



*City of Mount Rainier*  
*One Municipal Place, Mount Rainier, MD 20712*  
*Phone: (301) 985-6585 Fax: (301) 985-6595*



Recreation Committee Meeting

Time: November 8, 2023 at 07:00 PM Eastern Time by Zoom

### **Meeting Minutes**

#### **Attendees**

Bob Vanderbilt, Co-Chair  
Stephanie Schlesinger, Co-Chair  
Emily Bird, Committee Member  
Bethany Van Kampen-Saravia, Committee Member  
Tracy Meserve, Committee Member  
Valerie Woodall, Councilmember for Ward 2  
Pink Howell, Communications and Events Coordinator, Mount Rainier

**The meeting started at 7:11 p.m.**

#### **Recreation Committee Agenda – 11/8**

- Welcome
- Approval of October meeting minutes
- Discuss logistics and promotional plans for upcoming events
  - Sweaty Sweater Run - December 2
  - Holiday Family Outreach Event - December 16
- New Business
- Close of meeting

## Minutes

### 1. Welcome/approval of October meeting minutes

Stephanie and Bob welcomed the committee members to the meeting. **October meeting Minutes were approved.**

### 2. Discuss logistics and promotional plans for upcoming events

#### a. **Sweaty Sweater Run - December 2**

- Votes
  - Committee approved the purchase of 75 medals at rush production cost; City to directly purchase from vendor; Committee then voted to purchase additional 50 medals on 11/17.
  - Committee approved the cost of \$100 to purchase food for the event, including bananas, oranges and granola bars
  - Committee approved the purchase of \$100 gift cards to be used for prizes for the “Best Sweater; funds to be reimbursed to Committee members
  - Committee voted to reimburse up to \$75 for expenses related to photo booth design
- Volunteers:
  - Committee to follow up with CERT team as well as other local community groups for additional volunteers as needed.
- Logistics
  - There are currently 52 registrations; the Committee discussed day of plans and ran down checklist to confirm all materials and actions items are being completed.

#### b. **Holiday Family Outreach Event - December 16**

- **The Committee voted and approved the reimbursement for food, gift cards not to exceed \$1000**
- The committee discussed day-of support for event, including moving deadlines for gift drop off, music and food deliveries.

### 3. New Business

**The Committee voted and approved the appointment of Tracy Meserve as the 5th voting Board Member of the Recreation Committee.** Valerie to appoint.

### 4. Close of meeting

The meeting ended at 8:15 p.m.