

Official Minutes of the City of Mount Rainier
MAYOR AND CITY COUNCIL LEGISLATIVE SESSION
DATE: January 2, 2018
COUNCIL CHAMBERS, UPPER-LEVEL CITY HALL

Call to Order

7:18 PM, Council Chambers, City Hall, One Municipal Place, Mount Rainier MD

Presiding Officer

Mayor Malinda Miles

Officials Present

Councilmember Celina Benitez
Councilmember Luke Chesek
Councilmember Bryan Knedler
Councilmember Shivali Shah

Staff Present

City Manager Miranda Braatz

Minutes provided by:

City Clerk

Review and Approval of Agenda

Motion to Adopt the Agenda as Presented: Mayor Malinda Miles Move: Councilmember Shivali Shah Second: Councilmember Celina Benitez Vote Recorded: 4-0-0, Motion Passed

Councilmember Shivali Shah read the Agenda into Record.

Announcements

Mayor Malinda Miles and Councilmembers shared announcements.

Public Comments

There were no public comments.

Resolution 01-2018 to Appoint Chair to Green Team

At the last Work Session, Mr. Joseph Jakuta accepted the two-year appointment to be Chair of Green Team Chair starting January 2, 2018.

Motion to Adopt Resolution 01-2018 to Appoint Mr. Joseph Jakuta to be Chair of the Green Team:
Mayor Malinda Miles
Move: Councilmember Luke Chesek
Second: Councilmember Shivali Shah
Vote Recorded: 4-0-0, Motion Passed

Resolution 2-2018 Setting the Fiscal Year 2019 Budget Calendar

City Manager Miranda Braatz told Mayor Malinda Miles that all amendments wanted by the Council were made. Councilmember Shivali Shah read Proposed Budget Calendar:

- Tuesday, December 19, 2017 – Work Session to set Proposed Budget
- Tuesday, January 2, 2018 – Adopt Resolution to Set Proposed Budget Calendar
- Friday, January 12, 2018 - Instructions sent to all City Departments, Community Groups, and Fire Department
- Friday, February 23, 2018 - Deadline for all City Departments, Community Groups, and Fire Department to submit Budget 2019 requests to City Manager
- Tuesday, March 13, 2018 - City Manager will submit Proposed Budget FY 2019 to Mayor and City Council
- Tuesday, March 20, 2018 - City Manager will present Proposed Budget FY 2019 to Mayor and City Council, and Council will hold a Work Session on the Proposed Budget and discussion of the Tax Rate.
- Thursday, April 5, 2018 - Notice will be published in PG Post and/or Sentinel for Public Hearing on April 21, 2018 on Proposed Budget FY2019 and on [added by Mayor Malinda Miles (Constant Yield Rate will also be posted).]
- Saturday, April 21, 2018 - Public Hearing and Comment on Proposed Budget FY2019 and followed by a Work Session (Time to be determined and publicized).
- Tuesday, May 1, 2018 – Council will continue their discussion of Proposed Budget FY2019 and First Reading into Record
- Tuesday, May 15, 2018 – Public Hearing of Proposed Budget FY2019 and discussion by the Council
- Tuesday, June 5, 2018 – [Added by Councilmember Shivali Shah (Second Reading of Proposed Budget FY2019)] and Council will vote. If there are significant changes, then there will be another Reading and Vote.
- Tentative Date - Tuesday, June 19, 2018 – Special Session will be added to Work Session for additional Reading and Vote for Proposed Budget FY2019 if needed.

Mayor Malinda Miles wants to make sure changes to add wording for Constant Yield Rate and Second Reading be added. It was decided the vote will be taken after City Staff make amendments and submit them to the Council later in the Session. See below vote below.

**Motion to Approve Resolution 2-2018 Setting the Fiscal Year 2019 Budget Calendar
Release of Website RFP**

City Manager Miranda Braatz said that the RFP includes the deliverable that the City Website will have capability to translate English the site into multiple languages as per Council request.

Motion to Approve Release Redesign of Website RFP: Mayor Malinda Miles
Move: Councilmember Celina Benitez
Second: Councilmember Shivali Shah
Vote Recorded: 4-0-0, Motion Passed

MOU for Prince George’s County Summer Youth Enrichment Program

The City of Mount Rainier Attorney has reviewed the MOU. Councilmember Shivali Shah said teens (15 - 18) will work for the City for 5 to 6 weeks via the Prince George’s County Summer Youth Enrichment Program. It is a two-year MOU, but there is a clause for either party can terminate within 15 days of written notice. First Year the teen’s get basic training and in the second year they get more advanced training, and they can do more advanced work. Councilmember Shivali Shah wants the MOU date to be amended to October 2019. The County Program pays the teens salary.

Motion to Approve MOU between City of Mount Rainier and the Prince George’s County Summer Youth Enrichment Program to October 2019:
Mayor Malinda Miles
Move: Councilmember Celina Benitez
Second: Councilmember Shivali Shah
Vote Recorded: 4-0-0, Motion Passed

Ordinance 01-2018 Budget Amendment 3, FY18 (First Reading)

City Manager Miranda Braatz said this is the 3rd budget amendment for FY18. \$8K will be used to clear foliage from Roger’s Park with goats. The money will be moved from the Call-A-Bus budget line to the Department of Public Works budget line to cover costs. The Council is happy about this program because they think it will bring positive publicity to the City and it is an environmentally friendly way to clear foliage and poison ivy from Roger’s Park. They also want the schools to create a learning project for local school kids around this effort. This is the First Reading of Ordinance 01-2018, Amendment 3 so it will be on the next Work Session Agenda.

2017 Legislative Review by City Manager

City Manager Miranda Braatz said the City’s legislative year is equal to the calendar year. The City passed 13 resolutions and 8 ordinances in FY17. Also, one ordinance was read into the record in FY17. She read each resolution and ordinance and explained legislative terminology and procedure for resident education. A Resolution is discussed in a Work Session and Voted in next Legislative Meeting. An Ordinance is Read into the Record in one Legislative Meeting And Voted on in a Second Legislative Meeting. Quick Overview of FY17 Legislation:

- Resolution 1-17 - Appointed Luke Chesek to Youth and Recreation Committee

- Resolution 2-17 - Appointed Lance Bushell to Design Review Board
- Resolution 3-17 - Appointed Barry Stall to Tree Commission
- Resolution 4-17 - Appointed new members to Community Development Corporation
- Resolution 5-17 - New Credit Card Procedures for the City
- Resolution 6-17 - Appointed new members to Board of Elections
- Resolution 7-17 - Restored Recreation Committee
- Resolution 8-17 - Emergency Management Cert
- Resolution 9-17 - Support of Economic Development
- Resolution 10-17 – Appointed new members to Recreation Committee
- Resolution 11-17 - Support of DACA and TPS Federal Programs
- Resolution 12-17 - Disposable of Public Property
- Resolution 13-17 - Disposable of Public Property
- Ordinance 1-17 - Established Tax Classes
- Ordinance 2-17 - Set Vet and Homeowner Tax Credits
- Ordinance 3-17 - Budget Amendment 2 FY17
- Ordinance 4-17 - Welcoming City Ordinance
- Ordinance 5-17 - Established 2018 Budget
- Ordinance 6-17 - Budget Amendment 1 FY17
- Ordinance 7-17 - Updated Fence Chapter in the Code
- Ordinance 8-17 - Budget Amendment 2 for FY17
- Ordinance 9-17 - Read into the Record and up for Vote for Establishment of Economic Development Fund

Mayor Malinda Miles would like all Council Resolutions and Ordinances to be included in *The Message*, and she would like a Legislative Review at end of the year. She also said this first time a review has been done and thanked City Manager Miranda Braatz.

Approval of Resolution 2-2018 Setting the Fiscal Year 2019 Budget Calendar with Council Corrections

Motion to Approve Resolution 2-2018 Setting the Fiscal Year 2019 Budget Calendar:
 Mayor Malinda Miles
 Move: Councilmember Celina Benitez
 Second: Councilmember Shivali Shah
 Vote Recorded: 4-0-0, Motion Passed

Move to Closed Session to Consider Acquisition for Real Property for Public Purpose

Motion to Move into Closed Session to Consider Acquisition for Real Property for Public Purpose under MD Article 3-305b: Mayor Malinda Miles
 Move: Councilmember Celina Benitez
 Second: Councilmember Bryan Knedler
 Vote Recorded: 4-0-0, Motion Passed

Closed Session

Report from Closed Session to Consider Sale of City Property 3200 Rhode Island Avenue

Mayor Malinda Miles reported from the Closed Session, which was held to consider the sale of City-owned property at 3200 Rhode Island Avenue. The City Real Estate Agent and Economic Development staff asked for Council guidance on the sale, but the Council did not have much advice to offer. The City Real Estate Agent and Economic Development staff will give additional information to the Council. The Council asked City Manager Miranda Braatz to get additional information on the current Bond Bill and to review the City Attorney contract to see if the City needs a Real Estate Lawyer for this transaction.

Adjournments

Motion to Adjourn Meeting: Mayor Malinda Miles Move: Councilmember Celina Benitez Second: Councilmember Shivali Shah Ayes: 4-0-0
