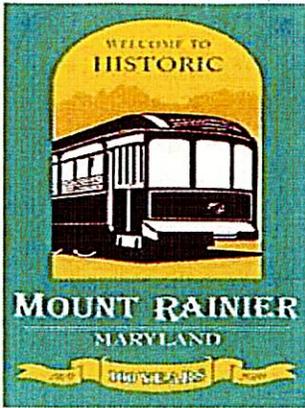


First Reading: October 3, 2023

Second Reading and Adoption: November 7, 2023



**CITY OF MOUNT RAINIER, MARYLAND
RESOLUTION NO. 03-2023**

Introduced by: The Mayor and City Council

A Resolution Setting the Proposed Budget Calendar for the Fiscal Year 2025 Budget

WHEREAS, the City Council must adopt a budget of City revenues and expenditures for Fiscal Year 2025, beginning July 1, 2024, and ending June 30, 2025; and

WHEREAS, the budget shall provide a complete financial plan for the upcoming fiscal year and include estimates of anticipated revenues and proposed expenditures; and

WHEREAS, Charter section 702 provides that a budget for the next fiscal year shall be submitted to the Mayor and City Council no later than March 31st of each year; and

WHEREAS, the deadline for the City Council to adopt a City budget for Fiscal Year 2025 is June 30, 2024.

WHEREAS, the budget process is a lengthy one; and

WHEREAS, it is necessary to inform the public about the proposed budget, hold a public hearing on the proposed budget, and allow for citizen review and comment before final adoption of the budget ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND:

1. The following calendar of events is adopted for the preparation and adoption of the City of Mount Rainier Budget for Fiscal Year ("FY") 2025:

| DATE | EVENT |
|-----------------------------|--|
| Tuesday, September 19, 2023 | Work Session for setting proposed budget calendar for FY2025 Budget. |
| Tuesday, October 3, 2023 | First Reading of Resolution setting proposed budget calendar for FY2025 Budget |
| Tuesday, November 7, 2023 | Adopt Resolution setting proposed budget calendar for FY2025 Budget. |
| Thursday, November 9, 2023 | Budget instructions issued to all City Departments, Committees and Community Groups. |

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|----------------------------|--|
| Friday, December 29, 2023 | Deadline for all City Departments, Committees and Community Groups to submit Budget FY2025 requests to City Manager. |
| Friday, February 16, 2024 | City Manager submits Proposed Budget FY2025 to the Council. |
| Tuesday, February 20, 2024 | City Manager presents Proposed Budget FY2025 to the Council. Council holds Work Session on proposed Budget FY2025 and, discussion of Tax Rate. |
| Thursday, March 7, 2024 | Notice published in Prince George's Post and/or Sentinel of Public Hearing on Proposed FY2025 Budget scheduled for March 23, 2024. Constant Yield Rate will be posted and published. |
| Saturday, March 23, 2024 | <ol style="list-style-type: none"> 1. Public Hearing and Public Comment on Proposed Budget FY2025. 2. Council Work Session on Budget FY2025, Following the Public Hearing. |
| Tuesday, April 2, 2024 | Discussion of FY2025 Proposed Budget and First Reading into the Record of the FY2025 Budget Ordinance |
| Tuesday, April 9, 2024 | Public Hearing on Proposed FY2025 Budget and Discussion by City Council of FY2025 Proposed Budget |
| Wednesday, April 24, 2024 | Second Reading of FY2025 Budget Ordinance and possible vote. |
| Tuesday, May 7, 2024 | If needed, vote on FY2025 Budget Ordinance. |
| Tuesday, June 4, 2024 | If needed, vote on FY2025 Budget Ordinance. |

2. The Budget Calendar for the preparation and adoption of the City of Mount Rainier FY2025 Budget may be amended or adjusted by the City Council as necessary.

Attest:



 Melissa Sam, City Clerk



 Celina R. Benitez, Mayor

CITY OF MOUNT RAINIER, MARYLAND
RESOLUTION NO. 03-2023



Luke Chesek, Councilmember Ward 1



Danielle Carter, Councilmember Ward 1



Jarrett Stoltzfus, Councilmember Ward 2



Valerie Woodall, Councilmember Ward 2

