



City of Mount Rainier

3409 Rhode Island Avenue Mount Rainier, MD 20712

P 301-458-5103 F 301-985-6595

www.mountrainiermd.org

Bldg. fee: \$100

APPLICATION FOR BUILDING PERMIT

All information is REQUIRED for processing. Failure to fill out the information will result in a delay of your permit and delay of your project.

Address _____

Lot # _____ Block # _____ or Liber _____ Folio _____ Parcel _____

Lot Size _____ sq. ft. Current Lot Coverage _____ sq. ft. Lot Coverage after project _____ sq. ft.

Front Setback _____ Rear Setback _____ Side Setback _____

Impervious Surface area: Are you putting in impervious surfaces? (Such as concrete, asphalt hardscape, building shed, and other surfaces and structures that do not allow water to flow into the ground)? Yes _____ No _____

Driveway _____ Sidewalk _____

New construction _____ Shed _____

Tree Impacts: Will the work impact existing trees in the public space and/or on the property?

Yes _____ No _____

If any work may impact trees, contact the City's Public Work's Department first. Trees are protected and fines can result if **Chapter 12B of the Urban Forest Code** is not followed.

(Please contact)

Rocio Latorre | Acting Director of Public Works | Tree Commission Liaison | Green Team Liaison City of Mount Rainier | 3715 Wells Ave. | Mount Rainier, MD 20712

Office: 301.985.6583 | Cell: 202.731.0163 | rlatorre@mountrainiermd.org

Is property location in the Mixed – Use Town Center (MUTC) yes no

Current Use of Property _____ Proposed Use _____

PROJECT INFORMATION

County Permit No. _____ Amount \$ _____ New Renewal

Project Type: New Construction Addition Renovation Installation
 Demolition Repair Structural Renovation

Description of Work (attach work list) _____

Check Applicable and include county permits HVAC Electrical Plumbing

Estimated cost by Contractor \$ _____

New impervious surface square footage: _____

IDENTIFICATION

Property/Homeowner Name _____

Address _____

Phone _____ Email _____

Property/Homeowner is permit applicant

Contractor Name _____ Company _____

Address _____

Phone _____ Email _____

Contractor is permit applicant

MHIC No. _____

APPLICATION CHECKLIST

ALL the following are required with the submission of your application:

- Photographs showing current condition of property attached or current elevations of existing conditions on plans
- Copy of plans
- Copy of approved County Permit
- Receipt of County fees paid, if applicable
- Mount Rainier Permit Application fees

* Dumpster Permit requires a separate application * Fence Permit requires a separate application

FEE CALCULATIONS

Impervious Surface Mitigation Fee:

\$1.00 per square foot: _____sq. ft x \$1.00 – first 150 sq. ft = \$_____ (See calculator)

1. City permits are required in accordance with **Chapter 3 - Building Code Section 3-105 Permit Required.**
2. Approved Prince George's County construction permits and/or site plans are required for all applications. We accept hard copies of no longer than 11x17 inches, if available in PDF form preferably.

Structural Engineer Fee: if the city determines that a certified structural engineer inspection is required, additional fees will be assessed in the amount of \$70.00 per hour.

HOMEOWNER AFFIDAVIT (homeowner signature required)

I hereby certify that I am the legal owner and occupant of the subject property and the work described on this permit application shall be completed by me or my contractor noted on the application. I am familiar with the applicable codes and requirements of the City of Mount Rainier and take full responsibility for all code compliance, fees and inspections related to the installation/work for my contractor.

Printed Name	Signature	Date
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PERMIT APPLICANT SIGNATURE

I hereby certify that the information on this application is true and correct. I have reviewed all deed restrictions that may apply to this construction and am aware of my responsibility thereunder. I certify that the proposed work is authorized by the owner of record and I have been authorized to make this application as the property owner(s) authorized agent. Further I agree to conform to all applicable laws and ordinances of jurisdiction.

Printed Name	Signature	Date
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PLEASE ALLOW ONE WEEK FOR PROCESSING ALL PERMIT REQUESTS