Agenda of the Special Legislative Session
Mayor & City Council
City of Mount Rainier
Virtual Meeting

Wednesday, May 13, 2020

7:00 PM

Items for discussion: **Suggested Discussion Time:**

1. **Call To Order**

2. **Review of Agenda**

3. **Ratification of the City's Contract With Menkiti For Placement of Art Mural** **(15 Min)**
   Mayor & City Council will discuss the ratification of the City's contract with Menkiti for placement of the art mural located at 3300 Rhode Island Avenue – Pennyroyal Station.
   (Vote)_____

4. **Adjournment**

City of Mount Rainier
One Municipal Place, Mount Rainier, MD 20712
Phone: (301) 985-6585 Fax: (301) 985-6595

Public Art Mural Agreement

The Agreement is made this 13th day of May, 2020, between 3300 Rhode Island Ave Partners LLC (Property Owner) and the City of Mount Rainier, Maryland (City).

RECITALS

The City has adopted a process for the placement of public art on public and private buildings throughout Mount Rainier.

The Property Owner owns the real property situated at 3308-3310 Rhode Island Avenue, Mount Rainier, Maryland ("the Property") and is willing to make the exterior walls facing south and east ("the Wall") available for a public art mural ("the Mural"), as shown on Exhibit A, attached hereto and incorporated herein.

The City desires the installation and maintenance of the Mural on the Wall in accordance with the terms and conditions of this Agreement.

The parties agree as follows:

1. The Property Owner grants the City, without monetary compensation, permission to install, maintain and remove the Mural on and from the Wall with a design approved by the City Council and acceptable to the Property Owner.

2. Prior to installation of the mural, the City will provide the Property Owner with the opportunity to review the subject matter and the design of the Mural. This agreement is expressly conditioned on the written approval of the subject matter and the design by the Property Owner. The Mural is to be of professional artistic quality.

3. The City will indemnify and hold the Property Owner harmless from all claims, relating to the painting, installation, maintenance and removal of the Mural by the City or its agents, officials or employees.

4. The Property Owner will not interfere with the appearance or artistic impression of the Mural by placing obstructions on or in front of it, by erecting structures adjacent to,

above or below the Mural, or by undertaking other measures that would impair the visibility or aesthetic of the Mural.

5. The Mural's design and installation shall be coordinated with the exterior signage and exterior lighting planned for the Property Owner's existing tenant (Pennyroyal Station) and shall be compatible, in the Property Owner's judgment, with the existing exterior patio canopy structure and planters for Pennyroyal Station.

5. The City retains all ownership rights to the Mural as an artistic work, including marketing rights. The Property Owner shall be entitled to include the Mural in photographs, films or videotapes of the Property to the extent that it is an incidental part of advertising for the occupant of the Property or the promotion of the Property.

6. This Agreement shall remain in effect for ten years and thereafter from year to year. This Agreement may be terminated by either party by giving written notice at least 30 days prior to the end of any term. Upon termination, the Wall will be restored to its prior condition at the expense of the party who initiated the termination.

7. The City is responsible for the maintenance and if necessary repair of the Mural during the life of the Agreement. The City shall have the right to enter the Property to access the Mural and the Wall for maintenance purposes. The City may remove the Mural, if in the sole judgement of the City, the Mural is damaged to a degree that the City deems infeasible to repair.

8. Notices. Any required notices or other communications under this Agreement shall be in writing and personally delivered, mailed, delivered by a reputable overnight delivery service, or emailed.

If to the Property Owner: Mark Rengel, Vice President
3300 Rhode Island Ave Partners LLC
c/o The Menkiti Group
3401 8th Street NE
Washington, DC 20017
Telephone: (202) 733-5465
Email: mark@menkitigroup.com

If to the City: Latasha Gatling, City Manager
City of Mount Rainier
One Municipal Pl.
Mount Rainier, MD 20712
Telephone: (301) 985-6595
Email: lgatling@mountrainiermd.org

Either party may change the person or address for notices by written notice to the other party. Notices shall be deemed given when received or three business days after the

notice is deposited, properly addressed and postage prepaid, in the United States mail or one business day after the notice is sent by a reputable overnight mail delivery service (such as, but not limited to, Fed Ex or UPS Next Day Delivery). For notices by email, the notice shall be deemed given on the day the email is sent unless the email is sent after business hours, in which case notice will be deemed given on the first business day after the email was sent.

9. This Agreement may only be amended or modified by a writing signed by both parties.

10. This Agreement shall be interpreted in accordance with the laws of the State of Maryland. Any suit to enforce the terms hereof or for damages or other remedy for breach or anticipated breach hereof shall be brought exclusively in the courts of the State of Maryland for Prince George's County and the parties expressly acknowledge that venue is proper therein and consent to the jurisdiction thereof and waive any right that they may otherwise have to bring such action in or, transfer or remove such suit in or to the courts of any other jurisdiction.

11. Each signer to this Agreement hereby certifies that they are legally authorized to bind their respective parties.

12. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one and the same agreement or document. A signed copy of this Agreement transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement or such Ancillary Agreements for all purposes.

City of Mount Rainier, Maryland

By: Latasha C. Gatling

Name and Title: Latasha C. Gatling, Interim City Manager

Date: March 26, 2020

Approved as to form and legal sufficiency:

_____

Elissa Levan, City Attorney

Property Owner

Name of Property Owner: 3300 Rhode Island Ave Partners LLC

By: _____

Name and Title: Mark Rengel, Vice President

Mailing Address: c/o The Menkiti Group, 3401 8th Street NE, Washington, DC 20017

Phone: (202) 733-5465

Email Address: mark@menkitigroup.com

Date: March 23, 2020

Agenda of the Budget Work Session
Mayor & City Council
City of Mount Rainier
Virtual Meeting

Wednesday, May 13, 2020

7:15 PM

Items for discussion: **Suggested Discussion Time:**

1. **Call To Order**

2. **Review of Agenda**

3. **Proposed Fiscal Year 2021 Budget Discussion** **(120 Min)**
   Mayor & City Council will discuss the Proposed Fiscal Year 2021 Budget.

4. **Adjournment**

City of Mount Rainier Maryland

PROPOSED BUDGET FY 2021

Latasha C. Gatling
Interim City Manager

Sofonda McMillian
Staff Accountant

City of Mount Rainier

Proposed Operating Budget
Fiscal Year 2021

The Honorable Malinda Miles, Mayor

City Council

Celina Benitez, Ward I

Luke Chesek, Ward I

Scott Cecil, Ward II

Bryan Knedler, Ward II

May 10, 2020

Honorable Mount Rainier City Council and Residents:

It is with great pleasure that we present to you the Proposed Operating Budget for the City of Mount Rainier, Maryland for the fiscal year ending June 30, 2021 (Fiscal Year 2021 (FY 21), and the Capital Improvement Plan (CIP). This document and the process leading to its publication establish the programs and objectives that the City will pursue in the upcoming fiscal year. The City's annual budget determines how City services are delivered to the community as well as demonstrating how resources are allocated to achieve City Council priorities.

For this year's budget, we are proposing that the City remain constant on all current tax rates structures. The City remains in good financial health with over $2.8 million in investments accounts; an increase in economic development initiatives, code compliance enforcement, and home value assessments continue to bolster the financial position for FY 21.

The budget, as presented, for the first time in many years shows the City not utilizing the Unassigned Fund Balance to balance the budget for FY 21. This indicates that the Management team is effectively controlling spending and continuously looking for ways

to maximize revenues, minimize City spending and therefore net increasing the City's Unassigned Fund Balance for future usage if necessary.

The initial budget this year was submitted prior to COVID-19. Therefore, we have taken the current pandemic into consideration and reduced the budget further. The new budget is a 15% decrease from FY2020 budget.

I appreciate the great efforts of the team that put together the budget document as always, their work truly reflects their dedication to continuing to make the City of Mount Rainier not only a great place to live but to work at as well. The input from the residents and committees of the City is greatly appreciated and continues to be a valuable tool for the City staff as we strive to provide great services to the City of Mount Rainier. Staff in each department provided financial and narrative information for the sections that apply to them.

Sincerely,

Latasha C. Gatling

Latasha C. Gatling
Interim City Manager

Acknowledgment / Special Call Outs

This budget could not have been developed without the leadership of the City Council, the work of the City of Mount Rainier's Executive Team, and the efforts of those involved in the development of the budget document. The individuals below played an integral role in this year's budget preparation:

City of Mount Rainier City Council

Malinda Miles, Mayor

Councilmember Celina Benetiz, Ward I

Councilmember Bryan Knedler, Ward II

Councilmember Luke Chesek, Ward I

Councilmember Scott Cecil, Ward II

City Executive

Latasha Gatling, Interim City Manager

Director of Finance

Executive Team

Anthony Morgan, Chief of Police

D'Alizza Mercedes, Director of Administrative Services

Kouroush Kamali, Director of Public Works

Ronald Hopkins, Director of Economic Development

Budget Document Assembly

John Hoatson, City Clerk

Raina Walker, Community / Events Coordinator

Adopted: January 14, 2020

CITY OF MOUNT RAINIER, MARYLAND

RESOLUTION NO. 01-2020

Introduced by: Mayor & Council

A Resolution Setting the Proposed Budget Calendar for the Fiscal Year 2021 Budget

WHEREAS, the Council must adopt a budget of City revenues and expenditures for Fiscal Year 2021, beginning July 1, 2020, and ending June 30, 2021; and

WHEREAS, the budget shall provide a complete financial plan for the upcoming fiscal year and include estimates of anticipated revenues and proposed expenditures; and

WHEREAS, Charter section 702 provides that a budget for the next fiscal year shall be submitted to the Mayor and Council no later than March 31st of each year; and

WHEREAS, the deadline for the Council to adopt a City budget for Fiscal Year 2021 is June 30, 2020.

WHEREAS, the budget process is a lengthy one; and

WHEREAS, it is necessary to inform the public about the proposed budget, hold a public hearing on the proposed budget, and allow for citizen review and comment before final adoption of the budget ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND:

1. The following calendar of events is adopted for the preparation and adoption of the City of Mount Rainier Budget for Fiscal Year ("FY") 2021:

DATE	EVENT
Tuesday, December 17, 2019	Work session for setting proposed budget calendar for FY 2021 Budget.
Tuesday, January 14, 2020	Adopt Resolution setting proposed budget calendar for FY 2021 Budget.
Friday, January 17, 2020	Budget instructions issued to all City Departments and Community Groups (including Bunker Hill Fire Department).
Thursday, January 30, 2020	City Council & City Executive Staff Planning Session (Administrative Session)
Friday, February 21, 2020	Deadline for all City Departments and Community Groups (including Bunker Hill Fire Department) to submit Budget FY 2021 requests to City Manager.

Friday, March 13, 2020	City Manager submits Proposed Budget FY 2021 to the Council.
Tuesday, March 17, 2020	City Manager presents Proposed Budget FY 2021 to the Council. Council holds work session on proposed Budget FY 2021 and discussion of Tax Rate.
Monday, April 6, 2020	Notice published in Prince George's Post and/or Sentinel of Public Hearing on Proposed FY 2021 Budget scheduled for April 18, 2020. Constant Yield Rate will be posted, and published.
Saturday, April 18, 2020	1. **Public Hearing** and Public Comment on Proposed Budget FY 2021. 2. **Council Work Session** on Budget FY 2021.
Tuesday, May 5, 2020	Discussion of FY 2021 Proposed Budget and First Reading into the Record of the FY 2021 Budget Ordinance
Tuesday, May 19, 2020	**Public Hearing** on Proposed FY 2021 Budget and Discussion by City Council of FY 2021 Proposed Budget
Tuesday, June 2, 2020	**Second reading of FY2021 Budget Ordinance and possible vote.**
Tuesday, June 16, 2020	**If needed, vote on FY 2021 Budget Ordinance.**

3. The Budget Calendar for the preparation and adoption of the City of Mount Rainier FY 2021 Budget may be amended or adjusted by the Council as necessary.

THIS RESOLUTION IS ADOPTED BY THE MAYOR & CITY 0COUNCIL OF THE CITY OF MOUNT RAINIER THIS 14th DAY OF JANUARY, 2020.

Attest:

Latasha C Gatling

Latasha Gatling, Interim City Manager

Malinda Miles

Malinda Miles, Mayor

Luke Chesek, Councilmember Ward 1

Celina Benitez, Councilmember Ward 1

Bryan Knedler

Bryan Knedler, Councilmember Ward 2

Scott B. Cecil

Scott Cecil, Councilmember Ward 2

TAX RATES FISCAL YEAR 2021

REAL PROPERTY TAX

A real property tax is a local tax on the value of real estate. The property owner will receive a property tax bill each year. The property tax bills for the City of Mount Rainier residents are issued in July / August of each year by Prince George's County. The amount of the tax bill is determined by two factors: (1) the assessment and (2) the property tax rate.

The assessments are based on the fair market value of the property and are issued by the Department of Assessments and Taxation, State of Maryland. The properties are reassessed once every three years.

The City of Mount Rainier has adopted real property taxes based on zoning provided by Prince George's County. No proposed changes to tax rates for FY 21 for the following currently approved tax rates per zoned class:

Residential / Single Family Home Real Property Tax Rate:	**$0.81 per $100 of assessed value**
Apartment / Multi-Family Real Property Tax Rate:	**$0.86 per $100 of assessed value**
Commercial Real Property Tax Rate:	**$0.81 per $100 of assessed value**
Industrial Real Property Tax Rate:	**$0.81 per $100 of assessed value**
Townhouse Real Property Tax Rate:	**$0.81 per $100 of assessed value**

The Constant Yield Tax Rate (CYTR) is 0.7723. The City could anticipate approximately $4.51 million in real property tax revenue during FY 21.

BUSINESS PERSONAL PROPERTY TAX

Business personal property tax is levied upon the assessed value of all furniture, fixtures, office equipment, machinery, tools, supplies, inventory and any other property not classified as a real property of business.

No changes to the Business Personal Property Tax Rate for FY 21 as currently approved at **$0.99 per $100 of the assessed valuation.**

TAX RATES FISCAL YEAR 2021

RAILROAD AND PUBLIC UTILITY TAX

In the State of Maryland, the Public Utilities are regulated as "public service companies". The Railroad and Public Utility assessments are certified by the Department of Assessments and Taxation, State of Maryland. The Public Utility and railroad property includes all property needed to operate the business in the City. It includes real property such as land and buildings. It also includes personal property such as telephone or electric poles, towers, lines, cables, meters, transmission, distribution mains, and other equipment used to operate the utility.

No changes to the Railroad and Public Utilities Tax Rate for FY 21 as currently approved at **$2.75 per $100 of assessed valuation.**

VACANT DEVELOPED PROPERTY TAX

Vacant developed property tax is an established real property tax classification for vacant buildings different from those established under the Maryland code. Vacant developed property shall be classified with Prince George's County and be billed accordingly.

No changes to the Vacant Developed Property Tax Rate for FY 21 as currently approved at **$2.50 per $100 of assessed valuation.**

City of Mount Rainier, Maryland
Summary Fee Schedule Changes

Mount Rainier Code	Description	Current Fee	Proposed Change
Chapter 7-Licenses / Permits			
§7-108 Fees	**B.1.a Non-residential premises, except premises occupied by charitable and religious institutions**	**(i) $75.00/year for <1,000 sq. feet across floor space; $25.00/year for additional ≤1,000 sq. feet gross floor space; maximum occupancy license fee $200/year. (Note: 2 businesses at same location pay separate occupancy license fees.)**	**(i) $150.00/year for <1,000 sq. feet across floor space; $50.00/year for additional ≤1,000 sq. feet gross floor space; maximum occupancy license fee $400/year. (Note: 2 businesses at same location pay separate occupancy license fees.)**
	B.1.c-Multi-family rental facilities occupancy license fee	**$225.00/year per unit**	**$240.00/year per unit**
Chapter 9 – Parking Meters			
§9-105 Rates	**Parking Meter Payment Rates**	**$0.50 for 30 minutes parking time**	**$1.00 for 30 minutes parking times**
§9-107 Enforcement	**Fine for parking meter violations, unless a different fine or penalty is specified in Ch.9 or by law**	**$30.00 parking violation (ticket) fine; Late payment penalty – ticket fine doubles to $60.00 if unpaid in 30 days & no trial requested; ticket further doubles to $120.00 if unpaid for 60 days; to $240 if unpaid within 90 days**	**$40.00 parking violation (ticket) fine; Late payment penalty – ticket fine doubles to $80.00 if unpaid in 30 days & no trial requested; ticket further doubles to $160.00 if unpaid for 60 days; to $240 if unpaid within 90 days**

PERSONNEL SCHEDULE FULL TIME EQUIVALENT

GENERAL GOVERNMENT	BUDGET	BUDGET	BUDGET	BUDGET
POSITIONS	FY 18	FY 19	FY 20	FY 21
City Manager	1	1	1	1
Treasuer / Director of Finance	1	1	1	1
Deputy Director of Finance	1	0	0	0
Senior Staff Accountant	1	1	1	1
Systems Analyst / Asset Coordinator	0	0	1	1
Administrative Assistant	0	0	1	1
TOTAL GENERAL GOVERNMENT	**4**	**3**	**5**	**5**

ADMINISTRATIVE SERVICES	BUDGET	BUDGET	BUDGET	BUDGET
POSITIONS	FY 18	FY 19	FY 20	FY 21
Director of Administrative Services	1	1	1	0
Human Resources Officer	0	0	0	0.5
Grant Writer/Coordinator	0	0	0	0.5
Communications / Community Events Coordinator	0	0	1	1
MRTV Technician	0	0	0.5	1
MRTV Technician / Photographer	0	0	0.5	0
City Clerk	1	1	1	1
TOTAL ADMINISTRATIVE SERVICES	**2**	**2**	**4**	**4**

ECONOMIC DEVELOPMENT	BUDGET	BUDGET	BUDGET	BUDGET
POSITIONS	FY 18	FY 19	FY 20	FY 21
Director of Economic Development	1	1	1	1
TOTAL ECONOMIC DEVELOPMENT	**1**	**1**	**1**	**1**

PUBLIC SAFETY	BUDGET	BUDGET	BUDGET	BUDGET
POSITIONS	FY 18	FY 19	FY 20	FY 21
Chief of Police	1	1	1	1
Assistant Chief of Police	1	1	0	1
Police Officer - Lieutenant	0	0	2	1
Police Officer - Sergeant	3	3	2	2
Police Officer - Detective	0	0	1	1
Police Officer - Corporal	4	4	4	3
Police Officer Private / First Class	8	8	6	7
Records Manager	1	1	1	1
Administrative Assistant	2	2	1	1
Parking Enforcement Officer	1	1	0	0.5
Social Services Coordinator	0.625	0.625	0.625	0
TOTAL PUBLIC SAFETY	**21.625**	**21.625**	**18.625**	**18.5**

PERSONNEL SCHEDULE FULL TIME EQUIVALENT

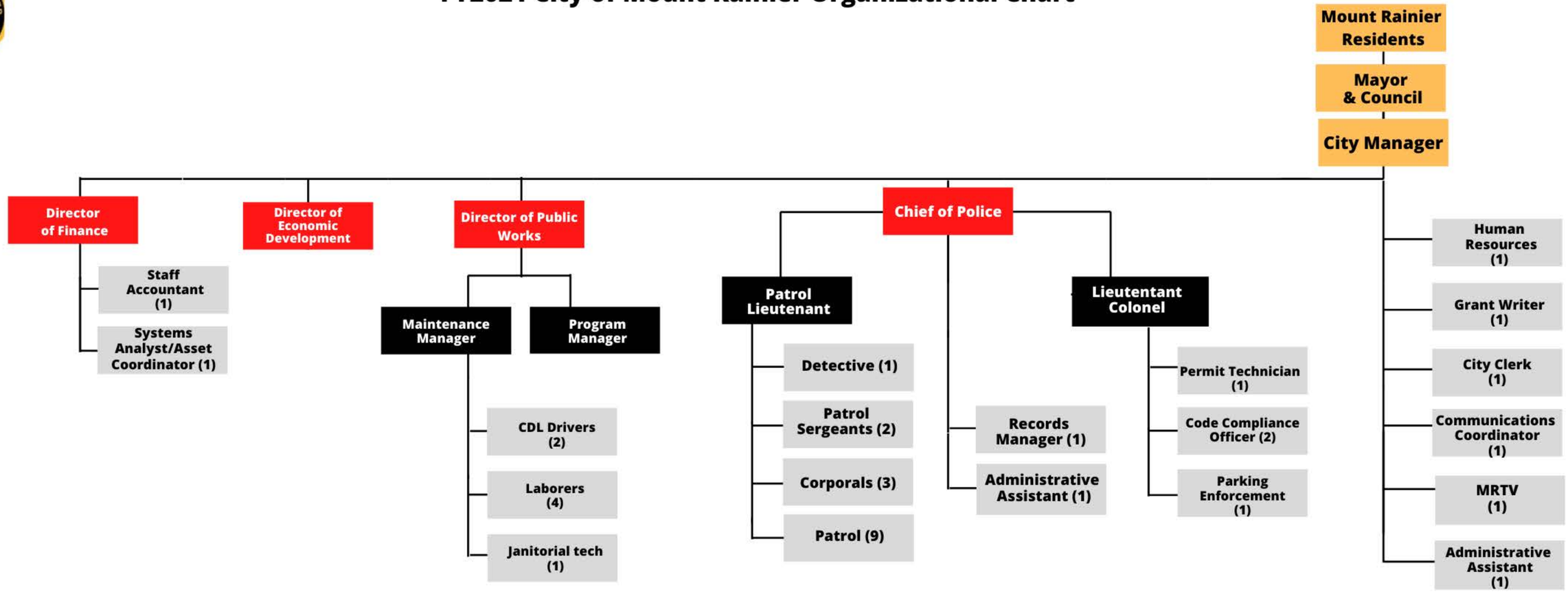
CODE ENFORCEMENT	BUDGET	BUDGET	BUDGET	BUDGET
POSITIONS	FY 18	FY 19	FY 20	FY 21
Director of Code Enforcement	1	1	1	0
Code Enforcement Officer	1	1	1	1
Code Enforcement Officer	0.625	0.625	1	1
Permit Technician	0	0	1	1
Administrative Assistant	0.625	1	1	0
TOTAL CODE ENFORCEMENT	**3.25**	**3.625**	**5**	**3**

PUBLIC WORKS	BUDGET	BUDGET	BUDGET	BUDGET
POSITIONS	FY 18	FY 19	FY 20	FY 21
Director of Public Works	1	1	1	1
Maintenance Manager	1	1	1	1
PW Programs Coordinator	1	1	0	0
PW Programs Manager	0	0	1	1
CDL Driver	2	2	2	2
Sanitation Technician	0	0	1	0
Laborer	4	5	5	5
TOTAL PUBLIC WORKS	**9**	**10**	**11**	**10**

CALL-A-BUS	BUDGET	BUDGET	BUDGET	BUDGET
POSITIONS	FY 18	FY 19	FY 20	FY 21
Call-A-Bus Driver	0.65	0	0	0
TOTAL CALL-A-BUS	**0.65**	**0**	**0**	**0**

CITY PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET
POSITIONS	FY 18	FY 19	FY 20	FY 21
TOTAL CITY POSITIONS (FTE)	**41.525**	**41.25**	**44.625**	**41.5**

FY2021 City of Mount Rainier Organizational Chart



General Fund Revenues	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM)	% Change
	Jul '17 - Jun 18	Jul '18 - Jun '19	Jul '19 - Mar 31	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Tax Revenue						
4101 · Vacant Developed Property Tax	0.00	221,530.62	162,566.68	226,000.00	200,000.00	-12%
4100 · Real Property Tax	3,664,547.45	3,929,546.28	4,010,548.93	4,041,000.00	4,200,000.00	4%
4102 · Business Personal Property Tax	42,235.73	72,478.52	31,423.01	50,000.00	50,000.00	0%
4103 · RR & Utilities Pers Prty Tax	87,175.50	92,731.22	118,005.00	97,520.00	90,000.00	-8%
4104 · OTHER PROPERTY TAXES/REV	3,409.99	0.00	0.00	5,000.00	0.00	-100%
4105 · Interest & Penalties on Taxes	15,569.16	13,749.53	5,606.98	15,000.00	10,000.00	-33%
4106 · Penalty/Late FeeBPPT/BOL/Others	1,597.50	2,850.00	3,826.83	1,500.00	3,000.00	100%
4107 · County Admissions & Amusements	3,231.01	190.01	3,642.37	3,250.00	4,000.00	23%
4108 · Shared State Income Tax	660,424.21	795,576.42	507,934.34	675,000.00	655,000.00	-3%
Total Tax Revenue	4,478,190.55	5,128,652.60	4,843,554.14	5,114,270.00	5,212,000.00	2%
Licenses & Permits						
4206 · Parking Permit Revenue	25.00	320.00	390.00	400.00	100.00	-75%
4207 · Tree Removal Permit	175.00	1,275.00	275.00	250.00	200.00	-20%
4208· Mitigation Fees	0.00	202.00	606.50	500.00	0.00	-100%
4202 · Cable/FIOS CP Revenue	69,839.86	71,394.22	41,175.27	73,000.00	65,000.00	-11%
4209 · CDMA Fees	13,275.00	11,825.00	2,880.00	0.00	2,200.00	
4201 · Business Occupancy Licenses	15,705.53	20,248.25	8,555.00	16,000.00	20,000.00	25%
4200 · Residential Rental Licenses	516,695.00	345,435.00	500,040.00	415,000.00	300,000.00	-28%
4210 · Traders Licenses	1,872.12	305.42	0.00	1,500.00	500.00	-67%
4211 · Church Occupancy Licenses	160.00	180.00	560.00	500.00	500.00	0%
4204 · Building Permit Fees	11,893.81	35,902.27	22,232.24	12,000.00	15,000.00	25%
4203 · Vacant Bldg Registration Fee	2,325.00	9,740.00	3,400.00	15,000.00	10,000.00	-33%
4213 · Burglar Alarm Registration Fees	550.00	0.00	375.00	500.00	0.00	-100%
4212 · Other Licenses & Permits	3,231.78	2,358.26	6,099.95	75,000.00	5,000.00	-93%
4205· TV Revenues (Franchise Fees)	113,942.25	109,723.63	67,584.87	118,850.00	95,000.00	-20%
7500 · GF Licenses & Permits - Other	1,333.14	0.00	0.00	0.00	0.00	
Total Licenses & Permits	751,023.49	608,909.05	654,173.83	728,500.00	513,500.00	-30%
Intergovernmental Revenue						
4300· State Transportation Grant	111,582.19	132,842.36	0.00	125,000.00	0.00	
4301 · SHA - MOU	7,625.80	0.00	0.00	7,625.00	16,779.00	120%
4302 · State Highway User Fees	107,038.62	51,896.05	98,555.74	55,000.00	100,000.00	82%
4303 · State Police Aid	108,420.00	101,760.00	99,090.00	132,120.00	115,000.00	-13%
4304 · County Disposal Fee Rebate	38,130.18	16,635.00	16,635.00	22,000.00	20,000.00	-9%
4305 · Financial Corps	0.00	6,553.70	0.00	0.00	6,500.00	
Total Intergovernmental Revenue	372,796.79	309,687.11	214,280.74	341,745.00	258,279.00	-24%
Charges for Services						
8542 · Multi-Family Trash Fees	0.00	659.00	0.00	0.00	0.00	
4400 · Parking Meter Coin Revenue	28,986.36	15,831.03	13,870.25	12,000.00	21,000.00	75%
4401 · REFUSE COLLECTION FEES	909.00	240.00	150.00	1,000.00	300.00	-70%
4402· Trash Hauler Fees	742.50	2,463.00	1,025.00	2,250.00	1,000.00	-56%
8555 · Call-A-Bus Revenues	1,848.00	0.00	0.00	0.00	0.00	
4403· Fees for City Services	1,452.65	2,035.00	0.00	2,000.00	200.00	-90%
8557 · City Abatement Services	0.00	9,290.54	0.00	0.00	0.00	
4404 · Other Service charges	6,240.40	4,886.97	3,672.50	7,500.00	3,000.00	-60%
Total Charges for Services	40,178.91	35,405.54	18,717.75	24,750.00	25,500.00	3%
Fines & Forfeitures						
4500 · Parking Violations	227,424.29	107,092.25	160,884.00	100,000.00	58,000.00	-64%
4501 · Meter Violations	0.00	12,809.95	570.00	15,000.00	10,000.00	1654%
4502 · Municipal Code Violations	2,565.00	16,137.50	7,500.83	3,000.00	5,000.00	-33%
9094 · MRPD Confiscated Funds	0.00	0.00	0.00	0.00	0.00	-100%
4503 · Impoundment Fees	6,905.04	11,925.00	7,275.00	5,000.00	2,500.00	-66%
9096 · Burglar Alarm Violations	25.00	0.00	0.00	0.00	0.00	0%
4505 · Other Fines & Forfeitures	50.00	3,620.56	1,201.92	0.00	0.00	0%
4504 · Parking Recovery-Professional M	0.00	180.00	390.00	150,000.00	200.00	-49%
Total Fines & Forfeitures	236,969.33	151,765.26	177,821.75	273,000.00	75,700.00	-57%
Miscellaneous Revenue						
4602 · Rent Income	11,850.00	14,775.00	0.00	14,000.00	400.00	-97%
4601 · Bank Interest	434.83	2,213.50	31.37	1,779.00	720.00	-60%
4600 · Interest on investments	33,654.86	55,414.61	41,042.45	35,000.00	40,000.00	14%
4603 · Sale of Real Property	0.00	0.00	1,500,000.00	0.00	0.00	
4604 · Sale of Police Property	1,900.00	0.00	8,366.00	0.00	0.00	
4605 - Solar Credits Revenue			1,041.60		30,000.00	
4606 · Insurance Damage Recovery	3,356.03	30,813.72	12,750.00	0.00	0.00	
4607 · Bus Shelter Advertising	738.50	328.75	0.00	500.00	0.00	-100%
4608 · Mt. Rainier Day Revenue	2,475.00	725.00	125.00	0.00	0.00	
4699 · Miscellaneous Revenue	36,472.57	7,119.53	120,214.34	102,500.00	20,000.00	-80%
4690 · Other Financing	0.00	4.15	0.00	0.00	0.00	
4609 · Bike-Coop Revenue	5,330.00	2,895.00	2,702.00	6,000.00	3,000.00	-50%
Total Miscellaneous Revenue	96,211.79	114,289.26	1,686,272.76	159,779.00	94,120.00	-41%
Grants		142,957.79				
9900 · Speed Camera Violations	0.00	122.00	0.00	0.00	0.00	
9010 · Funds from Reserve/undesignated	0.00	0.00	605,510.00	605,510.00	0.00	
Net Total City Fund · General Revenue	**5,975,370.86**	**6,491,788.61**	**8,200,330.97**	**7,247,554.00**	**6,179,099.00**	-15%

General Fund Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM)	Change
	Jul '17 - Jun 18	Jul '18 - Jun 19	Jul '19 - Mar 31	Jul '19 - Jun 20	Jul '20 - Jun 21	
Wages & Leave Pay						
5000 · Regular Pay	2,201,578.52	1,975,649.18	1,658,686.02	2,757,266.00	2,186,894.00	-21%
5001 · Overtime Pay	146,982.18	222,821.90	135,555.96	65,562.00	125,839.00	92%
5002· Court Pay	7,435.00	761.61	6,096.42	10,000.00	10,000.00	0%
5003 Shift Differential	15,908.25	44,989.39	226,894.97	20,000.00	401,914.00	1910%
5004 · Officer Field Training	850.00	2,150.00	0.00	3,000.00	1,500.00	-50%
Total Wages & Leave Pay	2,372,753.95	2,246,372.08	2,027,233.37	2,855,828.00	2,726,147.00	(4.54%)
Employee Benefits & Services						
5100 · FICA Expense	179,044.87	171,374.53	152,153.58	215,765.00	166,937.00	-23%
5101 · Life Insurance Expense	1,994.10	75,657.78	1,769.70	3,400.00	2,854.00	-16%
5102 · Dental Insurance Expense	17,649.65	19,081.97	0.00	19,750.00	-	-100%
5103 · Medical Insurance Expense	294,975.02	349,348.59	295,874.34	309,000.00	506,833.00	64%
5105 · Workers' Compensation Insurance	172,122.00	190,708.00	257,872.00	207,500.00	284,000.00	37%
5106 · Unemployment Insurance	9,749.93	13,151.45	16,983.29	12,605.00	12,008.00	-5%
5107 · Retirement Contribution	161,190.66	189,856.80	201,847.00	218,074.00	200,378.00	-8%
3091 · Garnishment Expense	0.00	2,417.50	0.00	0.00	0.00	
Total Employee Benefits & Services	836,726.23	1,011,596.62	926,499.91	986,094.00	1,173,010.00	19%
Materials & Supplies						
5200 · Office Supplies	33,795.46	25,422.46	23,811.98	16,000.00	10,500.00	-34%
5201 · Postage & Delivery	9,555.56	8,581.18	2,353.45	11,000.00	2,500.00	-77%
5202 · Computer Equipment & Supplies	14,981.99	7,273.78	18,669.92	25,500.00	15,000.00	-41%
5203 · Materials & Supplies	36,015.42	85,084.47	26,726.19	87,729.00	33,000.00	-62%
5204 · Police Supplies & Equipment	20,876.93	22,215.94	8,064.27	7,000.00	10,000.00	43%
5205 · Uniforms	11,998.95	28,197.85	12,136.11	19,825.00	16,000.00	-19%
5206 · Firearms Supplies	8,036.51	3,058.60	1,534.05	11,000.00	10,000.00	-9%
5207 · Uniform cleaning expenses	14,070.87	19,247.54	13,141.74	24,500.00	17,000.00	-31%
5208 · Street Signs	4,177.08	19,487.38	10,100.58	7,000.00	5,000.00	-29%
5209 · Traffic Calming Devices	0.00	0.00	580.00	56,000.00	0.00	
5210 · Vehicle Fuel & Oil	51,135.24	39,943.17	26,612.11	87,000.00	76,500.00	-12%
Total Materials & Supplies	204,644.01	258,512.37	143,730.40	352,554.00	195,500.00	-45%
Repairs & Maintenance						
4133 · Vehicle Expense Reimbursement	434.96	1,247.81	0.00	0.00	0.00	
5302 · Radio Repair	0.00	0.00	0.00	300.00	0.00	-100%
5300 · Vehicle Repair & Maintenance	87,365.94	84,424.18	83,183.86	71,000.00	72,000.00	1%
5301 · Equipment Repairs & Maintenance	4,995.68	4,718.84	2,178.31	18,750.00	14,500.00	-23%
5303 · Radio Maintenance	0.00	0.00	0.00	250.00	0.00	-100%
5304 · MRBA Security Cameras Maintenan	0.00	240.00	0.00	1,000.00	2,500.00	150%
Total Repairs & Maintenance	92,796.58	90,630.83	85,362.17	91,300.00	89,000.00	-3%
Professional Services						
4315 · Parking Meter Maintenance	149.36	70.41	0.00	0.00	0.00	
5409 · Vehicle Tracking Expenses - GPS	7,519.03	6,275.65	3,696.28	8,000.00	8,000.00	0%
5401 · LEGAL- Professional Svcs.	110,387.42	151,541.56	56,948.97	85,000.00	75,000.00	-12%
5402· Professional Svcs - Computer	64,944.89	104,017.67	50,890.34	25,000.00	71,000.00	184%
5114 · Professional Svcs - Code Enforcement		3,714.86	0.00			
5408 · Bank Charges	2,625.98	3,875.44	4,265.34	1,550.00	6,500.00	319%
5403 · Professional Svcs - Annual Audi	26,750.00	14,045.00	91,175.00	38,500.00	55,000.00	43%
5404 · Dispatch Services	77,800.00	63,132.00	48,771.00	64,000.00	67,000.00	5%
5405 · Office Equipment Lease	7,397.74	8,989.40	3,510.36	10,000.00	7,500.00	-25%
5406 · Off Equip Maint Lease Agreement	49,536.55	4,055.90	22,883.63	25,000.00	17,500.00	-30%
5407 · Computer Software Expenses	4,644.50	0.00	0.00	9,500.00	0.00	-100%
5125 · Janitorial Maint. Services	25.00	0.00	0.00	0.00	0.00	
5400 · Professional/Contract Svc	81,698.03	183,535.86	158,629.40	172,250.00	56,800.00	-67%
5411 · Employee Training	28,089.97	20,942.98	42,117.34	47,000.00	39,000.00	-17%
5410 · Recruitment & Testing	9,325.00	50,766.00	8,164.49	11,500.00	6,500.00	-43%
5412· Temporary Labor	271,307.31	180,768.02	62,594.57	62,000.00	18,000.00	-71%
5413 · Classified Advertising	1,498.00	400.00	0.00	1,500.00	500.00	-67%
5414 · Printing & Copying	8,775.22	6,518.41	4,026.52	6,000.00	2,500.00	-58%
5415 · Police Liability Insurance	29,021.03	32,813.00	28,146.00	30,000.00	32,500.00	8%

5416 · Public Official Liab. Insurance	9,634.45	9,934.00	10,383.00	9,950.00	11,500.00	16%
5417· General Liability Insurance	15,250.37	18,638.00	19,363.00	20,000.00	21,500.00	8%
5183 · Health Benf. Pool Assessment 3Y	29,840.00	-15,301.67	0.00	0.00	0.00	
5418 · Vehicle Insurance	37,975.32	39,213.00	41,047.00	43,000.00	47,500.00	10%
5419 · Other General Insurance	1,199.83	773.00	389.00	1,000.00	1,000.00	0%
5411 · Parking Meter Administration	0.00	0.00	0.00	0.00	0.00	
5423 · Parking Citation Recovery Exp.	36,505.62	28,183.22	30,130.98	35,000.00	2,000.00	-94%
5421 · Web Master Services	0.00	225.00	10,610.00	8,000.00	10,000.00	25%
5420 · Payroll Expenses	13,294.11	33,017.22	31,521.08	29,000.00	30,000.00	3%
Total Professional Services	#REF!	#REF!	729,263.30	742,750.00	586,800.00	-21%
Other Services & Charges						
5500 · Rent Expense	161.00	4,603.40	3,375.00	22,500.00	15,000.00	-33%
5501 · Mayor and Council Events	0.00	8,207.00	2,117.73	7,500.00	0.00	-100%
5502· Employee Health/Wellness Progra	0.00	0.00	475.87	10,000.00	0.00	-100%
5503 · Team Building & Appreciation	7,122.98	22,374.88	11,331.20	20,235.00	12,395.00	-39%
5504 · Econ Devlp Program Exp	71,790.90	20,541.62	15,943.71	40,000.00	32,000.00	-20%
5506· Travel Expense	1,219.65	0.00	4,715.00	4,000.00	1,250.00	-69%
5507 · CDL Testing	0.00	30.00	0.00	1,500.00	0.00	-100%
5508· Cable charges	5,522.23	3,670.96	2,806.73	8,500.00	5,000.00	-41%
5509 · Message Production	10,271.00	23,130.87	29,941.19	32,500.00	30,000.00	-8%
5510· Historic Preservation Tax Credi	0.00	2,298.00	5,849.55	3,500.00	3,500.00	0%
5511 · City Homeowners Tax Credit	27,487.49	32,578.08	28,530.24	36,500.00	32,000.00	-12%
5512 · Veterans/LTR Tax Credit	11,803.05	4,780.64	2,849.25	8,250.00	7,500.00	-9%
5513 · Flowers & Gifts	0.00	264.08	195.41	500.00	250.00	-50%
5517 · I-Net Services	8,962.00	12,164.00	0.00	15,000.00	13,500.00	-10%
5518 · Tipping & Recycling Fees	80,863.75	77,578.66	44,713.49	80,000.00	80,000.00	0%
5520· Interest - Code Vehicles			1,856.13	2,148.00	1,785.00	-17%
5521· Principal - Code Vehicles			8,183.97	11,117.00	11,605.00	4%
5522 · Interest - PW Trucks	2,928.98	0.00	1,172.14	5,145.00	3,400.00	-34%
5523 · Interest-Capital Lease Police	68,509.94	0.00	2,034.08	4,150.00	9,059.00	118%
5524 · Principle -Capital Lease Police	41,800.00	0.00	8,680.92	21,450.00	46,640.00	117%
5525· Principal-New DPW Trucks Lease	226,029.39	0.00	5,198.38	26,635.00	23,500.00	-12%
5598 · Contingency	0.00	0.00	0.00	54,445.00	50,000.00	-8%
5599 · Miscellaneous Expense	13,563.57	8,866.14	911.88	4,500.00	1,000.00	-78%
Community Actvities						
5505· City Sponsored Meetings	1,549.07	281.23	224.41	2,500.00	1,500.00	-40%
5514 · Public Safety Night Expense	0.00	1,221.91	1,179.25	2,500.00	2,000.00	-20%
5515 · Police Explorer Program	0.00	0.00	3,008.69	2,500.00	2,300.00	-8%
5516 · Community Policing/Outreach Exp	997.02	1,721.31	5,228.27	17,500.00	2,500.00	-86%
5519 · Community Conversations	0.00	1,721.00	0.00	1,800.00	500.00	-72%
5530 · Conference/Convention Expense	29,946.36	41,180.70	15,063.78	51,000.00	26,500.00	-48%
5531 · Association Dues	11,549.08	9,379.34	14,297.36	13,525.00	15,700.00	16%
5532· Subscriptions & Publications	734.50	2,938.59	11,317.77	2,250.00	3,750.00	67%
5540 · Mount Rainier Day Expenses	17,285.80	14,531.55	1,681.20	20,000.00	15,000.00	-25%
5542 · Bike Co-op Expenses	6,034.64	3,975.58	11,274.54	13,250.00	5,000.00	-62%
5109 · Election Costs	0.00	4,550.37	0.00	0.00	5,500.00	
4202 · Administrative Develop Programs	442.54	0.00	0.00	0.00	0.00	
5311 · CDMA Fees Paid	27,918.75	14,000.00	0.00	0.00	0.00	
5603 · Tool Shed Expenses	0.00	0.00	0.00	0.00	0.00	
5553 · Recreation Program	14,005.84	5,350.28	7,522.17	20,000.00	10,000.00	-50%
5543 · Community Garden	0.00	0.00	1,241.71	5,000.00	2,000.00	-60%
5650 · Council Engagement Events	0.00	858.79	0.00	0.00	0.00	
5555 · Open House	0.00	0.00	0.00	2,500.00	0.00	-100%
5647 · International Day	0.00	264.94	0.00	0.00	0.00	
5646 · Winter Festival	0.00	0.00	0.00	0.00	500.00	
5645 · Spring Festival	0.00	0.00	0.00	0.00	0.00	
5544 · Halloween Event	0.00	0.00	4,142.01	2,500.00	0.00	-100%
5545 · Scholarship Program	0.00	5,225.00	0.00	7,500.00	6,000.00	-20%
5546 · Senior Programming	0.00	0.00	0.00	2,500.00	500.00	-80%
5640 · Community Engagement Program	158.94	248.72	0.00	0.00	0.00	
5547 · CERT Team Expense	0.00	2,764.44	2,130.11	2,500.00	1,500.00	-40%

5548 · Immigration Outreach Program	0.00	0.00	0.00	1,000.00	500.00	-50%
5550 · Other Community Events	9,262.68	-656.83	277.77	5,500.00	1,000.00	-82%
5549 · Veterans Celebration	0.00	0.00	884.85	1,000.00	5,000.00	400%
5551 · Egg Hunt Event	0.00	0.00	1,000.00	4,000.00	500.00	-88%
5552 · Green Team Exp	1,552.50	995.39	21.24	2,120.00	1,000.00	-53%
Sub Total Community Actvities	121,437.72	110,552.31	80,495.13	182,945.00	108,750.00	-41%
6481 · Computer Purchase & Upgrade	0.00	3,185.88	0.00	0.00	0.00	
5560 · Equipment Purchase	60,865.84	76,125.77	59,142.13	119,150.00	22,000.00	-82%
Total Other Services & Charges	760,339.49	407,766.41	320,519.13	722,170.00	510,134.00	-29%
Infrastructure & Facil Maintenance						
5608 · Property Taxes	3,078.30	3,147.86	21,730.38	4,000.00	4,000.00	0%
5605 · Telephone	53,710.66	65,022.05	50,457.56	66,250.00	40,000.00	-40%
5607 · Alarm Services	3,527.00	900.00	1,665.00	750.00	0.00	-100%
5610 · Electricity	38,656.65	45,875.65	37,182.96	31,500.00	38,500.00	22%
5611 · Street Lights & Signals	88,847.85	87,877.52	54,738.46	90,000.00	90,000.00	0%
5612· Street Lights & Signal Repair	8,481.98	1,068.86	2,593.77	10,000.00	3,500.00	-65%
5613 · Heat	9,679.26	20,689.34	5,990.35	6,000.00	6,000.00	0%
5230 · Sidewalk & Street Maintenance	27,813.73	0.00	0.00	0.00	0.00	0%
5600 · Building Repair & Maintenance	260,763.33	281,324.08	209,189.22	222,500.00	43,000.00	-81%
5604 · Pest Control	1,365.00	1,846.80	1,364.00	3,200.00	2,000.00	-38%
5601· Tree Maintenance	25,455.00	68,447.50	32,570.00	60,000.00	30,000.00	-50%
5603 · Grounds Maintenance	23,972.00	51,456.30	13,842.20	50,000.00	20,000.00	-60%
5606· Equipment Rental	932.99	2,708.60	1,069.19	3,000.00	2,500.00	-17%
5602 · Tree Purchases	2,260.00	1,480.00	0.00	2,500.00	0.00	-100%
5609 · Abatement on Property Expenses	19,385.00	9,254.00	750.00	11,250.00	4,500.00	-60%
Total Infrastructure & Facil Maintenance	567,928.75	641,098.56	433,143.09	560,950.00	284,000.00	-49%
Capital Outlay - Capital Project						
5705 · Vehicle Purchase	86,092.82	66,952.86	30,499.00	30,000.00	0.00	-100%
5700 · Capital Project Expenses	121,640.75	922,230.35	393,504.98	651,400.00	330,000.00	-49%
Total Capital Outlay - Capital Project	207,733.57	989,183.21	424,003.98	681,400.00	330,000.00	-52%
Debt Services						
0000 · Bond Loan Repayment					30,000.00	100%
5800 · Interest - Bond Bass Property	20,392.63	15,672.00	5,994.69	10,589.00	10,589.00	0%
5810 · Interest-Bond Funeral Home	35,086.64	30,669.06	13,689.86	24,394.00	24,394.00	0%
5805· Principal - Bond Bass Property	97,385.53	102,106.16	52,894.39	107,190.00	107,190.00	0%
5815· Principal-Bond Funeral Home	101,641.62	106,059.20	54,674.27	112,335.00	112,335.00	0%
Total Debt Services	254,506.42	254,506.42	127,253.21	254,508.00	284,508.00	12%
Grant Special Fund Expenses						
6751 · CDBG Grant Contract Work	175,970.00	0.00	0.00	0.00	0.00	
6752 · Contractor Svcs. (Grant)	37,416.00	0.00	0.00	0.00	0.00	
6753 · Community Legacy Expenses	87,295.00	24,868.34	0.00	0.00	0.00	
6757 · Material & Supplies Grant	0.00	0.00	0.00	0.00	0.00	
6758 · 3405 RI Develop-Grant Funds	0.00	0.00	0.00	0.00	0.00	
6759 · Grant Exp - Others	1,054.34	0.00	0.00	0.00	0.00	
Total Grant Special Fund Expenses	301,735.34	24,868.34	0.00	0.00	0.00	
Total General Fund · Expenses	#REF!	#REF!	5,217,008.56	7,247,554.00	6,179,099.00	-15%
Total Grant Special Fund · Expenses	301,735.34	24,868.34	0.00	0.00	0.00	
Net Total City Fund · Expenses	#REF!	#REF!	5,217,008.56	7,247,554.00	6,179,099.00	-15%

6,179,099.00	Revenue total
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CITY OF MOUNT RAINIER

GENERAL FUNDS REVENUES – EXPLANATIONS

TAX REVENUES

Real Property Tax:	Levied upon the assessed value of all real estate within the City.
Business Personal Property Tax:	Levied upon the assessed value of all furniture, fixtures, office equipment, inventory, stock, and personal business assets of incorporated and unincorporated businesses.
Railroad and Utilities Tax:	Levied upon the inventory and domestic shares of railroads and public utilities within the City.
Property Tax Liens:	Legal claims against property's for amounts owed.
Vacant Developed Property Tax:	Levied upon the assessed value of all vacant developed property within the City.
Penalties / Interest on Taxes:	Interest revenue from past due Real Property Taxes.
Penalties BPPT and BOL:	Revenue derived from late fees on business licenses.
County Admissions and Amusements:	Levied at a rate of 4.25% for swimming pools and 10% for motion picture theaters and coin-operated amusement devices, and 6% for all other entertainment, and on amusement activities for which an entrance fee is charged. Distribution is made quarterly.
Shared State Income Tax:	The State Comptroller is required to annually certify the amount of the State Income Tax liability of the residents of each municipality and special taxing district and to return 8.5% of the total for each jurisdiction to the respective governments. Distribution is made quarterly.

Licenses and Permits

Comcast / Verizon P.E. G:	Three percent (3%) of Gross Revenues from subscribers within the City. Capital grant to the City per the 2006 Verizon Maryland Inc. Cable Franchise Agreement; shall be used by the City exclusively for MRTV studio facilities, studio and portable production equipment, editing equipment, and program playback equipment. I-Net equipment or capacity, computers, dark fiber, and other costs associated with the PEG/I-Net (including I-Net maintenance costs), or any other PEG or I-Net item eligible for capital treatment or otherwise not classified as Franchise Fee under Applicable Law.
CDMA Fees:	Fee collected by the City and given to Mount Rainier Business Association
Business Occupancy License:	From annual license fees paid to the City by each business operating in the City:
Residential Rental License:	Revenues derived from the rental property licenses
Traders Licenses:	Receipts from license fees paid to the State by businesses operating within the City. Ninety-two percent of the fees are, in turn, distributed to the City. Distribution is made several times during the year with the bulk of the revenues received by municipalities in May or each year.
Church Occupancy License:	Revenues derived from churches for an occupancy license.
Impervious Fees:	Fees charged for impervious surface changes or enhancement
Building Permit Fees:	Fees charged to issue building construction and repair permits.
Vacant Building Registration Fees:	Fees derived from the registration of vacant buildings within the City.
Tree Removal Permit:	Revenue generated from permits issued to residents to remove trees.
Burglar Alarm Registration:	Revenue generated from the registration of burglar alarms with the City.
Other License and Permits:	Revenue generated from “other” licenses and permits as assigned; typically, smaller licenses captured by the City

Comcast/Verizon Franchise:	Five percent (5%) of annual gross subscriber charges received by the Cable Television Franchisee (Comcast and Verizon) from municipal residents are returned to the City in accordance with the provisions of the City Franchise Agreement. Distribution is made quarterly.
Parking Permit Fees:	Fees derived from the issuance of parking permits within the City

Intergovernmental Revenue

State Highway User Fees:	17.5% of the tax receipts on motor fuel and vehicle registrations are distributed to the counties and municipalities. The County receives one-half in the same ratio that its road mileage bears to the total road mileage in the State, and one-half based on the ratio of vehicles in the County to the total number of vehicles in the State. The City then receives a percentage based on the ratio of mileage of City streets to the total mileage of all streets in the County, and also a percentage based on the ratio of vehicle registrations in the City to the total vehicle registrations in the County.
SHA-MOU:	Revenue derived from a memorandum of understanding agreement with the State Highway Administration for the landscaping and upkeep of the median of Rhode Island Avenue.
State Aid for Police Protection:	Funds from general revenues of the State based upon the ratio of the City's expenditures for police services in relation to the total expenditures for police services provided by the Prince George's County Police Department and all other municipal departments in the County. Distribution is made quarterly. Estimates provided by the Maryland State Police.
County Disposal Fee Rebate:	Rebate of County trash disposal fees
Financial Corps Revenue	Counties to provide municipalities an amount equal to the amount the municipality received in fiscal year 1968 from the local property tax on financial institutions' stocks, a tax that was discontinued in 1968

Charges for Services

Parking Meter Coin Revenue:	Fees derived from parking meters within the City
Refuse Collection Fees:	Fees derived from bulk trash pick up
Trash Hauler Fees:	Fees derived from commercial business trash pickup
Fees for City Services:	Other fees as legislated or miscellaneous fees charged
City Abatement Services:	Fees generated from the abatement of properties for Code Violations
Other Service Charges:	Fees generated from Police Take Home Car Program

Fines and Forfeitures

Parking Violations:	Revenue generated from payment of parking violations
Meter Violations:	Revenue generated from payment of parking meter violations
Municipal Code Violations:	Revenue generated from violations issued for code infractions
Impoundment Fees:	Fees generated from the impoundment and release of vehicles
Other Fines and Forfeitures:	Generated from fines as legislated

Miscellaneous Revenue

Rent Income:	Funds generated from rental of city properties
Bank Interest:	Interest generated from bank accounts
Interest on Investments:	Interest generated on investments
Sale of Real Property:	Funds generated from the sale of city property
Sale of Police Property:	Funds generated from the sale of police property
Insurance Damage Recovery:	Funds generated from insurance claims

Solar Credit Revenue	Funds generated from the sale of solar credits generated from the solar panels on City Hall
Miscellaneous Revenues:	Revenues as legislated
Other Financing:	Revenues generated from bank loans
Bike Co-op Revenues:	Revenues generated from the Bike Co-op

CITY OF MOUNT RAINIER

General Funds Expenditures

The “General Fund Expenditures” tally sheet showcases overall which line items funding is allocated. The previous four pages showed the overall financial picture of where each dollar is being spent.

All totals are a combination of the following departments: Mayor & Council, City Hall, Department(s) of Administrative Services, Police, Public Works, Code Compliance, Economic Development and Non-Departmental transactions such as: Debt Services and Contingency expenses.

At the end of the last page you can see that the (Deficit) line of the Fiscal Year 21 Budget is $0. Our spending matches our revenue. The City is required by law to adopt a balanced budget which may include the Use of Fund Balance source to ensure compliance.

Department of Mayor and Council

OBJECTIVES AND OPERATIONS

Objectives – The City of Mount Rainier is a Council-Manager form of government, which means that the Mayor and City Council all have the same and equal vote on legislation. They appoint a city manager to run the day to day operations of the government. We have one Mayor who represents the city as a whole who chairs the meetings and four council members, two from each ward in the city. They serve four year terms.

The staffing of the city consists of a City Manager who serves as the chief executive, six department heads who serve on the senior management team, and around 35 other staff positions throughout the ranks. The annual city budget is trending towards 7 million annually.

The Mayor and City Council operate on a Legislative Calendar where they normally meet from September through June of each year; they recess in July and August.

Core Functions – The Mayor and Council are elected policy makers for the City of Mount Rainier. The Mayor and Council meet regularly to discuss and propose legislation. The Mayor and Council pass an annual City Budget to allocate and distribute tax dollars on resources.

CONTACT THE MAYOR AND COUNCIL

Email: Council@mountrainiermd.org (emails to this address contact the Mayor and all four councilmembers)

Mayor Malinda Miles – mayormiles@gmail.com

Ward 1

Councilmember Luke Chesek – Lchesek@mountrainiermd.org
Councilmember Celina Benitez – Cbenitez@mountrainiermd.org

Ward 2

Councilmember Bryan Knedler – Bknedler@mountraineirmd.org
Councilmember Scott Cecil – Scecil@mountrainiermd.org

Address: City Hall 1 Municipal Place, Mount Rainier MD 20712

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM)	%Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Wages & Leave Pay						
5000 · Regular Pay	34,147.32	24,662.69	30,000.06	**40,000.00**	**40,000.00**	0%
5001 · Overtime Pay	0.00	0.00	0.00	**0.00**	**0.00**	
Total Wages & Leave Pay	34,147.32	24,662.69	30,000.06	**40,000.00**	**40,000.00**	0%
Employee Benefits & Services						
5100 · FICA Expense	2,612.32	1,463.70	2,408.91	**2,270.00**	**2,700.00**	19%
5105 · Workers' Compensation Insurance	0.00	0.00	0.00	**0.00**	**0.00**	
5106 · Unemployment Insurance	695.72	493.05	895.80	**975.00**	**1,100.00**	13%
5107 · Retirement Contribution	582.08	900.02	1,641.50	**1,200.00**	**1,800.00**	50%
Total Employee Benefits & Services	3,890.12	2,856.77	4,946.21	**4,445.00**	**5,600.00**	26%
Professional Services						
5126 · Professional/Contract Svc	0.00	0.00	0.00	**4,000.00**	**1,000.00**	-75%
Total Professional Services	0.00	0.00	0.00	**4,000.00**	**1,000.00**	
Other Services & Charges						
5506 · Travel			4,500.00	**-**	**6,000.00**	
5510 · Historic Preservation Credit	0.00	2,298.00	5,849.55	**3,500.00**	**3,500.00**	0%
5511 · Homeowners Tax Credit	27,487.49	0.00	28,530.24	**36,500.00**	**32,000.00**	-12%
5501 · Mayor and Council Events	0.00	1,496.43	2,117.73	**7,500.00**	**0.00**	-100%
5505 · City Sponsored Meetings	1,110.39	0.00	224.41	**2,500.00**	**1,500.00**	-40%
5512 · Veterans / LTR Tax Credit	11,803.05	1,179.71	2,849.25	**19,500.00**	**7,500.00**	-62%
5530 · Conference/Convention Expense	10,746.86	1,322.10	6,358.50	**15,000.00**	**10,000.00**	-33%
5531 · Association Dues	7,488.08	5,488.94	5,388.00	**6,750.00**	**4,000.00**	-41%
5513 · Flowers & Gifts	0.00	0.00	195.41	**500.00**	**250.00**	-50%
Election Costs		4,550.37		**0.00**	**5,500.00**	
5599 · Miscellaneous Expense	2,002.07	52.95	0.00	**0.00**	**0.00**	
5650 · Council Engagement Events	0.00	0.00		**0.00**	**0.00**	
Total Other Services & Charges	60,637.94	16,388.50	56,013.09	**91,750.00**	**70,250.00**	-23%
Total Department Expenditures	98,675.38	43,907.96	90,959.36	**140,195.00**	**116,850.00**	-17%

CITY OF MOUNT RAINIER

Mayor and Council

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

Regular Pay: Pay to the Mayor and Council – Ordinance 09-2016. Mayor compensated at $10,000 and councilmembers compensated at $7,500 each

Employee Benefits and Services

FICA Expenses: Federal Insurance Contributions Act, employer's portion of social security and Medicaid expenses

Workers Comp Insurance: Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job

Unemployment Insurance: Funds to cover the cost of unemployment insurance

Retirement Contribution: Employers contribution to the State retirement and pension system

Professional Services

Professional Services Contract: Designated $2,000 for a Council Retreat.

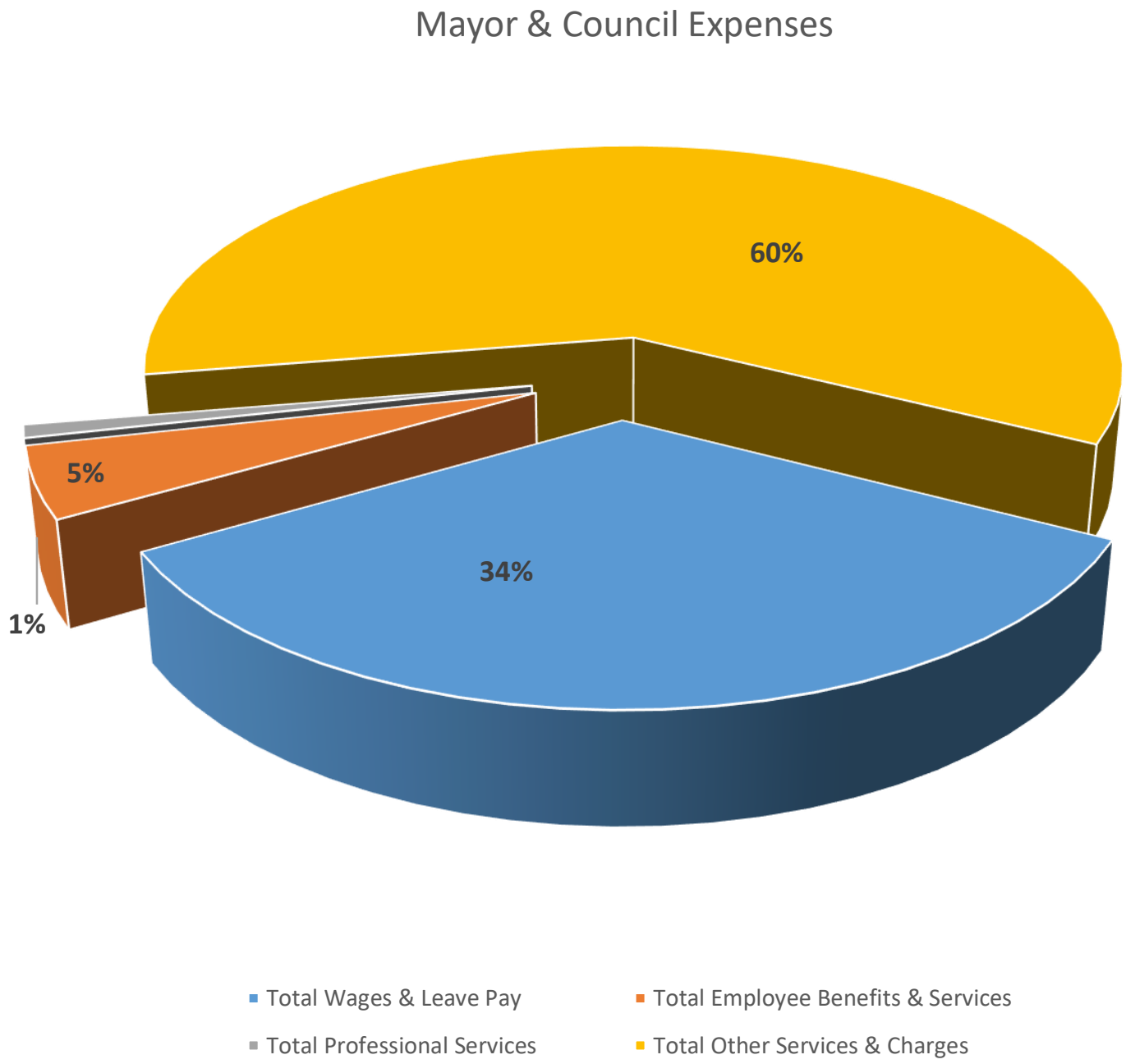
Other Services and Charges

City Sponsored Meetings: Funds allocated for meetings held by the City

Historic Preservation Credit: Funds allocated for Residents making Maryland State approved expenditures to their primary home; the City approves an additional 10% Tax Credit Relief on Town Taxes assessed to the homeowner for the incurred cost of expenditures. Residents must submit an application for the credit to be given.

Homeowners Tax Credit: Funds allocated for Residents who have been approved by the Maryland Department of Assessment and Taxation and are currently receiving the Homeowners Tax Credit on their County Bill. This application must be renewed yearly with the State. The City automatically provides an additional 15% Tax Credit Relief on Town Taxes assessed without Resident applications; information comes from the County.

Mayor & Council Events:	Funds allocated for Mayor and Council to contribute additionally to community events
Travel Expense:	Funds for travel expenses by the Mayor and City Council
Conference / Convention Expenses:	Funds designated for the Maryland Municipal League conference and other conferences as decided
Association Dues:	Funds for dues payments to various associations
Flowers and Gifts:	Funds for the purchase of flowers and gifts
Veterans / LTR Tax Credit:	Funds allocated for Residents who are 65 years of age and either are a retired Military veteran and/or who have lived in their primary residence for 40 years or greater. The City provides a 20% Tax Credit Relief on Town Taxes assessed annually. The Resident must submit an applicable on a fiscal year basis to receive the credit


Mayor & Council Expenses
60%
5%
34%
1%
Total Wages & Leave Pay
Total Employee Benefits & Services
Total Professional Services
Total Other Services & Charges

CITY HALL (GENERAL GOVERNMENT)

OBJECTIVES AND OPERATIONS

Objectives – The Department of City Hall consists of the City Manager and the Department of Finance whom oversee and provide general governmental services to the City of Mount Rainier. The City Manager is tasked with complete oversight of the operations of the City, to include but not limited to Finance, Administrative Services, Code Enforcement, Public Works, Public Safety and Economic Development. The Department of Finance collects and accounts for all revenue generated by City operations and also provides funds disbursement, treasury, accounting and debt management best practices in order to ensure the delivery of fiscally accountable and effective local government services.

Core Services –

City Manager

- Oversight of all administrative functions of the City
- Fulfills legislative objectives of the Mayor and City Council

Department of Finance

- Revenue collection and investment
- Funds Disbursement
- Debt Management, including treasury services and preparation of documents for City bond issuances
- Funds accounting, cash management, oversight of fiscal annual audits, budget preparations and preparing financial statements
-

Strategic Focus in FY 2021 –

City Manager

- Carry out the legislative priorities passed by the Mayor and City Council

Department of Finance

- Complete timely Audits
- Carry out and oversee the FY 21 Budget
- Consolidate the City's Bank Accounts and Reserves
- Maintain strong financial records and sustainability

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM	% Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Wages & Leave Pay						
5000 · Regular Pay	200,402.68	146,916.24	228,675.34	**371,557.00**	**372,826.00**	0.3%
5001 · Overtime Pay	9,028.94	1,944.46	1,274.77	**3,826.00**	**3,728.00**	-3%
Total Wages & Leave Pay	209,431.62	148,860.70	229,950.11	**375,383.00**	**376,554.00**	0.31%
Employee Benefits & Services						
5100 · FICA Expense	16,125.31	11,253.36	17,554.69	**29,266.00**	**28,521.00**	-3%
5101 · Life Insurance Expense	1,688.10	75,081.48	142.80	**375.00**	**367.00**	-2%
5102 · Dental Insurance Expense	6,613.42	1,283.41	0.00	**1,250.00**	**-**	-100%
5103 · Medical Insurance Expense	158,314.44	21,611.01	27,596.83	**25,000.00**	**65,176.00**	161%
5105 · Workers' Compensation Insurance	172,122.00	4,297.20	22,797.45	**7,500.00**	**17,500.00**	133%
5106 · Unemployment Insurance	548.52	850.46	2,600.16	**1,275.00**	**1,275.00**	0%
5107 · Retirement Contribution	23,656.04	23,474.66	23,413.81	**29,626.00**	**29,313.00**	-1%
Total Employee Benefits & Services	379,067.83	137,851.58	94,105.74	**94,292.00**	**142,152.00**	51%
Materials & Supplies						
5200 · Office Supplies	24,381.13	4,893.20	23,811.98	**16,000.00**	**10,500.00**	-34%
5201 · Postage & Delivery	3,124.27	1,076.13	2,353.45	**10,000.00**	**2,500.00**	-75%
5202 · Computer Equipment & Supplies	4,198.75	0.00	18,669.92	**25,500.00**	**10,000.00**	-61%
5203 · Materials & Supplies	10,048.45	1,093.64	175.17	**2,500.00**	**2,500.00**	0%
Total Materials & Supplies	41,752.60	7,062.97	45,010.52	**54,000.00**	**25,500.00**	-53%
Repairs & Maintenance						
· Vehicle Expense Reimbursement	292.64	0.00	0.00	**0.00**	**0.00**	
5301 · Equipment Repairs & Maintenance	0.00	19.61	298.00	**0.00**	**0.00**	
Total Repairs & Maintenance	292.64	19.61	298.00	**0.00**	**0.00**	
Professional Services						
5409 · Vehicle Tracking Expenses - GPS	5,739.20	2,835.78	3,696.28	**8,000.00**	**8,000.00**	0%
5401 · LEGAL- Professional Svcs.	24,649.86	5,518.88	56,948.97	**85,000.00**	**75,000.00**	-12%
5402 · Professional Svcs - Computer	40,161.77	4,714.88	50,890.34	**25,000.00**	**40,000.00**	60%
5408 · Bank Charges	1,653.40	395.99	4,265.34	**1,550.00**	**6,500.00**	319%
5403 · Audit Charges	11,000.00	14,045.00	91,175.00	**38,500.00**	**55,000.00**	43%
5405 · Office Equipment Lease	6,765.75	1,350.13	3,510.36	**10,000.00**	**7,500.00**	-25%
5406 · Off Equip Maint Lease Agreement	38,610.11	1,811.52	22,883.63	**25,000.00**	**17,500.00**	-30%
5400 · Professional/Contract Svc	4,215.50	19,697.66	36,017.91	**74,000.00**	**30,000.00**	-59%
5411 · Employee Training	14,931.26	307.74	12,182.95	**4,000.00**	**5,000.00**	25%
5412 · Temporary Labor	240,065.56	41,947.29	37,888.52	**37,000.00**	**8,000.00**	-78%
5413 · Classified Advertising	498.00	0.00	0.00	**1,500.00**	**500.00**	-67%
5414 · Printing & Copying	1,841.72	534.00	4,026.52	**6,000.00**	**2,500.00**	-58%
5416 · Public Official Liability Insurance	9,634.45	9,046.00	10,383.00	**9,950.00**	**11,500.00**	16%
5417 · General Liability Insurance	15,250.37	17,156.00	19,363.00	**20,000.00**	**21,500.00**	8%
5419 · Other General Insurance	31,039.83	773.00	389.00	**1,000.00**	**1,000.00**	0%
5420 · Payroll Expenses	12,719.01	3,188.65	31,521.08	**29,000.00**	**30,000.00**	3%
Total Professional Services	458,775.79	123,322.52	385,141.90	**375,500.00**	**319,500.00**	-15%
Other Services & Charges						
5506 · Travel Expense	920.00	0.00	89.00	**1,500.00**	**250.00**	-83%
5500 · Rent Expense	161.00	724.80	0.00	**0.00**	**0.00**	
5503 · Team Building & Appreciation	0.00	0.00	463.42	**600.00**	**1,000.00**	67%
5311 · CDMA Fees Paid	27,918.75	0.00	0.00	**0.00**	**0.00**	
5508 · Cable charges	1,443.12	423.00	2,806.73	**8,500.00**	**5,000.00**	-41%
5530 · Conference/Convention Expense	7,347.61	1,455.29	2,005.91	**7,000.00**	**5,000.00**	-29%
5531 · Association Dues	1,124.00	50.00	5,454.36	**1,200.00**	**6,000.00**	400%
5532 · Subscriptions & Publications	226.50	120.00	3,188.67	**250.00**	**3,000.00**	1100%
5599 · Miscellaneous Expense	6,726.41	18,281.66	807.88	**2,500.00**	**1,000.00**	-60%
6481 · Computer Purchase & Upgrade	0.00	0.00	0.00	**0.00**	**0.00**	
5560 · Equipment Purchase	171.82	0.00	0.00	**1,500.00**	**0.00**	-100%

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM	% Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Total Other Services & Charges	46,039.21	21,054.75	14,815.97	**23,050.00**	**21,250.00**	-8%
Infrastructure & Facil Maintenance						
5605 · Telephone	50,388.85	23,443.70	50,457.56	**65,000.00**	**40,000.00**	-38%
5610 · Electricity	8,932.20	3,549.85	21,991.37	**8,000.00**	**20,000.00**	150%
5613 · Heat	39.75	0.00	1,214.54	**0.00**	**1,000.00**	
5608 · Property Taxes	3,078.30	3,147.86	21,730.38	**4,000.00**	**4,000.00**	0%
5600 · Building Repair & Maintenance	132,489.68	4,853.00	17,754.87	**10,000.00**	**18,000.00**	80%
Total Infrastructure & Facil Maint	194,928.78	34,994.41	113,148.72	**87,000.00**	**83,000.00**	-5%
Total Department Expenditures	1,330,288.47	473,166.54	882,470.96	**1,009,225.00**	**967,956.00**	-4%

CITY OF MOUNT RAINIER

City Hall (City Manager & Finance Department Functions)

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

Regular Pay:	Designated pay for employees
Overtime Pay:	Funds available for work performed beyond regular work hours

Employee Benefits and Services

FICA Expenses:	Federal Insurance Contributions Act, employer's portion of social security
Life Insurance Expenses:	Employee monthly life insurance premium paid by the City
Medical Insurance Expenses:	Employee monthly medical insurance premium paid by the City
Workers Comp Insurance:	Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
Unemployment Insurance:	Funds to cover the cost of unemployment insurance
Retirement Contribution:	Employer's contribution to the State retirement and pension system

Materials and Supplies

Office Supplies:	Stationary, office supplies, and materials needed for the administrative offices
Postage and Delivery:	Funds for postage and mailing costs
Computer Equipment and Supplies:	Funds for the purchase of computer equipment and supplies
Materials & Supplies:	Funds for the purchase of materials and supplies

Professional Services

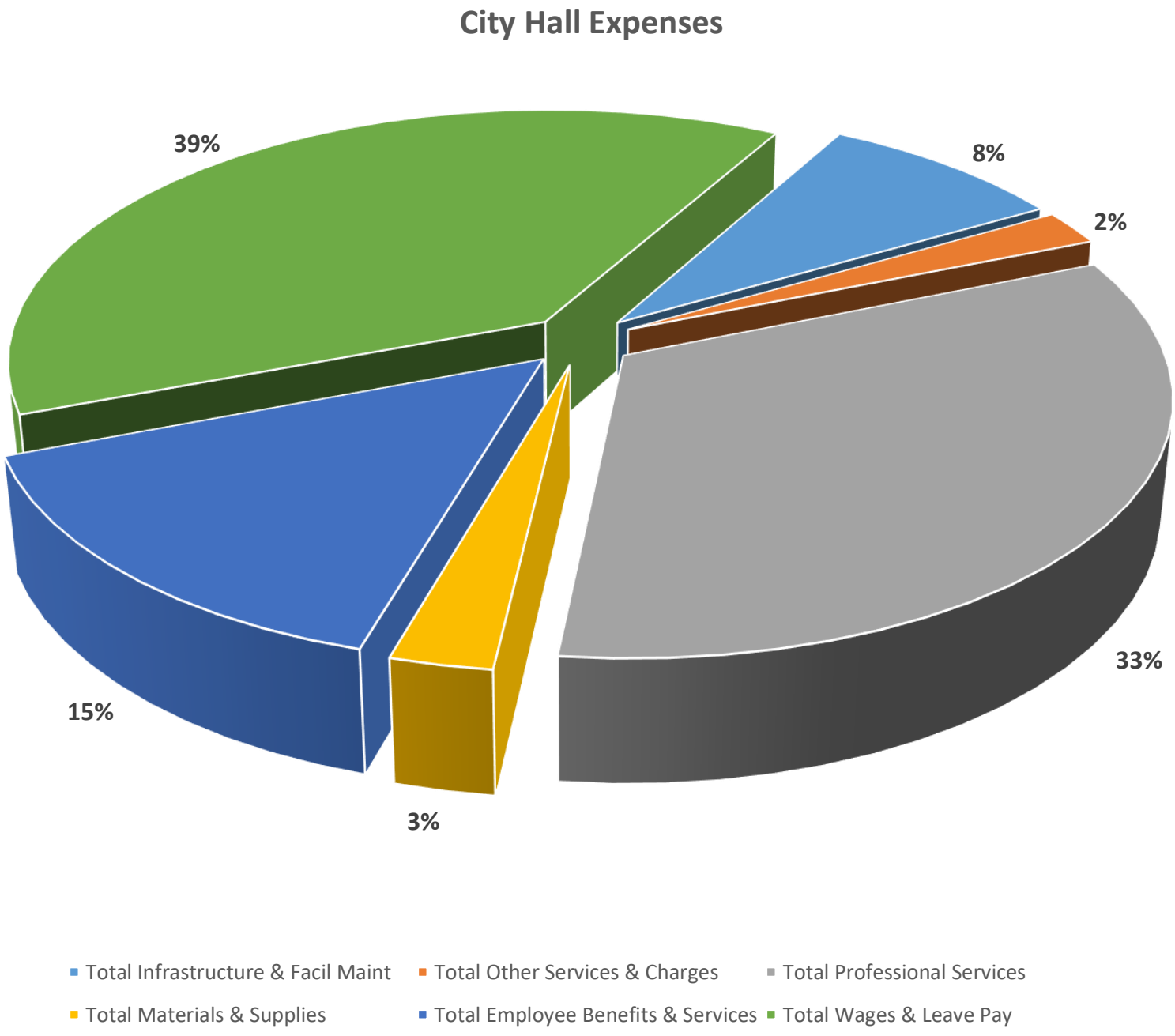
Vehicle Tracking – GPS:	Costs for GPS tracking on various department vehicles in Code Enforcement, Public Works and Police
Legal Services:	Funds designated for legal bills; all billing will be designated to City Hall for all governmental incurred expenses
Computer Network Services:	Information Technology Services rendered to the City through either 3rd party or direct connection
Bank Charges:	Fees paid to banks for administration of accounts
Audit Charges:	Funds designated for the cost of an independent annual financial audit and contractors
Office Equipment Lease:	Costs incurred for leasing office equipment
Office Equipment Maintenance Contracts:	Costs incurred for office equipment maintenance repair
Professional / Contractual Services:	Costs incurred for 3rd party provided services in addition to funds allocated for City of Mount Rainier Strategic Planning creation, additions for public artwork and an allocated language services provider for the main number
Employee Training:	Funds designated for employee training courses and programs
Temporary Labor:	Funds designated for the cost of temporary labor
Classified Advertising:	Funds designated for advertising in newspapers of record things such as legal notices, job posting, RFQ, etc…
Printing and Copying:	Funds designated for printing and copying costs
Public Official Liability Insurance:	Funds designated for City Official liability coverage through Local Government Insurance Trust
General Liability Insurance:	Funds designated for the City to maintain coverage for normal business operations through Local Government Insurance Trust
Other General Insurance:	Funds designated for other City liability coverage for bonded City Manager and Director of Finance
Payroll Expenses:	Funds for payroll software and expenses

Other Services and Charges

Travel Expense:	Funds designated for personal reimbursement during travel; typically utilized for transportation, minimal costs incurred
CDMA Fees Paid:	CDMA Fees transferred to the Mount Rainier Business Association
Cable Charges:	Funds designated for the cost of cable TV
Conference / Convention Expenses:	Funds designated for attendance at conferences and conventions
Association Dues:	Funds for dues payments to government associations
Subscriptions and Publications:	Funds designated for the cost of subscription and relevant government publications purchases
Miscellaneous Expenses:	Funds designated for miscellaneous expenses as needed
Team Building and Appreciation:	Funds designated for department appreciation and recognition

Infrastructure and Facility Maintenance

Telephone:	Funds designated for the expense of all of the City of Mount Rainier employee phones
Electricity:	Funds designated for electricity charges
Heat:	Funds designated for maintaining water and heat expenses
Building Repairs and Maintenance:	Funds designated for the repairs and maintenance of City Hall building
Property Taxes:	Taxes paid on City owned property


City Hall Expenses
39%
8%
2%
33%
15%
3%
Total Infrastructure & Facil Maint
Total Other Services & Charges
Total Professional Services
Total Materials & Supplies
Total Employee Benefits & Services
Total Wages & Leave Pay

Department of Administrative Services

OBJECTIVES AND OPERATIONS

Objectives – The Department of Administrative Services is responsible for Human Resource functions of the City, City Clerk functions, Administrative Support Functions, Communications Functions, and planning Community Events. The Department of Administrative Services strives to provide the best quality services to residents.

Core Services –

- Records and Retention
- Elections
- Human Resources
- Employee Appreciation, Wellness, and Engagement
- Communications
- Community Events
- Committees
- Administrative Support

CONTACT THE DEPARTMENT OF ADMINISTRATIVE SERVICES

Office: 301-985-6585

Director: D'Alizza Mercedes

Email: Dmercedes@mountrainiermd.org

City Clerk: John Hoatson

Email: Jhoatson@mountrainiermd.org

Communications and Community Events Coordinator: Raina Walker

Email: Rwalker@mountrainiermd.org

Address: 1 Municipal Place, Mount Rainier MD 20712

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM)	% Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Wages & Leave Pay						
5000 · Regular Pay	123,915.98	79,002.38	207,014.74	**245,279.00**	**249,840.00**	2%
5001 · Overtime Pay	0.00	0.00	2,375.11	**2,453.00**	**2,498.00**	2%
Total Wages & Leave Pay	123,915.98	79,002.38	209,389.85	**247,732.00**	**252,338.00**	2%
Employee Benefits & Services						
5100 · FICA Expense	9,468.07	5,899.60	15,905.75	**18,764.00**	**19,113.00**	2%
5101 · Life Insurance Expense	10.20	10.20	188.70	**325.00**	**283.00**	-13%
5102 · Dental Insurance Expense	208.74	815.81	0.00	**1,250.00**	**0.00**	-100%
5103 · Medical Insurance Expense	13,106.76	12,726.64	23,201.44	**20,000.00**	**48,304.00**	142%
5105 · Workers' Compensation Insurance	0.00	2,864.70	28,261.08	**7,500.00**	**7,500.00**	0%
5106 · Unemployment Insurance	1,136.54	573.75	1,244.78	**1,020.00**	**1,020.00**	0%
5107 · Retirement Contribution	0.00	8,032.52	19,451.61	**18,981.00**	**17,501.00**	-8%
Total Employee Benefits & Services	23,930.31	30,923.22	88,253.36	**67,840.00**	**93,721.00**	38%
Materials & Supplies						
5201 · Postage & Delivery	8,524.74	5,286.30	0.00	**0.00**	**0.00**	
Total Materials & Supplies	8,524.74	5,286.30	0.00	**0.00**	**0.00**	
Repairs & Maintenance						
· Vehicle Expense Reimbursement	137.95	0.00	0.00	**0.00**	**0.00**	
5301 · Equipment Repairs & Maintenance	0.00	0.00	0.00	**0.00**	**0.00**	
Total Repairs & Maintenance	137.95	0.00	0.00	**0.00**	**0.00**	
Professional Services						
5402 · Professional Svcs - Computer	0.00	1,184.60	0.00	**0.00**	**0.00**	
5407 · Computer Software Expenses	0.00	0.00	0.00	**9,500.00**	**0.00**	-100%
5400 · Professional/Contract Svc	6,823.10	33,184.08	0.00	**10,000.00**	**5,000.00**	-50%
5410 · Recruitment & Testing	2,227.00	496.00	1,417.08	**2,500.00**	**2,500.00**	0%
5421 · Web Master Fees	0.00	225.00	10,610.00	**8,000.00**	**10,000.00**	25%
Total Professional Services	9,050.10	34,864.68	12,027.08	**30,000.00**	**17,500.00**	-42%
Other Services & Charges						
5506 · Travel Expense	0.00	0.00	126.00	**2,500.00**	**1,000.00**	-60%
5509 · Message Production	10,271.00	11,285.00	29,941.19	**32,500.00**	**30,000.00**	-8%
5503 · Team Building & Appreciation	5,910.20	1,156.65	8,164.09	**15,480.00**	**7,120.00**	-54%
5502 · Employee Wellness Program	0.00	0.00	475.87	**10,000.00**	**0.00**	-100%
5530 · Conference/Convention Expense	2,370.18	251.29	1,012.28	**9,000.00**	**2,500.00**	-72%
5531 · Association Dues	335.00	0.00	1,000.00	**1,000.00**	**1,000.00**	0%
5532 · Subscriptions & Publications	0.00	0.00	357.10	**1,000.00**	**750.00**	-25%
5599 · Miscellaneous Expense	1,060.72	0.00	0.00	**500.00**	**0.00**	-100%
5514 · Public Safety Night	0.00	638.00	1,179.25	**2,500.00**	**2,000.00**	-20%
5517 · I-Net Services	8,962.00	0.00	0.00	**15,000.00**	**13,500.00**	-10%
5553 · Recreational Committee	14,005.84	29.90	7,522.17	**20,000.00**	**10,000.00**	-50%
5540 · Mt. Rainier Day	17,285.80	0.00	*1,681.20*	**20,000.00**	**15,000.00**	-25%
5604 · Bike Co-Op	6,034.64	1,806.61	*11,274.54*	**13,250.00**	**5,000.00**	-62%
5543 · Community Garden	0.00	0.00	*1,241.71*	**5,000.00**	**2,000.00**	-60%
Winter Event	0.00	0.00	*0.00*	**0.00**	**500.00**	
5552 · Green Team Exp	1,552.50	549.39	*21.24*	**2,120.00**	**1,000.00**	-53%
5549 · Veterns Celebration	0.00	0.00	*884.85*	**1,000.00**	**5,000.00**	400%
5550 · Other Community Events	0.00	0.00	*277.77*	**5,500.00**	**1,000.00**	-82%
5548 · Immigration Outreach	0.00	0.00	*0.00*	**1,000.00**	**500.00**	-50%
5547 · CERT Team	0.00	0.00	*2,130.11*	**2,500.00**	**1,500.00**	-40%
5546 · Senior Programming	0.00	0.00	*0.00*	**2,500.00**	**500.00**	-80%
5545 · Scholarship Program	0.00	0.00	*0.00*	**7,500.00**	**6,000.00**	-20%
5644 · Halloween Event	0.00	0.00	*4,142.01*	**2,500.00**	**0.00**	
5555 · Open House	0.00	0.00	*0.00*	**2,500.00**	**0.00**	
5649 · Community Conversations	0.00	78.41	*0.00*	**1,800.00**	**500.00**	-72%

5551 · Egg Hunt Event	0.00	0.00	*1,000.00*	**4,000.00**	**500.00**	-88%
5560 · Equipment Purchases	10,930.97	154.90	54,255.40	**65,000.00**	**10,000.00**	-85%
Total Other Services & Charges	78,718.85	15,950.15	126,686.78	**245,650.00**	**116,870.00**	-52%
Infrastructure & Facil Maint						
5605 · Telephone	(68.62)	0.00	0.00	**0.00**	**0.00**	
Total Infrastructure & Facil Maint	(68.62)	0.00	0.00	**0.00**	**0.00**	
Total Department Expenditures	244,209.31	166,026.73	436,357.07	**591,222.00**	**480,429.00**	-19%

CITY OF MOUNT RAINIER

Department of Administrative Services

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

Regular Pay:	Designated pay for employees
Overtime Pay:	Funds available for work performed beyond regular work hours

Employee Benefits and Services

FICA Expenses:	Federal Insurance Contributions Act, employer's portion of social security
Life Insurance Expenses:	Employee monthly life insurance premium paid by the City
Medical Insurance Expenses:	Employee monthly medical insurance premium paid by the City
Workers Comp Insurance:	Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
Unemployment Insurance:	Funds to cover the cost of unemployment insurance
Retirement Contribution:	Employer's contribution to the State retirement and pension system

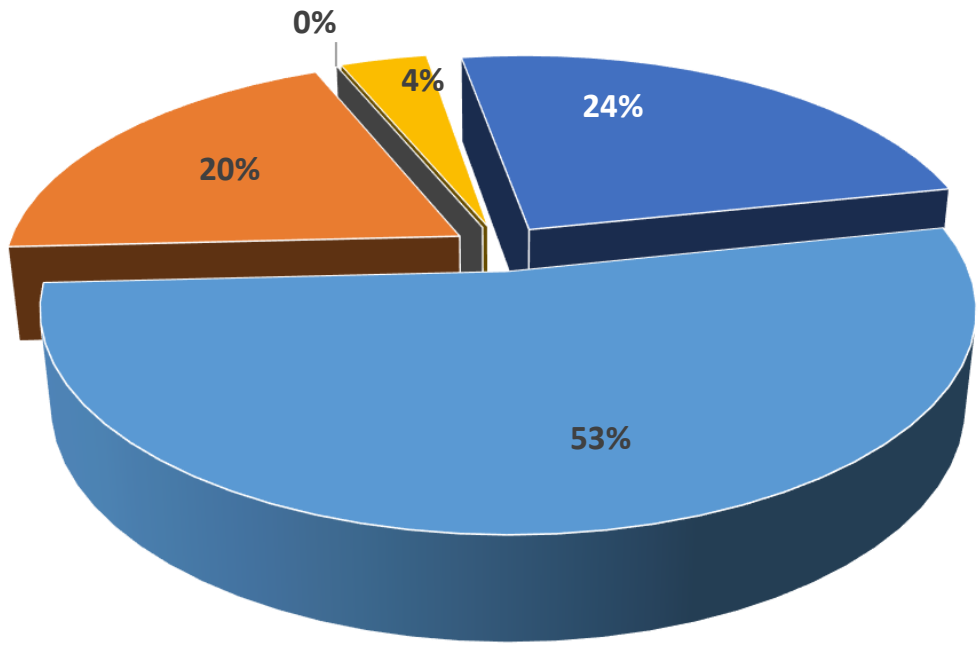
Professional Services

Professional. Services:	Funds designated for a staff retreat/training
Recruitment & Testing:	Funds designated for staff recruitment and drug testing
Web Master Fees:	Fees paid to web hosting company

Other Services and Charges

Travel Expenses:	Funds allocated for personal reimbursement for travel while on business for the City of Mount Rainier
Message Production:	Funds allocated for creation, production, maintenance of City of Mount Rainier news article and website update management
Conference / Convention Expenses:	Funds designated for attendance at conferences and conventions
Association Dues:	Funds for dues payments to various associations
Subscriptions / Publications:	Funds designated for the cost of subscription and relevant publications purchases
Team Building and Appreciation:	Funds designated for employee team building events and activities, including staff meetings and employee holiday party and staff retreat/training
I Net Services:	Funds allocated for the usage of electronic delivery services provided to the City (i.e.. internet service, serve usage and backups)
Various Community Events/Committees:	Funds designated for the City of Mount Rainier Committee functions and activities
Equipment Purchases:	Funds utilize to make large equipment purchases for MRTV

Department of Administrative Services



- Total Wages & Leave Pay
- Total Employee Benefits & Services
- Total Materials & Supplies
- Total Professional Services
- Total Other Services & Charges

Department of Code Compliance

OBJECTIVES AND OPERATIONS

Objectives – The Code Compliance Department is tasked with ensuring the health and safety of Mount Rainier residents by providing inspections, permits, and enforcement of health, safety, fire, and building codes. The Code Compliance Department strives to provide the highest quality service to the residents of Mount Rainier.

Core Services –

- Permits
- Rental Inspections
- Business License and Inspections
- Vacant Registry and Property Tax
- Ensuring the Health and Safety of the Community by enforcing the Mount Rainier Code of Ordinances
- Construction Permits

Strategic Focus in FY 2021 – The Code Compliance Department aims to continue to grow and professionalize its services. A significant investment in the FY 21 Budget is made to the Department of Code Compliance for needed staff, infrastructure, vehicle fleet, and training. The Department continues to address a significant backlog of work and inspections from years prior.

CONTACT CODE COMPLIANCE

Office: (240) 508-2112

Email: lalston@mountrainierpd.org

Linwood Alston, Lieutenant Police Chief / Acting Code Lead

Address: 3249 Rhode Island Ave, Mount Rainier MD 20712

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM)	% Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Wages & Leave Pay						
5000 · Regular Pay	135,293.35	81,032.55	92,835.31	272,067.00	162,633.00	-40%
5001 · Overtime Pay	2,129.25	3,469.35	9,562.24	3,271.00	1,626.00	-50%
Total Wages & Leave Pay	**137,422.60**	**84,501.90**	**102,397.55**	**275,338.00**	**164,259.00**	-40%
Employee Benefits & Services						
5100 · FICA Expense	10,248.25	6,490.91	7,680.52	25,021.00	12,441.00	-50%
5101 · Life Insurance Expense	5.10	0.00	91.80	400.00	184.00	-54%
5102 · Dental Insurance Expense	208.74	229.60	0.00	1,250.00	0.00	-100%
5103 · Medical Insurance Expense	-733.12	4,880.25	14,431.11	25,000.00	23,574.00	-6%
5105 · Workers' Compensation Insurance	0.00	5,729.55	13,320.91	7,500.00	12,500.00	67%
5106 · Unemployment Insurance	983.51	810.81	885.13	1,275.00	765.00	-40%
5107 · Retirement Contribution	0.00	10,907.40	15,975.28	25,204.00	13,808.00	-45%
Total Employee Benefits & Services	**10,712.48**	**29,048.52**	**52,384.75**	**85,650.00**	**63,272.00**	-26%
Materials & Supplies						
5203 · Materials & Supplies	1,083.91	0.00	2,584.65	8,000.00	4,500.00	-44%
5205 · Uniforms	1,334.90	430.30	2,020.55	5,325.00	5,000.00	-6%
5210 · Vehicle Fuel & Oil	0.00	750.00	0.00	10,000.00	3,500.00	-65%
Total Materials & Supplies	**2,418.81**	**1,180.30**	**4,605.20**	**23,325.00**	**13,000.00**	-44%
Repairs & Maintenance						
5300 · Vehicle Repair & Maintenance	6,316.57	1,211.94	0.00	3,000.00	2,000.00	-33%
Total Repairs & Maintenance	**6,316.57**	**1,211.94**	**0.00**	**3,000.00**	**2,000.00**	-33%
Professional Services						
5409 · Vehicle Tracking Expenses - GPS	75.80	0.00	0.00	0.00	0.00	
5402 · Professional Svcs - Computer	305.00	2,742.76	0.00	0.00	0.00	
5406 · Off Equip Maint Lease Agreement	6,015.89	320.88	0.00	0.00	0.00	
5400 · Professional/Contract Svc	4,000.00	141.00	6,030.13	7,500.00	6,800.00	-9%
5411 · Employee Training	1,382.74	782.46	2,329.41	3,000.00	4,000.00	33%
5412 · Temporary Labor	0.00	174.04	0.00	0.00	0.00	
5414 · Printing & Copying	4,945.00	75.00	0.00	0.00	0.00	
5418 · Vehicle Insurance	0.00	0.00	2,445.00	3,000.00	3,000.00	0%
Total Professional Services	**16,724.43**	**4,236.14**	**10,804.54**	**13,500.00**	**13,800.00**	2%
Other Services & Charges						
5503 · Team Building & Appreciation	0.00	0.00	0.00	600.00	360.00	-40%
5530 · Conference/Convention Expense	3,417.84	4,113.93	509.83	11,000.00	2,500.00	-77%
5531 · Association Dues	0.00	75.00	445.00	1,575.00	1,500.00	-5%
5599 · Miscellaneous Expense	2,533.36	0.00	0.00	0.00	0.00	
5520 · Interest - Code Vehicles	0.00	0.00	1,856.13	2,148.00	1,785.00	-17%
5521 · Principal - Code Vehicles	0.00	0.00	8,183.97	11,117.00	11,605.00	4%
5560 · Equipment Purchase	5,009.91	0.00	51.25	4,650.00	2,000.00	-57%
Total Other Services & Charges	**10,961.11**	**4,188.93**	**11,046.18**	**31,090.00**	**19,750.00**	-36%
Infrastructure & Facil Maint						
5605 · Telephone	0.00	0.00	0.00	1,250.00	0.00	-100%
5607 · Alarm Services	0.00	0.00	1,665.00	750.00	0.00	-100%
5610 · Electricity	0.00	0.00	0.00	2,000.00	0.00	-100%
5613 · Heat	0.00	0.00	0.00	1,500.00	0.00	-100%
5600 · Building Repair & Maintenance	0.00	0.00	90.00	2,500.00	0.00	-100%
5609 · Abatement on Property Expenses	19,385.00	7,254.00	750.00	11,250.00	4,500.00	-60%
Total Infrastructure & Facil Maint	**19,385.00**	**7,254.00**	**2,505.00**	**19,250.00**	**4,500.00**	-77%
Capital Outlay - Capital Project						
5705 · Vehicle Purchase	0.00	0.00	0.00	0.00	0.00	
5700 · Capital Projects	0.00	0.00	24,743.24	15,000.00	0.00	-100%

Total Capital Outlay - Capital Project	**0.00**	**0.00**	**24,743.24**	**15,000.00**	**0.00**	-100%
Total Department Expenditures	**203,941.00**	**131,621.73**	**208,486.46**	**466,153.00**	**280,581.00**	-40%

CITY OF MOUNT RAINIER

Department of Code Enforcement

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

Regular Pay:	Designated pay for employees
Overtime Pay:	Funds available for work performed beyond regular work hours

Employee Benefits and Services

FICA Expenses:	Federal Insurance Contributions Act, employer's portion of social security
Life Insurance Expenses:	Employee monthly life insurance premium paid by the City
Medical Insurance Expenses:	Employee monthly medical insurance premium paid by the City
Workers Comp Insurance:	Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
Unemployment Insurance:	Funds to cover the cost of unemployment insurance
Retirement Contribution:	Employer's contribution to the State retirement and pension system

Materials and Supplies

Materials & Supplies:	Supplies for office materials, training purchases and other small item equipment for field examinations
Uniforms:	Funds designated for the purchase and maintenance of the departments uniforms
Vehicle Fuel and Oil:	Funds designated for the purchase vehicle fuel for department cars

Repairs and Maintenance

Vehicle Repairs and Maintenance:	Funds designated for needed vehicle repairs and general maintenance costs

Professional Services

Professional Services Contracts:	Hosting platform for online code retrieval (Municode)
Employee Training:	Funds designated for employee training courses and programs
Vehicle Insurance:	Funds designated for insuring department vehicles

Other Services and Charges

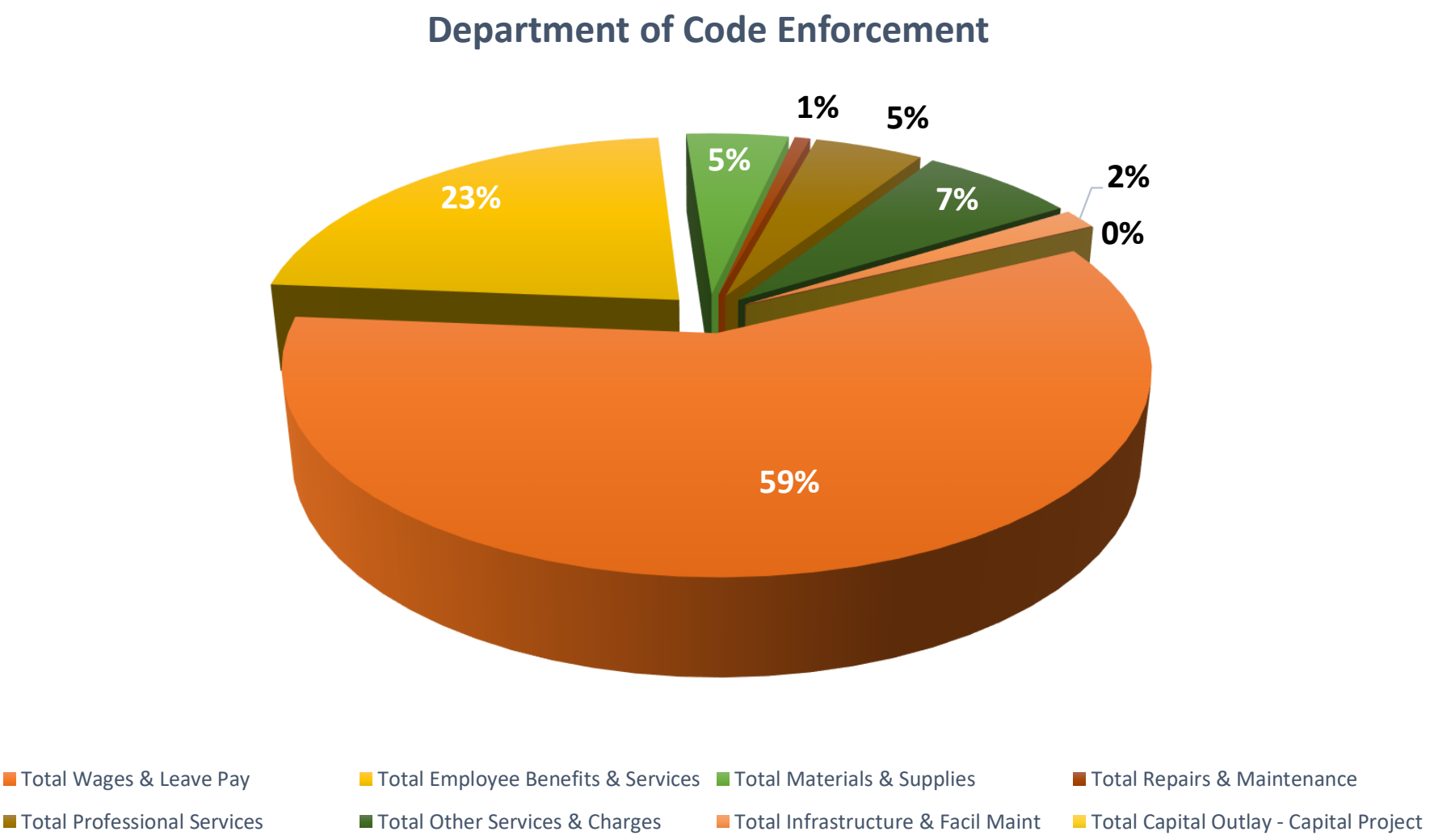
Conference / Convention Expenses:	Funds designated for attendance at conferences and conventions
Association Dues:	Funds for dues payments to government associations
Team Building and Appreciation:	Funds designated for employee team building events and activities
Interest – Code Vehicles:	Funds utilize in the payment of interest for the leased vehicles being used by the department
Principal – Code Vehicles:	Funds utilize in the payment of principal for the leased vehicles being used by the department
Equipment Purchase:	Funds designated for the purchase of equipment and supplies

Infrastructure and Facility Maintenance

Abatement on Property Expenses:	Costs incurred to rectify code violations

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM)	% Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Wages & Leave Pay						
5000 · Regular Pay	135,293.35	81,032.55	92,835.31	272,067.00	162,633.00	-40%
5001 · Overtime Pay	2,129.25	3,469.35	9,562.24	3,271.00	1,626.00	-50%
Total Wages & Leave Pay	**137,422.60**	**84,501.90**	**102,397.55**	**275,338.00**	**164,259.00**	-40%
Employee Benefits & Services						
5100 · FICA Expense	10,248.25	6,490.91	7,680.52	25,021.00	12,441.00	-50%
5101 · Life Insurance Expense	5.10	0.00	91.80	400.00	184.00	-54%
5102 · Dental Insurance Expense	208.74	229.60	0.00	1,250.00	0.00	-100%
5103 · Medical Insurance Expense	-733.12	4,880.25	14,431.11	25,000.00	23,574.00	-6%
5105 · Workers' Compensation Insurance	0.00	5,729.55	13,320.91	7,500.00	12,500.00	67%
5106 · Unemployment Insurance	983.51	810.81	885.13	1,275.00	765.00	-40%
5107 · Retirement Contribution	0.00	10,907.40	15,975.28	25,204.00	13,808.00	-45%
Total Employee Benefits & Services	**10,712.48**	**29,048.52**	**52,384.75**	**85,650.00**	**63,272.00**	-26%
Materials & Supplies						
5203 · Materials & Supplies	1,083.91	0.00	2,584.65	8,000.00	4,500.00	-44%
5205 · Uniforms	1,334.90	430.30	2,020.55	5,325.00	5,000.00	-6%
5210 · Vehicle Fuel & Oil	0.00	750.00	0.00	10,000.00	3,500.00	-65%
Total Materials & Supplies	**2,418.81**	**1,180.30**	**4,605.20**	**23,325.00**	**13,000.00**	-44%
Repairs & Maintenance						
5300 · Vehicle Repair & Maintenance	6,316.57	1,211.94	0.00	3,000.00	2,000.00	-33%
Total Repairs & Maintenance	**6,316.57**	**1,211.94**	**0.00**	**3,000.00**	**2,000.00**	-33%
Professional Services						
5409 · Vehicle Tracking Expenses - GPS	75.80	0.00	0.00	0.00	0.00	
5402 · Professional Svcs - Computer	305.00	2,742.76	0.00	0.00	0.00	
5406 · Off Equip Maint Lease Agreement	6,015.89	320.88	0.00	0.00	0.00	
5400 · Professional/Contract Svc	4,000.00	141.00	6,030.13	7,500.00	6,800.00	-9%
5411 · Employee Training	1,382.74	782.46	2,329.41	3,000.00	4,000.00	33%
5412 · Temporary Labor	0.00	174.04	0.00	0.00	0.00	
5414 · Printing & Copying	4,945.00	75.00	0.00	0.00	0.00	
5418 · Vehicle Insurance	0.00	0.00	2,445.00	3,000.00	3,000.00	0%
Total Professional Services	**16,724.43**	**4,236.14**	**10,804.54**	**13,500.00**	**13,800.00**	2%
Other Services & Charges						
5503 · Team Building & Appreciation	0.00	0.00	0.00	600.00	360.00	-40%
5530 · Conference/Convention Expense	3,417.84	4,113.93	509.83	11,000.00	2,500.00	-77%
5531 · Association Dues	0.00	75.00	445.00	1,575.00	1,500.00	-5%
5599 · Miscellaneous Expense	2,533.36	0.00	0.00	0.00	0.00	
5520 · Interest - Code Vehicles	0.00	0.00	1,856.13	2,148.00	1,785.00	-17%
5521 · Principal - Code Vehicles	0.00	0.00	8,183.97	11,117.00	11,605.00	4%
5560 · Equipment Purchase	5,009.91	0.00	51.25	4,650.00	2,000.00	-57%
Total Other Services & Charges	**10,961.11**	**4,188.93**	**11,046.18**	**31,090.00**	**19,750.00**	-36%
Infrastructure & Facil Maint						
5605 · Telephone	0.00	0.00	0.00	1,250.00	0.00	-100%
5607 · Alarm Services	0.00	0.00	1,665.00	750.00	0.00	-100%
5610 · Electricity	0.00	0.00	0.00	2,000.00	0.00	-100%
5613 · Heat	0.00	0.00	0.00	1,500.00	0.00	-100%
5600 · Building Repair & Maintenance	0.00	0.00	90.00	2,500.00	0.00	-100%
5609 · Abatement on Property Expenses	19,385.00	7,254.00	750.00	11,250.00	4,500.00	-60%
Total Infrastructure & Facil Maint	**19,385.00**	**7,254.00**	**2,505.00**	**19,250.00**	**4,500.00**	-77%
Capital Outlay - Capital Project						
5705 · Vehicle Purchase	0.00	0.00	0.00	0.00	0.00	
5700 · Capital Projects	0.00	0.00	24,743.24	15,000.00	0.00	-100%

Total Capital Outlay - Capital Project	**0.00**	**0.00**	**24,743.24**	**15,000.00**	**0.00**	-100%
Total Department Expenditures	**203,941.00**	**131,621.73**	**208,486.46**	**466,153.00**	**280,581.00**	-40%


Department of Code Enforcement
1%
5%
5%
2%
7%
0%
23%
59%
Total Wages & Leave Pay
Total Employee Benefits & Services
Total Materials & Supplies
Total Repairs & Maintenance
Total Professional Services
Total Other Services & Charges
Total Infrastructure & Facil Maint
Total Capital Outlay - Capital Project

Department of Economic Development

OBJECTIVES AND OPERATIONS

Objectives – The Department of Economic Development is focused on building and expanding local businesses, attracting new businesses to the area, and retaining business. Another main focus is filling commercial business space and creating positive attention in the Real Estate Development Community. Hosting events such as Investor Open Houses, Business Luncheons, and Resource Fairs is a main focus.

Core Services –

- Business Outreach and Promotion
- Development Outreach
- Oversee and Administer the Economic Development Incentive Fund
- Provide Resources for Local Businesses
- Vacant Property Outreach and Promotion

Strategic Focus in FY 2021 – The Department of Economic Development aims to improve relations with the Mount Rainier Business Community in FY 2021. This can be done through a greater partnership with the Mount Rainier Business Association, and by bringing guest speakers and resources to the Mount Rainier business community.

CONTACT THE DEPARTMENT OF ECONOMIC DEVELOPMENT

Office: (240) 462-3946

Email: Rhopkins@mountrainiermd.org

Ronald Hopkins, Director of Economic Development

Address: 3311 Rhode Island Avenue, Mount Rainier MD 20712

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM	% Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Wages & Leave Pay						
5000 · Regular Pay	74,177.02	32,439.31	71,887.10	**88,089.00**	**89,401.00**	1%
5001 · Overtime Pay	0.00	0.00	0.00	**0.00**	**0.00**	
Total Wages & Leave Pay	74,177.02	32,439.31	71,887.10	**88,089.00**	**89,401.00**	1%
Employee Benefits & Services						
5100 · FICA Expense	5,098.70	3,825.40	5,462.02	**6,739.00**	**6,839.00**	1%
5101 · Life Insurance Expense	10.20	10.20	45.90	**50.00**	**97.00**	94%
5102 · Dental Insurance Expense	485.88	711.54	0.00	**1,250.00**	**0.00**	-100%
5103 · Medical Insurance Expense	1,204.98	14,213.45	11,838.54	**9,500.00**	**16,872.00**	78%
5105 · Workers' Compensation Insurance	0.00	1,432.35	4,333.65	**2,500.00**	**2,500.00**	0%
5106 · Unemployment Insurance	127.50	359.50	444.04	**255.00**	**298.00**	17%
5107 · Retirement Contribution	5,684.78	6,928.94	8,001.62	**6,824.00**	**7,029.00**	3%
Total Employee Benefits & Services	12,612.04	27,481.38	30,125.77	**27,118.00**	**33,635.00**	24%
Materials & Supplies						
5200 · Office Supplies	471.25	75.00	0.00	**0.00**	**0.00**	
5201 · Postage & Delivery	0.00	0.00	0.00	**0.00**	**0.00**	
Total Materials & Supplies	471.25	75.00	0.00	**0.00**	**0.00**	
Repairs & Maintenance						
4133 · Vehicle Expense Reimbursement	119.98	0.00	0.00	**0.00**	**0.00**	
5301 · Equipment Repairs & Maintenance	0.00	0.00	0.00	**0.00**	**0.00**	
Total Repairs & Maintenance	119.98	0.00	0.00	**0.00**	**0.00**	
Professional Services						
5402 · Professional Svcs - Computer	429.00	592.29	0.00	**0.00**	**0.00**	
5400 · Professional/Contract Svc	2,300.00	5,533.84	114,275.14	**10,000.00**	**4,000.00**	-60%
5411 · Employee Training	2,265.30	0.00	1,819.80	**2,000.00**	**1,000.00**	-50%
5412 · Temporary Labor	0.00	0.00	0.00	**5,000.00**	**0.00**	-100%
5413 · Classified Advertising	1,000.00	400.00	0.00	**0.00**	**0.00**	
Total Professional Services	5,994.30	6,526.13	116,094.94	**17,000.00**	**5,000.00**	-71%
Other Services & Charges						
5500 · Rent Expense	0.00	1,125.00	3,375.00	**22,500.00**	**15,000.00**	-33%
5503 · Team Building & Appreciation	0.00	61.13	0.00	**120.00**	**120.00**	0%
5504 · Econ Devlp Program Exp	71,790.90	2,200.00	15,943.71	**40,000.00**	**0.00**	-100%
5504 · Econ Devlp -Main Street	0.00	0.00	0.00	**0.00**	**30,000.00**	
5504 · Econ Devlp - Programs	0.00	0.00	0.00	**0.00**	**2,000.00**	
5530 · Conference/Convention Expense	2,260.37	1,759.00	3,579.82	**4,000.00**	**2,000.00**	-50%
5531 · Association Dues	1,462.00	470.00	695.00	**1,500.00**	**1,000.00**	-33%
5532 · Subscriptions & Publications	0.00	0.00	550.00	**500.00**	**0.00**	-100%
5599 · Miscellaneous Expense	252.75	100.00	0.00	**0.00**	**0.00**	
Total Other Services & Charges	75,766.02	5,715.13	24,143.53	**68,620.00**	**50,120.00**	-27%
Infrastructure & Facil Maint						
5605 · Telephone	0.00	0.00	0.00	**0.00**	**0.00**	
Total Infrastructure & Facil Maintenance	0.00	0.00	0.00	**0.00**	**0.00**	
Total Department Expenditures	**169,140.61**	**72,236.95**	**242,251.34**	**200,827.00**	**178,156.00**	-11%

CITY OF MOUNT RAINIER

Department of Economic Development

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

Regular Pay:	Designated pay for employees

Employee Benefits and Services

FICA Expenses:	Federal Insurance Contributions Act, employer's portion of social security
Life Insurance Expenses:	Employee monthly life insurance premium paid by the City
Medical Insurance Expenses:	Employee monthly medical insurance premium paid by the City
Workers Comp Insurance:	Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
Unemployment Insurance:	Funds to cover the cost of unemployment insurance
Retirement Contribution:	Employer's contribution to the State retirement and pension system

Professional Services

Professional Services Contracts:	Funds for professional services, such as consultants and real estate agent servicing fees
Employee Training:	Funds designated for employee training courses and programs

Other Services and Charges

Main Street Designation:	Funds to apply for and complete the designation as a Main Street City.
Economic Development Programs:	Funds the following programs and activities: Advertising, Marketing, Business Meetings, Sponsorships, ICSC Exhibit, Place-making and Outreach, Public Art, Business Association Support, Events, Forums, Meetings, Tours, and Small Business Assistance
Conference / Convention Expenses:	Funds designated for attendance at conferences and conventions
Association Dues:	Funds for dues payments to associations
Subscriptions and Publications:	Funds designated for the cost of subscription and publications purchases
Team Building and Appreciation:	Funds designated for employee team building events and activities
Rent Expense:	Funds designated for office space and the official City Welcome Center. The City has access to a conference room, one office space and a desk/ shared office space.

Police Department

OBJECTIVES AND OPERATIONS

Objectives – The Police Department is responsible for maintaining the safety of the public. Crime prevention and follow up is the main task addressed through regular 24 hour police patrol and watch. Parking and traffic enforcement are enforced through this division. Social service assistance is available at the Police Department. The Mount Rainier Police Department aims to focus on Community Policing for FY 21.

Core Functions –

- Public Safety
- Community Policing
- Social Services
- Crime Prevention and Follow up
- Traffic Enforcement
- Parking Enforcement
- Emergency Management

Strategic Focus in FY 2021 – In Fiscal Year 2021 the Police Department will become less patrol focused and aim to focus on building community relations and following up on crimes committed.

CONTACT THE MOUNT RAINIER POLICE DEPARTMENT

DISPATCH : 301-985-6565

OFFICE: 301-985-6580

Chief Morgan

Email: Amorgan@mountrainierpd.org

Address: 3249 Rhode Island Ave, Mount Rainier MD 20712

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM	% Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Wages & Leave Pay						
5000 · Regular Pay	1,211,555.47	584,644.26	694,692.34	**1,268,092.00**	**810,613.00**	-36%
5001 · Overtime Pay	84,295.44	74,016.08	88,954.75	**25,162.00**	**81,061.00**	222%
5002 · Court Pay	7,435.00	254.52	6,096.42	**10,000.00**	**10,000.00**	0%
5003 · Shift Differential	15,908.25	9,989.57	226,894.97	**20,000.00**	**401,914.00**	1910%
5004 · Field Officer Training	850.00	1,050.00	0.00	**3,000.00**	**1,500.00**	-50%
Total Wages & Leave Pay	1,320,044.16	669,954.43	1,016,638.48	**1,326,254.00**	**1,305,088.00**	-2%
Employee Benefits & Services						
5100 · FICA Expense	99,765.45	50,782.09	75,734.88	**96,244.00**	**62,012.00**	-36%
5101 · Life Insurance Expense	214.20	234.60	744.60	**1,250.00**	**1,250.00**	0%
5102 · Dental Insurance Expense	4,628.72	5,635.14	0.00	**10,000.00**	**0.00**	-100%
5103 · Medical Insurance Expense	79,127.10	99,502.52	135,532.78	**150,000.00**	**221,400.00**	48%
5105 · Workers' Compensation Insurance	0.00	100,410.50	124,422.58	**175,000.00**	**175,000.00**	0%
5106 · Unemployment Insurance	3,660.17	3,114.13	7,809.72	**5,000.00**	**5,000.00**	0%
5107 · Retirement Contribution	92,918.63	107,721.94	92,485.01	**98,713.00**	**94,636.00**	-4%
Total Employee Benefits & Services	280,314.27	367,400.92	436,729.57	**536,207.00**	**559,298.00**	4%
Materials & Supplies						
5201 · Postage & Delivery	1,000.00	229.62	0.00	**1,000.00**	**0.00**	-100%
5202 · Computer Equipment & Supplies	10,783.24	0.00	0.00	**0.00**	**5,000.00**	
5203 · Materials & Supplies	4,519.83	677.47	0.00	**0.00**	**6,000.00**	
5204 · Police Supplies & Equipment	20,876.93	3,859.97	8,064.27	**7,000.00**	**10,000.00**	43%
5205 · Uniforms	7,773.82	2,606.55	8,015.36	**9,000.00**	**7,000.00**	-22%
5206 · Firearms Supplies	8,036.51	156.10	1,534.05	**11,000.00**	**10,000.00**	-9%
5207 · Uniform cleaning expenses	3,908.06	836.80	1,585.80	**4,500.00**	**5,000.00**	11%
5210 · Vehicle Fuel & Oil	50,607.26	9,666.95	21,665.74	**52,000.00**	**55,000.00**	6%
Total Materials & Supplies	107,505.65	18,033.46	40,865.22	**84,500.00**	**98,000.00**	16%
Repairs & Maintenance						
5302· Radio Repair	0.00	0.00	0.00	**300.00**	**0.00**	-100%
5300 · Vehicle Repair & Maintenance	20,918.56	15,175.11	12,823.21	**18,000.00**	**20,000.00**	11%
5301 · Equipment Repairs & Maintenance	346.00	0.00	1,880.31	**750.00**	**1,500.00**	100%
5303 · Radio Maintenance	0.00	0.00	0.00	**250.00**	**0.00**	-100%
5304 · Security Cameras Maintenance	0.00	410.32	0.00	**1,000.00**	**2,500.00**	150%
Total Repairs & Maintenance	21,264.56	15,585.43	14,703.52	**20,300.00**	**24,000.00**	18%
Professional Services						
4315 · Parking Meter Maintenance	0.00	0.00	0.00	**0.00**	**0.00**	
5409 · Vehicle Tracking Expenses - GPS	1,571.38	2,835.78	0.00	**0.00**	**0.00**	
5407 · Computer Software Expenses	21,943.12	18,037.16	0.00	**0.00**	**31,000.00**	
5404 · Dispatch Services	77,800.00	0.00	48,771.00	**64,000.00**	**67,000.00**	5%
5405 · Office Equipment Lease	174.90	174.90	0.00	**0.00**	**0.00**	
5406 · Off Equip Maint Lease Agreement	2,050.56	537.56	0.00	**0.00**	**0.00**	
5400 · Professional/Contract Svc	0.00	13,637.90	0.00	**0.00**	**0.00**	
5411 · Employee Training	6,340.68	2,662.00	25,570.18	**34,000.00**	**25,000.00**	-26%
5410 · Recruitment & Testing	5,949.00	25,798.75	6,747.41	**9,000.00**	**4,000.00**	-56%
5412 · Temporary Labor	0.00	2,680.00	0.00	**0.00**	**0.00**	
5412 · Printing & Copying	880.09	247.21	0.00	**0.00**	**0.00**	
5415 · Police Liability Insurance	29,021.03	29,685.00	28,146.00	**30,000.00**	**32,500.00**	8%
5418 · Vehicle Insurance	18,987.66	19,237.00	18,307.00	**15,000.00**	**22,500.00**	50%
5423 · Parking Citation Exp	0.00	12,216.96	30,130.98	**35,000.00**	**2,000.00**	-94%
Total Professional Services	164,718.42	127,750.22	157,672.57	**187,000.00**	**184,000.00**	-2%
Other Services & Charges						
5500 · Rent Expense	0.00	829.00	0.00	**0.00**	**0.00**	0%

5503 · Team Building & Appreciation	0.00	388.00	1,100.95	**2,115.00**	**2,475.00**	17%
5508 · Cable charges	1,258.80	524.50	0.00	**0.00**	**0.00**	
5515 · Police Explorer Program	0.00	0.00	3,008.69	**2,500.00**	**2,300.00**	-8%
5516 · Community Policing/Outreach Exp	997.02	0.00	5,228.27	**17,500.00**	**2,500.00**	-86%
5530 · Conference/Convention Expense	2,328.12	0.00	1,347.44	**2,000.00**	**3,000.00**	50%
5531 · Association Dues	990.00	0.00	1,215.00	**1,000.00**	**2,000.00**	100%
5532 · Subscriptions & Publications	0.00	0.00	7,222.00	**500.00**	**0.00**	
5599 · Miscellaneous Expense	1,420.00	1,493.59	84.00	**1,000.00**	**0.00**	
5523 · Interest-Capital Lease Police	0.00	0.00	2,034.08	**4,150.00**	**9,059.00**	118%
5524 · Principle -Capital Lease Police	0.00	0.00	8,680.92	**21,450.00**	**46,640.00**	117%
6481 · Computer Purchase & Upgrade	0.00	0.00	0.00	**0.00**	**0.00**	
5560 · Equipment Purchase	41,172.26	1,637.65	4,835.48	**45,000.00**	**5,000.00**	-89%
Total Other Services & Charges	48,166.20	4,872.74	34,756.83	**97,215.00**	**72,974.00**	-25%
Infrastructure & Facil Maint						
5605 · Telephone	864.14	2,165.94	0.00	**0.00**	**0.00**	
5610 · Electricity	17,343.11	7,180.02	11,844.76	**19,000.00**	**15,000.00**	-21%
5613 · Heat	0.00	0.00	302.09	**1,000.00**	**500.00**	-50%
5600 · Building Repair & Maintenance	19,268.55	6,979.46	185,043.72	**184,000.00**	**10,000.00**	-95%
Total Infrastructure & Facil Maint	37,475.80	16,325.42	197,190.57	**204,000.00**	**25,500.00**	-88%
Capital Outlay - Capital Projec						
5705 · Vehicle Purchase	0.00	17,367.86	30,499.00	**30,000.00**	**0.00**	-100%
5700 · Capital Projects	0.00	0.00	61,307.94	**73,000.00**	**0.00**	-100%
Total Capital Outlay - Capital Project	0.00	17,367.86	91,806.94	**103,000.00**	**0.00**	-100%
Total Department Expenditures	1,979,489.06	1,237,290.48	1,990,363.70	**2,558,476.00**	**2,268,860.00**	-11%

CITY OF MOUNT RAINIER

Department of Public Safety (Police Department)

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

Regular Pay:	Designated pay for employees working during 1st and 2nd shifts
Overtime Pay:	Funds available for work performed beyond regular work hours
Court Pay:	Pay for Officers to attend court hearings
Shift Differential:	Pay designated to cover those working the night shift
Officer Field Training:	Pay designated to cover the cost difference for field training of officers

Employee Benefits and Services

FICA Expenses:	Federal Insurance Contributions Act, employer's portion of social security
Life Insurance Expenses:	Employee monthly life insurance premium paid by the City
Medical Insurance Expenses:	Employee monthly medical insurance premium paid by the City
Workers Comp Insurance:	Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
Unemployment Insurance:	Funds to cover the cost of unemployment insurance
Retirement Contribution:	Employer's contribution to the State retirement and pension system

Materials and Supplies

Police Equip & Supplies:	Funds for the purchase of police equipment and supplies
Uniforms:	Funds designated for the purchase and maintenance of the departments uniforms
Firearms Supplies:	Funds for the purchase of ammunition and supplies for cleaning firearms
Uniform Cleaning Expenses:	Funds for the cleaning of the department's uniforms
Vehicle Fuel and Oil:	Funds designated for the purchase vehicle fuel for department cars
Computer Equipment & Supplies	Funds designated to replace 1/3 of Police Toughbook computers

Repairs and Maintenance

Vehicle Repair and Maintenance:	Funds designated for the repair and maintenance of vehicles
Equipment Repair and Maintenance:	Funds designated for the repair and general maintenance of office equipment
Security Camera Maintenance:	Funds designated for the maintenance and access of security cameras

Professional Services

Computer Software Expenses:	Funds designated for department access to criminal networks per state, federal and local regulations
Employee Training:	Funds designated for employee training courses and programs
Recruitment and Testing:	Funds designated for the recruitment and testing of new officers
Police Liability Insurance	Funds utilized for payment to Local Government Insurance Trust for coverage of Public Safety Officers
Vehicle Insurance	Funds utilized for insuring public safety vehicles during the course of business related activities
Parking Citation Expense	Funds purposed for supplies needed by Parking Enforcement relating to parking violations and deposits
Temporary Labor	Funds designated for temporary assistance not to exceed more than 12 months at one point in time

Other Services and Charges

Police Junior Explorer Program:	Funds for the creation of a Police Junior Explorer Program
Community Policing and Outreach:	Funds for "Policing in the community" events and meetings
Conference / Convention Expenses:	Funds designated for attendance at conferences and conventions
Association Dues:	Funds for dues payments to associations
Subscriptions and Publications:	Funds designated for the cost of subscription and publications purchases
Team Building and Appreciation:	Funds designated for employee team building events and activities
Equipment Purchase:	Funds designated for the purchase of equipment and supplies as well as expenses related to new vehicle purchase outfitting for the department

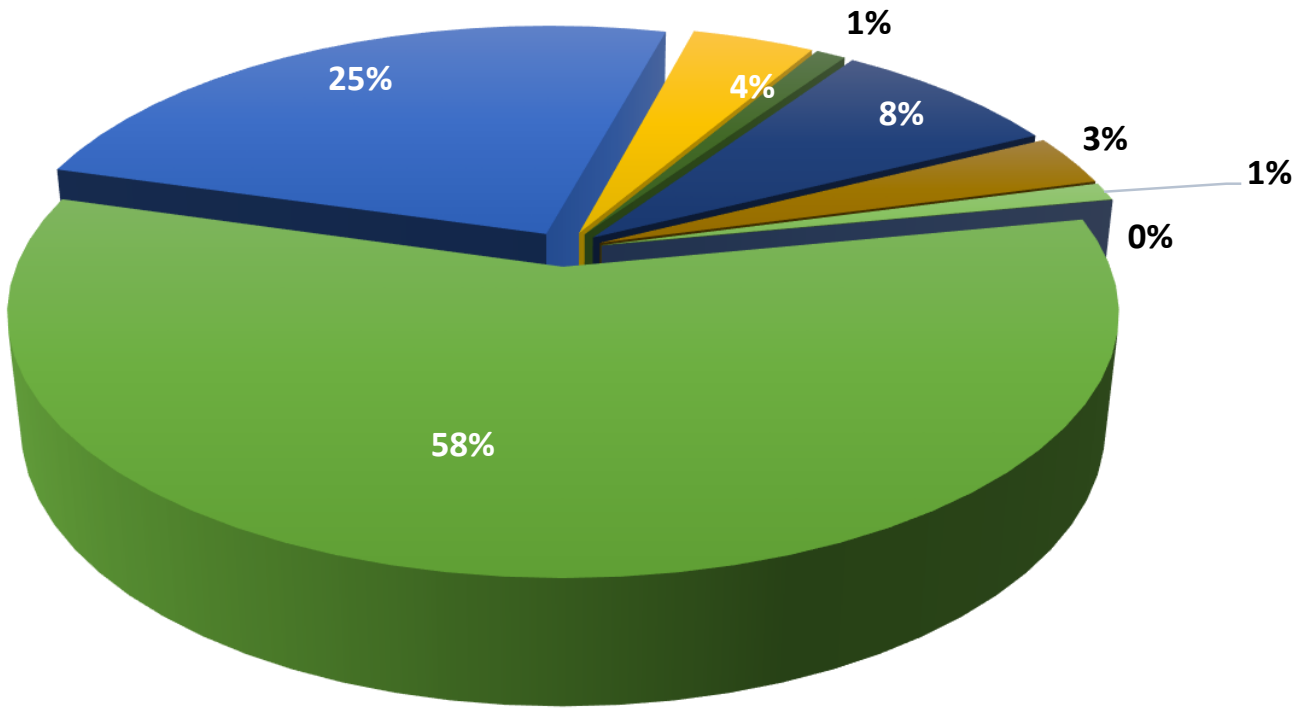
Infrastructure and Facility Maintenance

Electricity:	Funds designated for maintaining electricity in the public building
Heat:	Funds designated for maintaining water and heat in the public building
Building Repairs and Maintenance	Funds designated for the repairs and maintenance of public buildings for the police department

Capital Outlay

Vehicle Purchases:	Funds designated for purchase of police vehicles
Capital Projects:	Funds designated for Capital In Process items as approved

Police Department



- Total Wages & Leave Pay
- Total Employee Benefits & Services
- Total Materials & Supplies
- Total Repairs & Maintenance
- Total Professional Services
- Total Other Services & Charges
- Total Infrastructure & Facil Maint
- Total Capital Outlay - Capital Project

Department of Public Works (Infrastructure)

OBJECTIVES AND OPERATIONS

Objectives – The Public Works Department is responsible for the maintenance of City-owned infrastructures, parks and fleet. The department also provides solid waste collection and recycling services to single-family residential properties in the city by a workforce that is diverse, committed, motivated and empowered.

Core Services –

- Waste Management
- Right of Way Maintenance
- Urban Forest
- Snow Removal
- Street and Sidewalk Maintenance
- Building Maintenance
- Park Maintenance
- Administration
- Storm water

Strategic Focus in FY 2021 – Maintain a quality fleet with regular maintenance, grow the labor force with additional laborers added to ensure quality service, ensure on time and focused solid waste removal and snow removal, use available funding to make needed improvements to streets and sidewalks.

CONTACT PUBLIC WORKS

Office: (301) 985-6583

Email: PWstaff@mountrainiermd.org

Kourosh Kamali *Director of Public Works* kkamali@mountrainiermd.org

Rocio Latorre *Roadside Tree Care Expert, Tree Commission & Green Team Liaison* rlatorre@mountrainiermd.org

Address: 3715 Wells Ave. Mount Rainier, MD 20712

Department Expenses	FY18 - Actuals	FY19 - Actuals	FY20 - Actuals	FY20 - Budget	FY21 - Proposed (ICM)	% Change
	Jul '17 - Jun 18	Jul '18 - Jan 19	Jul '19 - Mar 20	Jul '19 - Jun 20	Jul '20 - Jun 21	FY'20/21
Wages & Leave Pay						
5000 · Regular Pay	379,165.84	241,304.65	333,581.13	**472,182.00**	**461,581.00**	-2%
5001 · Overtime Pay	44,247.08	44,448.02	33,389.09	**30,850.00**	**36,926.00**	20%
Total Wages & Leave Pay	423,412.92	285,752.67	366,970.22	**503,032.00**	**498,507.00**	-1%
Employee Benefits & Services						
5100 · FICA Expense	31,758.27	21,457.18	27,406.81	**37,461.00**	**35,311.00**	-6%
5101 · Life Insurance Expense	61.20	51.00	555.90	**1,000.00**	**673.00**	-33%
5102 · Dental Insurance Expense	2,296.44	3,821.84	0.00	**4,750.00**	**0.00**	-100%
5103 · Medical Insurance Expense	38,352.42	67,858.03	83,273.64	**79,500.00**	**131,507.00**	65%
5105 · Workers' Compensation Insurance	0.00	20,053.35	64,736.33	**7,500.00**	**69,000.00**	820%
5106 · Unemployment Insurance	2,391.72	2,111.74	3,103.66	**2,805.00**	**2,550.00**	-9%
5107 · Retirement Contribution	33,562.05	31,891.32	40,878.17	**37,526.00**	**36,291.00**	-3%
Total Employee Benefits & Services	108,422.10	147,244.46	219,954.51	**170,542.00**	**275,332.00**	61%
Materials & Supplies						
5203 · Materials & Supplies	21,803.12	12,665.76	23,966.37	**77,229.00**	**20,000.00**	-74%
5205· Uniforms	2,636.27	902.19	2,100.20	**5,500.00**	**4,000.00**	-27%
5207 · Uniform cleaning expenses	10,162.81	8,068.89	11,555.94	**20,000.00**	**12,000.00**	-40%
5208 · Street Signs	1,787.92	7,000.68	10,100.58	**7,000.00**	**5,000.00**	-29%
5209 · Traffic Control Devices	0.00	215.91	580.00	**56,000.00**	**0.00**	-100%
5210 · Vehicle Fuel & Oil	527.98	659.90	4,946.37	**25,000.00**	**18,000.00**	-28%
Total Materials & Supplies	36,918.10	29,513.33	53,249.46	**190,729.00**	**59,000.00**	-69%
Repairs & Maintenance						
5300 · Vehicle Repair & Maintenance	59,078.80	35,541.80	70,360.65	**50,000.00**	**50,000.00**	0%
5301 · Equipment Repairs & Maintenance	385.49	410.36	0.00	**18,000.00**	**13,000.00**	-28%
Total Repairs & Maintenance	59,464.29	35,952.16	70,360.65	**68,000.00**	**63,000.00**	-7%
Professional Services						
5409 · Vehicle Tracking Expenses - GPS	113.70	0.00	0.00	**0.00**	**0.00**	
5402 · Professional Svcs - Computer	2,535.00	6,115.24	0.00	**0.00**	**0.00**	
5406 · Off Equip Maint Lease Agreement	2,778.03	554.39	0.00	**0.00**	**0.00**	
5400 · Professional/Contract Svc	2,489.00	5,809.40	2,306.22	**66,750.00**	**10,000.00**	-85%
5411 · Employee Training	3,876.45	3,389.00	215.00	**4,000.00**	**4,000.00**	0%
5412 · Temporary Labor	26,165.75	16,282.10	24,706.05	**20,000.00**	**10,000.00**	-50%
5418 · Vehicle Insurance	18,987.66	19,237.00	20,295.00	**25,000.00**	**22,000.00**	-12%
Total Professional Services	37,957.93	32,150.13	47,522.27	**115,750.00**	**46,000.00**	-60%
Other Services & Charges						
5503 · Team Building & Appreciation	0.00	233.04	1,602.74	**1,320.00**	**1,320.00**	0%
5507 · CDL Testing	0.00	30.00	0.00	**1,500.00**	**0.00**	-100%
5518 · Tipping & Recycling Fees	80,863.75	731.97	44,713.49	**80,000.00**	**80,000.00**	0%
5508 · Cable charges	1,196.03	431.09	0.00	**0.00**	**0.00**	
5530 · Conference/Convention Expense	1,475.38	50.46	250.00	**3,000.00**	**1,500.00**	-50%
5531 · Association Dues	150.00	0.00	100.00	**500.00**	**200.00**	-60%
5599 · Miscellaneous Expense	3,858.72	0.00	20.00	**500.00**	**0.00**	-100%
5522 · Interest - PW Trucks	0.00	0.00	1,172.14	**5,145.00**	**3,400.00**	-34%
5525 · Principal-New DPW Trucks Lease	0.00	0.00	5,198.38	**26,635.00**	**23,500.00**	-12%
5630 · Community Actvities			0.00			
5552 · Green Team Exp	0.00	549.39	0.00	**0.00**	**0.00**	
Total 5630 · Community Actvities	0.00	549.39	0.00	**0.00**	**0.00**	
5560 · Equipment Purchase	4,750.18	0.00	0.00	**3,000.00**	**5,000.00**	67%
Total Other Services & Charges	92,294.06	2,025.95	53,056.75	**121,600.00**	**114,920.00**	-5%
Infrastructure & Facil Maint						
5605 · Telephone	2,389.01	1,266.42	0.00	**0.00**	**0.00**	
5610 · Electricity	5,687.71	1,394.40	3,346.83	**2,500.00**	**3,500.00**	40%
5611 · Street Lights Electricity	88,847.85	40,563.43	54,738.46	**90,000.00**	**90,000.00**	0%
5612 · Street Lights & Signal Repair	8,481.98	712.86	2,593.77	**10,000.00**	**3,500.00**	-65%
5613 · Heat	2,826.60	1,404.44	4,473.72	**3,500.00**	**4,500.00**	29%
5600 · Building Repair & Maintenance	71,312.00	13,140.14	6,300.63	**26,000.00**	**15,000.00**	-42%

5604 · Pest Control	1,365.00	802.40	1,364.00	**3,200.00**	**2,000.00**	-38%
5601 · Tree Maintenance	50.00	37,767.50	32,570.00	**60,000.00**	**30,000.00**	-50%
5603 · Grounds Maintenance	7,792.20	18,158.00	13,842.20	**50,000.00**	**20,000.00**	-60%
5606 · Equipment Rental	0.00	267.53	1,069.19	**3,000.00**	**2,500.00**	-17%
5602 · Tree Purchases	2,260.00	0.00	0.00	**2,500.00**	**0.00**	-100%
Total Infrastructure & Facil Maint	191,012.35	313,437.90	120,298.80	**250,700.00**	**171,000.00**	-32%
Capital Outlay - Capital Project						
5705 · Vehicle Purchase	43,958.00	174,268.40	0.00	**0.00**	**0.00**	
Capital Outlay - Capital Projec	43,958.00	174,268.40	0.00	**0.00**	**0.00**	
5700 · Capital Project Expenses	0.00	423,601.57	307,453.80	**563,400.00**	**330,000.00**	-41%
Total Department Expenditures	993,439.75	1,443,946.57	1,238,866.46	**1,983,753.00**	**1,557,759.00**	-21%

CITY OF MOUNT RAINIER

Department of Public Works (Infrastructure)

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

Regular Pay:	Designated pay for employees
Overtime Pay:	Funds available for work performed beyond regular work hours particularly 24 hr on-call duty for City emergencies

Employee Benefits and Services

FICA Expenses:	Federal Insurance Contributions Act, employer's portion of social security
Life Insurance Expenses:	Employee monthly life insurance premium paid by the City
Medical Insurance Expenses:	Employee monthly medical insurance premium paid by the City
Workers Comp Insurance:	Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
Unemployment Insurance:	Funds to cover the cost of unemployment insurance
Retirement Contribution:	Employer's contribution to the State retirement and pension system

Materials and Supplies

Materials and Supplies:	Funds for the purchase of materials and supplies needed for the everyday upkeep of the City such as small tools, wood, plastic fencing, purchases from Home Depot, etc..
Uniforms:	Funds designated for the purchase and maintenance of the departments uniforms
Uniform Cleaning Expenses:	Funds for the cleaning of the departments uniforms
Vehicle Fuel and Oil:	Funds designated for the purchase vehicle fuel for department cars

Repairs and Maintenance

Vehicle Repair and Maintenance:	Funds designated for the repair and maintenance of vehicles
Equipment Repair and Maintenance:	Funds allocated for repairs or large machinery

Professional Services

Professional / Contractual Services:	Funds designated for professional services for Parks Plan Review and street cleaning services
Employee Training:	Funds designated for employee training courses and programs
Temporary Labor:	Funds designated for the cost of temporary labor
Vehicle Insurance:	Funds designated for maintaining proper coverage on operating vehicles used within the department

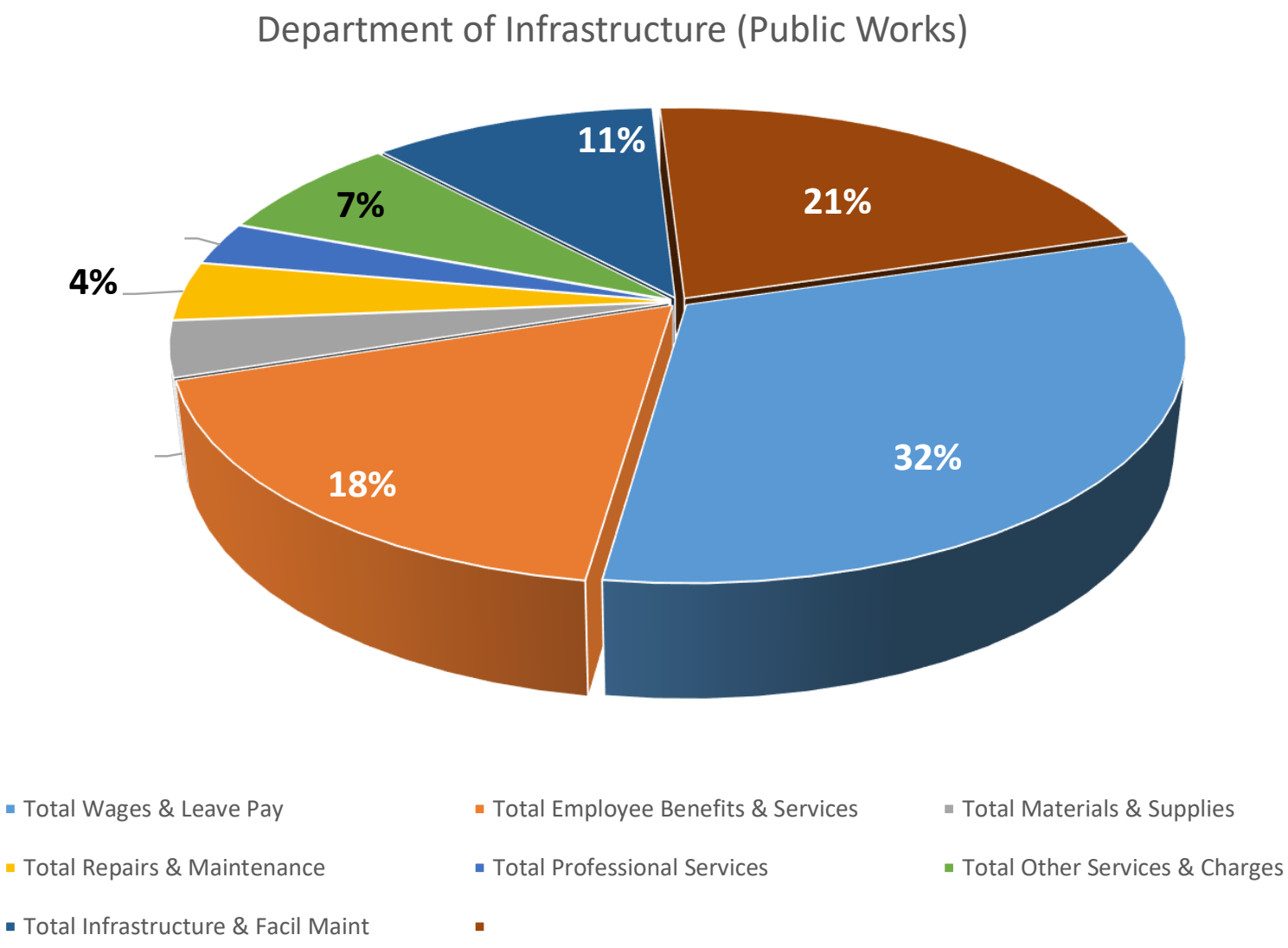
Other Services and Charges

Tipping & Recycling Fees:	Fees paid for the disposal of City trash
Conference / Convention Expenses:	Funds designated for attendance at conferences and conventions
Association Dues:	Funds for dues payments to associations
Team Building and Appreciation:	Funds designated for employee team building events and activities
Equipment Purchase:	Funds designated for the purchase of equipment and supplies

Infrastructure and Facility Maintenance

Electricity:	Funds designated for maintaining electricity in the public building
Street Lights Electricity:	Funds allocated for the street lights located within the City of Mount Rainier
Street Lights & Signal Repairs:	Funds allocated for expenses associated with streetlights and signals
Heat:	Funds designated for maintaining Heat in the public building
Building Repairs and Maintenance:	Funds designated for the repairs and maintenance of city owned public buildings
Pest Control:	Funds for the spraying of the city owned buildings to prevent bugs and pests

Tree Maintenance:	Funds allocated for maintaining and assessing trees within the City of Mount Rainier
Grounds Maintenance:	Funds allocated for maintaining the beautification of the City of Mount Rainier
Equipment Rental:	Funds utilized for the temporary usage of large equipment
Tree Purchases:	Funds used for the replacement of trees throughout the City of Mount Rainier
Interest – PW Trucks:	Funds allocated for the interest paid of leased department trucks
Principal – NEW DPW Trucks:	Funds allocated for the principal paid on leased department trucks


Department of Infrastructure (Public Works)
11%
21%
7%
4%
32%
18%
Total Wages & Leave Pay
Total Employee Benefits & Services
Total Materials & Supplies
Total Repairs & Maintenance
Total Professional Services
Total Other Services & Charges
Total Infrastructure & Facil Maint

CITY OF MOUNT RAINIER

Debt Services / Contingency / Reserve

"Debt Services" is the term used to describe the funds paid on behalf of the City debts. The City did a bond issuance in December 2008 for $1,250,000 to purchase the "Bass Property" located at 3206 Rhode Island Ave. The bonds have a maturity date of Dec 4, 2023 with biannual debt service payments. The interest rate on the bonds is 4.79% and remaining principal balance of $251,508. In FY 2021 the City will owe $107,190 in principal and $10,589 in interest for this bond.

The City did another bond issuance of $1,500,000 in January 2010 to fund 3 items, refinance of a 1996 Series Bond issuance, refinance of a 1997 Series Bond issuance, and purchase the "Funeral Home" property located at 3200 Rhode Island Ave. for $634,516. In FY 2021 the City will owe $112,335 in principal and $24,394 in interest for this bond.

In addition, the City is seeking to finance 2 vehicles for Department of Public Safety.

In local government budgeting it is important to incorporate into your yearly plan several "safety nets" in case unforeseen emergencies or circumstances arise. The City at the start of FY 2021 will have more than $4.2 million in an unrestricted funding account. The City of Mount Rainier has also designated $1.0 million of the unrestricted funding account to fund the Economic Development Incentive Program.

A contingency fund is an amount of money the City sets aside each year in case of emergency. An example would be a flood or an unexpected major repair. Contingency funds can be used to cover the unexpected that may arise throughout the year. For FY 2021, the City has set aside $50,000 for these type of emergencies.

CITY OF MOUNT RAINIER
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)
COMPENSATION SCHEDULE FY 2021

	Grade Steps	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly		15.7715	18.9258	23.9585	32.3751	37.5316	38.8585
Bi-Weekly	**1**	1,261.72	1,514.06	1,916.68	2,590.01	3,002.53	3,108.68
Annually		32,805	39,366	49,834	67,340	78,066	80,826
Hourly		16.2446	19.4936	24.6773	33.3464	38.6575	40.0243
Bi-Weekly	**2**	1,299.57	1,559.49	1,974.18	2,667.71	3,092.60	3,201.94
Annually		33,789	40,547	51,329	69,360	80,408	83,250
Hourly		16.7320	20.0784	25.4176	34.3467	39.8173	41.2250
Bi-Weekly	**3**	1,338.56	1,606.27	2,033.41	2,747.74	3,185.38	3,298.00
Annually		34,803	41,763	52,869	71,441	82,820	85,748
Hourly		17.2339	20.6807	26.1801	35.3771	41.0118	42.4617
Bi-Weekly	**4**	1,378.72	1,654.46	2,094.41	2,830.17	3,280.94	3,396.94
Annually		35,847	43,016	54,455	73,584	85,305	88,320
Hourly		17.7510	21.3012	26.9655	36.4385	42.2421	43.7356
Bi-Weekly	**5**	1,420.08	1,704.09	2,157.24	2,915.08	3,379.37	3,498.85
Annually		36,922	44,306	56,088	75,792	87,864	90,970
Hourly		18.2835	21.9402	27.7745	37.5316	43.5094	45.0477
Bi-Weekly	**6**	1,462.68	1,755.22	2,221.96	3,002.53	3,480.75	3,603.81
Annually		38,030	45,636	57,771	78,066	90,500	93,699

Grade	Position
EA - 1	Administrative Assistant (I)
EA - 2	Administrative Assistant (II)
EA - 3	Finance Analyst Grant Coordinator Communications / MRTV City Clerk
EA - 4	Senior Staff Accountant Systems Analyst Human Resources Officer
EA - 5	Director of Finance / CFO
EA - 6	City Manager

CITY OF MOUNT RAINIER
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)
COMPENSATION SCHEDULE FY 2021

	Grade Steps	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly		18.8320	22.5984	28.6077	38.6576	44.8147	46.3991
Bi-Weekly	**7**	1,506.56	1,807.87	2,288.62	3,092.61	3,585.18	3,711.93
Annually		39,171	47,005	59,504	80,408	93,215	96,510
Hourly		19.3970	23.2763	29.4659	39.8173	46.1591	47.7911
Bi-Weekly	**8**	1,551.76	1,862.11	2,357.27	3,185.38	3,692.73	3,823.28
Annually		40,346	48,415	61,289	82,820	96,011	99,405
Hourly		19.9789	23.9746	30.3499	41.0118	47.5439	49.2248
Bi-Weekly	**9**	1,598.31	1,917.97	2,427.99	3,280.94	3,803.51	3,937.98
Annually		41,556	49,867	63,128	85,305	98,891	102,388
Hourly		20.5782	24.6939	31.2604	42.2422	48.9702	50.7015
Bi-Weekly	**10**	1,646.26	1,975.51	2,500.83	3,379.37	3,917.62	4,056.12
Annually		42,803	51,363	65,022	87,864	101,858	105,459
Hourly		21.1956	25.4347	32.1982	43.5094	50.4393	52.2226
Bi-Weekly	**11**	1,695.65	2,034.78	2,575.86	3,480.75	4,035.15	4,177.81
Annual		44,087	52,904	66,972	90,500	104,914	108,623
Hourly		21.8314	26.1977	33.1642	44.8147	51.9525	53.7893
Bi-Weekly	**12**	1,746.52	2,095.82	2,653.13	3,585.18	4,156.20	4,303.14
Annually		45,409	54,491	68,981	93,215	108,061	111,882

Grade	Position
EA - 1	Administrative Assistant (I)
EA - 2	Administrative Assistant (II)
EA - 3	Finance Analyst Grant Coordinator Communications / MRTV City Clerk
EA - 4	Senior Staff Accountant Systems Analyst Human Resources Officer
EA - 5	Director of Finance / CFO
EA - 6	City Manager

CITY OF MOUNT RAINIER
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)
COMPENSATION SCHEDULE FY 2021

	Grade Steps	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly		22.4864	26.9837	34.1591	46.1592	53.5111	55.4029
Bi-Weekly	**13**	1,798.91	2,158.69	2,732.73	3,692.73	4,280.89	4,432.23
Annually		46,772	56,126	71,051	96,011	111,303	115,238
Hourly		23.1610	27.7932	35.1839	47.5439	55.1164	57.0650
Bi-Weekly	**14**	1,852.88	2,223.45	2,814.71	3,803.51	4,409.31	4,565.20
Annually		48,175	57,810	73,182	98,891	114,642	118,695
Hourly		23.8558	28.6270	36.2394	48.9702	56.7699	58.7770
Bi-Weekly	**15**	1,908.46	2,290.16	2,899.15	3,917.62	4,541.59	4,702.16
Annually		49,620	59,544	75,378	101,858	118,081	122,256

Grade	Position
EA - 1	Administrative Assistant (I)
EA - 2	Administrative Assistant (II)
EA - 3	Finance Analyst Grant Coordinator Communications / MRTV City Clerk
EA - 4	Senior Staff Accountant Systems Analyst Human Resources Officer
EA - 5	Director of Finance / CFO
EA - 6	City Manager

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

No employees salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of $1,500) on the 16th year of continuous service and a satisfactory performance for 15th and 16th year.

CITY OF MOUNT RAINIER

DEPARTMENTS OF INFRASTRUCTURE , DEVELOPMENT & ENFORCEMENT

COMPENSATION SCHEDULE FY 2021

	Grade / Steps	IDE - 1	IDE - 2	IDE - 3	IDE - 4	IDE - 5	IDE - 6
Hourly		16.8229	17.5239	18.9258	20.8184	26.3777	32.3751
Bi-Weekly	1	1,345.83	1,401.91	1,514.06	1,665.47	2,110.22	2,590.01
Annually		34,992	36,450	39,366	43,302	54,866	67,340
Hourly		17.3276	18.0496	19.4936	21.4430	27.1690	33.3464
Bi-Weekly	2	1,386.21	1,443.97	1,559.49	1,715.44	2,173.52	2,667.71
Annually		36,041	37,543	40,547	44,601	56,512	69,360
Hourly		17.8474	18.5911	20.0784	22.0862	27.9841	34.3467
Bi-Weekly	3	1,427.79	1,487.29	1,606.27	1,766.90	2,238.73	2,747.74
Annually		37,123	38,669	41,763	45,939	58,207	71,441
Hourly		18.3828	19.1488	20.6807	22.7488	28.8236	35.3771
Bi-Weekly	4	1,470.63	1,531.91	1,654.46	1,819.91	2,305.89	2,830.17
Annually		38,236	39,830	43,016	47,318	59,953	73,584
Hourly		18.9343	19.7233	21.3012	23.4313	29.6883	36.4385
Bi-Weekly	5	1,514.75	1,577.86	1,704.09	1,874.50	2,375.07	2,915.08
Annually		39,383	41,024	44,306	48,737	61,752	75,792
Hourly		19.5024	20.3150	21.9402	24.1342	30.5790	37.5316
Bi-Weekly	6	1,560.19	1,625.20	1,755.22	1,930.74	2,446.32	3,002.53
Annually		40,565	42,255	45,636	50,199	63,604	78,066

Grade	Position
IDE - 1	Laborer
IDE - 2	CDL Driver
IDE - 3	Administrative Assistant Permit Technican
IDE - 4	Code Enforcement Officer Public Works Program Manager Maintenance Manager
IDE - 5	Assistant Director
IDE - 6	Director of Public Works Director of Code Enforcement Director of Economic Development

CITY OF MOUNT RAINIER

DEPARTMENTS OF INFRASTRUCTURE , DEVELOPMENT & ENFORCEMENT

COMPENSATION SCHEDULE FY 2021

	Grade / Steps	IDE - 1	IDE - 2	IDE - 3	IDE - 4	IDE - 5	IDE - 6
Hourly		20.0874	20.9245	22.5984	24.8583	31.4964	38.6576
Bi-Weekly	**7**	1,606.99	1,673.96	1,807.87	1,988.66	2,519.71	3,092.61
Annually		41,782	43,523	47,005	51,705	65,512	80,408
Hourly		20.6900	21.5522	23.2763	25.6040	32.4412	39.8173
Bi-Weekly	**8**	1,655.20	1,724.17	1,862.11	2,048.32	2,595.30	3,185.38
Annually		43,035	44,829	48,415	53,256	67,478	82,820
Hourly		21.3107	22.1988	23.9746	26.3721	33.4145	41.0118
Bi-Weekly	**9**	1,704.86	1,775.90	1,917.97	2,109.77	2,673.16	3,280.94
Annually		44,326	46,173	49,867	54,854	69,502	85,305
Hourly		21.9501	22.8647	24.6939	27.1633	34.4169	42.2422
Bi-Weekly	**10**	1,756.01	1,829.18	1,975.51	2,173.06	2,753.35	3,379.37
Annually		45,656	47,559	51,363	56,500	71,587	87,864
Hourly		22.6086	23.5507	25.4347	27.9782	35.4494	43.5094
Bi-Weekly	**11**	1,808.69	1,884.05	2,034.78	2,238.26	2,835.95	3,480.75
Annual		47,026	48,985	52,904	58,195	73,735	90,500
Hourly		23.2868	24.2572	26.1977	28.8175	36.5129	44.8147
Bi-Weekly	**12**	1,862.95	1,940.57	2,095.82	2,305.40	2,921.03	3,585.18
Annually		48,437	50,455	54,491	59,940	75,947	93,215

Grade	Position
IDE - 1	Laborer
IDE - 2	CDL Driver
IDE - 3	Administrative Assistant Permit Technican
IDE - 4	Code Enforcement Officer Public Works Program Manager Maintenance Manager
IDE - 5	Assistant Director
IDE - 6	Director of Public Works Director of Code Enforcement Director of Economic Development

CITY OF MOUNT RAINIER

DEPARTMENTS OF INFRASTRUCTURE , DEVELOPMENT & ENFORCEMENT

COMPENSATION SCHEDULE FY 2021

	Grade / Steps	IDE - 1	IDE - 2	IDE - 3	IDE - 4	IDE - 5	IDE - 6
Hourly		23.9854	24.9849	26.9837	29.6821	37.6083	46.1592
Bi-Weekly	**13**	1,918.83	1,998.79	2,158.69	2,374.56	3,008.66	3,692.73
Annually		49,890	51,969	56,126	61,739	78,225	96,011
Hourly		24.7050	25.7344	27.7932	30.5725	38.7365	47.5439
Bi-Weekly	**14**	1,976.40	2,058.76	2,223.45	2,445.80	3,098.92	3,803.51
Annually		51,386	53,528	57,810	63,591	80,572	98,891
Hourly		25.4461	26.5065	28.6270	31.4897	39.8986	48.9702
Bi-Weekly	**15**	2,035.69	2,120.52	2,290.16	2,519.18	3,191.89	3,917.62
Annually		52,928	55,133	59,544	65,499	82,989	101,858

Grade	Position
IDE - 1	Laborer
IDE - 2	CDL Driver
IDE - 3	Administrative Assistant Permit Technican
IDE - 4	Code Enforcement Officer Public Works Program Manager Maintenance Manager
IDE - 5	Assistant Director
IDE - 6	Director of Public Works Director of Code Enforcement Director of Economic Development

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

No employees salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of $1,500) on the 16th year of countinous service and a satisfactory performance for 15th and 16th year.

CITY OF MOUNT RAINIER

EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.

COMPENSATION SCHEDULE FY 2021

	Grade Steps	PD - EA 1	PD - EA 2	PD - EA 3	PD - EA 4	PD - EA 5
Hourly		18.9258	22.7529	27.7234	31.0233	37.3854
Bi-Weekly	1	1,514.06	1,820.23	2,217.87	2,481.86	2,990.83
Annually		39,366	47,326	57,665	64,528	77,762
Hourly		19.4936	23.4355	28.5551	31.9540	38.5070
Bi-Weekly	2	1,559.49	1,874.84	2,284.41	2,556.32	3,080.56
Annually		40,547	48,746	59,395	66,464	80,094
Hourly		20.0784	24.1386	29.4118	32.9126	39.6622
Bi-Weekly	3	1,606.27	1,931.08	2,352.94	2,633.01	3,172.97
Annually		41,763	50,208	61,176	68,458	82,497
Hourly		20.6807	24.8627	30.2941	33.9000	40.8520
Bi-Weekly	4	1,654.46	1,989.02	2,423.53	2,712.00	3,268.16
Annually		43,016	51,714	63,012	70,512	84,972
Hourly		21.3012	25.6086	31.2029	34.9170	42.0776
Bi-Weekly	5	1,704.09	2,048.69	2,496.23	2,793.36	3,366.21
Annually		44,306	53,266	64,902	72,627	87,521
Hourly		21.9402	26.3768	32.1390	35.9645	43.3399
Bi-Weekly	6	1,755.22	2,110.15	2,571.12	2,877.16	3,467.19
Annually		45,636	54,864	66,849	74,806	90,147

Grade	Position
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Police Officer, Lieutenant
PD - EA 5	Chief of Police

CITY OF MOUNT RAINIER

EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.

COMPENSATION SCHEDULE FY 2021

	Grade Steps	PD - EA 1	PD - EA 2	PD - EA 3	PD - EA 4	PD - EA 5
Hourly		22.5984	27.1682	33.1032	37.0434	44.6401
Bi-Weekly	**7**	1,807.87	2,173.45	2,648.26	2,963.48	3,571.21
Annually		47,005	56,510	68,855	77,050	92,851
Hourly		23.2763	27.9832	34.0963	38.1547	45.9793
Bi-Weekly	**8**	1,862.11	2,238.66	2,727.70	3,052.38	3,678.35
Annually		48,415	58,205	70,920	79,362	95,637
Hourly		23.9746	28.8227	35.1192	39.2994	47.3587
Bi-Weekly	**9**	1,917.97	2,305.82	2,809.53	3,143.95	3,788.70
Annually		49,867	59,951	73,048	81,743	98,506
Hourly		24.6939	29.6874	36.1727	40.4784	48.7795
Bi-Weekly	**10**	1,975.51	2,374.99	2,893.82	3,238.27	3,902.36
Annually		51,363	61,750	75,239	84,195	101,461
Hourly		25.4347	30.5780	37.2579	41.6927	50.2429
Bi-Weekly	**11**	2,034.78	2,446.24	2,980.63	3,335.42	4,019.43
Annual		52,904	63,602	77,496	86,721	104,505
Hourly		26.1977	31.4953	38.3757	42.9435	51.7501
Bi-Weekly	**12**	2,095.82	2,519.63	3,070.05	3,435.48	4,140.01
Annually		54,491	65,510	79,821	89,322	107,640

Grade	Position
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Police Officer, Lieutenant
PD - EA 5	Chief of Police

CITY OF MOUNT RAINIER

EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.

COMPENSATION SCHEDULE FY 2021

	Grade Steps	PD - EA 1	PD - EA 2	PD - EA 3	PD - EA 4	PD - EA 5
Hourly		26.9837	32.4402	39.5269	44.2318	53.3026
Bi-Weekly	**13**	2,158.69	2,595.22	3,162.16	3,538.54	4,264.21
Annually		56,126	67,476	82,216	92,002	110,869
Hourly		27.7932	33.4134	40.7127	45.5588	54.9017
Bi-Weekly	**14**	2,223.45	2,673.07	3,257.02	3,644.70	4,392.14
Annually		57,810	69,500	84,683	94,762	114,196
Hourly		28.6270	34.4158	41.9341	46.9255	56.5488
Bi-Weekly	**15**	2,290.16	2,753.26	3,354.73	3,754.04	4,523.90
Annually		59,544	71,585	87,223	97,605	117,621

Grade	Position
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Police Officer, Lieutenant
PD - EA 5	Chief of Police

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

No employees salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of $1,500) on the 16th year of continous service and a satisfactory performance for 15th and 16th year.

CITY OF MOUNT RAINIER

COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.

COMPENSATION SCHEDULE FY 2021

	Grade Steps	PD - POC	PD - 1	PD - 2	PD - 3
Hourly		22.0685	23.2300	24.6238	26.3476
Bi-Weekly	1	1,765.48	1,858.40	1,969.90	2,107.81
Annually		45,902	48,318	51,218	54,803
Hourly			23.9269	25.3625	27.1380
Bi-Weekly	2		1,914.15	2,029.00	2,171.04
Annually			49,768	52,754	56,447
Hourly			24.6447	26.1234	27.9522
Bi-Weekly	3		1,971.58	2,089.87	2,236.17
Annually			51,261	54,337	58,141
Hourly			25.3840	26.9071	28.7907
Bi-Weekly	4		2,030.72	2,152.57	2,303.26
Annually			52,799	55,967	59,885
Hourly			26.1456	27.7143	29.6545
Bi-Weekly	5		2,091.65	2,217.14	2,372.36
Annually			54,383	57,646	61,681
Hourly				28.5457	30.5441
Bi-Weekly	6			2,283.66	2,443.53
Annually				59,375	63,532

Grade	Position
PD-POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal Police Officer, Detective

CITY OF MOUNT RAINIER

COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.

COMPENSATION SCHEDULE FY 2021

	Grade Steps	PD - POC	PD - 1	PD - 2	PD - 3
Hourly				29.4021	31.4604
Bi-Weekly	**7**			2,352.17	2,516.83
Annually				61,156	65,438
Hourly				30.2842	32.4042
Bi-Weekly	**8**			2,422.73	2,592.34
Annually				62,991	67,401
Hourly				31.1927	33.3764
Bi-Weekly	**9**			2,495.42	2,670.11
Annually				64,881	69,423
Hourly				32.1285	34.3776
Bi-Weekly	**10**			2,570.28	2,750.21
Annually				66,827	71,505
Hourly				33.0923	35.4090
Bi-Weekly	**11**			2,647.39	2,832.72
Annual				68,832	73,651
Hourly				34.0851	36.4712
Bi-Weekly	**12**			2,726.81	2,917.70
Annually				70,897	75,860

Grade	Position
PD-POC	Police Officer, Candidate
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CITY OF MOUNT RAINIER
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.
COMPENSATION SCHEDULE FY 2021

	Grade Steps	PD - POC	PD - 1	PD - 2	PD - 3
Hourly	13			35.1077	37.5654
Bi-Weekly				2,808.61	3,005.23
Annually				73,024	78,136
Hourly	14			36.1609	38.6923
Bi-Weekly				2,892.87	3,095.39
Annually				75,215	80,480
Hourly	15			37.2457	39.8531
Bi-Weekly				2,979.66	3,188.25
Annually				77,471	82,894

Grade	Position
PD-POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal Police Officer, Detective

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

No employees salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of $1,500) on the 16th year of continuous service and a satisfactory performance for 15th and 16th year.