

City of Mount Rainier

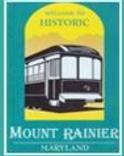
3409 Rhode Island Avenue, Mount Rainier, MD 20712

Phone: (301)832-8764 Fax: (301)985-6595

www.mountrainiermd.org

Business Occupancy License Application **20_____**

CITY OF MOUNT RAINIER mountrainiermd.org
301.985.6585



Arts District • Sustainable Community • Shops and Restaurants • Historic City

APPLICATION FOR BUSINESS LICENSE

BUSINESS INFORMATION

New Renewal

If this is a renewal application, has the ownership of the business changed since the last application? _____

Business Name: _____ **EIN/DUNS #** _____

Business Owner's Name: _____

Business Address: _____ **Are you located in the MUTC Area?** yes no

Business Phone: _____ **Cell Phone:** _____

Email _____

Emergency Contact: Name _____ **Telephone** _____

- Business Type:** Retail Restaurant Bar Grocery/Convenience Real Estate Hair/Nail
- Insurance Marketing/Advertising Printing Liquor Medical/Healthcare
- Tax Service Day Care Pest control Retail Laundromat Arts Related
- Automotive Bakery Pet Care Hardware Dry Cleaners
- Other _____

IDENTIFICATION

Property Owner Name _____ **Company** _____

Mailing Address _____

Phone _____ **Email** _____

Person responsible for upkeep and maintenance of the interior of the property: Owner Tenant

Person responsible for upkeep and maintenance of the exterior of the property: Owner Tenant

Person responsible for utilities (water/electric): Owner Tenant

Person responsible for snow removal: Owner Tenant

Person responsible for trash removal: Owner Tenant

APPLICATION CHECKLIST

Please include the following with the submission of application. All of the items **MUST** be provided at time of application. Failure to include proper documentation will result in a delay of your Business License and possible fines.

- Business Trash Collection – (submit contract or new invoice)
- Prince George’s County Sign Permit (if new sign is installed)
- Applicable Licenses (day care, beauty salons, barber shop)
- Copy of Prince George’s County Use and Occupancy (U & O) permit
- Copy of current Prince George’s County Health Department Inspection certificate for all commercial businesses that prepare food on-site (this is an Annual Inspection)
- State License (if applicable)
- Copy of Owner’s Affidavit

FEE CALCULATIONS

- 1. **Business Occupancy Fee:** \$ _____
 (\$50.00 for first 1,000 square feet, \$25.00 for each additional 1,000;
 \$200.00 maximum) **Gross Square Feet of Space** _____
- 2. **Commercial District Management Fee (CDMA) Fee:** \$ 150.00
 Dues for membership in the Mount Rainier Business Association (MRBA)
- 3. **Alcoholic Beverage Fee:** \$ _____
 (20% of business’s annual liquor license fee)
 Annual License fee \$ _____ x 20%
- 4. **Hotels, motels, tourist fees: \$175.00** \$ _____
- 5. **Burglar Alarm Registration Fee: \$25.00** \$ _____
- 6. **Coin-operated machines:** pinball, video or other entertainment devices;
 billiard or pool tables; bowling alleys, gaming tables or boards, when operated
 for public use, profit or gain \$30.00 per device, table, alley or board \$ _____
- 7. **Reinstatement Fees: \$300.00** \$ _____
 (after revocation *for cause* or expiration of license)
- 8. **Late Fees: Renewal after Deadline - \$100.00** \$ _____

~~X~~ APPLICANT SIGNATURE _____

TOTAL \$ _____

