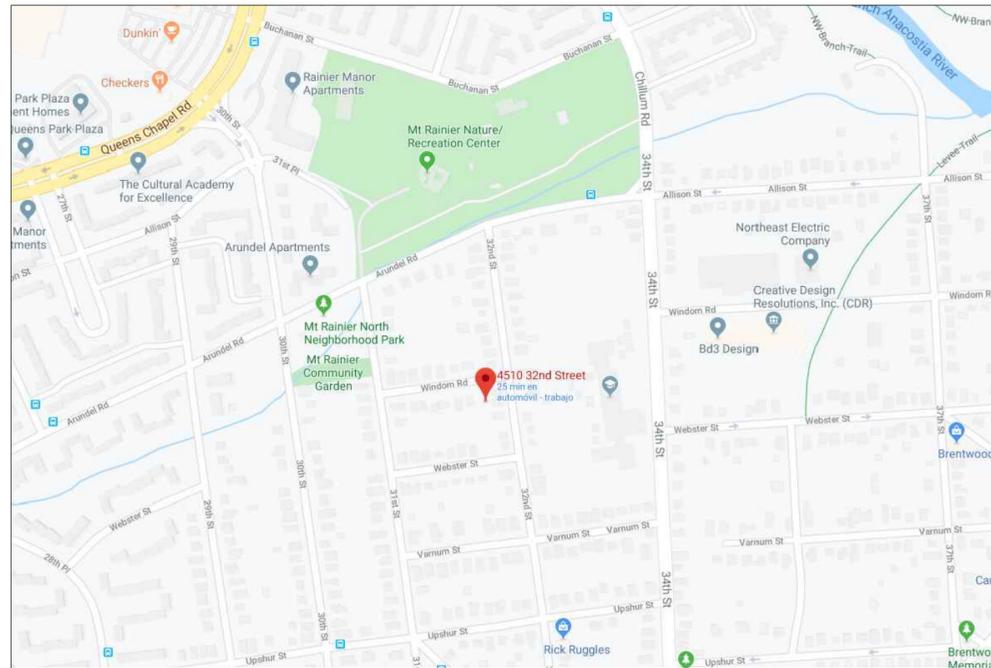
PROPOSED PROPERTY INFORMATION

SDF 2 STORY + BASEMENT

PROPOSED:
 NEW STORY 2ND FLOOR (500 sf)
 3 BEDROOM
 3 BATH

PROJECT: RESIDENTIAL ADDITION

VICINITY MAP



DRAWING INDEX

CS-001	COVER SHEET
DM-001	EXIST. CONDITION & DEMO BASEMENT & 1ST FLOOR
DM-002	EXIST. CONDITION & DEMO ATTIC
DM-003	EXIST. CONDITION & DEMO ELEVATIONS
A-001	ARCHITECTURAL PROPOSED - BASEMENT & 1ST FLOOR
A-002	ARCHITECTURAL PROPOSED 2ND FLOOR AND WEST ELEVATION WALL BRACING
A-003	ARCHITECTURAL PROPOSED ELEVATIONS WALL BRACING
A-004	ARCHITECTURAL SECTIONS AND SCHEDULE
S-001	STRUCTURAL - NOTES
S-002	STRUCTURAL - FRAMING 1ST & 2ND FLOOR
S-003	STRUCTURAL - ROOF PLAN /DETAILS
S-004	WALL SECTION AND PORCH

APPLICABLE CODES

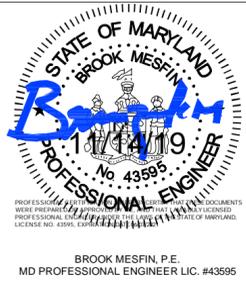
- Prince George's County Building Code
- 2015 International Building Code (IBC)
- 2015 International Residential Code (IRC)
- 2015 International Existing Building Code (IEBC)
- 2015 International Energy Conservation Code (IECC)
- Maryland Accessibility Code (COMAR 05.02.02)
- 2010 ADA Standards for Accessible Design

IRC 2015 DESIGN CRITERIA

Floor Live Load	40 spf
Roof Live Load	30 spf
Dead Loads	10 spf
Ground Snow Load	30 spf
Wind Speed Exposure	90 mph
Seismic Design	Category B
Weathering	Severe
Frost Line Depth	30"
Termite Area	Moderate to Heavy
Decay Area	Slight to Moderate
Winter Design Temperature	13 F
Ice Shield Underlayment	Yes, Required
Flood Hazard	July 2, 1979
Air Freezing Index	300
Mean Annual Temperature	55 F
Framing Lumber	SPF # 2
E (MODULUS OF ELASTICITY):	1.3 MPsi
Fb (BENDING):	850 PSI
Fv SHEAR (PARALLEL TO GRAIN):	150 PSI
Fc COMPRESSION (PARALLEL TO GRAIN):	405 PSI

INSULATION / ENERGY NOTES

CLIMATE ZONE: 4
FENESTRATION U- FACTOR: 0.35
SKYLIGHT U- FACTOR: 0.60
GLAZED FENESTRATION SHGC: NR
CEILING R-VALUE: 36
WOOD FRAME WALL R-VALUE: 19
MASS WALL R-VALUE: 13
FLOOR R-VALUE: 30
BASEMENT c WALL R-VALUE: 10/13
SLAB d R-VALUE & DEPTH: 10.2ft
CRANK SPACE c WALL R-VALUE: 10/13



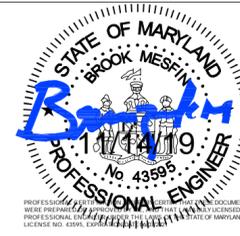
DRAWINGS PROVIDED BY:
Vicam
 Design & Constructions, LLC
 710 Capital Rd, Gaithersburg, MD, 20878
 vicam@vicam.com
 (301) 995-8999

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

SHEET TITLE:
COVER SHEET

PROJECT DESCRIPTION:
4510 32nd St, Mount Rainier, MD 20712

DATE:	01/07/2020
SCALE:	N/S
SHEET:	CS-001



BROOK MESFIN, P.E.
MD PROFESSIONAL ENGINEER LIC. #43595

DRAWINGS PROVIDED BY:
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Design & Constructions, LLC
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(301) 895-8990

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

SHEET TITLE:
SITE PLAN

PROJECT DESCRIPTION:
**4510 32nd St, Mount Rainier,
MD 20712**

DATE:
01/07/2020

SCALE:
 $\frac{1}{16}'' = 1'-0''$

SHEET:
CS-002

GENERAL DEMOLITION NOTE

RECYCLE MATERIALS PER GOOD WASTE MANAGEMENT PRACTICES.
PROVIDE DUST ENCLOSURE AND LIMIT INTRUSIONS OUTSIDE OF THE WORK AREA.
DEMOLISH FINISH CEILINGS, WALLS, ETC. AS REQUIRED FOR UTILITY CONNECTIONS, WIRING, STRUCTURAL MEMBERS, ETC. PER CONTRACTORS NECESSITY IN AREAS OF HOME NOT TO BE RENOVATED.
PATCH TO MATCH EXISTING AS REQUIRED.
PROTECT FINISHES TO REMAIN FROM DAMAGE. REPAIR EXPEDIENTLY TO MATCH EXISTING IF DAMAGED.
MAJOR AREAS OF DEMOLITION ARE SHOWN FOR CLARITY. CONTRACTOR TO REFER TO ENTIRE DRAWING SET TO DETERMINE OTHER AREAS OF DEMOLITION.

SITE PLAN

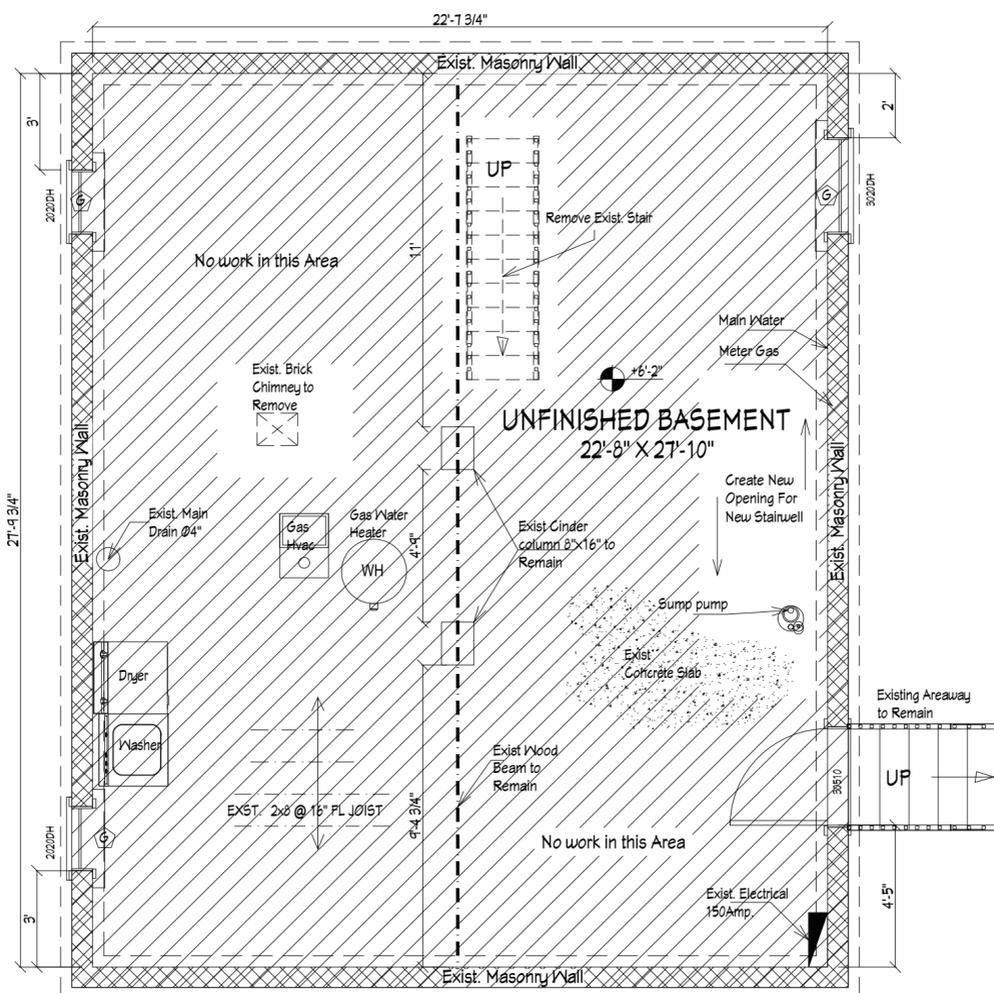
Esc. $\frac{1}{16}'' = 1'-0''$

SCOPE WORK

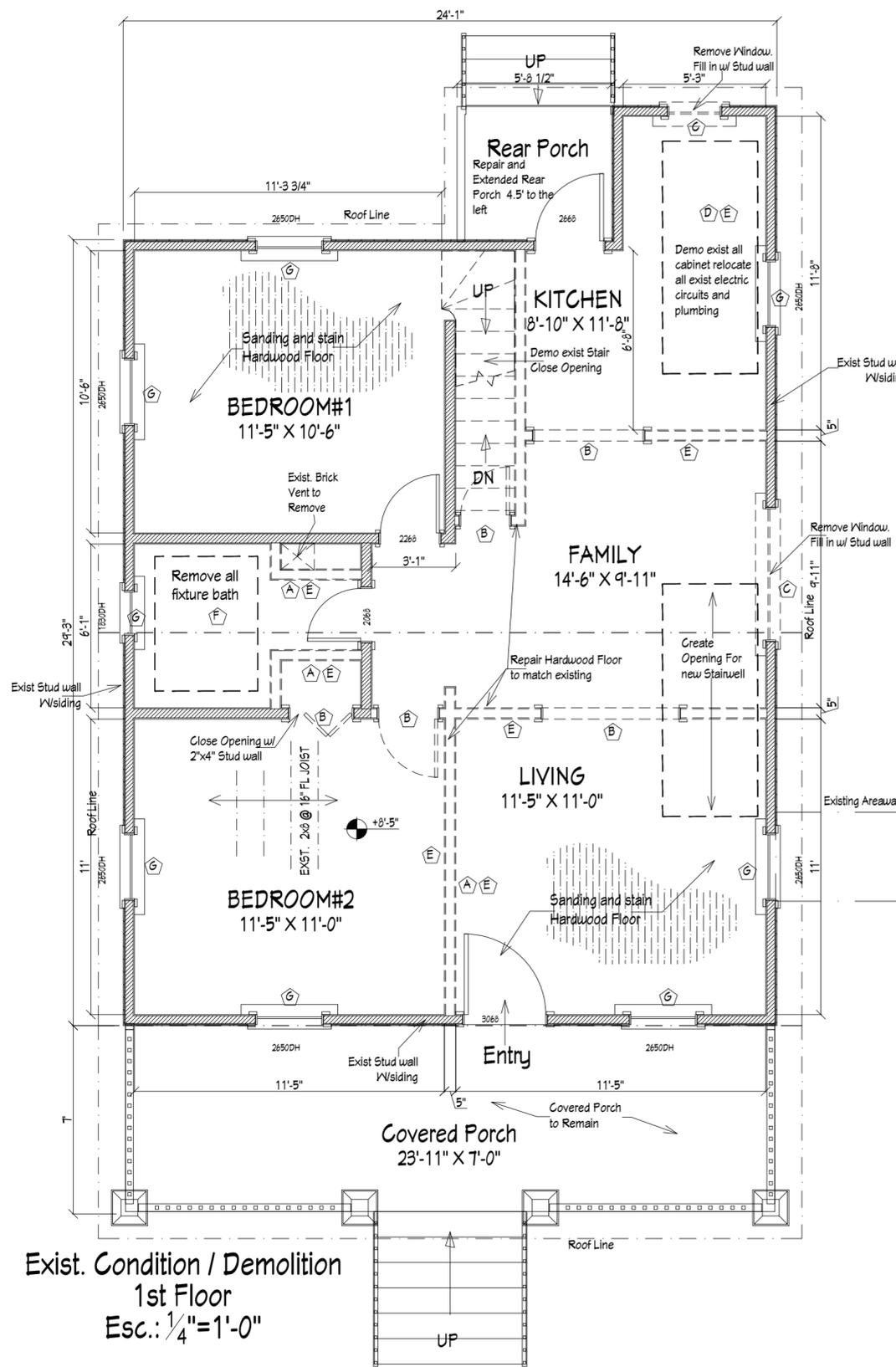
BUILD NEW KITCHEN AREA REAR OF THE HOUSE
CREATE NEW OPENING FOR NEW EXTERIOR DOOR AND WINDOW.



BROOK MESFIN, P.E.
MD PROFESSIONAL ENGINEER LIC. #43595



Exist. Condition / Demolition
Basement
Esc.: 1/4" = 1'-0"



Exist. Condition / Demolition
1st Floor
Esc.: 1/4" = 1'-0"

LEGEND

- EXISTING MASONRY WALLS
- EXISTING STUD WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS
- EXISTING TO BE REMOVE AND DISPOSED

- ELECTRICAL PANEL
- DEMO NON STRUCTURAL WALL
- DEMO. EXISTING DOOR / DOORWAY
- DEMO EXISTING WINDOW
- REMOVE ALL KITCHEN
- RELOCATE EXIST. LIGHT, OUTLET, SWITCHES
- DEMO. ALL BATH

- EXIST. WINDOW TO REMAIN

NOTE

ALL ITEMS AND MATERIALS REMOVED SHALL BE DISPOSED OF, UNLESS OTHERWISE NOTED.
DUST PARTITIONS ARE TO BE BUILT TO COORDINATE WITH WORK
ALL EXISTING FLOOR, FURNITURE, WALLS, SHALL BE PROTECTED
ELECTRICAL, MECHANICAL, AND PLUMBING CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS WITH PROPOSED PLAN BEFORE WORK BEGINNING

GENERAL DEMOLITION NOTE

PROVIDE TEMPORARY SUPPORT & SHORING AS REQUIRED BEFORE NEW WORK IS IN PLACE.
RECYCLE MATERIALS PER GOOD WASTE MANAGEMENT PRACTICES.
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710 Capital Rd., Gaithersburg, MD, 20878
vicam@vicamdesign.com
(301) 895-8990

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

SHEET TITLE:
**EXIST. CONDITION & DEMO
BASEMENT & 1ST FLOOR**

PROJECT DESCRIPTION:
**4510 32nd St, Mount Rainier,
MD 20712**

DATE:
01/07/2020

SCALE:
1/4" = 1'-0"

SHEET:
DM-001

LEGEND

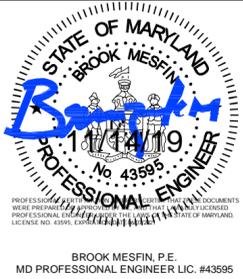
-  EXISTING MASONRY WALLS
-  EXISTING STUD WALLS
-  NEW STUD WALLS
-  NO DEMO WORK IN THIS AREA
-  PROJECTION FOUNDATIONS, ROOF, STAIRS
-  EXISTING TO BE REMOVE AND DISPOSED

-  ELECTRICAL PANEL
-  DEMO NON STRUCTURAL WALL
-  DEMO. EXISTING DOOR / DOORWAY
-  DEMO EXISTING WINDOW
-  REMOVE ALL KITCHEN
-  RELOCATE EXIST. LIGHT, OUTLET, SWITCHES
-  DEMO. ALL BATH

 EXIST. WINDOW TO REMAIN

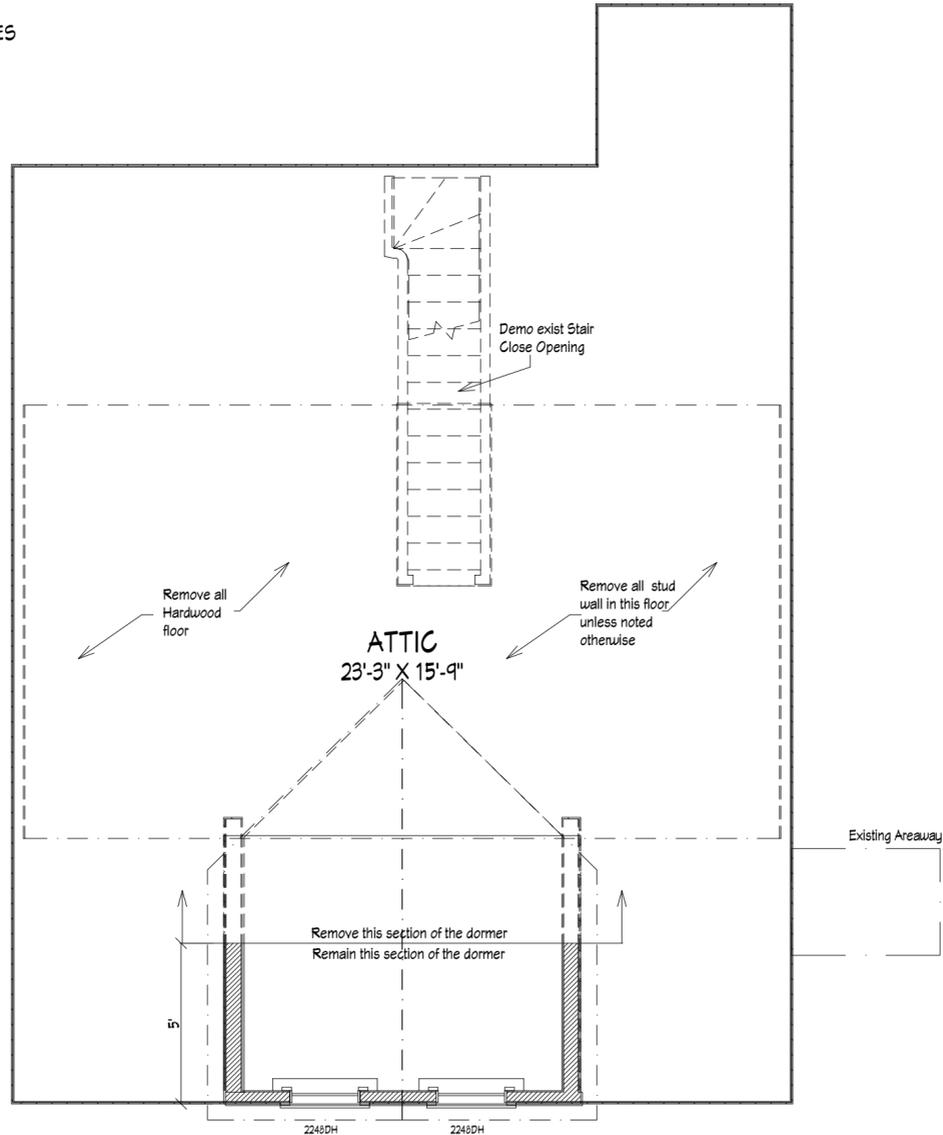
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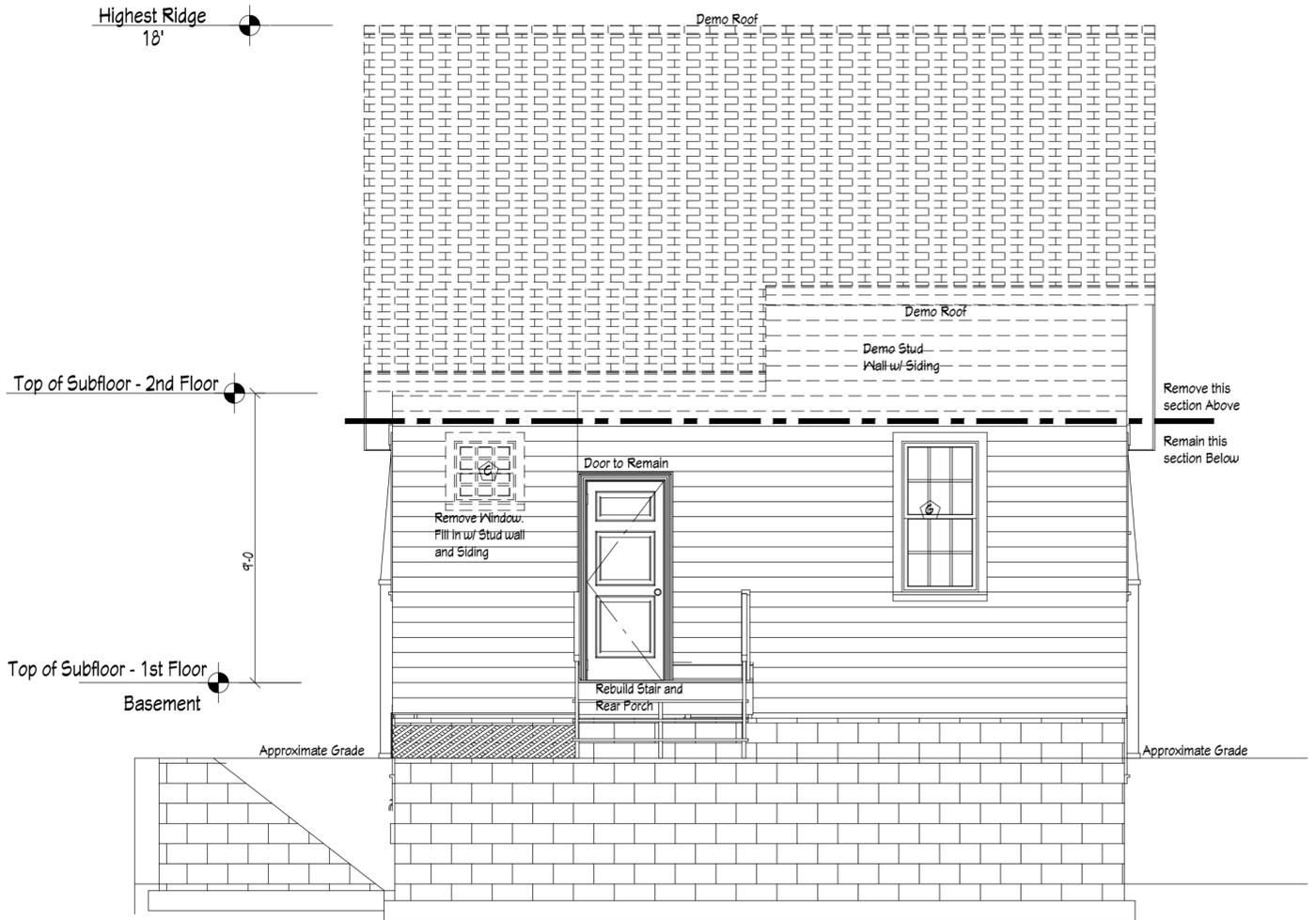


NAY

IT, SWITCHES



Exist. Condition / Demolition Attic
 Esc.: 1/4" = 1'-0"



West Elevation
 Esc.: 1/4" = 1'-0"

GENERAL DEMOLITION NOTE

PROVIDE TEMPORARY SUPPORT & SHORING AS REQUIRED BEFORE NEW WORK IS IN PLACE.
 RECYCLE MATERIALS PER GOOD WASTE MANAGEMENT PRACTICES.
 PROVIDE DUST ENCLOSURE AND LIMIT INTRUSIONS OUTSIDE OF THE WORK AREA.
 DEMOLISH FINISH CEILINGS, WALLS, ETC. AS REQUIRED FOR UTILITY CONNECTIONS, WIRING, STRUCTURAL MEMBERS, ETC. PER CONTRACTORS NECESSITY IN AREAS OF HOME NOT TO BE RENOVATED. PATCH TO MATCH EXISTING AS REQUIRED.
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DRAWINGS PROVIDED BY:
Vicam
 Design & Constructions, LLC
 7100 Capital & Guilfordway, MD, 20786
 vicamdesign@gmail.com
 (301) 895-8990

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

SHEET TITLE:
 EXIST. CONDITION & DEMO ATTIC

PROJECT DESCRIPTION:
 4510 32nd St, Mount Rainier, MD 20712

DATE:	01/07/2020
SCALE:	1/4" = 1'-0"
SHEET:	DM-002

LEGEND

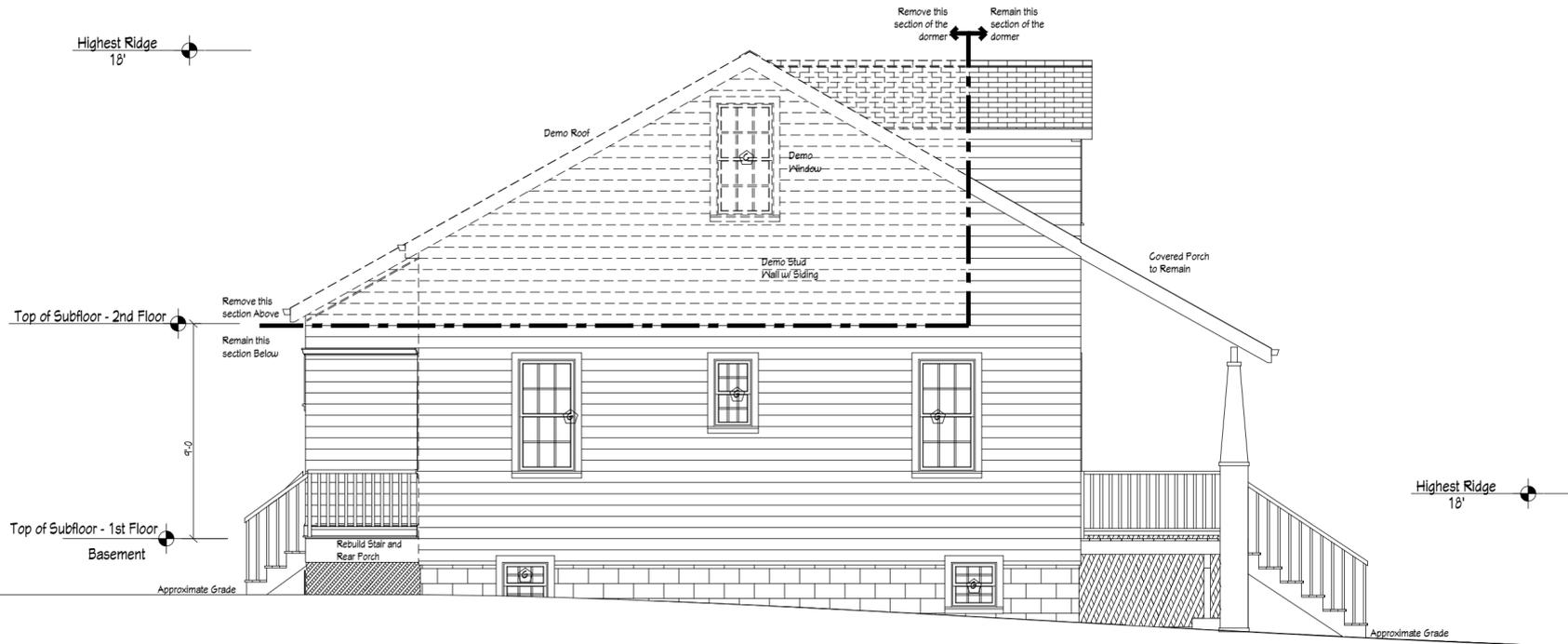
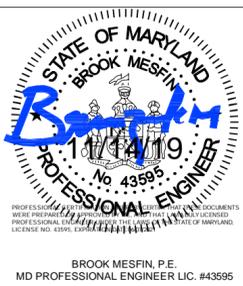
- EXISTING MASONRY WALLS
- EXISTING STUD WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS
- EXISTING TO BE REMOVE AND DISPOSED

- ELECTRICAL PANEL
- DEMO NON STRUCTURAL WALL
- DEMO. EXISTING DOOR / DOORWAY
- DEMO EXISTING WINDOW
- REMOVE ALL KITCHEN
- RELOCATE EXIST. LIGHT, OUTLET, SWITCHES
- DEMO. ALL BATH

EXIST. WINDOW TO REMAIN

NOTE

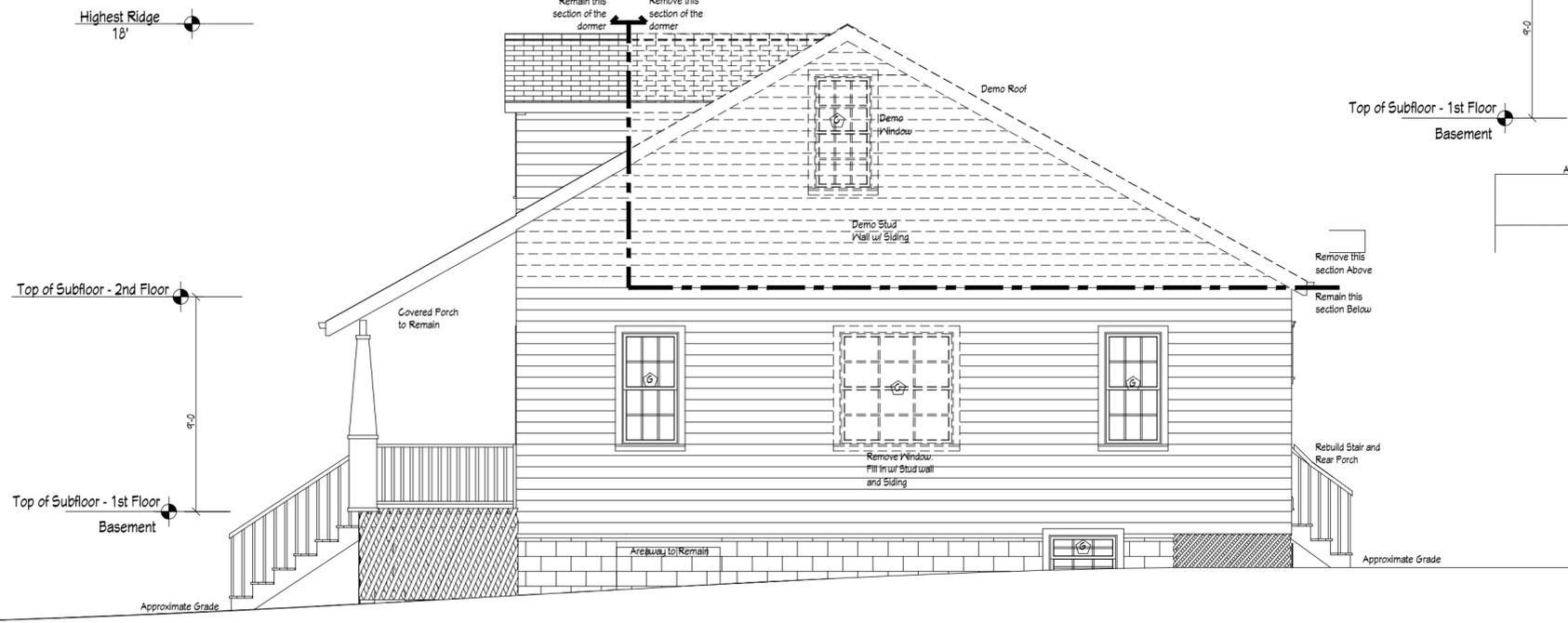
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 ALL EXISTING FLOOR, FURNITURE, WALLS, SHALL BE PROTECTED
 ELECTRICAL, MECHANICAL, AND PLUMBING CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS WITH PROPOSED PLAN BEFORE WORK BEGINNING



South Elevation
 Esc.: 3/16"=1'-0"



East Elevation
 Esc.: 3/16"=1'-0"



North Elevation
 Esc.: 3/16"=1'-0"

GENERAL DEMOLITION NOTE

PROVIDE TEMPORARY SUPPORT & SHORING AS REQUIRED BEFORE NEW WORK IS IN PLACE.
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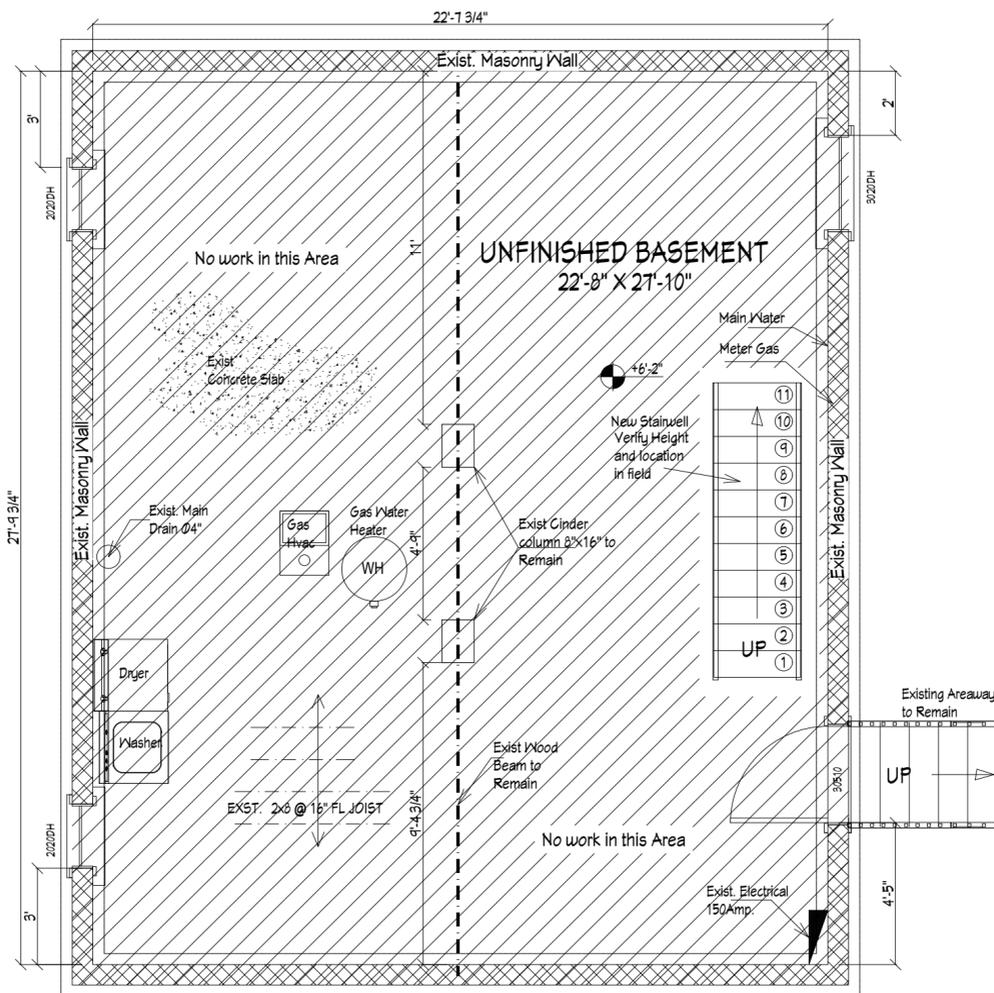
DRAWINGS PROVIDED BY:
Vicam
 Design & Constructions, LLC
 710 Clapham Rd., Guilford, MD, 21078
 vicaminc@gmail.com
 (410) 895-8990

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

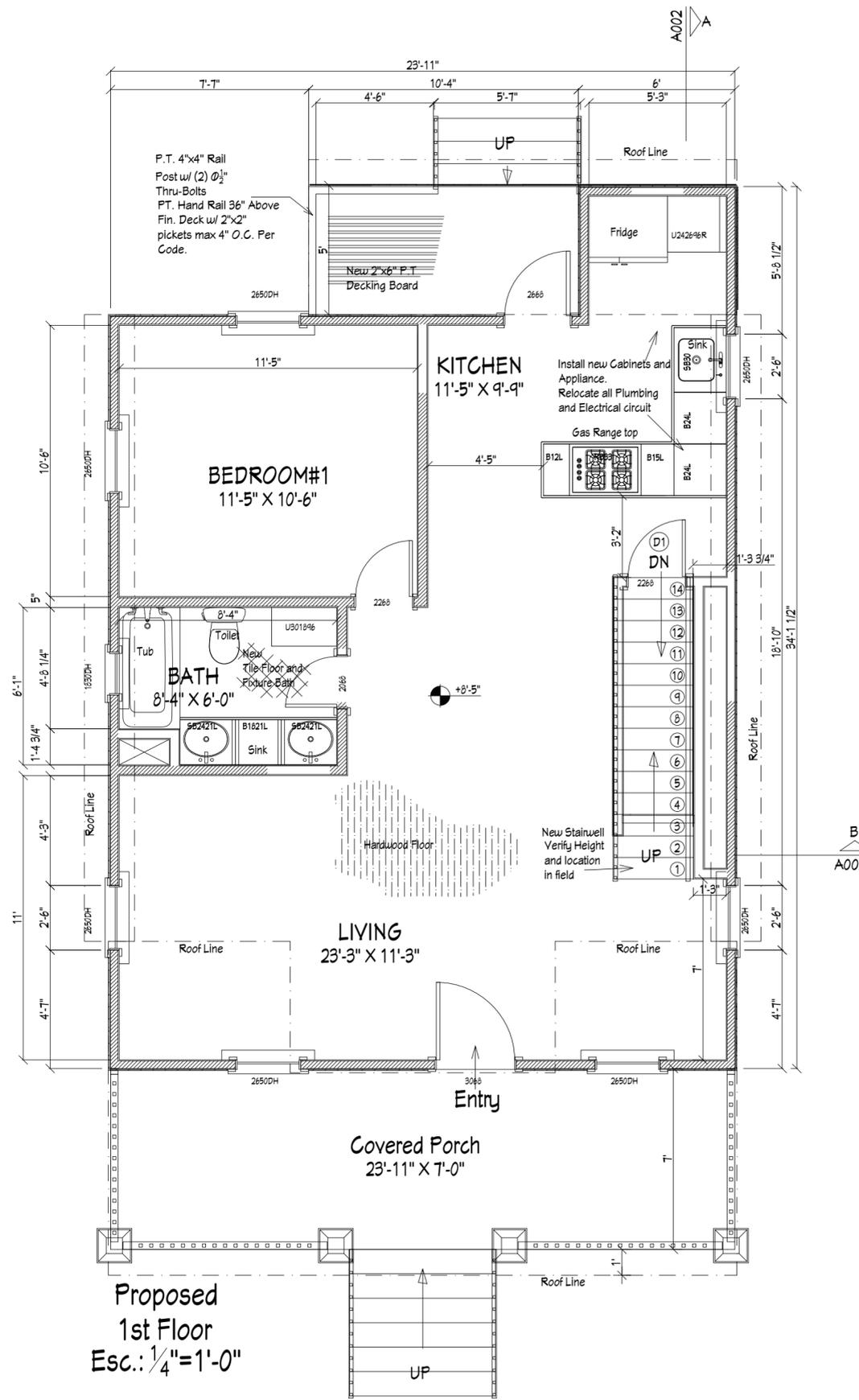
SHEET TITLE:
EXIST. CONDITION & DEMO ELEVATIONS

PROJECT DESCRIPTION:
4510 32nd St, Mount Rainier, MD 20712

DATE:	01/07/2020
SCALE:	1/4"=1'-0"
SHEET:	DM-003



Proposed Basement
 Esc.: 1/4" = 1'-0"



Proposed 1st Floor
 Esc.: 1/4" = 1'-0"

LEGEND

- EXISTING MASONRY WALLS
- EXISTING STUD WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS

NOTE

CONTRACTORS SHALL VERIFY ALL DIMENSION, GRADES, ANY OTHER SITE CONDITIONS WITH THE PROPOSED PLANS. SCHEDULE PRIOR TO COMMENCING WITH THE WORK.
 IT IS THE CONTRACTORS RESPONSIBILITY TO MAKE SURE THE CORRECT SET OF PLANS, "CONSTRUCTION SET", ARE BEING USED.

GENERAL NOTE

ALL DIMENSIONS NOTED ± ARE TO BE ADJUSTED AS REQUIRED PER FIELD CONDITION
 NEW WALL DIMENSIONS GIVEN FINISH TO FINISH, UNLESS NOTED OTHERWISE
 TYPICAL DOOR JAMBS ARE 4" FROM THE FACE OF FRAMING UNLESS NOTED OTHERWISE
 ALL WALL INFILLS (NEW) ALONG EXISTING WALLS TO MATCH EXISTING

PATCH & REPAIR ALL FINISHES, SUBSTRATES, ETC. IN ALL AREAS AFFECTED BY THE WORK & BETWEEN SPECIFIC WORK LOCATIONS.
 ALL NEW WALLS TO HAVE 1/2" GYP BOARD FOR PAINT EXCEPT TILE & WET LOCATIONS WHICH ARE TO HAVE CEMENTITIOUS BACKER BOARD.
 TO INSTALL STRUCTURAL, CONTRACTOR IS TO REMOVE FLOOR AND/OR CEILING ASSEMBLIES AS REQUIRED TO MAKE AND/OR COMPLETE ALL WORK.

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 PAINT CEILINGS, WALLS, & TRIM IN ALL ROOMS AFFECTED BY CONSTRUCTION-3 COATS: 1 PRIME & 2 FINISH.
 ALL INTERIOR STUD WALLS SHALL BE 2X4 UNLESS NOTED OTHERWISE

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 710 Capital & Guilfordway, MD, 20758
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 (301) 895-8950

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

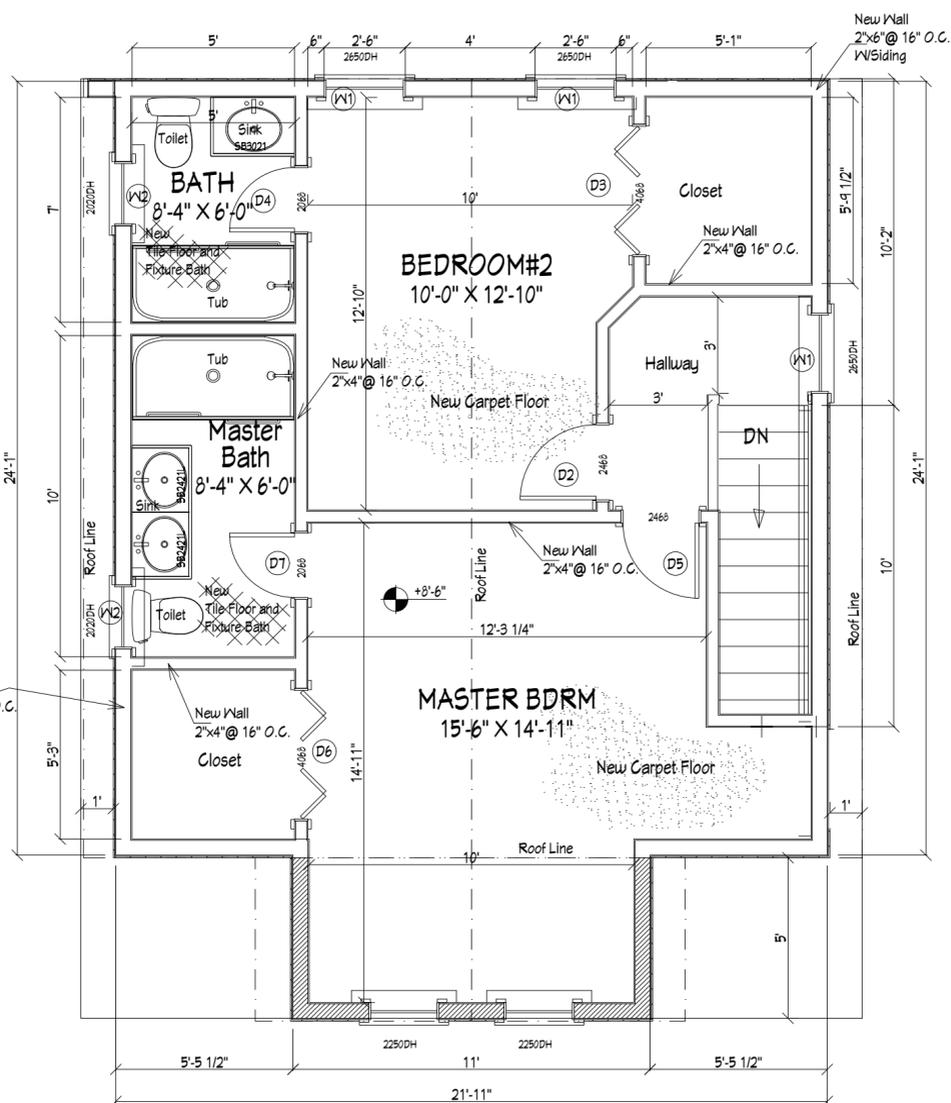
SHEET TITLE:
**ARCHITECTURAL PROPOSED -
 BASEMENT & 1ST FLOOR**

PROJECT DESCRIPTION:
**4510 32nd St, Mount Rainier,
 MD 20712**

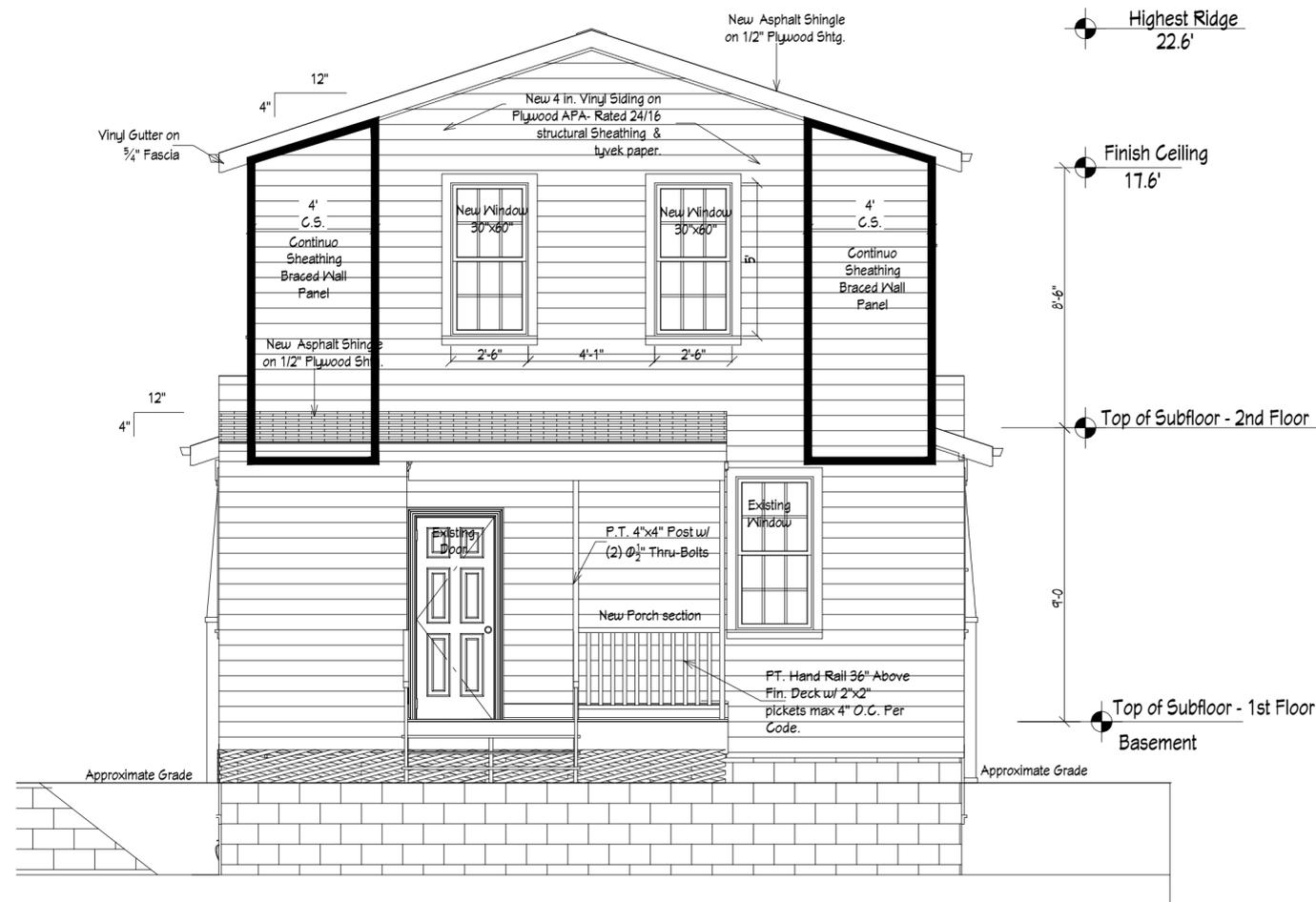
DATE:	01/07/2020
SCALE:	1/4" = 1'
SHEET:	A-001



BROOK MESFIN, P.E.
MD PROFESSIONAL ENGINEER LIC. #43595



Proposed
2nd Floor
Esc.: 1/4" = 1'-0"



West Elevation
Esc.: 1/4" = 1'-0"

LEGEND

- EXISTING MASONRY WALLS
- EXISTING STUD WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS

NOTE

CONTRACTORS SHALL VERIFY ALL DIMENSION, GRADES, ANY OTHER SITE CONDITIONS WITH THE PROPOSED PLANS. SCHEDULE PRIOR TO COMMENCING WITH THE WORK. IT IS THE CONTRACTORS RESPONSIBILITY TO MAKE SURE THE CORRECT SET OF PLANS, "CONSTRUCTION SET", ARE BEING USED.

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DRAWINGS PROVIDED BY:
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vicam.com@gmail.com
(410) 895-8990

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

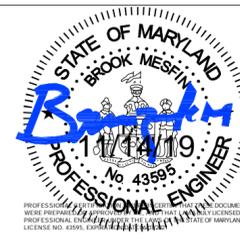
SHEET TITLE:
**ARCHITECTURAL
PROPOSED 2ND FL
WEST ELEVATION
WALL BRACING**

PROJECT DESCRIPTION:
**4510 32nd St, Mount Rainier,
MD 20712**

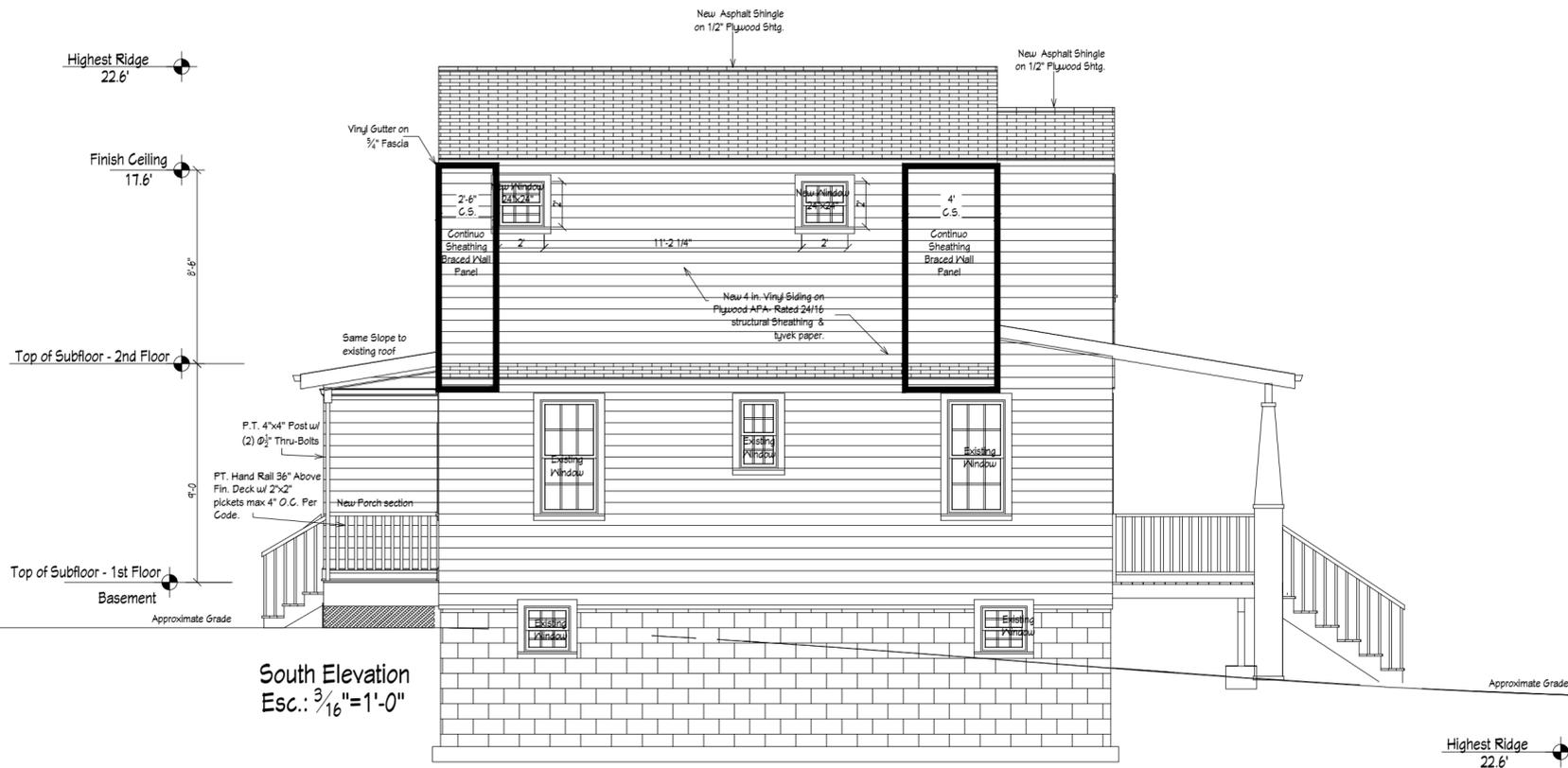
DATE:
01/07/2020

SCALE:
1/4" = 1'

SHEET:
A-002



BROOK MESFIN, P.E.
MD PROFESSIONAL ENGINEER LIC. #43595



South Elevation
Esc.: 3/16"=1'-0"

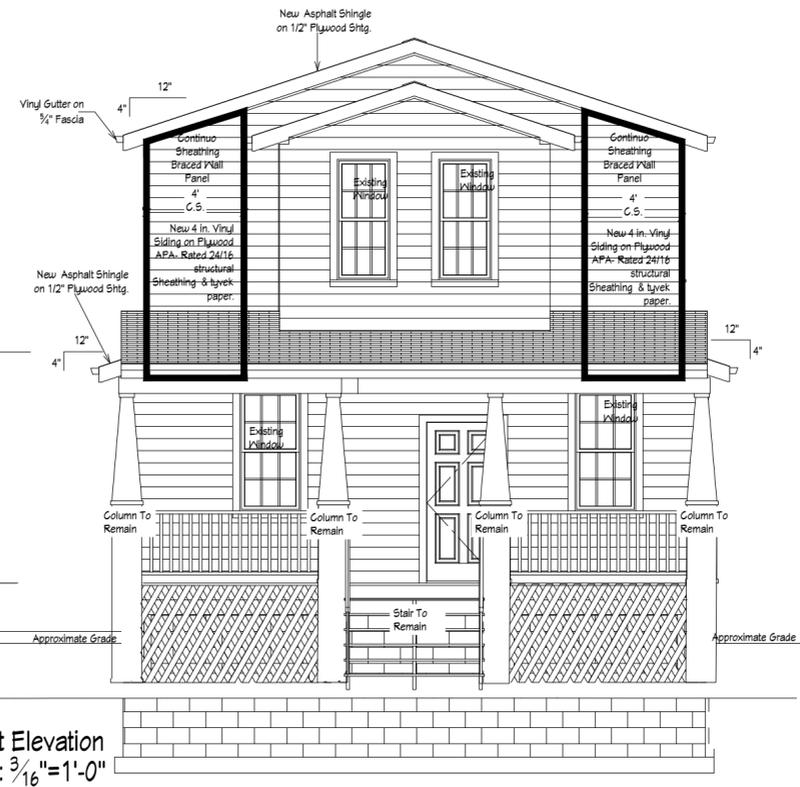
Highest Ridge
22.6'

Finish Ceiling
17.6'

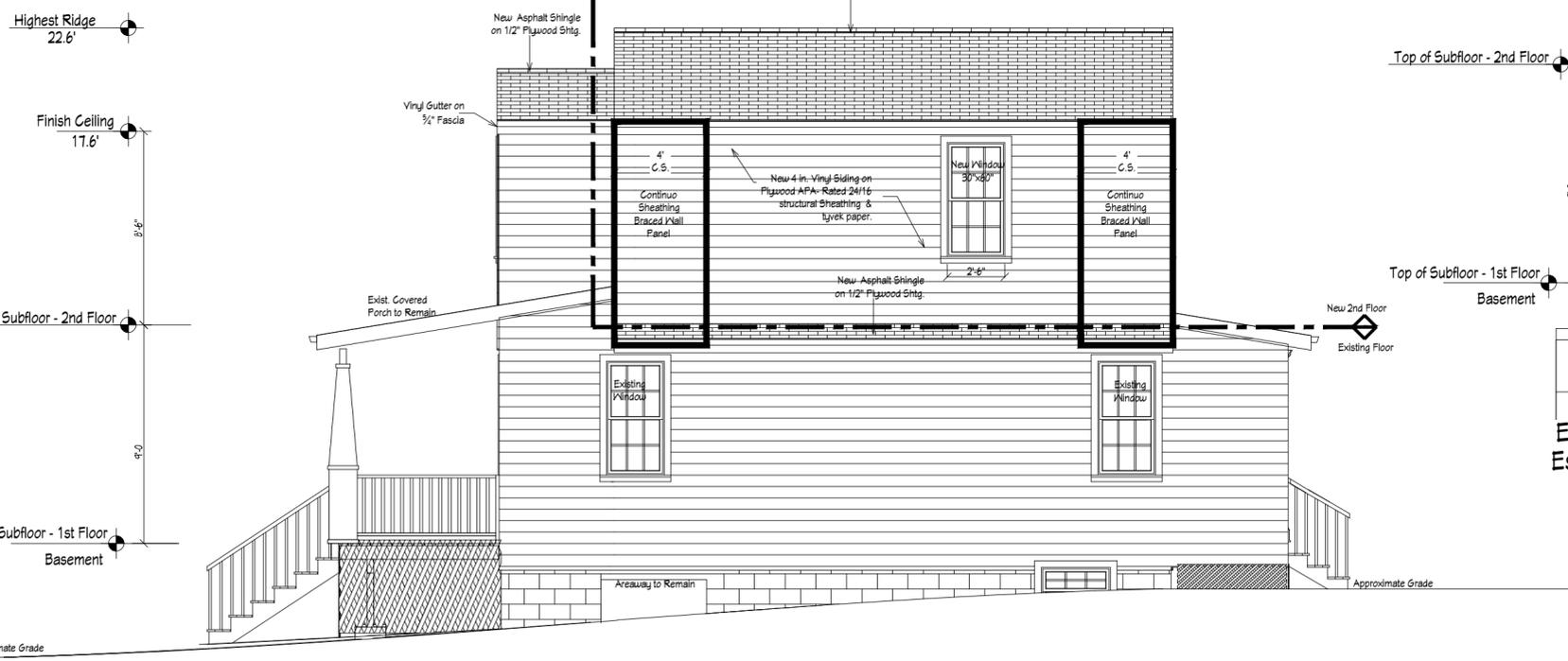
Top of Subfloor - 2nd Floor

Top of Subfloor - 1st Floor

Basement



East Elevation
Esc.: 3/16"=1'-0"



North Elevation
Esc.: 3/16"=1'-0"

NOTE

CONTRACTORS SHALL VERIFY ALL DIMENSION, GRADES, ANY OTHER SITE CONDITIONS WITH THE PROPOSED PLANS. SCHEDULE PRIOR TO COMMENCING WITH THE WORK.
IT IS THE CONTRACTORS RESPONSIBILITY TO MAKE SURE THE CORRECT SET OF PLANS, "CONSTRUCTION SET", ARE BEING USED.

GENERAL NOTE

ALL DIMENSIONS NOTED ± ARE TO BE ADJUSTED AS REQUIRED PER FIELD CONDITION
NEW WALL DIMENSIONS GIVEN FINISH TO FINISH, UNLESS NOTED OTHERWISE
TYPICAL DOOR JAMBS ARE 4" FROM THE FACE OF FRAMING UNLESS NOTED OTHERWISE
ALL WALL INFILLS (NEW) ALONG EXISTING WALLS TO MATCH EXISTING

PATCH & REPAIR ALL FINISHES, SUBSTRATES, ETC. IN ALL AREAS AFFECTED BY THE WORK & BETWEEN SPECIFIC WORK LOCATIONS.
ALL NEW WALLS TO HAVE 1/2" GYP BOARD FOR PAINT EXCEPT TILE & WET LOCATIONS WHICH ARE TO HAVE CEMENTITIOUS BACKER BOARD.
TO INSTALL STRUCTURAL, CONTRACTOR IS TO REMOVE FLOOR AND/OR CEILING ASSEMBLIES AS REQUIRED TO MAKE AND/OR COMPLETE ALL WORK.

TEMPORARILY REMOVE INFRASTRUCTURE SUCH AS LIGHTING, DUCT WORK, ETC. AS NECESSARY TO PERFORM WORK.
PAINT CEILINGS, WALLS, & TRIM IN ALL ROOMS AFFECTED BY CONSTRUCTION- 3 COATS: 1 PRIME & 2 FINISH.
ALL INTERIOR STUD WALLS SHALL BE 2X4 UNLESS NOTED OTHERWISE

LEGEND

- EXISTING MASONRY WALLS
- EXISTING STUD WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS

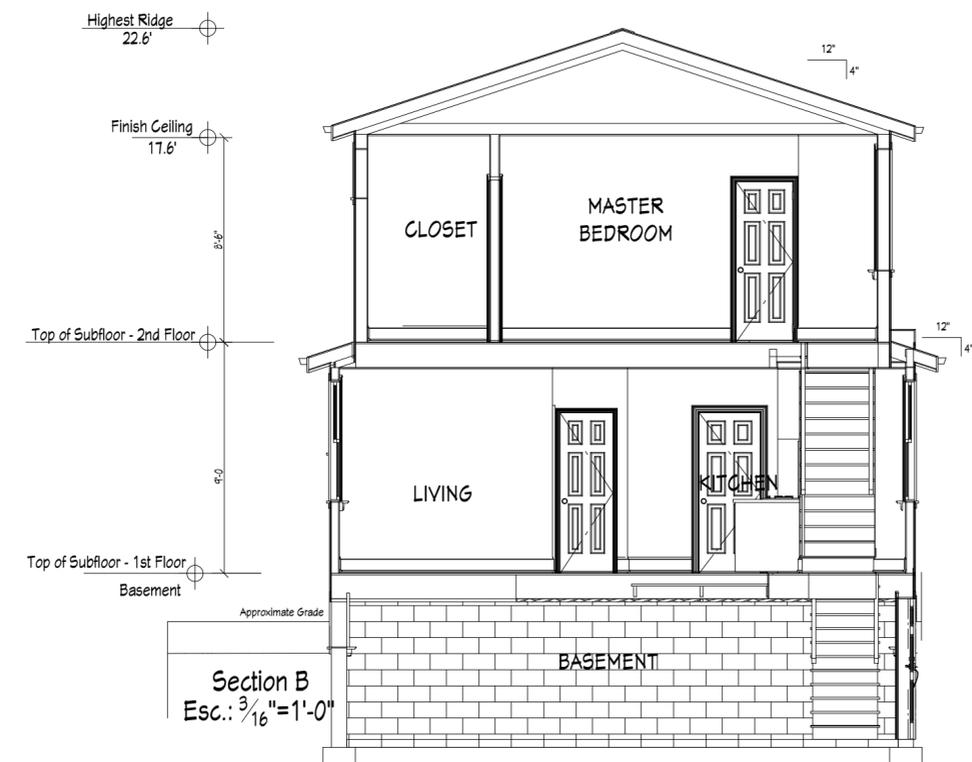
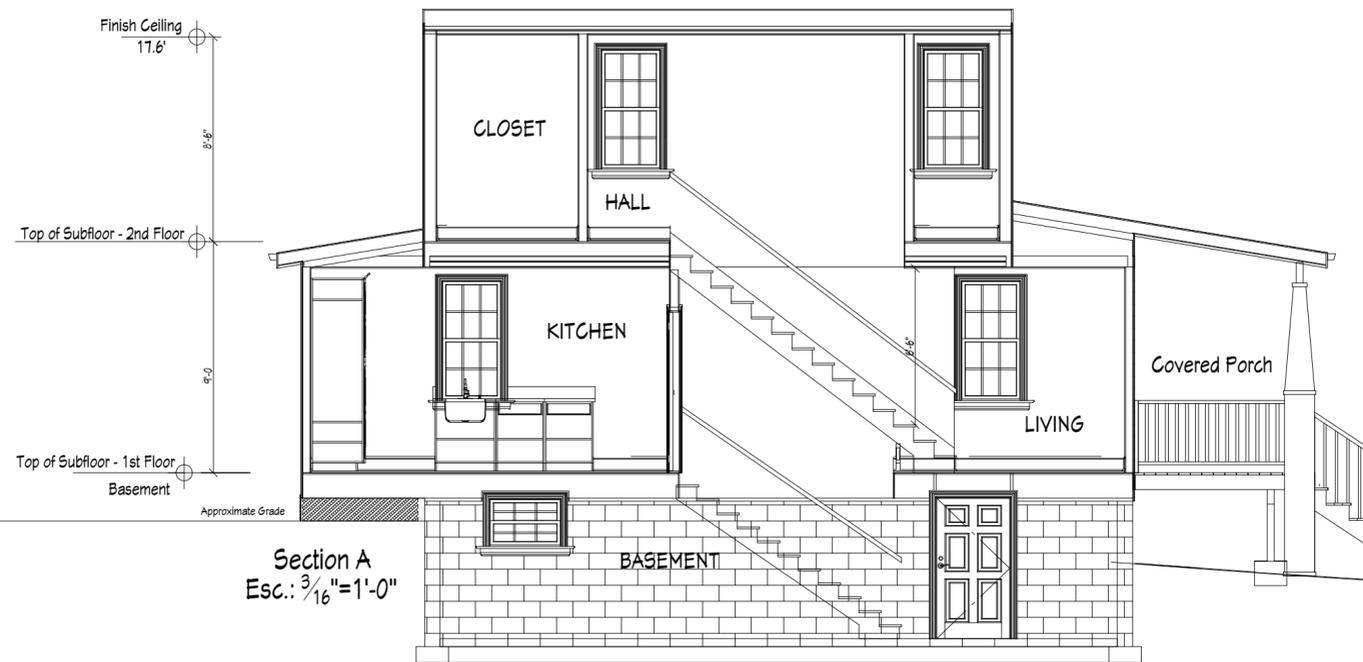
DRAWINGS PROVIDED BY:
Vicam
Design & Constructions, LLC
710 Capital Rd., Guilford, MD, 21078
vicam@comcast.net
(410) 895-8990

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

SHEET TITLE:
**ARCHITECTURAL
ELEVATIONS
WALL BRACING**

PROJECT DESCRIPTION:
**4510 32nd St, Mount Rainier,
MD 20712**

DATE:	01/07/2020
SCALE:	1/4"=1'
SHEET:	A-003



DOOR SCHEDULE								
Item	Location	Type	Door Swing	Width	Height	Material	Frame	Hardware
FIRST FLOOR								
D1	Entry Bsmt	Swinging Door	RH	2'-2"	6'-8"	MDF 6 panel Square top Smooth door, Interior Door w/Split Jamb	Hollow Core Wood	(3) Hinges, Privacy, Lockset
SECOND FLOOR								
D2	Bedroom #2	Swinging Door	LH	2'-4"	6'-8"	MDF 6 panel Square top Smooth door, Interior Door w/Split Jamb	Hollow Core Wood	(3) Hinges, Privacy, Lockset
D3	Closet	Bifold	-	4'-0"	6'-8"	Primed Textured Molded Composite MDF Closet Bifold Door	Hollow Core Wood	Dummy
D4	Bath	Swinging Door	RH	2'-0"	6'-8"	MDF 6 panel Square top Smooth door, Interior Door w/Split Jamb	Hollow Core Wood	(3) Hinges, Privacy, Lockset
D5	Master Bedroom	Swinging Door	LH	2'-4"	6'-8"	MDF 6 panel Square top Smooth door, Interior Door w/Split Jamb	Hollow Core Wood	(3) Hinges, Privacy, Lockset
D6	Closet	Bifold	-	4'-0"	6'-8"	Primed Textured Molded Composite MDF Closet Bifold Door	Hollow Core Wood	Dummy
D7	Master Bath	Swinging Door	RH	2'-0"	6'-8"	MDF 6 panel Square top Smooth door, Interior Door w/Split Jamb	Hollow Core Wood	(3) Hinges, Privacy, Lockset

WINDOWS SCHEDULE								
FIRST FLOOR								
Item	Location	Floor	Type	Width	Height	Material	Glazing	Comment
W1	Bedroom #2 Hall	2nd floor	Double Hung	2'-6"	5'-0"	Vinyl White	LoE2-2T2	Qty = 3
W2	Master Bath	2nd floor	Hung	2'-0"	2'-0"	Vinyl White	LoE2-2T2	Qty = 2

WINDOWS
SAFETY GLAZING TO BE USED IN WINDOWS IN ACCORDANCE WITH IRC 2018 SECTION 308.
ALL WINDOWS TO BE RATED IN ACCORDANCE WITH NFRC.
EGRESS WINDOWS PER SECTION 1029 OF THE 2018

LEGEND

- EXISTING MASONRY WALLS
- EXISTING STUD WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS

NOTE

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ALL INTERIOR STUD WALLS SHALL BE 2X4 UNLESS NOTED OTHERWISE

DRAWINGS PROVIDED BY:
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NO.	DESCRIPTION	DATE
A	DESIGN PERMIT SET	01/07/2020

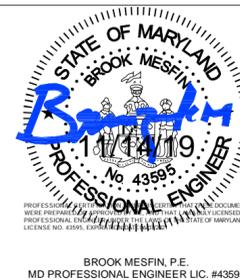
SHEET TITLE:
ARCHITECTURAL SECTIONS / SCHEDULE

PROJECT DESCRIPTION:
4510 32nd St, Mount Rainier, MD 20712

DATE:
01/07/2020

SCALE:
1/4" = 1'

SHEET:
A-004



BROOK MESFIN, P.E.
MD PROFESSIONAL ENGINEER LIC. #43595

- A. ALL JOISTS, BEAMS AND POSTS SHALL BE SPRUCE-PINE-FIR NO.1/NO.2 PER "NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION", NFPA. ALL STUDS SHALL BE SPRUCE-PINE-FIR STUD-GRADE. ALL WOOD MEMBERS SHALL BE MANUFACTURED TO COMPLY WITH PS20 OF "AMERICAN SOFTWOOD LUMBER STANDARDS" AND SHALL HAVE 19% MAXIMUM MOISTURE CONTENT.
- B. MINIMUM MEMBER PROPERTIES SHALL BE AS FOLLOWS:
1. WOOD LINTELS, JOISTS AND BEAMS
 - a. FLEXURE: $F_b = 875$ PSI
 - b. SHEAR: $F_v = 135$ PSI
 - c. MODULUS OF ELASTICITY = 1,400,000
 2. WALL STUDS: STUD GRADE
 - a. FLEXURE: $F_b = 675$ PSI
 - b. COMPRESSION PARALLEL: $F_c = 725$ PSI
 - c. MODULUS OF ELASTICITY = 1,200,000
- C. ALL FRAMING EXPOSED TO WEATHER OR DESIGNATED 'P.T.' IS TO BE PRESSURE TREATED SOUTHERN PINE NO.2 PER 'NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION', NFPA. ALL WOOD MEMBERS SHALL BE MANUFACTURED TO COMPLY WITH PS20 OF "AMERICAN SOFTWOOD LUMBER STANDARDS". MINIMUM MEMBERS SHALL BE MANUFACTURED IN ACCORDANCE WITH TABLE 4B IN THE 'NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION'.
- D. ALL EXTERIOR WALL STUDS ARE TO BE 2"x6" SPACED AT 16" O.C. (U.N.O.). PLACE DOUBLE STUDS AT END OF WALLS AND TRIPLE STUDS AT INTERSECTIONS AND CORNERS. ALL MULTIPLE STUD POSTS SHALL BE FASTENED AS FOLLOWS:
- a. DOUBLE STUDS SHALL BE NAILED TOGETHER WITH 10d AT 6" O.C.
 - b. TRIPLE STUDS SHALL BE NAILED TOGETHER WITH 16d AT 6" O.C.
 - c. FOR (4) STUD POSTS, USE 20d NAILS AT 8-INCHES ON CENTER.
- E. PROVIDE SIMPSON STRONG-TIE (OR APPROVED EQUAL) POST CAPS AT ALL BEAM-ON-POST BEARING LOCATIONS, U.N.O.
- F. ROOF SHEATHING SHALL BE 5/8-INCH, CDX, APA STRUCTURAL I RATED SHEATHING, EXPOSURE I, PER THE "AMERICAN PLYWOOD ASSOCIATION: SHEATHING SHALL BE FASTENED WITH 8d NAILS AT 6-INCHES ON CENTER AT BOUNDARY PANEL EDGES AND AT 12-INCHES ON CENTER AT ALL INTERMEDIATE SUPPORTS.
- G. WALL SHEATHING SHALL BE 1/2-INCH, CDX, APA STRUCTURAL I RATED SHEATHING, EXPOSURE I, PER THE "AMERICAN PLYWOOD ASSOCIATION." SHEATHING SHALL BE FASTENED WITH 8d NAIL AT 6-INCHES ON CENTER AT PANEL EDGES AND AT 12-INCHES ON CENTER AT ALL INTERMEDIATE SUPPORTS.
- H. ALL PLYWOOD SUBFLOORING SHALL BE 3/4-INCH THICK T&G, APA RATED 321/16 ADVANTECH SHEATHING. SHEATHING SHALL BE GLUED WITH SUB-FLOOR ADHESIVE AND BE FASTENED WITH 8d NAILS AT 6-INCHES ON CENTER AT BOUNDARY PANEL EDGES AND AT 12-INCHES ON CENTER AT ALL INTERMEDIATE SUPPORTS.
- I. LAMINATED VENEER LUMBER (L.V.L.) SHALL BE INSTALLED AND FASTENED PER THE MANUFACTURER'S RECOMMENDATIONS AND NOT BE LESS THAN SIZE SPECIFIED IN PLANS. MINIMUM MEMBER PROPERTIES SHALL BE AS FOLLOWS:
- a. FLEXURE: $F_b = 2,800$ PSI
 - b. SHEAR: $F_v = 285$ PSI
 - c. MODULUS OF ELASTICITY = 1,900,000
- J. PARALLEL STRAND LUMBER (P.S.L.) SHALL BE INSTALLED AND FASTENED PER THE MANUFACTURER'S RECOMMENDATIONS. MINIMUM MEMBER PROPERTIES SHALL BE AS FOLLOWS FOR P.S.L. POSTS:
- a. FLEXURE: $F_b = 2,400$ PSI
 - b. COMPRESSION: $F_c = 2,500$ PSI
 - c. MODULUS OF ELASTICITY = 1,800,000
- K. PROVIDE MIN 3" BEARING FOR ALL LAMINATED VENEER AND PARALLEL STRAND BEAMS, 2" BEARING FOR STANDARD LUMBER BEAMS.
- L. ALL WOOD TOP PLATE SPLICES SHALL BE STAGGERED @ 6'-0" MINIMUM.
- M. ALL WALL SHEATHING SHALL BE CONTINUOUS BETWEEN TOP PLATES AND BOTTOM PLATE OF WALL ABOVE. ALL PLYWOOD PANELS EDGES SHALL BE CONTINUOUSLY BLOCKED AND NAILED.
- N. ALL MULTIPLE MEMBERS ARE TO BE FASTENED TOGETHER WITH THE FOLLOWING NAILS AND SIMPSON SDS (STRONG-DRIVE SCREWS), USING THE FASTENER-TO-FASTENER SPACING NOTED WITHIN EACH ROW OF FASTENERS. ALL FASTENERS SHALL BE INSTALLED IN THE QUANTITY OF ROWS SPECIFIED, IN A STAGGERED PATTERN:

PILES	DEPTH	FASTENERS	SPACING	ROWS
(2)1'-1/2"	9"-12"	10d NAILS	12" O.C.	2
(2)1'-1/2"	14"-18"	10d NAILS	12" O.C.	3
(3)1'-1/2"	9"-12"	16d NAILS	16" O.C.	2*
(3)1'-1/2"	14"-18"	16d NAILS	16" O.C.	3*
(2)1'-3/4"	9"-12"	12d NAILS	12" O.C.	2
(2)1'-3/4"	14"-20"	12d NAILS	12" O.C.	3
(2)1'-3/4"	9"-12"	SDS 3/8"x4 1/2"	12" O.C.	2*
(3)1'-3/4"	14"-20"	SDS 3/8"x4 1/2"		3*

*ALL TRIPLE AND -PLY MEMBERS SHALL BE FASTENED FROM BOTH SIDES WITH THE NUMBER OF ROWS AND FASTENERS SPECIFIED. SIDE-TO-SIDE SPACING SHALL ALSO BE STAGGERED.

- O. PROVIDE SOLID BLOCKING BETWEEN JOISTS AND RAFTERS AT ALL BEARING POINTS
- P. PROVIDE 16 GAGE JOIST HANGERS OR ANGLE CLIPS TO ALL JOIST CONNECTIONS WHERE THERE IS NO DIRECT BEARING SUPPORT.
- Q. PROVIDE BRIDGING AT CENTER SPAN OF JOISTS OR INTERVALS NOT EXCEEDING 8 FEET.
- R. ALL MISCELLANEOUS WOOD CONNECTIONS SHALL BE FASTENED PER 2015 IBC, TABLE 2304.9.1 "FASTENING SCHEDULE."
- S. NAILS INDICATED IN THE DRAWINGS, DETAILS, AND NOTES SHALL BE DEFINED AS FOLLOWS: 8d = 0.131"x2.5", 10d = 0.148"x3", 16d = 0.162"x3.5". SUBSTITUTIONS FOR THESE NAIL SIZES SHALL BE SUBMITTED IN WRITING TO THE ENGINEER FOR APPROVAL.
- T. DOUBLE JOISTS SHALL BE LOCATED BENEATH ALL PARTITIONS WHEN THE LENGTH OF THE PARTITION EXCEEDS ON HALF THE SPAN.
- U. PROVIDE SIMPSON H2.5A HURRICANE CLIPS FASTENED TO THE OUTSIDE FACE OF THE DOUBLE TOP PLATE AT ALL RAFTER BEARING POINTS.
- V. ALL ROOF SHEATHING SHALL BE LAID CONTINUOUSLY BETWEEN THE EDGES OF THE ROOF. NO INTERRUPTIONS ARE PERMITTED AT CAP TRUSSES OR AT ROOF OVERBUILDS.

1. All work and materials to comply with the requirements of the 2018 IRC codes with HOWARD City Code.
2. Foundations: footings, underpinning and slab on grades are designed to bear on native soil type SM or SC with an allowable bearing pressure of 1500 psf. A qualified soil-bearing inspector prior to placement of concrete shall verify all bearing values.
3. Structural steel:
 - A. All structural steel, including detail material shall conform to ASTM A572 $F_y = 50$ ksi, U.N.O.
 - B. All structural tubing shall conform to ASTM A500, grd.B
 - C. All steel pipe shall be ASTM A53, type E or S, grade B
 - D. All welders shop and field, shall be certified. Use E70xx electrodes only.
 - E. All steel exposed to weather and exterior masonry support shall receive one shop coat of corrosion-inhibiting primer.
 - F. Detailing, fabrication and erection shall be in accordance with AISC. Adequately brace all steel against lateral loads during erection.
 - G. All exterior structural steel shall receive rust preventative paint.
 - H. Connections:
 - I. All beam connections shall be simple shear connections, U.N.O: Where no reaction is provided, the beam shall be assumed to carry 120% of the allowable uniform load in Kips for beams laterally supported, as given in the AISC steel construction manual.
 - II. Except as noted, all fasteners shall be 3/4" diameter ASTM A325 bolts, designed to act in bearing type connections with threads included.
5. Lumber:
 - A. Lumber shall be SPF #2 with a min. $F_b=875$ psi Min. $F_v=135$ psi and min. $E=1,400,000$ psi.
 - B. LVL and PSL shall have a min. $F_b=2850$ psi; $F_v=285$ psi; $E=2,000,000$ psi.
 - C. Floor decking shall be 3/4" APA rated decking. Roof decking shall be 1/2"APA rated decking. Wall sheathing shall be 1/2" APA rated sheathing. Glue and Screw the floor decking to the joists.
 - D. Interior wood walls shall be 2x4 studs at 16" O.C. and exterior walls shall be 2x6 studs 16" O.C. with a double top plate and single bottom plate. Provide solid blocking at the midheight of each wall and at a minimum of 48" O.C. vertically.
 - E. Provide double joists under all walls that run parallel to floor framing.
 - F. Nail all multiple members together per the manufacture's recommendations and at a minimum use 2-10d nail at 6" O.C. stagger sides that nail are driven from.
 - G. Provide bridging at center of all joist spans Exceeding 8'-0" and at 1/3 point of all joist spans exceeding 16'-0". Provide solid blocking at all bearing points on top of walls or beams.
 - H. Provide solid blocking below all wood posts.
 - I. All posts shall have Simpson Cap and Base Plate
 - J. All joists shall have Simpson Hangers where applicable.
 - K. Glue all multiple studs together. Nail together with 2-10d nails at 3" O.C. Stagger the sides of the studs that the nails are driven from.
 - L. All lumber in contact with masonry or concrete or within in 8" of soil shall be pressure treated. All lumber to conform to IRC R319 for protection against corrosion and termite damage.
 - M. All lumber shall be kiln dried. Store lumber on site in such a manner as to prevent the seepage of water into the wood.
 - N. Wood lintels shall be as follows:
 - Opening $\leq 3'-0"$ -2-2x6
 - 3'-0" < Opening $\leq 5'-0"$ -2-2x8
 - 5'-0" < Opening $\leq 8'-0"$ -2-2x10
 - Greater than 8'-0" -See plans
6. Fasteners:
 - A. All prefabricated angles, bearing plates, and joist hangers shall be installed per the manufacturer recommendations.
 - B. Follow the manufacturer recommendations for setting epoxy bolts.
 - C. Expansion bolts shall be rawl power studs.
7. Masonry:
 - A. Masonry construction shall be in conformance with the applicable sections of ACI 530-11/ASCE5-11, "Specifications for Masonry Structures."
 - B. Concrete masonry units shall be hollow load bearing units (ASTM C90) grade n-1 with a net strength of 2000psi and F'm - 1500psi.
 - C. All joints to be filled solid with mortar.
 - D. Mortar to comply with ASTM C270 (type M or S).
 - E. Provide corrugated masonry ties between brick facia and wood walls or cmu walls at 16" O.C. in each direction.
 - F. Provide 9ga truss style joint reinforcement @ 16" O.C. Vertically.
 - G. Lintels shall be as follows:
 - Opening $\leq 3'-0"$ -L4x3 1/2x1/2 LLV/4" of wall
 - 3'-0" < Opening $\leq 7'-0"$ - L6x3 1/2x1/2 LLV/4" of wall.
 - Opening > 7'-0" - See Plan
7. Cast in place concrete:
 - A. Concrete construction shall be in conformance with the applicable sections of ACI 318-11, "Part 3 - Construction Requirements."
 - B. Concrete shall have a minimum compressive strength at 28 days of 3000psi. UNO (unless noted otherwise).
 - C. All concrete shall be placed with a slump of 4" ($\pm 1"$)
 - D. All concrete shall be normal weight, UNO.
 - E. All concrete exposed to weather shall have 6% $\pm 1\%$ entrained air.
 - F. Contractor shall pour extra concrete to account for the deflection of the formwork to provide a flat finished surface.
 - G. Concrete cover for reinforcement shall be:
 - Columns and beams 1 1/2"
 - Slabs 3/4"
 - Footings 3"
9. Reinforcement:
 - A. Reinforcing bars shall be deformed bars conforming to ASTM A615, grade 60 ($F_y= 60$ Ksi)
 - B. Welded wire fabric (wuf) shall conform to ASTM a185. Lap edges of wire fabric at least 6" in each direction.
10. Dimensions: The contractor shall field verify all dimensions prior to fabrication of structural components.
11. Coordination: The contractor shall coordinate all sleeves, duct openings and haies between trades. Any conduits or pipes embedded in concrete must be in accordance with ACI318-11, Chapter 6. Where Sleeves are closely spaced in a group, the group shall be treated as an opening and reinforced accordingly. Submit drawings showing all opening sizes and locations for the approval by the structural engineer.

DRAWINGS PROVIDED BY:
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7700 Capital Rd, Gaithersburg, MD, 20878
vicam@comcast.net
(301)895-8990

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

SHEET TITLE:
STRUCTURAL - NOTES

PROJECT DESCRIPTION:
4510 32nd St, Mount Rainier, MD 20712

	REQUIRED	PROVIDED
WALL	R-20	R-21
FLOOR	R-19	R-30
CEILING	R-49	R-49

STRUCTURAL NOTES

CONCRETE
Design soil bearing pressure 2,000 psf
Design soil lateral pressure 45 pcf

CONCRETE COMPRESIVE STRENGTH
Basement Slab 2,500 psi
Foundation 3,000 psi

DATE:
01/07/2020

SCALE:
1/4"=1'

SHEET:
S-001

DRAWINGS PROVIDED BY:
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NO.	DESCRIPTION	BY	DATE
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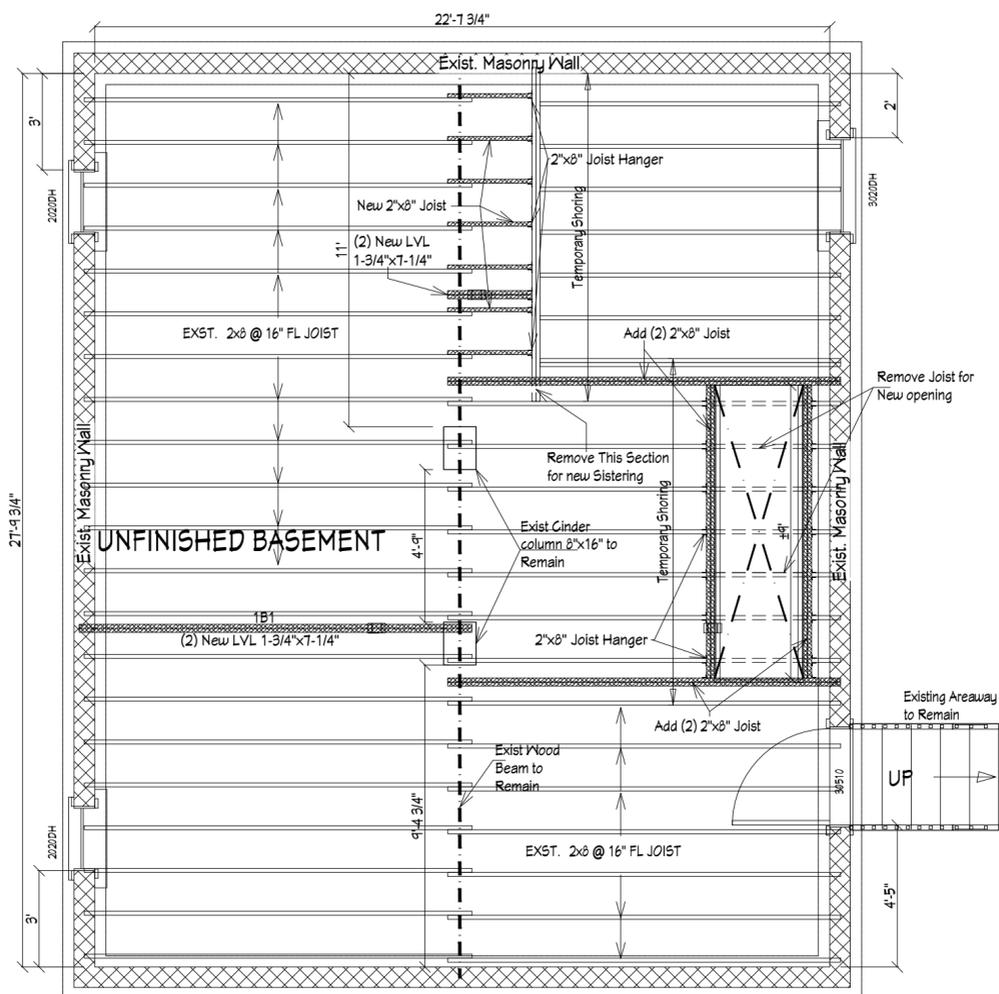
SHEET TITLE:
**STRUCTURAL FRAMING
1ST & 2ND FLOOR**

PROJECT DESCRIPTION:
**4510 32nd St, Mount Rainier,
MD 20712**

DATE:
01/07/2020

SCALE:
1/4" = 1'

SHEET:
S-002



**Structural Framing
1st. Floor
Esc.: 1/4" = 1'-0"**

	REQUIRED	PROVIDED
WALL	R-20	R-21
FLOOR	R-19	R-30
CEILING	R-49	R-49

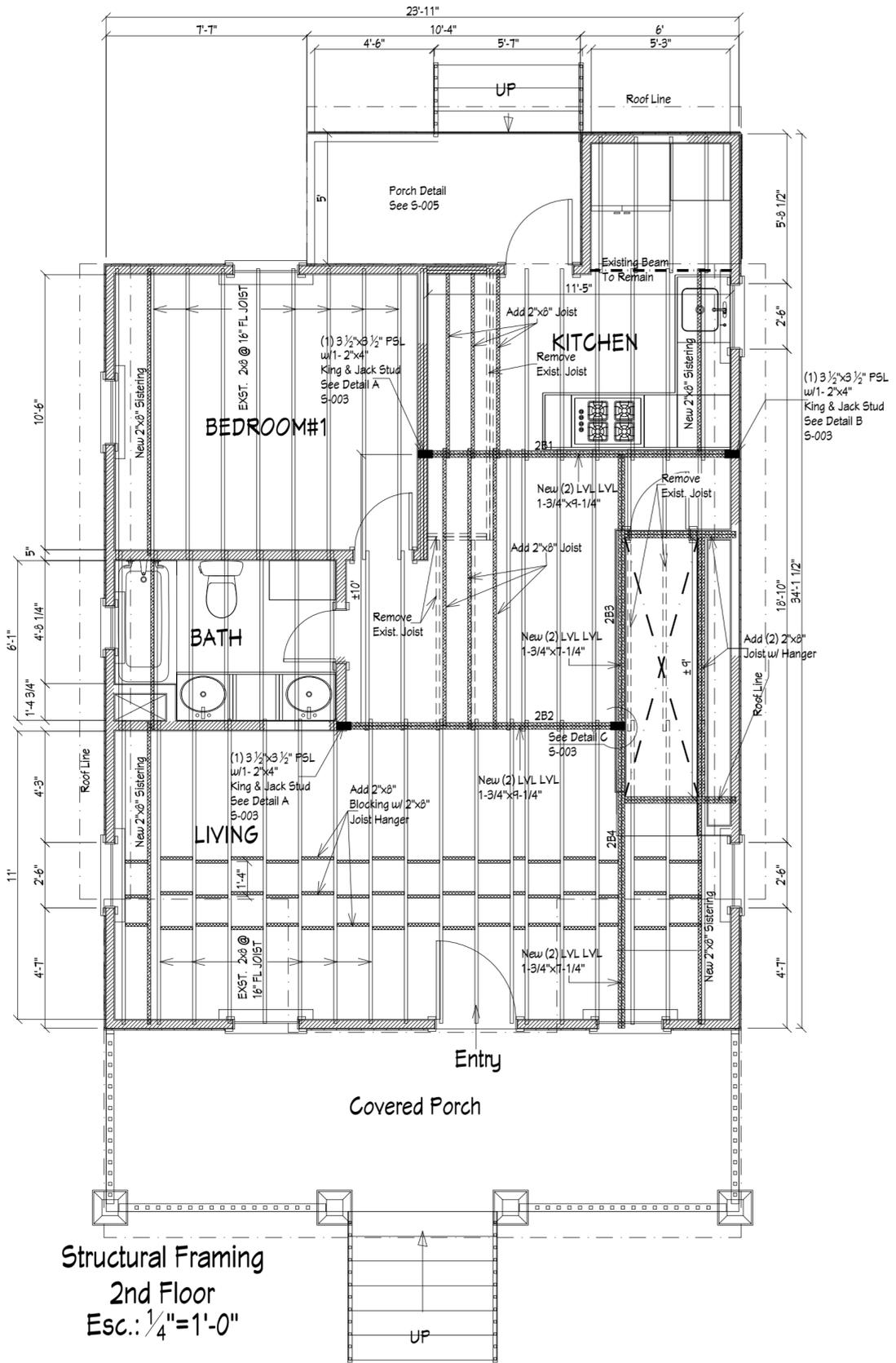
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ALL WALL INFILLS (NEW) ALONG EXISTING WALLS TO MATCH EXISTING

INSULATION NOTES:

1. ALL BUILDING ENVELOPE INSULATION IS LABELED WITH R-VALUE OR INSULATION CERTIFICATE.
2. ALL INSULATION INSTALLED PER MANUFACTURER'S REQUIREMENTS.
3. BLOWN OR POURED LOOSE FILL INSULATION INSTALLED ONLY WHERE ROOF SLOPE IS GREATER THAN OR EQUAL TO 3.12 AND MUST BE MARKED EVERY 300FT.
4. COMPLETE WITH R-VALUE REQUIREMENTS WITH 2018 CITY HOWARD ENERGY CONSERVATION CODE.
5. ATTC HATCH TO BE AIR SEALED & INSULATED TO A MINIMUM OF R-49.
6. PROVIDE BAFFLE OVER AIR PERMEABLE INSULATION ADJACENT TO SOFFIT AND EAVE VENTS.

PATCH & REPAIR ALL FINISHES, SUBSTRATES, ETC. IN ALL AREAS AFFECTED BY THE WORK & BETWEEN SPECIFIC WORK LOCATIONS.
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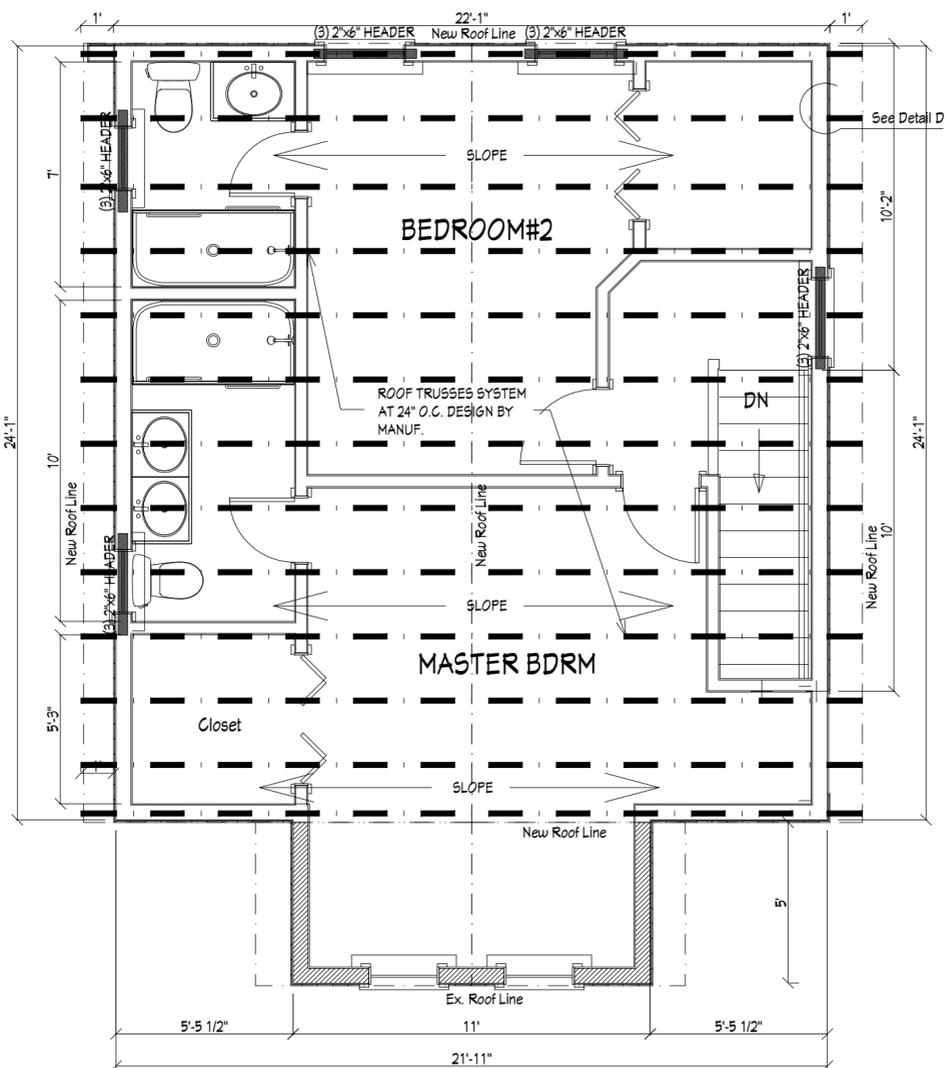
**Structural Framing
2nd Floor
Esc.: 1/4" = 1'-0"**

EXTERIOR WALL NOTES:
EXTERIOR WALLS TO BE 2X6 STUD AT 16" O.C.
FULLY WRAP ADDITION EXTERIOR WITH AIR FILTRATION BARRIER. INSTALL WITH ALL DETAILS AND TERMINATIONS TO MANUFACTURER'S REQUIREMENTS.
ENSURE ALL SOURCES OF AIR LEAKAGE IN THE BUILDING THERMAL ENVELOPE ARE SEALED, CAULKED, GASKETED, OR WEATHER STRIPPED TO MINIMIZE AIR LEAKAGE.

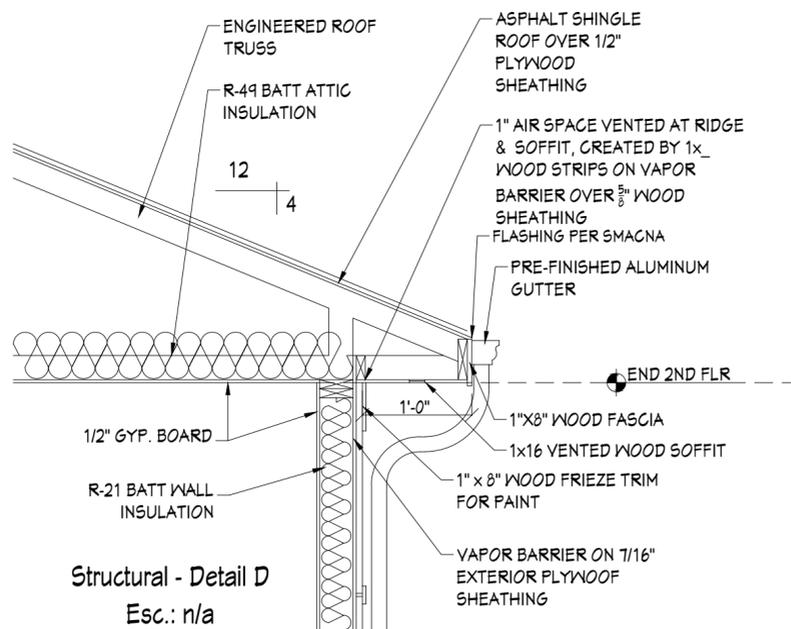
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LEGEND

- NEW MASONRY WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS



Roof Plan
 Esc.: 1/4" = 1'-0"



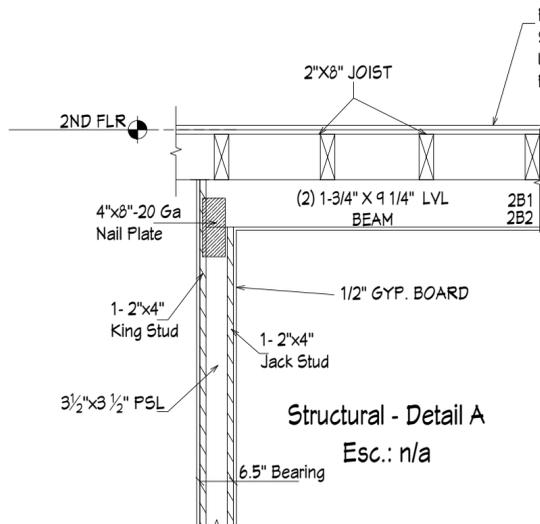
Structural - Detail D
 Esc.: n/a

GENERAL NOTE

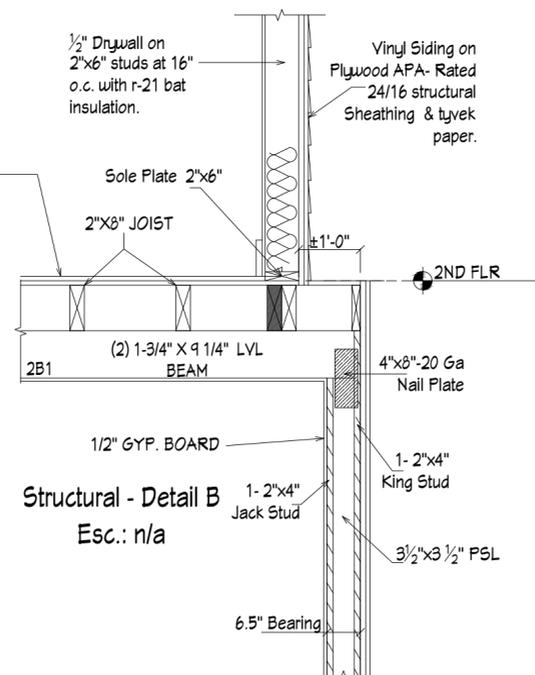
ALL DIMENSIONS NOTED ± ARE TO BE ADJUSTED AS REQUIRED PER FIELD CONDITION
 NEW WALL DIMENSIONS GIVEN FINISH TO FINISH, UNLESS NOTED OTHERWISE
 TYPICAL DOOR JAMBS ARE 4" FROM THE FACE OF FRAMING UNLESS NOTED OTHERWISE
 ALL WALL INFILLS (NEW) ALONG EXISTING WALLS TO MATCH EXISTING

LEGEND

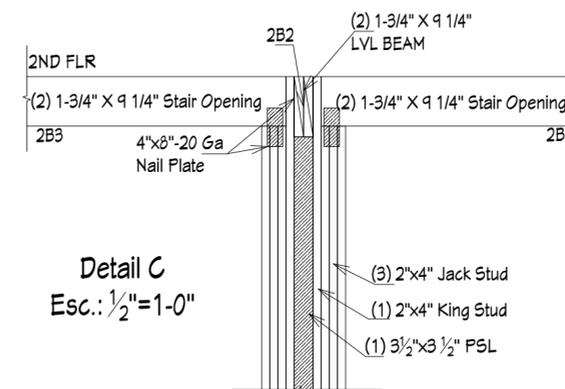
- NEW MASONRY WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS



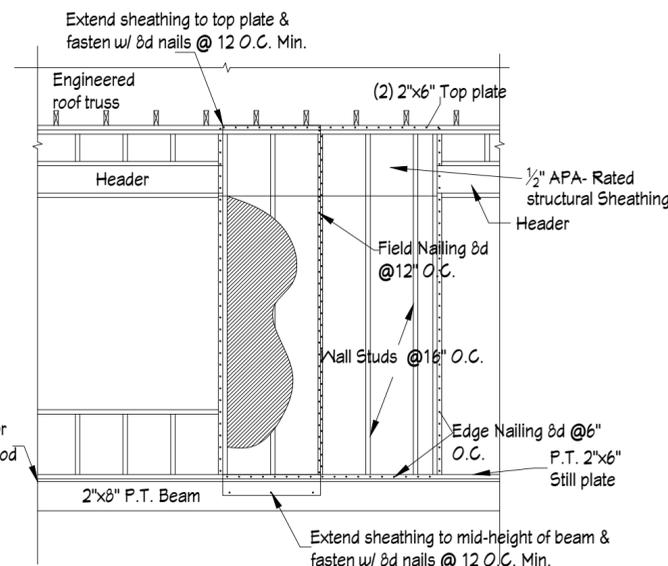
Structural - Detail A
 Esc.: n/a



Structural - Detail B
 Esc.: n/a



Detail C
 Esc.: 1/2" = 1'-0"



Wind Braced Detail
 Esc.: NTS

BUILDING ENVELOPE INSULATION TABLE		
	REQUIRED	PROVIDED
WALL	R-20	R-21
FLOOR	R-19	R-30
CEILING	R-49	R-49

EXTERIOR WALL NOTES:
 EXTERIOR WALLS TO BE 2X6 STUD AT 16" O.C.
 FULLY WRAP ADDITION EXTERIOR WITH AIR FILTRATION BARRIER. INSTALL WITH ALL DETAILS AND TERMINATIONS TO MANUFACTURER'S REQUIREMENTS.
 ENSURE ALL SOURCES OF AIR LEAKAGE IN THE BUILDING THERMAL ENVELOPE ARE SEALED, CAULKED, GASKETED, OR WEATHER STRIPPED TO MINIMIZE AIR LEAKAGE.

- INSULATION NOTES:**
- ALL BUILDING ENVELOPE INSULATION IS LABELED WITH R-VALUE OR INSULATION CERTIFICATE.
 - ALL INSULATION INSTALLED PER MANUFACTURER'S REQUIREMENTS.
 - BLOWN OR POURED LOOSE FILL INSULATION INSTALLED ONLY WHERE ROOF SLOPE IS GREATER THAN OR EQUAL TO 3.12 AND MUST BE MARKED EVERY 300FT.
 - COMPLETE WITH R-VALUE REQUIREMENTS WITH 2018 CITY HOWARD ENERGY CONSERVATION CODE.
 - ATTIC HATCH TO BE AIR SEALED & INSULATED TO A MINIMUM OF R-49.
 - PROVIDE Baffle OVER AIR PERMEABLE INSULATION ADJACENT TO SOFFIT AND EAVE VENTS.

DRAWINGS PROVIDED BY:

Vicam
 Design & Construction, LLC
 710 Capital Rd., Guilford, MD, 21040
 vicam@vicam.com
 (410) 895-8990

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

SHEET TITLE:
 STRUCTURAL FRAMING
 ROOF PLAN / DETAILS

PROJECT DESCRIPTION:
 4510 32nd St, Mount Rainier,
 MD 20712

DATE:
 01/07/2020

SCALE:
 1/4" = 1'

SHEET:
 S-003

Highest Ridge
22.6'

Finish Ceiling
17.6'

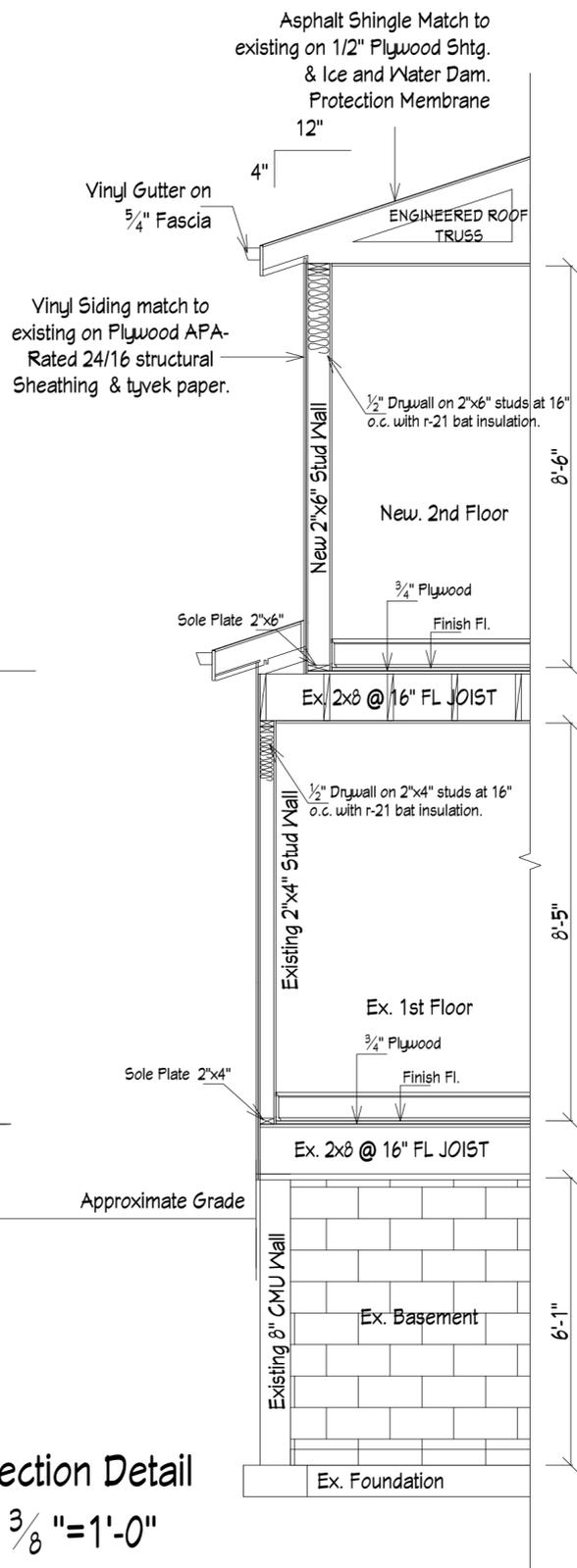
Top of Subfloor - 2nd Floor

Top of Subfloor - 1st Floor

Basement

BUILDING ENVELOPE INSULATION TABLE		
	REQUIRED	PROVIDED
WALL	R-20	R-21
FLOOR	R-19	R-30
CEILING	R-49	R-49

Wall Section Detail
Esc.: $\frac{3}{8}'' = 1'-0''$



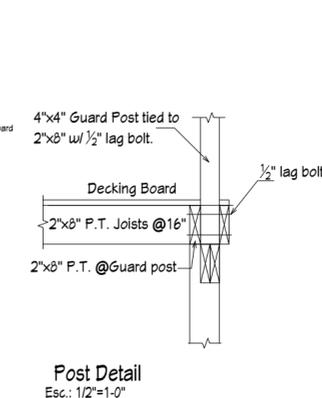
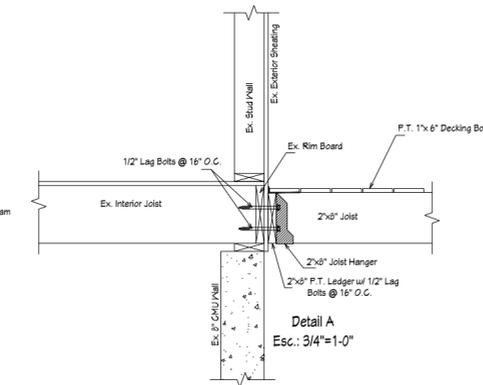
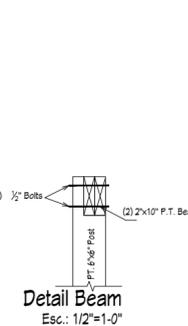
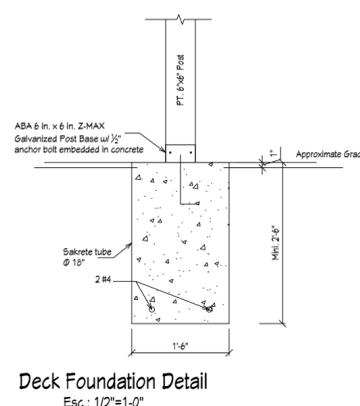
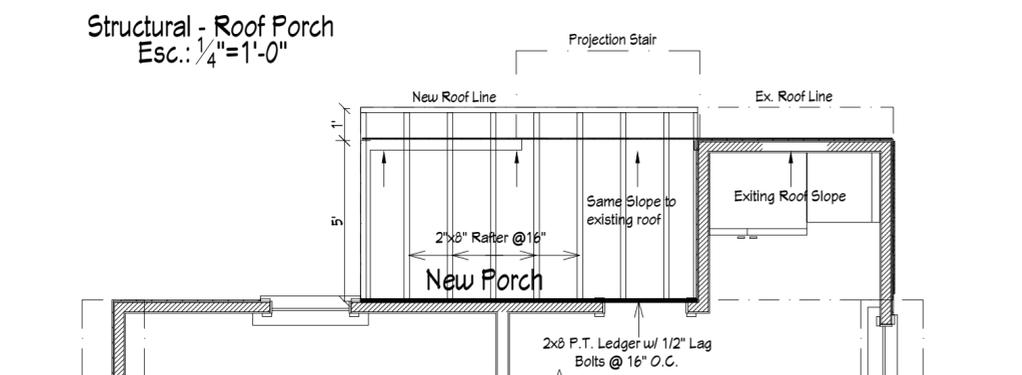
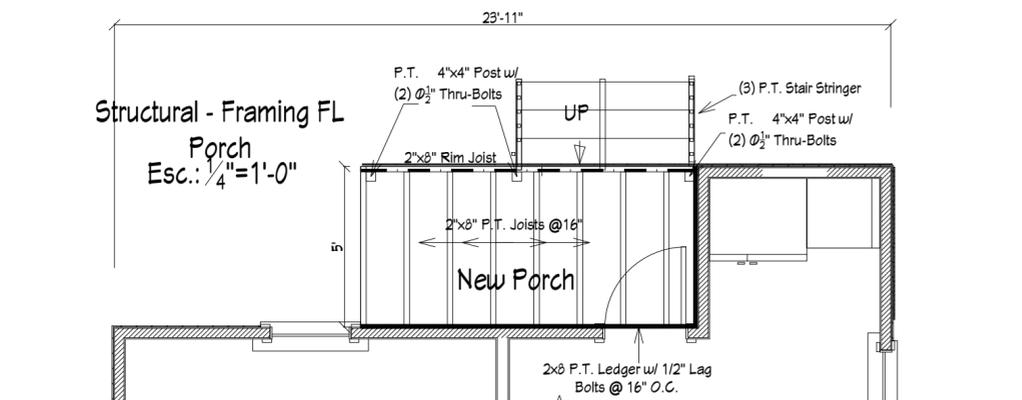
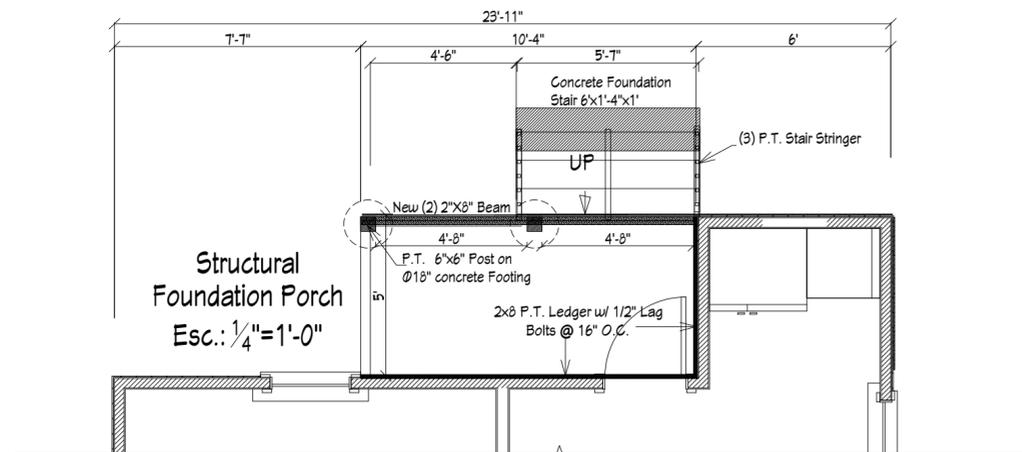
GENERAL NOTE

ALL DIMENSIONS NOTED ± ARE TO BE ADJUSTED AS REQUIRED PER FIELD CONDITION
NEW WALL DIMENSIONS GIVEN FINISH TO FINISH, UNLESS NOTED OTHERWISE
TYPICAL DOOR JAMBS ARE 4" FROM THE FACE OF FRAMING UNLESS NOTED OTHERWISE
ALL WALL INFILLS (NEW) ALONG EXISTING WALLS TO MATCH EXISTING

PATCH & REPAIR ALL FINISHES, SUBSTRATES, ETC. IN ALL AREAS AFFECTED BY THE WORK & BETWEEN SPECIFIC WORK LOCATIONS.
ALL NEW WALLS TO HAVE 1/2" GYP BOARD FOR PAINT EXCEPT TILE & WET LOCATIONS WHICH ARE TO HAVE CEMENTITIOUS BACKER BOARD.
TO INSTALL STRUCTURAL, CONTRACTOR IS TO REMOVE FLOOR AND/OR CEILING ASSEMBLIES AS REQUIRED TO MAKE AND/OR COMPLETE ALL WORK.

EXTERIOR WALL NOTES:
EXTERIOR WALLS TO BE 2X6 STUD AT 16" O.C.
FULLY WRAP ADDITION EXTERIOR WITH AIR FILTRATION BARRIER. INSTALL WITH ALL DETAILS AND TERMINATIONS TO MANUFACTURER'S REQUIREMENTS.
ENSURE ALL SOURCES OF AIR LEAKAGE IN THE BUILDING THERMAL ENVELOPE ARE SEALED, CAULKED, GASKETED, OR WEATHER STRIPPED TO MINIMIZE AIR LEAKAGE.

TEMPORARILY REMOVE INFRASTRUCTURE SUCH AS LIGHTING, DUCT WORK, ETC. AS NECESSARY TO PERFORM WORK.
PAINT CEILINGS, WALLS, & TRIM IN ALL ROOMS AFFECTED BY CONSTRUCTION- 3 COATS: 1 PRIME & 2 FINISH.
ALL INTERIOR STUD WALLS SHALL BE 2X4 UNLESS NOTED OTHERWISE



LEGEND

- NEW MASONRY WALLS
- NEW STUD WALLS
- NO DEMO WORK IN THIS AREA
- PROJECTION FOUNDATIONS, ROOF, STAIRS

DRAWINGS PROVIDED BY:
Vicam
Design & Constructions, LLC
710 Capital Rd., Guilford, MD, 21078
vicam@comcast.net
(410) 895-8950

NO.	DESCRIPTION	BY	DATE
A	DESIGN PERMIT SET		01/07/2020

SHEET TITLE:
STRUCTURAL WALL SECTION AND PORCH

PROJECT DESCRIPTION:
4510 32nd St, Mount Rainier, MD 20712

DATE:
01/07/2020
SCALE:
 $\frac{1}{4}'' = 1'$
SHEET:
S-004

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF MOUNT RAINIER, MARYLAND
AND
LITTLE FRIENDS FOR PEACE

This Memorandum of Understanding is made this _____ day of _____, 2020, by and between the City of Mount Rainier (“the City”), a Maryland municipal corporation and body politic, and Little Friends for Peace (“LFFP”), a Maryland non-profit corporation, located at 4405 29th Street, Mount Rainier, Maryland 20712.

Whereas, the City proposes to complete a project known as the Peace Park of Mount Rainier (“the Project”) with the assistance of LFFP; and

Whereas, LFFP has procured grant funding from the Redevelopment Authority of Prince George’s County (“the RDA”) in the amount of \$50,000 for the Project; and

Whereas, the City has agreed to expend funds for the Project in an amount up to Forty Thousand Dollars (\$40,000.00) (“the City Funds”); and

Whereas, the City and LFFP wish to set forth the parties’ respective understandings of their obligations with respect to the Project.

Now therefore, the City and LFFP understand as follows:

I. The Project

The Project will comprise a labyrinth and path, the restoration and reactivation of a historic well, and the installation of lighting, seating and signage, as more specifically set forth in Exhibits A and B hereto. The Project is anticipated to be completed within a period of one (1) year from the date hereof.

II. The City’s Responsibilities

A. The City will manage and control the Project and will pay an amount not to exceed Forty Thousand Dollars (\$40,000.00) (“the City Funds”) toward Project expenses.

B. Notwithstanding anything in this MOU to the contrary, from the total City Funds, an amount not to exceed Ten Thousand Five Hundred Dollars (\$10,500.00) shall be paid by the City to the University of Maryland for the benefit of Department of Plant Science and Landscape Services (“the Department”) in accordance with the terms of an Agreement between the City and the Department dated _____, 2020.

C. The City shall be responsible for the completion of the Project within the Project budget and shall let and supervise all contracts with third parties necessary to perform the work. Under no circumstances shall LFFP be liable or responsible to the City for the payment of any

funds other than the contribution of RDA grant funds as set forth in Section III.B. of this MOU.

D. The completion of the Project is contingent upon the annual appropriation of funds by the City Council for the purpose of the Project, which shall at all times remain in the discretion of the City Council.

III. LFFP's Responsibilities

A. LFFP, through its volunteers and agents, shall perform those activities set forth in Exhibit C under the City's supervision promptly upon notice from the City that the activity should commence.

B. LFFP shall contribute \$50,000 in funds received by it through a grant from the RDA. LFFP warrants and represents that its contribution of those funds to the City for this Project does not violate any provision of its grant agreement with the RDA. The City shall expend the RDA Grant Funds and the City Funds on a dollar-for-dollar basis up to the maximum available City Funds.

C. LFFP hereby represents and warrants the following:

1. The individual executing and delivering this MOU on behalf of LFFP is authorized to do so and to legally bind LFFP to the terms and conditions of this Agreement.

2. All information LFFP has provided or will provide to the City is true and correct and can be relied upon by the City. Any false or misleading information is a basis for the City to terminate this MOU and to pursue any other appropriate remedy.

3. No officer, director, employee, or person responsible for the governance or management of LFFP will financially benefit from the Project.

IV. Termination

A. If the City fails to appropriate funds in any subsequent fiscal year, this MOU shall be terminated. LFFP shall not be entitled to recover damages for said termination and it shall not be entitled to reimbursement of any funds contributed that have already been expended.

B. The City may terminate this MOU for LFFP's failure to fulfill its obligations hereunder this Agreement properly and on time.

C. If the Project cannot be completed within the \$90,000 Project budget, despite the City's good faith efforts, the City may cease activity towards the Project and the City shall have no liability to LFFP or to any third party in connection with the Project whether for reimbursement of grant funds or upon any other claim, except that it shall pay any contractors who have properly and satisfactorily performed work on the Project under a valid contract with the City.

V. Assignment of Agreement

LFFP shall not assign, transfer or otherwise dispose of its obligations hereunder to any other person, firm, or corporation, without the previous written consent of the City, but in no case shall such consent relieve LFFP from its obligations, or change the terms of this MOU.

VI. Indemnification

LFFP shall indemnify the City and hold it harmless, together with its agents, officials and employees, from any liability, claims, losses, expenses, or costs arising from or out of the acts, failures to act, or negligence of LFFP, its agents and employees, in connection with or arising out of or in connection with this MOU including but not limited to personal injury and property damage. LFFP shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against the City in any such action, LFFP shall at its own expense, satisfy and discharge same. LFFP agrees that any performance bond or any insurance protection required by this Agreement or otherwise provided by LFFP shall in no way limit LFFP's responsibility to indemnify, keep and save harmless and defend the county as herein provided. The City does not waive any right or defense, or forebear any action, in connection herewith.

VII. Governing Law and Jurisdiction

This MOU shall be interpreted in accordance with the laws of the State of Maryland. Any suit to enforce the terms hereof or for remedy for breach hereof shall be brought exclusively in the courts of the State of Maryland in and for Prince George's County, and the parties expressly consent to the jurisdiction thereof and waive any right that they may otherwise have to bring, transfer or remove such suit to the courts of any other jurisdiction.

VIII. Maryland Public Information Act

This MOU is subject to the Maryland Public Information Act, State Government Article, § 10-611 et seq. of the Annotated Code of Maryland.

IX. Miscellaneous

A. LFFP shall have no right, title, or interest in or to any of the undisbursed Project funds upon the completion of the Project or termination of this Agreement. Unexpended Grant Funds shall be returned to RDA.

B. If the City brings any legal action or proceeding to enforce the terms and conditions of this MOU, the City shall be entitled to payment of costs, including reasonable attorney's fees.

C. LFFP warrants and represents that it has paid all taxes, fees and charges owed by it to any governmental entity. In addition, it warrants and represents that any parent or subsidiary or other business entity with which it is affiliated or has been affiliated has paid all taxes, fees and

charges owed by it to any governmental agency accrued during any period during which the Contractor was affiliated with the entity. LFFP warrants and represents that it is incorporated in Maryland and is in good standing with the State Department of Assessments and Taxation and that it will remain in good standing until the Project is completed or the MOU is terminated.

IN WITNESS WHEREOF, as of the date hereinabove set forth, the parties hereto have executed this MOU in two duplicate originals, any one of these shall be adequate proof of this MOU without locating or accounting for the other.

WITNESS: THE CITY OF MOUNT RAINIER, MARYLAND

John Hoatson, City Clerk

By: _____
Latasha Gatling, Interim City Manager

WITNESS: LITTLE FRIENDS OF PEACE

By: _____
Mary J. Park, Executive Director

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Elissa D. Levan, City Attorney

Address

April 28, 2020

Dear _____ Management

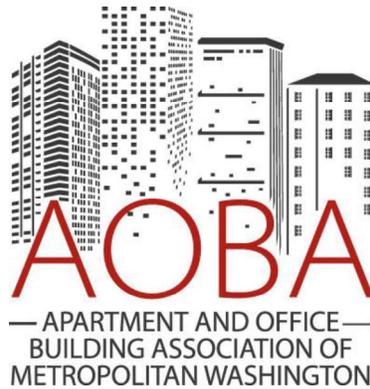
We, the undersigned members of the Mount Rainier City Municipal Government urge you to address the critical emergency on behalf of renters in Mt Rainier at your apartment complex. Millions of people have lost their jobs across the county and our community in Mt Rainier has been particularly hard hit. A Washington Post article from April 27, pointed out how 20712 is one of the hardest hit zip codes in the state for positive Covid-19 cases. In addition, we have a community of renters that is often unable to access unemployment, let alone any other type of government aid. With the help of numerous organizations, we have been delivering food to hundreds of Mount Rainier residents that not only cannot pay rent, but cannot afford to eat.

We know that the state of emergency will end, but it will be a long time before our community can get back on their feet. People will have problems paying their future months' rents, let alone all of the past months' rents. These are unprecedented times that require unprecedented sacrifices. Further, we believe it is in your own self-interest to take these drastic steps, so that you will not spend months in eviction proceedings and looking for new tenants. Therefore, we urge you to alleviate the stress and trauma that is afflicting your community by taking steps to accommodate renters in the following ways:

- 1) Allow tenants 3 years to pay arrearages
- 2) Discount the months of May and all future months during the state of emergency by 25% for all tenants
- 3) Charge no interest or late fees to tenants
- 4) Make payment plans with tenants that allow for even further discounts than the 25%
- 5) Freeze all rent increases through the rest of 2020
- 6) Suspend sending any and all eviction suits to court for the rest of 2020

We look forward to discussing these possibilities with you. We cannot wait any longer to act to make accommodations to tenants in crises.

Sincerely,



APRIL 17, 2020

WRITTEN STATEMENT OF THE APARTMENT AND OFFICE BUILDING ASSOCIATION OF METROPOLITAN WASHINGTON FOR THE APRIL 21, 2020 PUBLIC HEARING ON EXPEDITED BILL 18-20, LANDLORD-TENANT RELATIONS - RENT STABILIZATION DURING EMERGENCIES

The Apartment and Office Building Association of Metropolitan Washington (AOBA) is a non-profit trade association representing more than 133,000 apartment units and over 23 million square feet of office space in suburban Maryland. Here, in the County, AOBA members own/manage over 60,000 of the [County's estimated 83,769 rental units](#) and 20,00,000 square feet of office space. *AOBA is pleased to submit this statement on B18-20.*

AOBA members are deeply committed to working with the many residents impacted by COVID-19 as we work together to get through this crisis. Already, our data shows that a significant percentage of residents across our Maryland member portfolio are unable to pay their rent, numbers we sadly expect to increase significantly beginning in May. Data from the National Multifamily Housing Council also demonstrates that housing providers are facing alarming numbers with regards to the number of tenants affected by this crisis. [Nearly a Third of U.S. Apartment Renters Didn't Pay April Rent.](#)

How are AOBA members responding to this crisis? Importantly, **Borger Management, Bozzuto, E&G Group, Equity Residential, Foulger-Pratt, Grady Management, Inc., Kay Management, Southern Management Corporation, and many more member companies** collectively representing a majority of the Montgomery County rental housing stock have already proactively and voluntarily committed to their residents that they are:

- **Suspending rent increases;**
- **Creating** payment plans for residents who are unable to pay their rent because of the outbreak and **waiving late fees** for those residents;

- **Suspending initiating eviction proceedings:** While we understand the state and courts have suspended evictions, housing providers are mindful of how filing an action could cause additional stress for the many residents and families who reside in our communities; and
- **Encouraging residents to contact their property manager if they are unable to pay rent or are in need of a payment plan.**

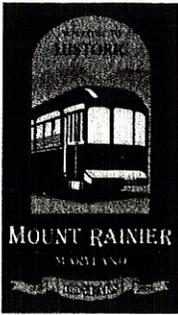
Together, we are also working to identify government resources to further assist those residents financially impacted by COVID-19. Most recently, after a request to the County Executive, AOBA received information on food sources for those residents in need. See [Montgomery Co. Food Council - Local Food System Resources](#) and [Montgomery County Food Council-Food Assistance Resource Map](#). Our ongoing partnership and communication with the County is critical to us working together to support our residents, communities and economy during these challenging times.

As noted in our April 1 letter, the ability of housing providers to collect and residents to pay rent remains *uncertain* for the indefinite *future*. Housing providers are struggling to keep their own employees and maintain and operate their communities while facing steep declines in rents, their primary source of income, for the foreseeable future. Housing providers' financial obligations include, for example, mortgage payments, rising utility costs (including from the spike in usage by residents), insurance expenses, and other operating costs all while also facing *new costs* associated with protecting their communities from COVID-19. While utilities will not disconnect service and are waiving late fees, customers, including AOBA members, must still pay their utility bills. Notably, as our residents stay at home in response to health directives, many properties are experiencing a staggering spike in water bills. Thankfully, WSSC has a payment plan that is available to residential and commercial customers and AOBA is encouraging water and sewer authorities in neighboring jurisdictions to also make such relief available to building owners.

Despite an uncertain future, we know than ever, we are one community and AOBA and its members will continue actively working with our public sector partners to get through this unprecedented crisis.

COMMENTS ON BILL 18-20

- **Relief from rent increases:** The bill reflects action by most housing providers to suspend rent increases to help ease the burden on our residents, your constituents, of the financial impact of this unprecedented crisis. AOBA recommends the following language which reflects our collective intent that this measure is in response to the Governor's March 5, 2020 state of emergency declaration in response to the COVID-19 public health



Introduced and Read:

Posted: January 25th, 2018

Second Reading and Adoption: January 25th, 2018

CITY OF MOUNT RAINIER, MARYLAND

**ORDINANCE NO. 09-2017
ECONOMIC DEVELOPMENT FINANCE PROGRAM**

Establishing an Economic Development Finance Program and Fund and Authorizing a Transfer of Funds in the Fiscal Year 2018 Budget between Funds

WHEREAS, economic development in the City of Mount Rainier will improve the quality of life for City residents, provide jobs within the City, and increase the City's tax base; and

WHEREAS, the City of Mount Rainier wishes to establish an Economic Development Finance Program and Fund to finance incentives that will advance the City's economic development goals; and

WHEREAS, the City of Mount Rainier Budget for Fiscal Year 2018 was adopted by Ordinance No. 5-2017, in June 2017; and

WHEREAS, it is necessary to establish an Economic Development Finance Program and Fund and transfer funds from the Reserve Fund to the Economic Development Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND, THAT

Section 1. Chapter 1B, Budgeting and Financial Procedures, of the Mount Rainier Code is amended to include the following:

Section 1B-103. Economic Development Fund

A. Establishment. There shall be an Economic Development Fund maintained by the City. The Economic Development Incentive Fund shall be maintained in a separate account and shall not be comingled with other City funds.

B. Purpose. The purpose of the Economic Development Fund shall be to provide incentives for businesses to relocate to, expand in, and undertake or invest in projects in the City of Mount Rainier that will provide jobs, increase the City's tax base, and improve the quality of housing and amenities available to City residents.

C. Expenditure of Funds. Expenditures from the Economic Development Fund must be authorized by a resolution enacted by the Mayor and City Council.

D. Regulations. The City Manager shall promulgate regulations establishing application procedures, substantive rules, and reporting requirements for the use of funds from the Economic

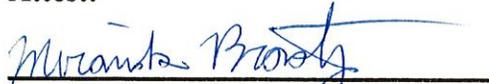
Development Fund. Such regulations shall be consistent with economic development policies established by the Mayor and City Council.

Section 2. The sum of \$1,000,000.00 (One Million Dollars) shall be transferred from the City's Fiscal Year 2018 Reserve Fund to the Economic Development Fund.

Section 3. This Ordinance shall be effective immediately.

THIS ORDINANCE IS ADOPTED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER THIS 25th DAY OF January, 2018.

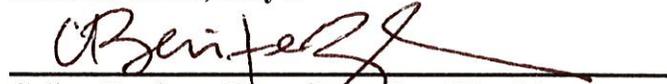
Attest:



Miranda Braatz, City Manager



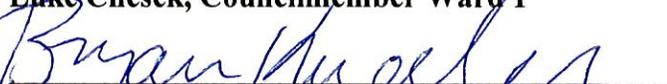
Malinda Miles, Mayor



Celina Benitez, Councilmember Ward 1



Luke Chesek, Councilmember Ward 1



Bryan Knedler, Councilmember Ward 2



Shivali Shah, Councilmember Ward 2

Explanatory Note

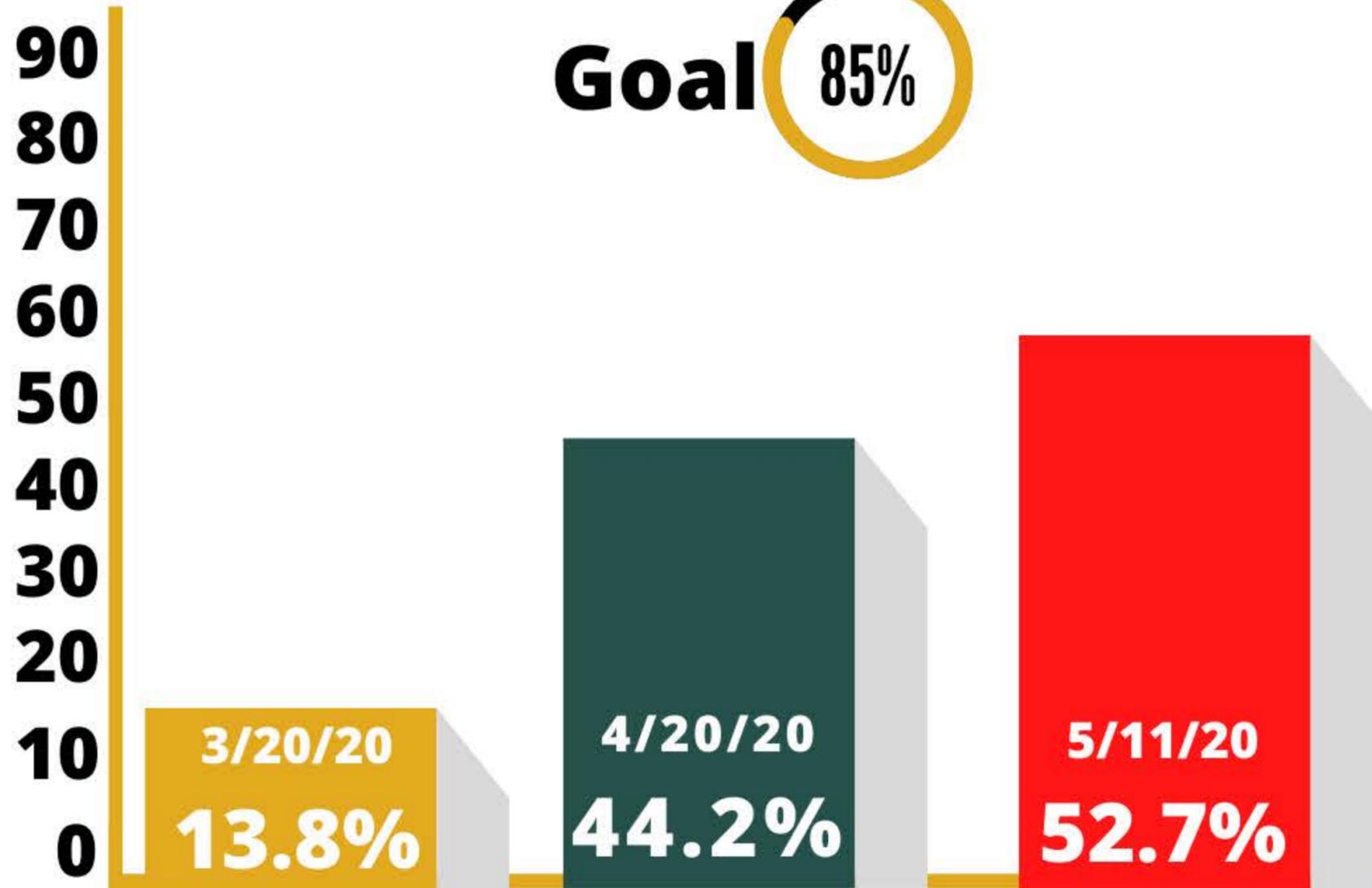
Underlining indicates language added to the Code.

MOUNT RAINIER'S SELF RESPONSE RATE



MOUNT RAINIER'S SELF RESPONSE BY (%)

Goal  **85%**



DATES & PERCENTAGES

PG COUNTY RESPONSE RATE

- 3/20/20 15.0%
- 4/20/20 51.7%
- 5/11/20 59.8%

MARYLAND RESPONSE RATE

- 3/20/20 16.5%
- 4/20/20 54.5%
- 5/11/20 62.7%



Angela D. Alsobrooks
County Executive

PRINCE GEORGE'S COUNTY GOVERNMENT

OFFICE OF MANAGEMENT AND BUDGET

December 5, 2019

The Honorable Malinda G. Miles
Mayor
City of Mount Rainier
One Municipal Place
Mount Rainier, MD 20712

Dear Mayor Miles:

Thank you for submitting your FY 2021 Municipal Tax Differential Request. The Office of Management and Budget has reviewed your submission and supporting documentation. As a result, your application is accepted as submitted with the following modifications:

Public Works/Inspections – Engineering Services

The City requested a tax differential of 100% for public works/inspections - engineering services, a 10% increase from the tax differential received in FY 2020. Based on the level of services provided, the County has determined that the City qualifies for a 90% tax differential for this category.

Education/Library – Library

The City requested 100% for education/library – library, an 90% increase above the level received in FY 2020. Based on the information provided, the City is not operating a library facility. Therefore, the County has recommended that the City's tax differential for education/library services be set at 10%.

Non-Departmental – Street Lighting/Traffic Control

The City requested a 10% tax differential for non-departmental - street lighting/traffic control, an 30% increase from the tax differential received in FY 2020. To receive full credit the municipality must provide 6.7% of street lights/traffic signals per capita, which is equivalent to the street light/traffic signal provided by the County. Based on the 100 streets lights and 5 traffic lights in the municipality and the estimated population of 8,600, the City is providing 1.2% of street lights per capita. Therefore, the County is recommending a 40% tax differential. This is consistent the tax differential granted to other municipalities providing a similar service and the FY 2021 Tax Differential Scale.

Wayne K. Curry Administration Building, 1301 McCormick Drive, Largo, MD 20774
(301) 952-3300

www.princegeorgescountymd.gov



The Honorable Malinda G. Miles
Page 2
December 5, 2019

A spreadsheet is enclosed which summarizes the City of Mount Rainier's original tax differential submission and the County's decision. We appreciate your cooperation throughout this process. Please feel free to contact Ms. Latasha Coates via telephone at (301) 952-5141 or via email at lcoates@co.pg.md.us for additional information.

Sincerely,



Stanley A. Earley
Director

Enclosure

cc: Latasha Coates, Budget Management Analyst

1 POLICE COMMUNICATIONS AGREEMENT

2 by and between

3 CITY OF HYATTSVILLE

4 and the

5 CITY OF MOUNT RAINIER

6
7 THIS AGREEMENT made this 19TH day of JUNE, 2017, by and
8 between the City of Hyattsville, a body corporate and politic (hereafter referred to as
9 "Hyattsville"), on behalf of the City of Hyattsville Police Department and the City of Mount
10 Rainier, a body corporate and politic (hereafter referred to as "Mount Rainier"), on behalf of the
11 Mount Rainier Police Department.

12
13 WHEREAS, the parties believe that coordinated law enforcement radio dispatching and
14 call taking is both cost effective and leads to better services; and

15
16 WHEREAS, Mount Rainier does not provide law enforcement dispatching for its police
17 department and has previously contracted with another local government for said dispatching;

18
19 WHEREAS, Mount Rainier desires to have law enforcement dispatching for its police
20 department; and

21
22 WHEREAS, Mount Rainier and Hyattsville wish to enter into an agreement for
23 Hyattsville to furnish radio dispatching and to handle incoming calls for services for the Mount
24 Rainier Police Department, as specifically described herein.

25
26 NOW THEREFORE, in consideration of the mutual promises and agreements of the
27 parties and the monetary payments hereinafter set forth, Hyattsville and Mount Rainier agree as
28 follows:

29
30 1. Agreement to Supply Police Radio Dispatching and Call Taking Services.
31 Hyattsville, for and in consideration of the payments hereinafter agreed to be made by Mount
32 Rainier, hereby covenants and agrees to furnish police radio dispatching and to handle incoming
33 calls for police services (both emergency and non-emergency police calls) for Mount Rainier.

34
35 2. Place and Nature of Services. This agreement shall not affect any police services
36 now or hereafter provided by Mount Rainier for Mount Rainier citizens generally within the City
37 of Mount Rainier. The Chief of Police for the Hyattsville Police Department (hereinafter referred
38 to as "Hyattsville Chief") shall make all determinations in scheduling and designating
39 dispatchers and/or communications clerks to provide police dispatching and handle all incoming
40 calls for police services, both emergency and non-emergency, for Mount Rainier. The standards
41 of performance, dispatching of employees and other matters incident to the performance of the
42 services to be provided hereunder, and the employment terms of the personnel providing such
43 services shall be in accordance with Hyattsville practices. Mount Rainier shall have the right to

1 monitor the dispatch and call taking services to be provided under this agreement in order to
2 ensure that the services being provided are of good quality.

3
4 3. Personnel and Equipment. Hyattsville shall furnish and supply all necessary labor
5 supervision, equipment, communications facilities and supplies necessary to perform the police
6 dispatch and call-taking services to be rendered hereunder. Where special supplies, stationery,
7 notices, forms, and similar material are to be issued in the name of Mount Rainier, the same shall
8 be supplied by Mount Rainier at its own expense.

9
10 4. Designation of Employees. All persons employed in the performance of the
11 contract services and functions shall be Hyattsville employees with all rights and privileges set
12 forth in Hyattsville's Personnel Rules and Regulations, and in the Policies and Procedures of the
13 Hyattsville Police Department, including attendance and leave.

14
15 5. Obligations. Mount Rainier shall provide for cooperation and assistance to
16 Hyattsville, its officers, agents and employees, in order to facilitate and accomplish the services
17 performed under this agreement. Mount Rainier shall not be required to pay or assume liability
18 for the direct payment of any salaries, wages, or other compensation to any Hyattsville personnel
19 performing services hereunder for Mount Rainier. Mount Rainier shall not be liable for
20 compensation or indemnity for any Hyattsville employee for injury or sickness arising out of his
21 or her employment. Mount Rainier shall designate a representative to act in the capacity of
22 liaison between Mount Rainier and representatives of the Hyattsville Chief in matters pertaining
23 to operational policies or procedures of Hyattsville employees.

24
25 6. Dispute Resolution. Any disputes that arise between Mount Rainier police
26 officers and the Hyattsville dispatchers providing dispatching services for the Mount Rainier
27 police shall be handled in the following manner:

- 28
29 a. First, the Mount Rainier on duty patrol supervisor and the Hyattsville on
30 duty patrol supervisor shall confer and attempt to resolve the dispute.
31 b. Second, if the duty supervisors are unable to resolve the dispute, the
32 Mount Rainier deputy police chief and the Hyattsville deputy police chief
33 shall confer and attempt to resolve the dispute.
34 c. Third, if the deputy police chiefs are unable to resolve the dispute, the
35 Mount Rainier police chief and the Hyattsville police chief shall confer
36 and attempt to resolve the dispute.
37 d. Finally, if the police chiefs cannot resolve the dispute, then the dispute
38 shall be decided by the Mount Rainier city manager and the Hyattsville
39 city administrator.

40
41 7. Payment. Mount Rainier, in consideration of the faithful performance by
42 Hyattsville of its agreement to furnish police radio-dispatching and handle incoming calls for
43 service for the Mount Rainier Police Department, hereby agrees to pay to Hyattsville, the

1 contract sum set forth in Section 8. Payment of the annual contract sum shall be made as follows:
2 one twelfth (1/12) of the annual contract sum per month payable by the 10th day of each month,
3 beginning July 10, 2017. If such monthly payments are not received by the 10th of each month,
4 Hyattsville may satisfy such payment by proceeding in the manner provided by law to collect
5 such indebtedness, without advance notice to Mount Rainier.

6
7 8. Contract Sum. The first year of term of this contract commencing July 1, 2017,
8 shall be for the annual sum of sixty-one thousand three hundred dollars and zero cents
9 (\$61,300.00). Costs directly included in the contract sum and attributable to this contract include:

- 10
11 a. The basic salary and fringe benefits for one, full time
12 dispatcher/communications clerk.
13 b. Uniform allowance for one, full time dispatcher/communication clerk.
14 c. Overhead expenses incurred by Hyattsville administrative, supervision and
15 management staff related to the provision of the contract services.
16 d. The contract sum of sixty-one thousand three hundred dollars and zero cents
17 (\$61,300.00) shall increase in accordance with any cost of living increases,
18 merit increases, and/or other increases provided for by the City of
19 Hyattsville's personnel system.
20

21 9. Term.

- 22
23 a. It is mutually agreed that this contract shall be for a term of three (3) years and
24 shall be effective on the 1st day of July, 2017. At the option of either
25 Hyattsville or Mount Rainier with the acceptance by the other, this agreement
26 shall be renewable for successive periods not to exceed three (3) years each.
27 However, in the event that Hyattsville funds required to perform this
28 agreement are not appropriated for a later fiscal year, Hyattsville's
29 performance hereof shall terminate immediately upon close of the fiscal year
30 for which funds have been appropriated. Similarly, in the event Mount Rainier
31 funds required to perform this agreement are not appropriated for a later fiscal
32 year, Mount Rainier's participation hereof shall terminate immediately upon
33 the close of the fiscal year for which the funds have been appropriated. Each
34 party will immediately notify the other if their respective City Councils do not
35 appropriate funds required to perform this agreement in the upcoming fiscal
36 year. In the event Mount Rainier desires to renew this agreement for any
37 succeeding three (3) year period, it shall notify the Hyattsville Chief not later
38 than December 31 next preceding the expiration date of this agreement that it
39 wishes to renew this agreement whereupon the Hyattsville Chief shall notify
40 Mount Rainier in writing not later than the succeeding last day of January of
41 the acceptance of such renewal for an additional three (3) year period or such
42 other terms may be deemed desirable, otherwise, this agreement shall finally
43 terminate at the end of the said initial (3) year period or the agreed extended

1 period. Notwithstanding the provisions contained herein, either party hereto
2 may terminate this agreement as of the 1st day of July of any year upon notice
3 in writing to the other party not less than two calendar months prior to the date
4 of such termination.

- 5 b. In addition, for the convenience of either party, the performance of services
6 under this contract may be terminated by either party upon ninety (90) days
7 written notice to the other party. If this contract is terminated pursuant to this
8 provision, then Hyattsville shall be paid for services performed or furnished
9 prior to the effective date of termination.

10
11 10. Equipment. All equipment presently owned by Hyattsville or purchased by
12 Hyattsville for the performance of this contract, including communication equipment and
13 supplies, shall be and remain the property of Hyattsville.
14

15 11. Miscellaneous.

- 16
17 a. Phone Numbers. The phone numbers for Mount Rainier police services, which
18 Mt. Rainier shall have automatically transferred to Hyattsville Dispatch,
19 effective July 1, 2017, shall be as follows:

- 20 1. (301) 985-6565 shall be for police emergency only.
21 2. (301) 985-6566 shall be for requesting non-emergency police services.
22 (Note, the above two lines will be answered by Hyattsville police
23 dispatchers/communications clerks.)

24 b. Vehicle Impounds. Vehicle impounds will be released from Hyattsville
25 twenty-four (24) hours a day in accordance with Mount Rainier police procedures.

26 c. Citizen Complaints. Disputes between Mount Rainier citizens and the
27 Hyattsville dispatcher/communications clerk handling incoming calls for police services for
28 Mount Rainier shall be handled through Hyattsville police policies and procedures. Citizen
29 complaint forms will be available at the Mount Rainier Police Department, and any written
30 complaints received by the Mount Rainier Police Department shall be promptly forwarded to the
31 Hyattsville Chief or the Chief's designee.

32 d. N.C.I.C. National Crime Information Center (N.C.I.C.) entry shall be
33 made by Hyattsville police. All case numbers will be issued from Hyattsville police.
34

35 12. Notices. Any required notice or other communications under this agreement shall
36 be in writing and personally delivered or sent by facsimile and mailed as follows;
37
38
39
40
41
42
43

1 If to Hyattsville:

2
3 Douglas Holland
4 Chief of Police
5 City of Hyattsville
6 Hyattsville, MD 20781
7 Telephone: (301) 985-5046
8 Fax: (301) 985-5074
9

10 If to Mount Rainier:

11
12 Michael Scott
13 Chief of Police
14 City of Mount Rainier
15 1 Municipal Place
16 Mount Rainier, MD 20712
17 Telephone: (301) 985-6575
18 Fax: (301) 985-6570
19

20 or to such other person or address as either party shall have designated by a notice in writing to
21 the other. Copies of all notices also shall be sent to the City Administrator for Hyattsville and
22 Mount Rainier, as applicable. Notices shall be deemed given when personally delivered or when
23 sent by facsimile and deposited properly addressed and postage prepaid, in the United States
24 mail.
25

26 13. Terms and Conditions. This agreement contains all the terms and conditions
27 agreed upon by the parties hereto and supersedes and cancels any and all previous agreements.
28 No other agreements, oral or otherwise, shall be deemed to exist or bind any of the said parties
29 with regard to the police communications as set forth herein. This agreement shall be binding on
30 the parties and their successors and assigns.
31

32 IN WITNESS WHEREOF the City of Mount Rainier, pursuant to a Resolution duly
33 adopted by its City Council on JUNE 6, 2017 has caused this agreement to be signed by its
34 Mayor and attested by its Clerk, and the City of Hyattsville, pursuant to a Resolution duly
35 adopted by its City Council on MARCH 6, 2017 has caused this agreement to be signed by its
36 Mayor and attested by its Clerk.
37
38
39
40
41
42
43

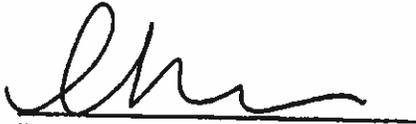
1 Attest:

2

3

4

5



Laura Reams, City Clerk

7

8

9 Attest:

10

11

12

13

 y:

Brishay Corbin, City Clerk

MIRANDA BRAATZ
CITY MANAGER

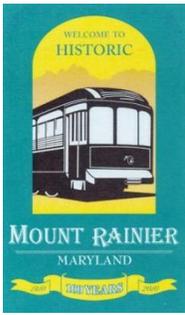
CITY OF HYATTSVILLE
A Municipal Corporation

By:


Candace B. Hollingsworth, Mayor

CITY OF MOUNT RAINIER
A Municipal Corporation


Malinda Miles, Mayor



City of Mount Rainier
One Municipal Place, Mount Rainier, MD 20712
Phone: (301) 985-6585 Fax: (301) 985-6595

NOTICE OF CLOSED SESSION
MAYOR AND CITY COUNCIL CLOSED SESSION
Tuesday, May 19, 2020
Virtual Meeting
Following The Work Session of Mayor & City Council

According to the Annotated Code of Maryland, the Mayor and City Council of the City of Mount Rainier Maryland have the statutory authority to close a session under general provisions article 3-305b for the reasons of subsection (1) & (3): (1)___“To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; (3)___ “To consider the acquisition of real property for a public purpose and matters directly related thereto”.

The Mayor and City Council propose to go into closed session on Tuesday, May 19, 2020 following the Work Session of Mayor & City Council to discuss personnel and real estate.