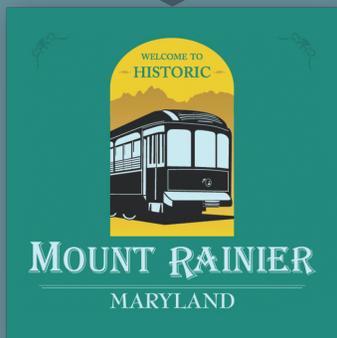




FISCAL YEAR

2023



CITY OF MOUNT RAINIER, MARYLAND
PROPOSED BUDGET



CITY OF MOUNT RAINIER, MARYLAND

FISCAL YEAR 2023 PROPOSED BUDGET



Mayor & City Council

MAYOR
Celina Benitez

Jimmy Talau
WARD I COUNCILMEMBER

Luke Chesek
WARD I COUNCILMEMBER

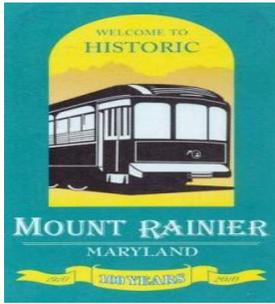
Jarrett Stoltzfus
WARD II COUNCILMEMBER

Valerie Woodall
WARD II COUNCILMEMBER

.....
CITY MANAGER
Kourosh Kamali



mountrainiermd.org



Honorable Mount Rainier City Council and Residents:

It is with great pleasure that we present to you the Proposed Operating Budget for the City of Mount Rainier, Maryland for the fiscal year ending June 30, 2023, (FY 2023), and the Capital Improvement Plan (CIP). This document and the process leading to its publication establish the programs and objectives that the City will pursue in the upcoming fiscal year. The City's annual budget determines how City services are delivered to the community as well as demonstrating how resources are allocated to achieve City Council priorities.

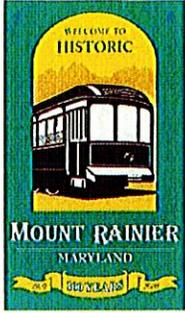
For this year's budget, we are proposing that the City reduce the rate on Residential/Single Family and Townhouse categories by \$0.03 per \$100 of assessed value and remain constant on all other categories. The City remains in good financial health with over \$3.1 million in investments accounts; and an increase in economic development initiatives, code compliance, and home value assessments continue to bolster the financial position for FY23.

The budget, as presented, continues to show the City not utilizing the Unassigned Fund Balance to balance the budget for FY23. This indicates that the Management team is effectively controlling spending and continuously looking for ways to maximize revenues, minimize City spending, and therefore net increasing the City's Unassigned Fund Balance for future usage if necessary.

I appreciate the great efforts of the team that put together the budget document as always, their work truly reflects their dedication to continuing to make the City of Mount Rainier not only a great place to live but to work as well. The input from the residents and committees of the City is greatly appreciated and continues to be a valuable tool for the City staff as we strive to provide great services to the City of Mount Rainier. Staff in each department provided financial and narrative information for the sections that apply to them.

Sincerely,

Kourosh Kamali
City Manager



Adopted: December 7, 2021

CITY OF MOUNT RAINIER, MARYLAND

RESOLUTION NO 07-2021

Introduced by: Kourosh Kamali, City Manager

A Resolution Setting the Proposed Budget Calendar for the Fiscal Year 2023 Budget

WHEREAS, the Council must adopt a budget of City revenues and expenditures for Fiscal Year 2023, beginning July 1, 2022, and ending June 30, 2023; and

WHEREAS, the budget shall provide a complete financial plan for the upcoming fiscal year and include estimates of anticipated revenues and proposed expenditures; and

WHEREAS, Charter section 702 provides that a budget for the next fiscal year shall be submitted to the Mayor and Council no later than March 31st of each year; and

WHEREAS, the deadline for the Council to adopt a City budget for Fiscal Year 2023 is June 30, 2022.

WHEREAS, the budget process is a lengthy one; and

WHEREAS, it is necessary to inform the public about the proposed budget, hold a public hearing on the proposed budget, and allow for citizen review and comment before final adoption of the budget ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND:

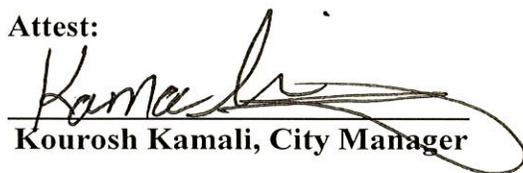
1. The following calendar of events is adopted for the preparation and adoption of the City of Mount Rainier Budget for Fiscal Year ("FY") 2023:

DATE	EVENT
Tuesday, November 16, 2021	Work session for setting proposed budget calendar for FY 2023 Budget.
Tuesday, December 7, 2021	Adopt Resolution setting proposed budget calendar for FY 2023 Budget.
Friday, December 10, 2021	Budget instructions issued to all City Departments and Community Groups (including Bunker Hill Fire Department).
Friday, January 28, 2022	Deadline for all City Departments and Community Groups (including Bunker Hill Fire Department) to submit Budget FY 2023 requests to City Manager.

Friday, March 4, 2022	City Manager submits Proposed Budget FY 2023 to the Council.
Tuesday, March 15, 2022	City Manager presents Proposed Budget FY 2023 to the Council. Council holds work session on proposed Budget FY2023 and discussion of Tax Rate.
Thursday, March 17, 2022	Notice published in Prince George's Post and/or Sentinel of Public Hearing on Proposed FY 2023 Budget scheduled for April 2, 2022. Constant Yield Rate will be posted, and published.
Saturday, April 2, 2022	1. Public Hearing and Public Comment on Proposed Budget FY 2023. 2. Council Work Session on Budget FY 2023
Tuesday, April 5, 2022	Discussion of FY 23 Proposed Budget and First Reading into the Record of the FY 2023 Budget Ordinance
Tuesday, April 19, 2022	Public Hearing on Proposed FY 2023 Budget and Discussion by City Council of FY 2023 Proposed Budget
Wednesday, May 4, 2022	Second reading of FY 2023 Budget Ordinance and possible vote.
Tuesday, June 7, 2022	If needed, vote on FY 2023 Budget Ordinance.

2. The Budget Calendar for the preparation and adoption of the City of Mount Rainier FY 2023 Budget may be amended or adjusted by the Council as necessary.

Attest:


Kourosh Kamali, City Manager


Celina Benitez, Mayor


Luke Chesek, Councilmember Ward I


Jimmy Tarlau, Councilmember Ward I


Jarrett Stoltzfus, Councilmember Ward II

TAX RATES FISCAL YEAR 2023

REAL PROPERTY TAX

A real property tax is a local tax on the value of real estate. The property owner will receive a property tax bill each year. The property tax bills for the City of Mount Rainier residents are issued in July / August of each year by Prince George's County. The amount of the tax bill is determined by two factors: (1) the assessments and (2) the property taxes.

The assessments are based on the fair market value of the property and are issued by the Department of Assessments and Taxation, State of Maryland. The properties are reassessed once every three years.

The City of Mount Rainier has adopted real property taxes based on zoning provided by Prince George's County. No proposed changes to tax rates for FY23 for the following currently approved tax rates per zoned class:

Residential / Single Family Home Real Property Tax Rate: **\$0.76 per \$100 of assessed value**

Apartment / Multi-Family Real Property Tax Rate: **\$0.86 per \$100 of assessed value**

Commercial Real Property Tax Rate: **\$0.79 per \$100 of assessed value**

Industrial Real Property Tax Rate: **\$0.79 per \$100 of assessed value**

Townhouse Real Property Tax Rate: **\$0.76 per \$100 of assessed value**

The blended Constant Yield Tax Rate (CYTR) is 0.749. The City Could anticipate approximately \$5.06 million in real property tax revenue during FY23.

BUSINESS PERSONAL PROPERTY TAX

Business personal property tax is levied upon the assessed value of all furniture, fixtures, office equipment, machinery, tools, supplies, inventory, and any other property not classified as a real property of a business.

No changes to the Business Personal Property Tax Rate for FY23 as currently approved at **\$0.99 per \$100 of the assessed valuation.**

TAX RATES FISCAL YEAR 2023

RAILROAD AND PUBLIC UTILITY TAX

In the State of Maryland, Public Utilities are regulated as “public service companies”. The Railroad and Public Utility assessments are certified by the Department of Assessments and Taxation, State of Maryland. The Public Utility and railroad property include all property needed to operate the business in the City. It includes real property such as lands and buildings. It also includes personal property such as telephone or electric poles, towers, lines, cables, meters, transmission, distribution mains, and other equipment used to operate the utility.

No changes to the Railroad and Public Utilities Tax Rates for FY23 as currently approved at **\$2.75 per \$100 of assessed valuation.**

VACANT DEVELOPED PROPERTY TAX

Vacant developed property tax is an established real property tax classification for vacant buildings different from those established under the Maryland code. Vacant developed property shall be classified with Prince George’s County and be billed accordingly

No changes to the Vacant Developed Property Tax Rate for FY 23 as currently approved at **\$2.50 per \$100 of assessed valuation**

**CITY OF MOUNT RAINIER
CODE COMPLIANCE DIVISION
CODE ORDINANCE RECOMMENDATION FOR
FEES AND PENALTY SCHEDULE FEE**

DESCRIPTION / CATEGORY	CURRENT FEE \$ AMOUNT	PENALTIES / FINES
FINANCE DEPARTMENT		
Late Fee	1.67% monthly; no more than 20% APR	
Return Check Fee	\$35	
CODE COMPLIANCE DIVISION		
<u>Chapter 3 - Building Code - Permits</u> Construction, Alterations, and/or Repairs	\$100	Chapter 3, Section 116, A \$ 200.00 each month
Fence (replacement or constructions)	\$50	Chapter 3A-Section 108 B.1. Initial Offense - \$100.00 Each 30 day exist - \$ 200.00
Roof Demolition Removal/Change of Building Structure	\$150 (for structures < 500 sq. ft.) \$350 (for structures < 500 sq. ft.)	Repeat offense same year period \$200.00 2. Clean and imminent danger - \$ 500.00
Impervious Surface Construction	\$1 per sq. ft.	Chapter Section 3A - Section B.1. Initial Offense - \$ 100.00 Each 30 day exist - \$ 200.00
<u>Mixed Use Town Center - Permits Fees</u> No County Fee Then Building Permit Only	\$75	Repeat offense same year period \$ 200.00 2. Clean and imminent danger - \$ 500.00
Chapter 3C - Vacant Building & Lot Registrations		Chapter 3A-Section 108 B Section 3b.e.1. Initial - \$ 300.00 Each 600 days exist - \$ 300.00
Commercial, Industrial, Multi-Family	\$800 biannually	Chapter 3c. Section 110.A. First offense - \$100.00
Mixed Use	\$500 biannually	Repeat offense, same year - \$ 200.00
Single Family	\$300 biannually	Section 3c.110.b. First offense - \$350.00

Utilitarian Building Lot	\$300 biannually (<10,000 sq. ft.) \$500 biannually (<10,000 sq. ft.)	Second Offense - \$600.00 Third offense - \$800.00 Fourth and subsequent offense - \$1,000.00 or imprisonment 3 month or both Section 3c.110.c First Offense - \$75.00 Repeat offense same year - \$150.00
<u>Chapter 7 - General Licenses & Permits</u> Sidewalk Café Permit Business License Home Business Occupancy License Expiration Reinstatement (Home/Business) License Revocations - For Cause (Home/Business) Non-Residential Premises, excluding Charitable & religious institutions Alcoholic Beverage License Pinball, Video, Billiard, or Pool Table, Bowling Alleys, or other gaming devices Non-Residential Premises occupied by Charitable & Religious Institutions Multi-Family Rental Facilities License Single-Family Rental License	\$25 per year \$50 per year (first 1,000 sq. ft.) \$25 per year (each additional 1,000 sq. ft.) \$200 maximum \$75 per year \$300 \$300 + attorney fees \$50 per year (for first 1,000 sq. ft.) \$75 per year (per each additional 1,000 sq. ft.) \$200 maximum 20% of PG Board of License Commissioners Fee \$30 per year per device \$40 per year \$225 per unit per year \$150 per unit per year	Chapter 7, Section 109. B.2 First Offense - \$25.00 Each 30 days - \$50.00 Second offense / same year - \$50 Chapter 7, Section 109. B.3. first violation \$250 <i>Each month</i> - \$500.00 repeat the same year \$1,000.00 Chapter 7, Section 109.B.4. 30 days imprisonment and/or a fine \$1,000.00 Chapter 7, Section 109 D.1.b. First Offense - Fifty dollars (\$50.00) One hundred dollars (\$100.00) every 30 days that the violation continues. Chapter 7, Section 109.D.2.B First violation - \$25.00, Each 30 days - \$50.00 Repeat same year \$50.00 Chapter 7, Section 109.D.3.b. First offense - \$25.00 Repeat/same year \$50.00 Chapter 7, Section 109.D.4.b.

Hotel, Motel, Tourist Facility License	\$175 per year	First violation - \$15.00, repeat / same year \$30.00
Occupancy License Transfer	\$250	
Vendor Permit	\$50 + \$25 per each additional employee	
Solicitor Permit	\$25	Chapter 7, Section 109.D.5.b
Outdoor Event (public Space)	\$25	First offense - Twenty-five dollars (\$25.00)
Yard Sale (2-day limit)	\$5	Fifty Dollars (\$50.00) for repeat offense
Business Alarm Permit	\$25	within violation year.
Commercial Refuse Collection	\$75 per year + \$10 per each building \$500 maximum	Chapter 7, Section 109.D.6.b. First violation - One hundred dollars (\$100.00), Two hundred dollars (\$200.00) for repeat offense within the same year.
Construction Dumpster	\$50 per dumpster for a maximum of three months. (Maximum of 2 dumpsters per site)	Chapter 7, Section 109.D.7.b. First offense - Fifty dollars (\$50.00) One hundred dollars (\$100.00) every 30 days that the violation continues. Chapter 7, Section 109.D.7.c. \$25.00 Chapter 7, Section 109.D.7.d. After 6 needless alarms in 1 year period \$25.00 Chapter 7, Section 109.D.8.b. First offense - \$100.00 \$500.00 for a repeat violation within the same year Chapter 7, Section 109. D.9.b. First violation - One hundred dollars (\$100.00), Two hundred dollars (\$200.00) for repeat offense within a one year period. Chapter 7, Section 109.D.10.b.

		First violation - One hundred dollars (\$100.00), Two hundred dollars (\$200.00) for repeat offense within a one-year period.
<u>Chapter 10 - Peace & Order Permits</u>		Chapter 10 Section 124- \$75.00 each offense
Residential Noise Permit	\$20	
Non- Residential Noise Permit	\$25	
MUTC - Residential Property Zone	\$20	
MUTC - Other Noise Permits	\$25	
		<p>Chapter 6, Section E.1 - Chapter 6-118 First Offense - \$250.00 Second offense - \$400.00 Each month separate offense - \$400.00 Third Offense - \$800.00 Fourth offense - \$1,00.00 and / or imprisonment, not exceeding 3 months Each offense separates</p> <p>Chapter 6, Section E.2 - guilty of misdemeanor, punishable by First offense - \$350.00 Second offense - \$600.00 Third offense - \$800.00 Fourth offense - \$1,000.00 - Imprisonment not to exceed three (3) months, or both - Each violation constitutes a separate offense</p> <p>Chapter 6, Section F. -12 months, guilty of a misdemeanor, punishable by a fine not exceeding First offense - \$350.00</p>

		<p>Second offense - \$600.00</p> <p>Chapter 10. Section 124.- \$ 75 for each offense.</p> <p>11c. Twenty-five dollars (425) for each offense</p> <p>Each month</p>
<p><u>Refuse Collections</u></p> <p>Trash - Multi-Family Residential Dwelling</p> <p>Bulk Trash Collection</p> <p>Special Bulk Trash*</p> <p>*fee will include City cost per ton, equipment, labor & admin cost</p>	<p>\$100 per year (2+ units)</p> <p>\$25 (tires \$5 without rim; \$7 with rim)</p> <p>\$50 minimum</p>	<p>Chapter 11, Section 104. J</p> <p>First municipal infraction - Two hundred fifty dollars (\$250.00), Five hundred dollars (\$500.00) for repeat offenses within a one year period</p> <p>Chapter 11, Section 105. C.</p> <p>First municipal infraction - Twenty five dollars (\$25.00) for each offense, each day</p>
<p><u>Chapter 12 - Urban - Private Property</u></p> <p>Initial Tree Assessment</p> <p>Waiver of Tree Permit</p> <p>Tree Permit Application</p>	<p>No Fee</p> <p>\$25</p> <p>\$50</p>	<p>Chapter 12B-24</p> <p>Each violation - Two hundred fifty dollars (\$250.00).</p> <p>Chapter 12 Section 109 Penalty \$30.00</p> <p>Instead of receiving a municipal infraction or appearing in court, send them an invoice of payment due.</p> <p>Chapter 12, Section</p> <p>First violation - \$500.00 plus \$50.00 per inch of tree DHB greater than 18" inches 56.55" circumference.</p> <p>Chapter 12, Section</p> <p>4 1/2 feet above ground 56.55"</p>
		<p>\$1,000.00 per tree affected</p> <p>Not to exceed \$1,000.00 each tree</p>

<u>Street Changes</u> Right-of-Way Permit* *Subject to reimbursement of fees Incurred for engineering and staff expenses for review.	\$25 minimum	
<u>Chapter 14 - Animal Control</u> City Animal Hobby (>5 animals larger than guinea pig)	\$5 per year	Chapter 14, Section 110 Annual Fee - Ten dollars (\$10.00) each year.
City Business Services		
<u>Commercial District Management Authority (CDMA)</u> Business Fee Business/Property Owner Fee Multiple parcel Businesses Owner Occupied Fee	\$150 per year \$150 per year \$225 per year max \$225 per year (\$150 Business Fee & \$75 owner fee).	
POLICE DEPARTMENT		
<u>Parking</u> Meter Rates Parking & Traffic Violations Parking Administrative Fee Impound Motor Vehicle Commercial Vehicle Violations Residential Parking Permit	\$0.50 per 30 minutes \$30 per citation \$240 maximum to include late fees, as applicable \$25 \$75 \$150 per citation \$300 maximum to include late fees, as applicable \$20 per resident vehicle(s) per year (limit 2)	Chapter 9, Section 107.E Fine for each violation - Thirty dollars (\$30.00). Chapter 9, Section 107.E.1 Penalty for late payment of the violation - fine will double to sixty dollars (\$60.00). Chapter 9, Section 107.E.2 After sixty calendar days, the fine will double to one hundred twenty dollars (\$120.00).

	\$10 per household per year (limit 1)	Chapter 9, Section 107. E.3 After ninety calendar days of the initial violation, the fine will be two hundred forty dollars (\$240.00) Each violation - Two hundred fifty dollars (\$250.00). Chapter 12 109 Penalty \$30.00 *Instead of receiving a municipal Infraction or appearing in court, send them an invoice of payment due. Chapter 12 Section 112 Penalty \$250.00 Each month separate offense
<u>Stopping & Parking Prohibit</u> Parking in Handicap Running idle Vehicle No Through Trucks	\$225 per citation \$450 maximum to include late fees, as applicable \$100 per citation \$200 maximum to include late fees, as applicable \$100 per citation	Chapter 13 Section 119.E. \$30.00 Chapter 13 Section 119.E.1 Chapter 13A. Section 107 \$100.00
<u>Taxicabs, Trailers, Recreational, Boats</u> Temporary permit for trailer, boat, bus, vehicle without an engine	\$15 (temporary for >2 weeks; 1 every 6 months)	

Recreational parking in the 3700 block of Otis St.	\$50.00 per year	
Vehicle park in violation	\$150 per citation \$300 maximum to include late fees, as applicable	

PERSONNEL SCHEDULE FULL-TIME EQUIVALENT

GENERAL GOVERNMENT	BUDGET	BUDGET	BUDGET
POSITIONS	FY 21	FY 22	FY 23
City Manager	1	1	1
Treasurer / Director of Finance	1	1	0
Senior Staff Accountant	0	1	0
Staff Accountant	1	1	1
Systems Analyst / Asset Coordinator	1	1	0
Director of Human Resources	1	1	1
TOTAL GENERAL GOVERNMENT	5	6	3

ADMINISTRATIVE SERVICES	BUDGET	BUDGET	BUDGET
POSITIONS	FY 21	FY 22	FY 23
Director of Administrative Services/City Clerk	1	1	1
Grant Writer / Coordinator	0.5	0.5	1
Communications / Community Events Coordinator	1	1	1
Media Production Coordinator/MRTV Technician	1	1	1
Administrative Assistant	1	1	1
Social Services Coordinator	0	0.5	0
TOTAL ADMINISTRATIVE SERVICES	4.5	5	5

ECONOMIC DEVELOPMENT	BUDGET	BUDGET	BUDGET
POSITIONS	FY 21	FY 22	FY 23
Director of Economic Development	1	1	1
TOTAL ECONOMIC DEVELOPMENT	1	1	1

POLICE DEPARTMENT	BUDGET	BUDGET	BUDGET
POSITIONS	FY 21	FY 22	FY 23
Chief of Police	1	1	1
Police Officer – Administrative Lieutenant	1	1	1
Police Officer – Patrol Lieutenant	1	1	1
Police Officer – Sergeant	2	3	2
Police Officer – Detective	1	1	2
Police Officer – Corporal	3	4	4
Police Officer Private / First Class	8	7	8
Records Manager	1	1	1
Administrative Assistant	1	1	1
Parking Enforcement Officer	1	1	1
Social Services Coordinator	1	0	1
TOTAL POLICE DEPARTMENT	21	21	23

PERSONNEL SCHEDULE FULL-TIME EQUIVALENT

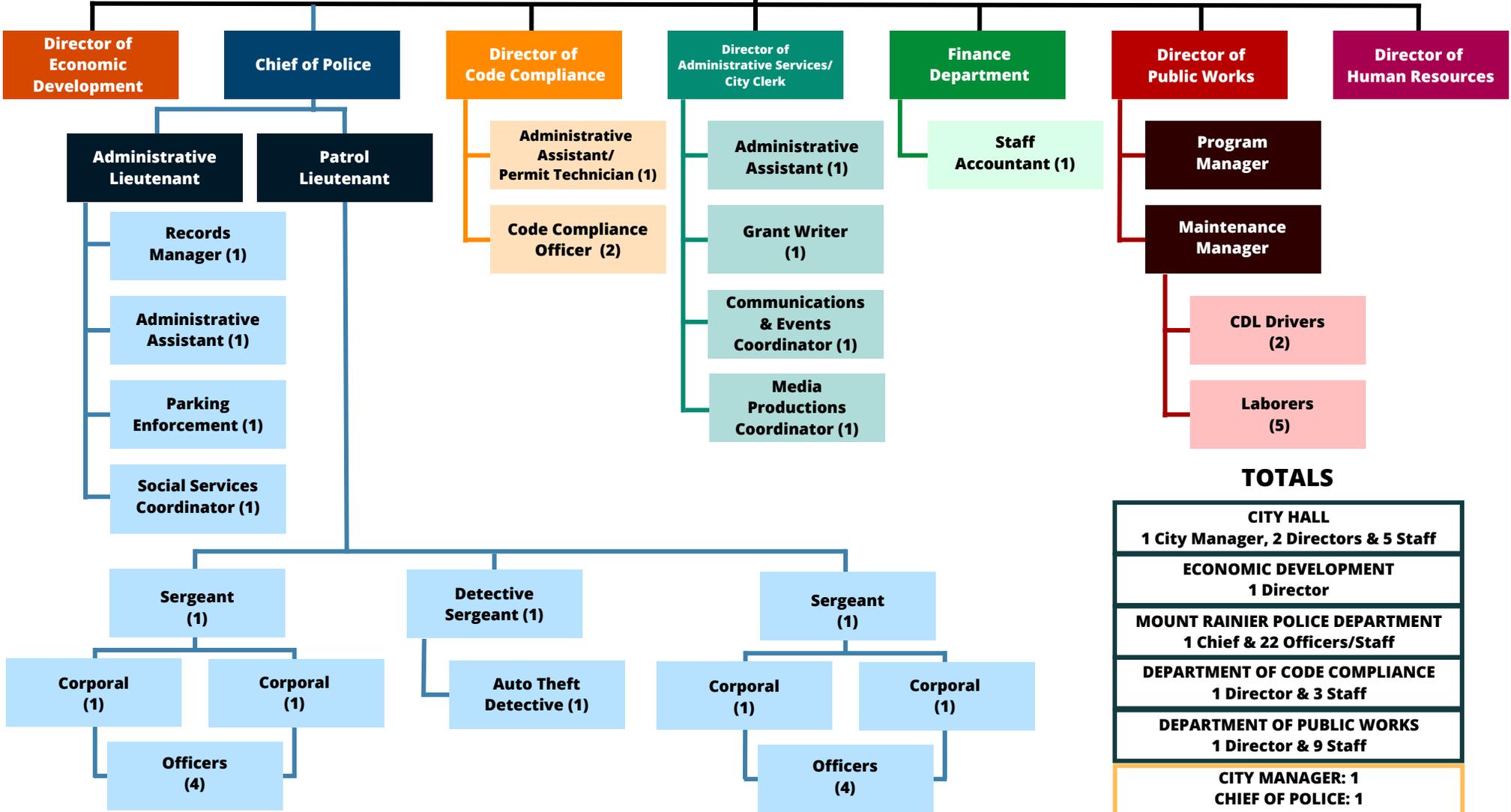
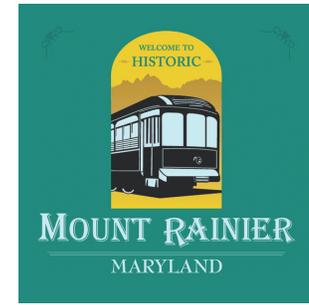
CODE COMPLIANCE	BUDGET	BUDGET	BUDGET
POSITIONS	FY 21	FY 22	FY 23
Director of Code Compliance	0	0	1
Code Compliance Officer	1	1	1
Code Compliance Officer	1	1	1
Permit Technician/ Administrative Assistant	1	1	1
TOTAL CODE COMPLIANCE	3	3	4

PUBLIC WORKS	BUDGET	BUDGET	BUDGET
POSITIONS	FY 21	FY 22	FY 23
Director of Public Works	1	1	1
Maintenance Manager	1	1	1
PW Programs Manager	1	1	1
CDL Driver	2	2	2
Laborer	5	5	5
Janitor	0.5	0	0
TOTAL PUBLICS WORKS	10.5	10	10

CITY PERSONNEL	BUDGET	BUDGET	BUDGET
POSITIONS	FY 21	FY 22	FY 23
TOTAL CITY POSITIONS (FTE)	45	46	46

FISCAL YEAR 2023

CITY OF MOUNT RAINIER ORGANIZATIONAL CHART



2 Sergeants, 2 Detectives, 4 Corporals, 8 Officers

TOTALS	
CITY HALL	1 City Manager, 2 Directors & 5 Staff
ECONOMIC DEVELOPMENT	1 Director
MOUNT RAINIER POLICE DEPARTMENT	1 Chief & 22 Officers/Staff
DEPARTMENT OF CODE COMPLIANCE	1 Director & 3 Staff
DEPARTMENT OF PUBLIC WORKS	1 Director & 9 Staff
CITY MANAGER: 1 CHIEF OF POLICE: 1 DIRECTORS: 5 STAFF POSITIONS: 39	

CITY OF MOUNT RAINIER
GENERAL FUNDS REVENUES – EXPLANATIONS

TAX REVENUES

- 4100 Real Property Tax:** Levied upon the assessed value of all real estate within the City.
- 4101 Vacant Developed Property Tax:** Levied upon the assessed value of all vacant developed property within the City.
- 4102 Business Personal Property Tax:** Levied upon the assessed value of all furniture, fixtures, office equipment, inventory, stock, and personal business assets of incorporated and unincorporated businesses.
- 4103 Railroad and Utility Tax:** Levied upon the inventory domestic shares of railroads and public utilities within the City.
- 4105 Penalties / Interest on Taxes:** Interest revenue from past due Real Property Taxes.
- 4106 Penalties BPPT and BOL:** Revenue derived from late fees on business licenses.
- 4107 County Admissions and Amusements:** Levied at a rate of 4.25% for swimming pools and 10%for motion picture theaters and coin-operated amusement devices, and 6%for all other entertainment, and on amusement activities for which an entrance fee is charged. Distribution is made quarterly.
- 4108 Shared State Income Tax:** The State Comptroller is required to annually certify the amount of the State Income Tax liability of the residents of each municipality and special taxing district and to return 8.5% of the total for each jurisdiction to the respective governments. Distribution is made quarterly.

Licenses and Permits

- 4200 Residential Rental License:** Revenues derived from the rental property licenses.
- 4201 Business Occupancy License:** From annual license fees paid to the City by each business operating in the City.
- 4202 Comcast / Verizon P.E.G.:** Three percent (3%) of Gross Revenues from subscribers within the City. Capital grant to the City per the 2006 Verizon Maryland Inc. Cable Franchise Agreement; shall be used by the City exclusively for MRTV studio facilities studio and portable production equipment, editing equipment, and program playback equipment. I-Net equipment or capacity, computers, dark fiber, and other costs associated with the PEG/I-Net (including I-Net maintenance costs), or any other PEG or I-Net item eligible for capital treatment or otherwise not classified as Franchise Fee under Applicable Law.
- 4203 Vacant Building Registration Fees:** Fees derived from the registration of vacant building within the City.
- 4204 Building Permit Fees:** Fees charged to issue building construction and repair permits.
- 4205 Comcast/Verizon Franchise:** Five percent (5%) of annual gross subscriber charges received by the Cable Television Franchisee (Comcast and Verizon) from municipal residents returned to the City in accordance with the provisions of the City Franchise Agreement. Distribution is made quarterly.
- 4206 Parking Permit Fees:** Fees derived from the issuance of parking permits within the City.
- 4207 Tree Removal Permit:** Revenue generated from permits issued to residents to remove trees.
- 4208 Mitigation Fees:** Fees charged for impervious surfaces.
- 4211 Church Occupancy License:** Revenues derived from churches for an occupancy license.
- 4212 Other Licenses and Permits:** Revenue generated from “other” licenses and permits as assigned.
- 4213 Burglar Alarm Registration:** Revenue generated from the registration of burglar alarms with the City.

Intergovernmental Revenue

- 4301 SHA-MOU:** Revenue derived from a memorandum of understanding agreement with the State Highway Administration for the landscaping and upkeep of the median of Rhode Island Avenue.
- 4302 State Highway User Fees:** 17.5% of the tax receipts on motor fuel and vehicle registration are distributed to the counties and municipalities. The County receives one-half in the same ratio that its road millage bears to the total road mileage in the State and one-half based on the ratio of the vehicles in the County to the total number of vehicles in the State. The City then receives a percentage based on the ratio of mileage of City streets to the total mileage of all streets in the County, and also a percentage based on the ratio of the vehicle registrations in the City to the total vehicle registrations in the County.
- 4303 State Aid for Police Protection:** Funds from general revenues of the State based upon the ratio of the City's expenditures for police services in relation to the total expenditures for police services provided by Prince George's County Police Department and all other municipal departments in the County. Distribution is made quarterly. Estimates provided by the Maryland Police.
- 4304 County Disposal Fee Rebate:** Rebate of County trash disposal fees.
- 4305 Financial Corps:** The State requires Counties to provide municipalities an amount equal to the amount the municipality received in fiscal year 1968 from the local property tax on financial institutions' stocks, a tax that was discontinued in 1968.

Charges for Services

- 4400 Parking Meter Coin Revenue:** Fees derived from parking meters within the City.
- 4401 Refuse Collection Fees:** Fees derived from bulk trash pickup.
- 4402 Trash Hauler Fees:** Fees derived from commercial business trash pickup.
- 4403 Fees for the City Services:** Other fees as legislated or miscellaneous fees charged.
- 4404 Other Services Charges:** Fees Generated from Police Take Home Car Program.

Fines and Forfeitures

- 4500 Parking Violations:** Revenue generated from the payment of parking violations.
- 4502 Municipal Code Violations:** Revenue generated from violations issued for code infractions.
- 4503 Impoundment Fees:** Fees generated from the impoundment and release of vehicles.
- 4505 Other Fines and Forfeitures:** Generated from fines as legislated.
- 4506 Speed Camera Violations:**

Miscellaneous Revenue

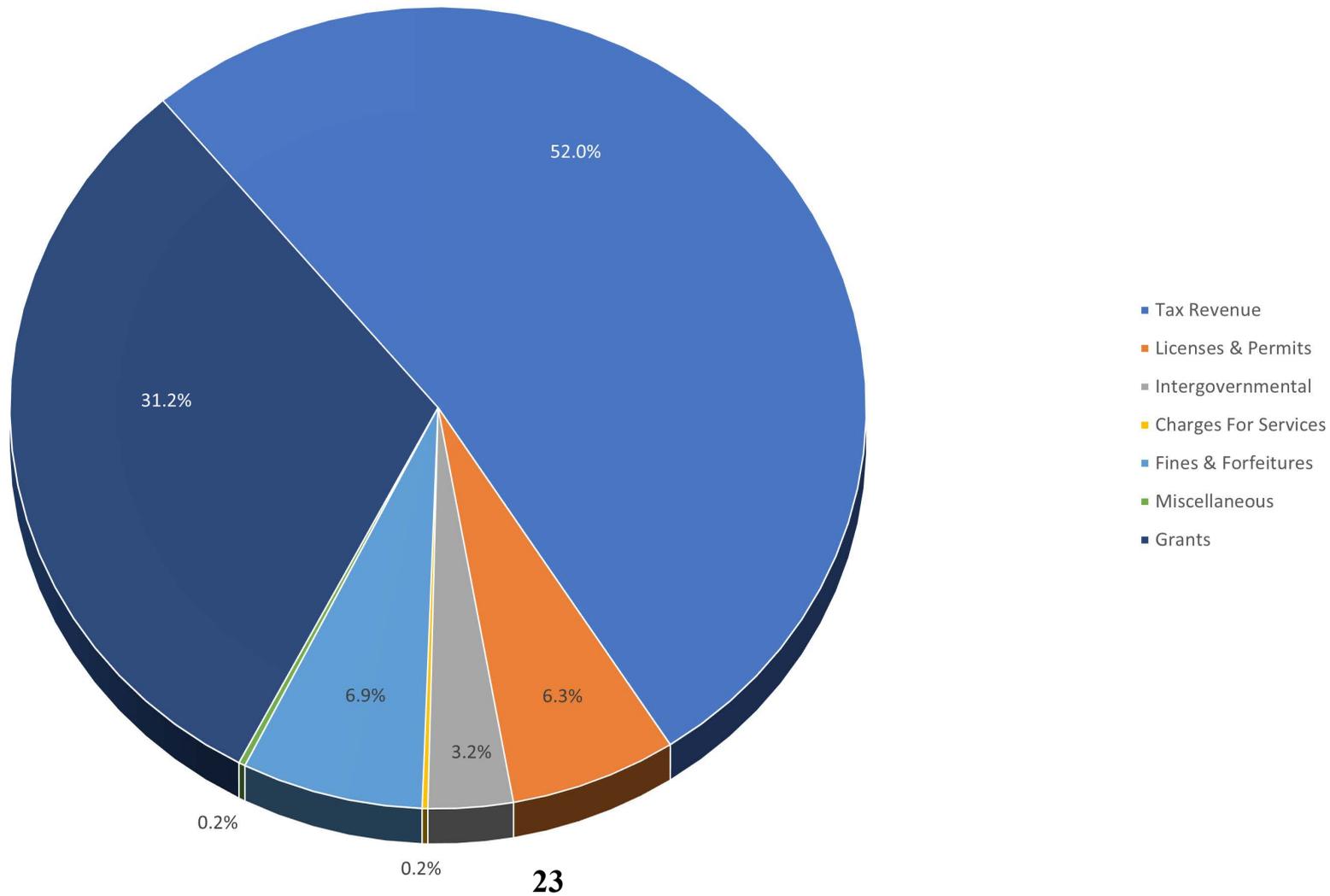
- 4600 Interest on Investments:** Interest generated on investments.
- 4601 Bank Interest:** Interest generated from bank accounts.
- 4602 Rent Income:** Funds generated from the rental of city properties.
- 4603 Sale of Real Property:** Funds generated from the sale of city property.
- 4604 Sale of Police Property:** Funds generated from the sale of police property.
- 4605 Solar Credits Revenue:**
- 4606 Insurance Damage Recovery:** Funds generated from insurance claims.
- 4608 Mt. Rainier Day Revenue:**
- 4609 Bike Co-op Revenues:** Revenues generated from the Bike Co-op.
- 4699 Miscellaneous Revenues:** Revenues generated from bank loans.

GENERAL FUND REVENUES

REVENUES		FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
		Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Tax Revenue							
4100	Real Property Tax	4,162,077.58	4,441,729.00	4,647,763.00	4,400,000.00	4,937,985.00	12%
4101	Vacant Developed Property Tax	183,195.13	104,037.00	21,302.00	190,000.00	177,990.80	-6%
4102	Business Personal Property Tax	37,131.56	30,805.00	76,105.00	40,000.00	40,000.00	0%
4103	RR & Utilities Pers Prty Tax	118,005.00	98,950.00	112,360.00	97,520.00	97,520.00	0%
4105	Interest & Penalties on Taxes	24,453.91	15,451.00	7,943.00	10,000.00	10,000.00	0%
4106	Penalty/Late FeeBPPT/BOL/Others	3,926.83	1,214.00	200.00	3,000.00	3,000.00	0%
4107	County Admissions & Amusements	3,642.37	-	1,582.00	1,000.00	1,000.00	0%
4108	Shared State Income Tax	780,154.04	750,788.00	288,810.00	540,000.00	650,000.00	20%
Total Tax Revenue		5,312,586.42	5,442,974.00	5,156,065.00	5,281,520.00	5,917,495.80	12%
Licenses & Permits							
4206	Parking Permit Revenue	390.00	624.00		400.00	400.00	0%
4207	Tree Removal Permit	350.00	1,500.00	226.00	200.00	200.00	0%
4208	Mitigation/Impervious Fees	786.50	2,432.00	500.00	-	1,000.00	0%
4202	Cable/FIOS CP Revenue	67,588.03	44,523.00	23,816.00	70,000.00	70,000.00	0%
4201	Business Occupancy Licenses	8,755.00	8,271.00	2,516.00	10,000.00	10,000.00	0%
4200	Residential Rental Licenses	588,390.00	563,356.00	330,000.00	500,000.00	500,000.00	0%
4211	Church Occupancy Licenses	560.00	160.00	160.00	500.00	500.00	0%
4204	Building Permit Fees	23,082.24	3,856.00	3,877.00	20,000.00	20,000.00	0%
4203	Vacant Bldg Registration Fee	6,800.00	4,000.00	1,700.00	10,000.00	10,000.00	0%
4213	Burglar Alarm Registration Fees	425.00	560.00	50.00	-	-	0%
4212	Other Licenses & Permits	7,755.57	4,680.00	2,566.00	5,000.00	5,000.00	0%
4205	TV Revenues (Franchise Fees)	96,020.56	72,402.00	50,237.00	95,000.00	95,000.00	0%
Total Licenses & Permits		803,872.90	707,519.00	415,798.00	713,300.00	712,100.00	0%
Intergovernmental Revenue							
4301	SHA - MOU	8,375.80	-	8,376.00	16,779.00	16,779.00	0%
4302	State Highway User Fees	201,649.34	121,543.00	130,012.00	209,402.00	234,702.40	12%
4303	State Police Aid	93,376.00	72,852.00	56,531.00	98,122.00	98,122.00	0%
4304	County Disposal Fee Rebate	22,180.00	61,272.00	12,099.00	20,000.00	20,000.00	0%
4305	Financial Corps	-	-	-	6,500.00	-	-100%
Total Intergovernmental Revenue		325,581.14	255,667.00	207,018.00	350,803.00	369,603.40	5%
Charges for Services							
4400	4400 · Parking Meter Coin Revenue	16,536.24	22,355.00	11,824.00	20,000.00	20,000.00	0%
4401	4401 · REFUSE COLLECTION FEES	150.00	-	-	300.00	300.00	0%
4402	4402· Trash Hauler Fees	1,260.00	865.00	540.00	1,000.00	1,000.00	0%
4403	4403· Fees for City Services	-	557.00	134.00	200.00	200.00	0%
4404	4404 · Other Service charges	6,085.50	9,236.00	1,262.00	3,000.00	3,000.00	0%
Total Charges For Services		24,031.74	33,013.00	13,760.00	24,500.00	24,500.00	0%
Fines & Forfeitures							
4500	Parking Violations	196,878.78	103,815.00	20,261.00	215,300.00	28,900.00	-87%
4502	Municipal Code Violations	7,500.83	1,100.00	1,000.00	5,000.00	1,500.00	-70%
4503	Impoundment Fees	11,100.00	10,275.00	3,225.00	2,500.00	5,000.00	100%
4505	Other Fines & Forfeitures	1,201.92	-	-	1,000.00	-	-100%
4506	Speed Camera Violations	-	279,248.00	500,672.00	500,000.00	750,000.00	50%
Total Fines & Forfeitures		216,681.53	394,438.00	525,158.00	723,800.00	785,400.00	9%
Miscellaneous Revenue							
4602	Rent Income	-	-	-	400.00	-	-100%
4601	Bank Interest	476.21	2,946.00	-	720.00	-	-100%
4600	Interest on investments	45,972.59	-	644.00	10,000.00	3,000.00	-70%
4603	Sale of Real Property	1,500,000.00	-	-	-	-	0%
4604	Sale of Police Property	8,366.00	-	5,707.00	-	-	0%
4605	Solar Credits Revenue	1,041.60	12,596.00	3,654.00	15,000.00	7,500.00	-50%
4606	Insurance Damage Recovery	12,750.00	141,090.00	10,843.00	-	-	0%
4608	Mt. Rainier Day Revenue	125.00	-	-	-	-	0%
4699	Miscellaneous Revenue	145,115.05	9,126.00	8,823.00	10,000.00	15,000.00	50%
4609	Bike-Coop Revenue	2,702.00	1,213.00	4,717.00	3,000.00	3,000.00	0%
Total Miscellaneous Revenue		1,716,548.45	166,971.00	34,388.00	39,120.00	28,500.00	-27%
Total Operating Revenue		8,399,302.18	7,000,582.00	6,352,187.00	7,133,043.00	7,837,599.20	10%
Grants Revenue							
4720-CO	COPS Grant	-	-	-	41,600.00	41,666.67	0%
4698	COVID-19 Relief Prince George's County	4,941.00	376,115.00	160,637.00	-	-	0%
4698	COVID-19 Relief - ARPA	-	-	-	2,717,833.00	2,717,833.00	0%
4720-C	Census Grant	-	201,086.00	20,562.00	-	-	0%
4720-S	Spring Park Peace Garden	-	-	-	40,000.00	50,000.00	25%

REVENUES	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
4720-SR Streetscape Redesign RI Ave & Perry Str, incl Mem'l Park	-	-	-	200,000.00	300,000.00	50%
4720-P Police Basement Renovation	-	-	-	300,000.00	300,000.00	0%
4720-CC Civic Center / Potts Hall	-	-	-	44,000.00	-	-100%
4720-CB CBT # 17686	-	-	-	19,600.00	-	-100%
4720-CB CBT # 18999	-	-	-	-	142,441.00	100%
Total Grants Revenue	4,941.00	577,201.00	181,199.00	3,363,033.00	3,551,940.67	6%
Total Revenue	8,404,243.18	7,577,783.00	6,533,386.00	10,496,076.00	11,389,539.87	9%

Revenue



CITY OF MOUNT RAINIER

General Funds Expenses

The “General Fund Expenditures” tally sheet showcases overall which line items funding is allocated.

All totals are a combination of the following departments: Mayor & Council, City Hall, Department (s) of Administrative Services, Code Compliance, Economic Development, Police, Public Works, and Non-Departmental transactions such as: Debt Service, Contingency and Reserve expenses.

The City is required by law to adopt a balanced budget.

Wages and Leave Pay

- 5000 Regular Pay:** Designated pay for employees.
- 5001 Overtime Pay:** Funds available for work performed beyond regular work hours.
- 5002 Court Pay:** Pay for Officers to attend court hearings.
- 5003 Shift Differential:** Pay designated to cover the cost difference for those working the night shift.
- 5004 Officer Field Training:** Pay designated to cover the cost difference for field training of officers.

Employee Benefits and Services

- 5100 FICA Expenses:** Federal Insurance Contributions Act, employer’s portion social security
- 5101 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City
- 5102 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City
- 5103 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City.
- 5105 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job.
- 5106 Unemployment Insurance:** Funds to cover the cost of unemployment insurance.

5107 Retirement Contribution: Employer's Contribution to the State retirement and pension system.

Materials and Supplies

5200 Office Supplies: Stationery, office supplies, and materials needed for the administrative Offices

5201 Postage and Delivery: Funds for postage and mailing costs.

5202 Computer Equipment & Supplies: Funds for the purchase of computer equipment and supplies.

5203 Materials & Supplies: Funds for the purchase of materials and supplies.

5204 Police Equip & Supplies: Funds for the purchase of police equipment and supplies.

5205 Uniforms: Funds designated for the purchase and maintenance of the departments uniforms.

5206 Firearms Supplies: Funds for the purchase of ammunition and supplies for cleaning firearms.

5207 Uniform Cleaning Expenses: Funds for the cleaning of the department's uniforms.

5208 Street Signs:

5209 Traffic Calming Device: Funds designated for implementing traffic regulating devices on various locations throughout the City of Mount Rainier.

5210 Vehicle Fuel and Oil: Funds designated for the purchase of vehicle fuel for departments cars.

Repairs and Maintenance

5300 Vehicle Expense Reimbursement: Funds designated for the repair and maintenance of vehicles.

5301 Equipment Repair and Maintenance: Funds designated for the repair and general maintenance of office equipment.

5303 Radio Maintenance: Funds designated for the maintenance of police radios.

5304 MRBA Security Camera Maintenance: Funds designated for the maintenance and access of security cameras.

5560 Equipment Purchase:

Professional Services

5183 Health Bent. Pool Assessment 3Y

5400 Professional / Contractual Services: Costs incurred for 3rd party provided services in addition to funds allocated for City of Mount Rainier Strategic Planning creation, additions for public artwork, and an allocated language services provider for the main number.

5401 Legal Services: Funds designated for legal bills; all billing will be designated to City Hall for all government incurred expenses.

5402 Professional Services - Computer: Departments shared costs of the IT support fees.

5403 Professional Services – Annual Audit:

5404 Dispatch Services: Funds designated for the dispatch of calls.

5405 Office Equipment Lease: Costs incurred for leasing office equipment.

5406 Office Equipment Maintenance:

5407 Computer Software Expenses:

5408 Bank Charges:

5409 Vehicle Tracking Expenses:

5410 Recruitment and Testing:

5411 Employee Training: Funds designated for employee training courses and programs.

5412 Temporary Labor: Funds designated for the cost of temporary labor.

5413 Classified Advertising: Funds designated for advertising in newspapers of record things such as legal notices, job postings, RFQ, etc.

5414 Printing and Copying: Funds designated for printing and copying costs.

5415 Police Liability Insurance:

5416 Public Official Liability Insurance: Funds designated for City Official Liability coverage through Local Government Insurance Trust.

5417 General Liability Insurance: Funds designated for the City to maintain coverage for normal business operations through Local Government Insurance Trust.

5418 Vehicle Insurance: Funds designated for maintaining proper coverage on operating vehicles used within the department.

5419 Other General Insurance:

5420 Payroll Expenses: Funds for payroll software and expenses.

5421 Web Master Services

Other Services and Charges

5500 Rent Expense:

5503 Team Building and appreciation: Funds designated for employee team-building events and activities.

5504 Economic Development – Main Street Programming

5504 Economic Development Program: Funds the following programs and activities:

Advertising Marketing, Business Meetings, Sponsorships, ICSC Exhibit, Place-making and Outreach, Public Art, Business Association Support, Events, Forums, Meetings, Tours and Small Business Assistance.

5506 Travel Expense: Funds to travel expenses by the Mayor and City Council.

5507 CDL Testing: Funds for the testing and upkeep of CDL licensed drivers.

5508 Cable Charges: Funds designated for the cost of cable TV.

5509 Message Production: Funds allocated for creation, production, and maintenance of the City of Mount Rainier news article and website update management.

5510 Historic Preservation Tax Credit: Funds allocate for Residents making Maryland State approved expenditures to their primary home; the City approves an additional 10% Tax Credit Relief on Town Taxes assessed to the homeowner for the incurred cost of expenditures. Residents must submit an application for the credit to be given.

5511 Homeowners Tax Credit: Funds allocated for Residents who have been approved by the Maryland Department of Assessment and Taxation and are currently receiving the Homeowners Tax Credit on their County Bill. This application must be renewed yearly with the State. The City automatically provides an additional 15% Tax Credit Relief on.

5512 Veterans/LTR Tax Credit: Funds allocated for Residents who are 65 years of age, and either are retired Military veterans and/or who have lived in their primary residence for 4 years or greater. The City provides a 20% Tax Credit Relief on Town Taxes assessed annually. The resident must submit an application on a fiscal year basis to receive the credit.

5513 Flowers and Gifts: Funds for the purchase of flowers and gifts.

5514 Marketing and Outreach:

- 5517 I-Net Services:** Funds allocated for the usage of electronic delivery services provided to the City (i.e., internet service, service usage, and backups).
- 5518 Tipping and Recycling Fee:** Fees paid for the disposal of City trash.
- 5520 Interest – Code Vehicles:** Funds utilized in the payment of interest for the leased vehicles being used by the department.
- 5521 Principal – Code Vehicles:** Funds utilized in the payment of principal for the leased vehicles being used by the department.
- 5522 Interest – PW Trucks:** Funds allocated for the interest paid of leased department trucks.
- 5523 Interest-Capital Lease Police:**
- 5524 Principal – Capital Lease Police:**
- 5525 Principal – New DPW Trucks Lease:** Funds allocated for the principal paid of leased department trucks (New Bobcat & Truck with Lift).
- 5598 Contingency:**
- 5599 Miscellaneous Expense:** Funds designated for miscellaneous expenses as needed.

Community Activities

- 5505 City Sponsored Meetings**
- 5514 Public Safety Night:** Department costs for GPS tracking on department vehicles.
- 5515 Police Explorer Program:**
- 5516 Community Police Outreach: National Night Out:**
- 5517 Composting Pilot Project**
- 5529 Mayor and Council Retreat**
- 5530 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions.

- 5531 **Association Dues:** Funds for dues payments to various associations.
- 5532 **Subscriptions and Publications:** Funds designated for the cost of subscription and relevant publications purchases.
- 5533 **Election Cost**
- 5540 **Mount Rainier Day Expenses**
- 5541 **Winter Festival**
- 5542 **Bike Co-op Expenses**
- 5543 **Community Garden**
- 5544 **Halloween Event**
- 5545 **Scholarship Program**
- 5546 **Senior Programing**
- 5547 **CERT Team Expense**
- 5548 **Immigration Outreach Program**
- 5549 **Veterans Celebration**
- 5550 **Teacher Appreciation**
- 5551 **Egg Hunt Event**
- 5552 **Green Team Exp**
- 5555 **Arts Commission**

Infrastructure and Facility Maintenance

- 5230 Sidewalk and Street Repairs**
- 5600 Building Repair and Maintenance:** Funds designated for the repairs and maintenance of city-owned public buildings.
- 5601 Tree Maintenance:** Funds allocated for maintaining and assessing trees within the City of Mount Rainier.
- 5602 Tree Purchase/Tree Replacement Fund**
- 5603 Grounds Maintenance:** Funds allocated for maintaining the beautification of the City of Mount Rainier.
- 5604 Pest Control:** Funds for the spraying of the city-owned buildings to prevent bugs and pests.
- 5605 Telephone:** Funds designated for the expense of the employee cell phones.
- 5606 Equipment Rental**
- 5607 Alarm Services:** Funds designated for the maintenance of the alarm services within the building.
- 5608 Property Taxes**
- 5610 Electricity:** Funds designated for maintaining electricity in the public building.
- 5611 Street Lights Electricity:** Funds allocated for the streetlights located within the City of Mount Rainier.
- 5612 Street Lights & Signal Repairs:** Funds allocated for expenses associated with streetlights and signals.
- 5613 Heat:** Funds designated for maintaining Heat in the public building

Capital Outlay

- 5705 Vehicle Purchases:** Funds designated for the purchase of police vehicles.
- 5700 Capital Projects:** Funds designated for Capital in Process items as approved.

Debt Services

- 5800 Interest-Bond Bass Property**
- 5810 Interest-Bond Funeral Home**
- 5805 Principal-Bond Bass Property**
- 5815 Principal-Bond Funeral Home**

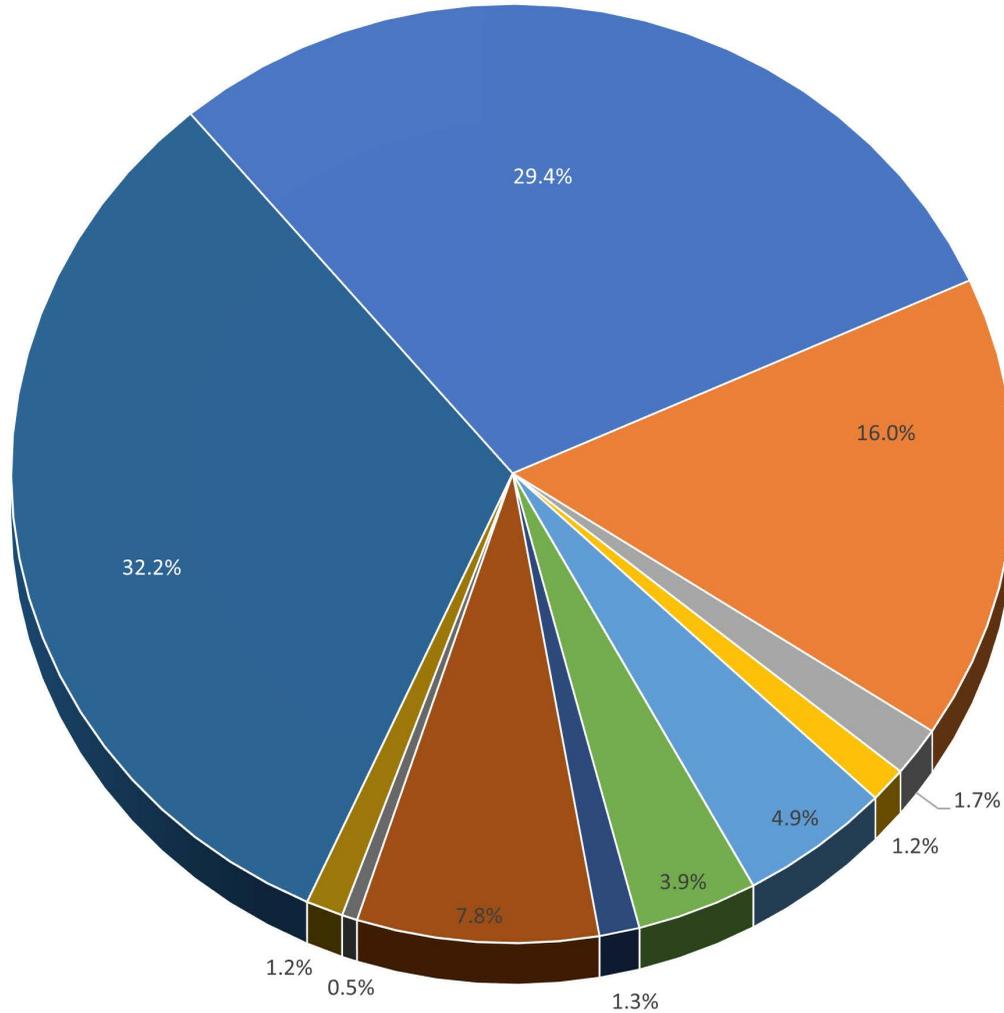
GENERAL FUND EXPENSES

General Fund Expense	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Wages & Leave Pay						
5000 Regular Pay	2,254,664.08	2,099,192.01	1,034,725.20	2,663,037.00	2,538,176.44	-5%
5001 Overtime Pay	162,766.18	131,173.66	79,046.16	145,440.00	132,116.27	-9%
5002 Court Pay	6,391.32	-	-	10,000.00	10,000.00	0%
5003 Shift Differential	319,526.31	351,637.59	172,515.22	415,083.00	386,048.52	-7%
5004 Officer Field Training	-	300.00	-	1,500.00	1,500.00	0%
Total Wages & Leave Pay	2,743,347.89	2,582,303.26	1,286,286.58	3,235,060.00	3,067,841.23	-5%
Employee Benefits & Services						
5100 FICA Expense	211,108.86	193,354.38	94,635.35	247,957.00	234,689.85	-5%
5101 Life Insurance Expense	2,559.30	2,160.30	1,800.18	2,872.00	3,189.84	11%
5102 Dental Insurance Expense	-	15,175.65	13,892.49	-	25,321.21	100%
5103 Medical Insurance Expense	416,134.73	494,211.25	349,777.16	708,647.00	737,632.35	4%
5105 Worker's Compensation Insurance	257,872.00	311,185.00	311,975.00	351,680.00	366,974.82	4%
5106 Unemployment Insurance	17,693.25	32,681.68	12,020.97	12,858.00	32,492.94	153%
5107 Retirement Contribution	201,847.01	257,722.00	255,805.00	235,046.00	321,082.82	37%
Total Employee Benefits & Services	1,107,215.15	1,306,490.26	1,039,906.15	1,559,060.00	1,721,383.84	10%
Materials & Supplies						
5200 Office Supplies	27,547.44	5,063.74	8,591.29	12,181.00	7,000.00	-43%
5201 Postage & Delivery	5,230.60	3,419.75	1,722.79	2,500.00	2,500.00	0%
5202 Computer Equipment & Supplies	20,166.80	20,821.36	2,822.21	12,000.00	20,000.00	67%
5203 Materials & Supplies	40,629.06	45,589.45	27,566.48	33,000.00	30,500.00	-8%
5204 Police Supplies & Equipment	14,329.44	10,682.88	67,375.08	5,000.00	13,000.00	160%
5205 Uniforms	12,386.74	31,966.83	18,410.54	16,000.00	22,500.00	41%
5206 Firearms Supplies	1,534.05	899.00	2,175.00	5,000.00	9,000.00	80%
5207 Uniform Cleaning Expenses	22,378.05	22,952.42	23,702.46	25,000.00	27,700.00	11%
5208 Street Signs	10,850.58	2,170.00	1,279.84	2,500.00	4,000.00	60%
5209 Traffic Calming Devices	56,580.00	360.00	-	-	100,000.00	0%
5210 Vehicle Fuel & Oil	26,824.37	641.65	1,914.00	48,500.00	48,500.00	0%
Total Materials & Supplies	238,457.13	144,567.08	155,559.69	161,681.00	284,700.00	76%
Repairs & Maintenance						
5300 Vehicle Repair & Maintenance	106,046.81	84,837.14	42,157.11	77,500.00	87,000.00	12%
5301 Equipment Repairs & Maintenance	4,096.79	1,058.89	5,287.72	14,500.00	13,000.00	-10%
5560 Equipment Purchase	59,363.96	1,811.76	6,267.09	22,200.00	32,200.00	45%
5303 Radio Maintenance	-	-	1,225.96	300.00	300.00	0%
5304 MRBA Security Cameras Maintenance	-	2,589.36	3,542.19	1,000.00	2,500.00	150%
Total Repairs & Maintenance	169,507.56	90,297.15	58,480.07	115,500.00	135,000.00	17%
Professional Services						
5183 Health Benf. Pool Assessment 3Y	-	-	-	1,000.00	1,000.00	0%
5400 Professional/Contract Svc	171,909.29	66,625.63	63,684.90	44,000.00	264,000.00	500%
5401 LEGAL - Professional Svcs	73,821.79	11,534.03	-	75,000.00	75,000.00	0%
5402 Professional Svcs - Computer	66,351.51	62,914.01	44,067.17	60,000.00	50,000.00	-17%
5403 Professional Svcs - Annual Audi	133,811.25	69,882.50	55,462.56	40,000.00	39,000.00	-3%
5404 Dispatch Services	65,028.00	-	-	67,000.00	69,010.00	3%
5405 Office Equipment Lease	3,510.36	1,476.80	10,938.85	7,500.00	18,000.00	140%
5406 Office Equipment Maintenance	26,928.90	13,533.10	1,232.31	17,500.00	1,000.00	-94%
5407 Computer Software Expenses	-	19,954.96	9,455.72	20,000.00	-	-100%
5408 Bank Charges	4,392.41	6,034.49	3,892.59	6,500.00	6,500.00	0%
5409 Vehicle Tracking Expenses - GPS	5,669.44	5,415.34	2,185.65	8,000.00	6,000.00	-25%
5410 Recruitment & Testing	8,389.49	5,589.75	2,645.13	6,500.00	10,800.00	66%
5411 Employee Training	41,331.38	16,439.37	14,383.94	30,000.00	33,000.00	10%
5412 Temporary Labor	73,477.15	77,804.00	35,274.00	33,000.00	30,000.00	-9%
5413 Classified Advertising	-	496.88	-	500.00	500.00	0%
5414 Printing & Copying	4,026.52	655.00	1,653.00	2,500.00	3,500.00	40%
5415 Police Liability Insurance	28,146.00	23,602.00	9,430.00	24,000.00	24,000.00	0%
5416 Public Official Liab. Insurance	10,383.00	11,920.00	6,373.34	11,500.00	11,500.00	0%
5417 General Liability Insurance	19,363.00	20,876.00	54,275.16	21,500.00	21,500.00	0%
5418 Vehicle Insurance	39,267.00	35,643.00	7,383.33	38,000.00	35,000.00	-8%
5419 Other General Insurance	389.00	-	(24.00)	1,000.00	1,000.00	0%
5420 Payroll Expenses	52,281.09	66,537.76	47,021.14	45,000.00	45,000.00	0%
5421 Web Master Services	10,610.00	12,159.87	7,497.00	10,000.00	10,000.00	0%
Total Professional Services	880,948.19	538,207.74	396,616.31	570,000.00	755,310.00	33%
Other Services & Charges						
5500 Rent Expense	3,375.00	14,400.00	6,600.00	15,000.00	15,000.00	0%
5503 Team Building & Appreciation	12,085.43	7,175.48	4,414.30	12,140.00	9,020.00	-26%
5504 Econ Devlp - Main Street Programming	16,122.70	172,657.42	3,561.62	30,000.00	30,000.00	0%
5504 Econ Devlp - Programs	-	-	-	2,000.00	2,000.00	0%
5506 Travel Expense	8,190.00	8,416.04	2,823.60	6,750.00	6,500.00	-4%
5507 CDL Testing	-	-	-	-	2,000.00	100%
5508 Cable Charges	3,144.06	758.82	187.97	5,000.00	-	-100%

General Fund Expense		FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
		Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
5509	Message Production	41,733.58	27,893.64	15,323.74	30,000.00	20,000.00	-33%
5510	Historic Preservation Tax Credit	5,849.55	3,104.08	12,057.27	3,500.00	3,500.00	0%
5511	City Homeowners Tax Credit	29,459.25	34,197.08	2,309.50	32,000.00	32,000.00	0%
5512	Veterans/LTR Tax Credit	2,849.25	4,845.04	3,957.54	7,500.00	50,000.00	567%
5513	Flowers & Gifts	288.06	127.20	-	250.00	250.00	0%
5527	Marketing & Outreach	-	-	-	-	10,000.00	100%
5517	I-Net Services	-	-	-	13,500.00	13,500.00	0%
5518	Tipping & Recycling Fees	93,122.01	77,914.92	39,177.61	80,000.00	90,000.00	13%
5520	Interest - Code Vehicles	2,399.62	1,624.67	1,086.98	1,133.68	450.00	-60%
5521	Principal - Code Vehicles	10,987.18	11,762.13	5,606.42	12,253.32	12,937.00	6%
5522	Interest - PW Trucks	2,545.73	6,141.97	5,155.40	3,624.96	2,001.00	-45%
5523	Interest-Capital Lease Police	3,953.88	3,574.90	-	4,530.86	2,459.00	-46%
5524	Principle -Capital Lease Police	17,476.82	28,570.10	-	38,329.14	40,401.00	5%
5525	Principal-New DPW Trucks Lease	12,404.05	38,890.07	33,433.12	30,693.04	32,316.00	5%
5598	Contingency	-	25,000.00	-	37,668.70	282,702.13	650%
5599	Miscellaneous Expense	15,545.22	628,410.33	2,772.63	2,862.00	3,000.00	5%
Total Other Services & Charges		284,824.99	1,095,640.92	138,467.70	368,735.70	660,036.13	79%
Community Activities							
5505	City Sponsored Meetings	224.41	341.35	-	1,500.00	5,500.00	267%
5514	Public Safety Night Expense	1,179.25	-	2,331.61	2,000.00	3,000.00	50%
5515	Police Explorer Program	3,008.69	242.49	-	1,000.00	1,000.00	0%
5516	Comm Police Outreach - Nat'l Night Out	5,228.27	155.94	-	2,500.00	3,000.00	20%
5526	Composting Pilot Project	-	-	-	-	6,500.00	100%
5529	Mayor & Council Retreat	-	-	-	-	3,000.00	100%
5530	Conference/Convention Expense	15,538.78	7,562.07	3,455.90	20,000.00	23,000.00	15%
5531	Association Dues	14,457.36	3,581.75	9,244.64	13,586.00	9,200.00	-32%
5532	Subscriptions & Publications	10,945.77	9,401.06	4,586.87	3,750.00	4,000.00	7%
5533	Election Costs	-	10,901.49	5,000.00	5,000.00	10,000.00	100%
5540	Mount Rainier Day Expenses	1,681.20	1,965.28	-	15,000.00	15,000.00	0%
5541	Winter Festival	-	-	1,112.30	1,000.00	3,000.00	200%
5542	Bike Co-op Expenses	12,915.09	7,089.59	1,798.31	7,000.00	6,500.00	-7%
5543	Community Garden	1,450.19	3,112.26	-	2,000.00	2,000.00	0%
5544	Halloween Event	4,142.01	-	384.45	-	2,000.00	100%
5545	Scholarship Program	5,000.00	6,177.55	-	7,000.00	7,000.00	0%
5546	Senior Programming	-	-	-	1,000.00	1,500.00	50%
5547	CERT Team Expense	2,130.11	-	-	2,500.00	2,500.00	0%
5548	Immigration Outreach Program	-	-	-	1,000.00	1,000.00	0%
5549	Veterans Celebration	884.85	-	1,260.62	500.00	2,500.00	400%
5550	Teacher Appreciation	1,277.77	2,867.92	2,597.09	1,000.00	1,000.00	0%
5551	Egg Hunt Event	1,000.00	-	-	1,000.00	3,000.00	200%
5552	Green Team Exp	511.24	-	-	1,600.00	2,100.00	31%
5553	Recreation Program	8,930.06	4,064.97	2,883.00	10,000.00	10,000.00	0%
5554	Recreation Grants	-	-	1,500.00	7,500.00	6,000.00	-20%
5555	Arts Commission	-	-	-	-	19,000.00	100%
Total Community Activities		90,505.05	57,463.72	36,154.79	107,436.00	152,300.00	42%
Infrastructure & Facil Maintenance							
5230	Sidewalk and Street Repairs	-	1,430.00	532,288.83	388,500.00	500,000.00	29%
5600	Building Repair & Maintenance	216,449.10	63,213.71	75,525.76	48,700.00	53,700.00	10%
5601	Tree Maintenance	58,705.00	32,306.25	42,855.00	60,000.00	80,000.00	33%
5602	Tree Purchases / Tree Replacement Fund	1,332.00	29.52	1,710.64	5,000.00	5,000.00	0%
5603	Grounds Maintenance	20,791.40	23,059.37	17,264.19	25,000.00	28,000.00	12%
5604	Pest Control	4,893.87	2,726.64	948.00	2,500.00	3,000.00	20%
5605	Telephone	63,768.51	45,668.06	24,688.59	25,000.00	44,000.00	76%
5606	Equipment Rental	1,294.19	1,243.72	1,676.42	2,500.00	2,500.00	0%
5607	Alarm Services	2,115.00	900.00	450.00	-	1,800.00	0%
5608	Property Taxes	21,730.38	3,236.85	3,308.36	4,000.00	4,000.00	0%
5610	Electricity	48,764.60	46,348.26	33,070.35	38,500.00	45,450.00	18%
5611	Street Lights & Signals	74,475.62	82,589.34	26,648.32	90,000.00	90,000.00	0%
5612	Street Lights & Signal Repair	2,673.77	14,226.38	3,278.71	3,500.00	3,500.00	0%
5613	Heat	8,477.73	13,208.20	2,360.66	5,500.00	8,850.00	61%
Total Infrastructure & Facil Maintenance		526,221.17	333,186.30	767,991.83	703,200.00	874,300.00	24%
Capital Outlay - Capital Project							
5705	Vehicle Purchase	30,499.00	35,343.00	35,787.50	50,000.00	-	-100%
5700	Capital Project Expenses	964,936.78	243,846.69	91,430.29	180,000.00	50,000.00	-72%
Total Capital Outlay - Capital Project		995,435.78	279,189.69	127,217.79	230,000.00	50,000.00	-78%
Debt Services							
5800	Interest - Bond Bass Property	10,722.56	5,533.18	742.44	742.44	-	-100%
5810	Interest-Bond Funeral Home	26,126.97	21,188.62	17,601.36	16,221.74	12,474.00	-23%
5805	Principal - Bond Bass Property	107,055.60	112,244.98	30,999.41	30,999.60	-	-100%
5815	Principal-Bond Funeral Home	110,601.29	115,539.64	119,126.90	120,506.52	124,254.00	3%

General Fund Expense		FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
		Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Total Debt Services		254,506.42	284,506.42	168,470.11	168,470.30	136,728.00	-19%
Total Operating Expenses		7,290,969.33	6,711,852.54	4,175,151.02	7,219,143.00	7,837,599.20	9%
Grants Expense							
5000	COPS Grant	-	-	-	-	41,666.67	0%
5597	COVID-19 Relief Prince George's County	16,033.54	390,666.09	160,776.12	-	-	0%
5597	COVID-19 Relief - ARPA	-	-	-	2,717,833.00	2,717,833.00	0%
5596-C	Census Grant	-	11,191.12	-	-	-	0%
5850-SP	Spring Park Peace Garden	-	-	-	-	50,000.00	0%
5850-SR	Streetscape Redesign RI Ave & Perry Str, incl Mem'l Park	-	-	-	200,000.00	300,000.00	50%
5850-P	Police Basement Renovation	-	-	-	300,000.00	300,000.00	0%
5700-CC	Civic Center / Potts Hall	-	-	-	44,000.00	-	-100%
5700-CB	CBT # 17686	-	-	-	19,600.00	-	-100%
5700-CB	CBT # 18999	-	-	-	-	142,441.00	100%
Total Grants Expense		16,033.54	401,857.21	160,776.12	3,281,433.00	3,551,940.67	8%
Total Expenses		7,307,002.87	7,113,709.75	4,335,927.14	10,500,576.00	11,389,539.87	8%

General Fund Expenses



- Wages & Leave Pay
- Employee Benefits & Services
- Materials & Supplies
- Repairs & Maintenance
- Professional Services
- Other Services & Charges
- Community Activities
- Infrastructure & Facil Maintenance
- Capital Outlay
- Debt Service
- Grants Expense

CITY OF MOUNT RAINIER

Mayor and Council

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

5000 Regular Pay: Pay to the Mayor and Council – Ordinance 09-2016. Mayor compensated at \$10,000 and councilmembers compensated at \$7,500 each.

Employee Benefits and Services

5100 FICA Expenses: Federal Insurance Contributions Act, employer’s portion social security and Medicaid expenses.

5106 Unemployment Insurance: Funds to cover the cost of unemployment insurance.

5107 Retirement Contribution: Employers’ Contribution to the State retirement and pension system.

Professional Services

5126 Professional Services Contract: Designated \$4,000 for a Council Retreat.

Other Services and Charges

5506 Travel Expense: Funds to travel expenses by the Mayor and City Council.

5513 Flowers and Gifts: Funds for the purchase of flowers and gifts.

Community Activities

5505 City Sponsored Meetings: Funds allocated for meetings held by the City

5529 Mayor & Council Retreat: Designated for a Council Retreat

- 5530 Conference and Convention Expenses:** Funds designated for the Maryland Municipal League conference and other conferences as decided.
- 5531 Association Dues:** Funds for dues payments to various associations.
- 5533 Election Costs:** Funds designated to cover the cost of the election.

DEPARTMENT OF MAYOR AND COUNCIL

OBJECTIVES AND OPERATIONS

Objectives – The City of Mount Rainier is a Council-Manager form of government, which means that the Mayor and City Council all have the same and equal vote on legislation. They appoint a city manager to run the day-to-day operations of the government. We have one Mayor who represents the city as a whole who chairs the meetings and four council members, two from each ward in the city. They serve four-year terms.

The staffing of the city consists of a City Manager who serves as the chief executive, 7(seven) department heads who serve on the senior management team, and around 40 other staff positions throughout the ranks.

The mayor and City Council operate on a Legislative Calendar where they normally meet from September through June each year; they recess in July and August.

Core Functions – The Mayor and Council are elected policymakers for the City of Mount Rainier. The Mayor and Council meet regularly to discuss and propose legislation. The Mayor and Council pass the annual City Budget to allocate and distribute tax dollars on resources.

CONTACT THE MAYOR AND COUNCIL

Email: council@mountrainiermd.org (emails to this address contact the Mayor and all four councilmembers)

Mayor Celina Benitez – mayorbenitez@mountrainier.org

Ward 1

Councilmember Luke Chesek – Lchesek@mountrainiermd.org

Councilmember Jimmy Tarlau – Jtarlau@mountrainiermd.org

Ward 2

Councilmember Jarret Stoltzfus – Jstoltzfus@mountrainiermd.org

Address: City Hall One Municipal Place, Mount Rainier MD 20712

DEPARTMENT OF MAYOR AND COUNCIL – GENERAL FUND

FY2023 BUDGET SUMMARY

The FY2023 approved budget for Mayor and Council is \$87,450.00 which is an increase of about 32% or \$21,214.00 from the approved budget FY2022

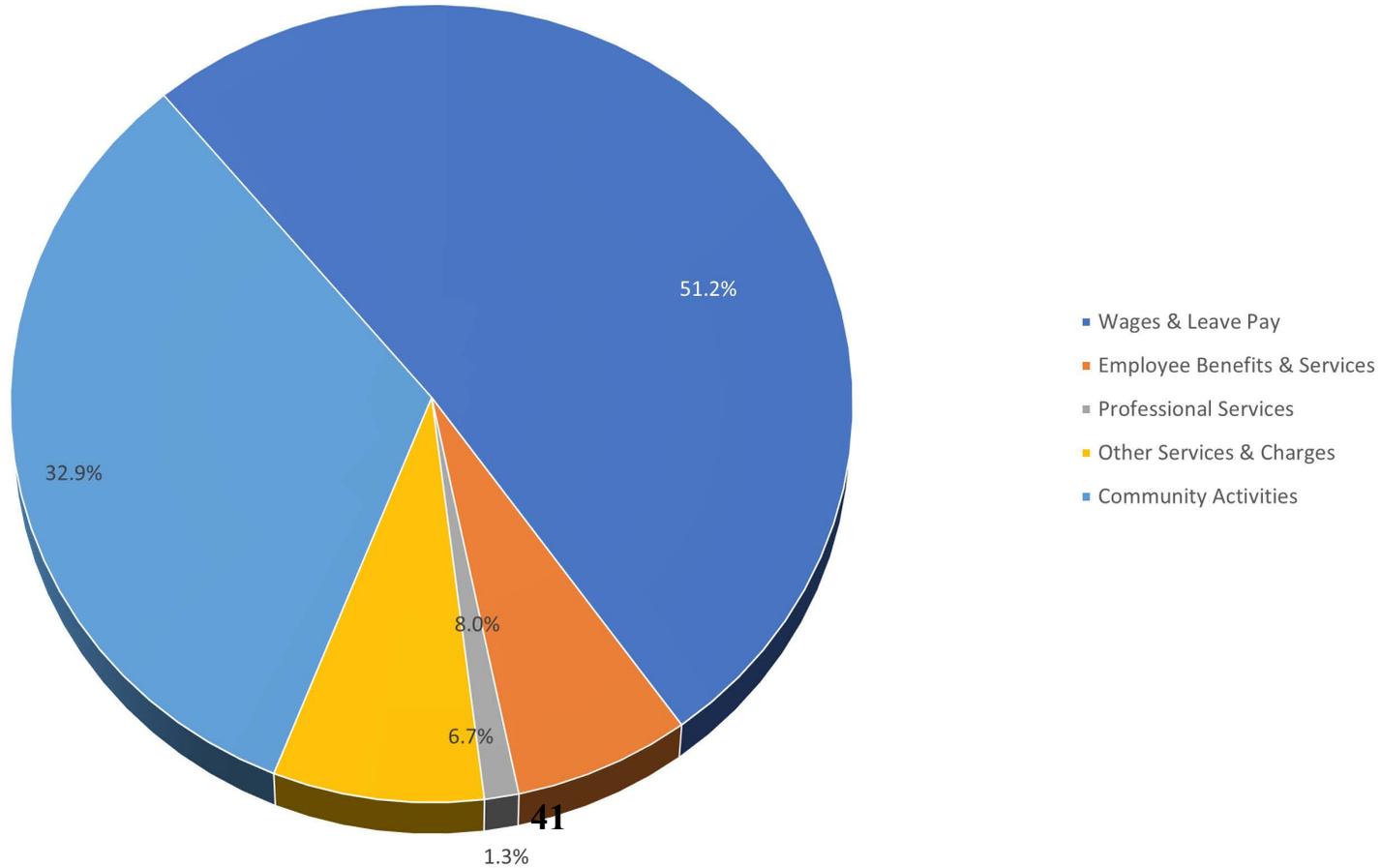
Budgetary Changes –

FY2023 APPROVED DEPARTMENT BUDGET	
Increased Expense:	
Decreased Expense:	
Unchanged Expense:	
FY2023 APPROVED BUDGET	

MAYOR AND COUNCIL

Mayor & Council	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Wages & Leave Pay						
5000 Regular Pay	40,000.00	39,909.31	17,500.04	40,000.00	40,000.00	0%
Total Wages & Leave Pay	40,000.00	39,909.31	17,500.04	40,000.00	40,000.00	0%
Employee Benefits & Services						
5100 FICA Expense	3,173.88	3,172.94	1,386.51	2,700.00	3,060.00	13%
5106 Unemployment Insurance	1,255.80	13,396.96	547.47	1,100.00	1,100.00	0%
5107 Retirement Contribution	1,641.50	2,143.60	-	1,800.00	1,040.00	-42%
Total Employee Benefits & Services	6,071.18	18,713.50	1,933.98	5,600.00	5,200.00	-7%
Professional Services						
5126 Professional/Contract Svc	-	-	-	1,000.00	1,000.00	0%
Total Professional Services	-	-	-	1,000.00	1,000.00	0%
Other Services & Charges						
5506 Travel Expense	6,000.00	6,000.00	2,800.00	6,000.00	6,000.00	0%
5513 Flowers & Gifts	288.06	21.20	-	250.00	250.00	0%
Total Other Services & Charges	9,105.79	6,021.20	2,800.00	6,250.00	6,250.00	0%
Community Activities						
5505 City Sponsored Meetings	224.41	-	-	1,500.00	5,500.00	267%
5529 Mayor & Council Retreat	-	-	-	-	3,000.00	
5530 Conference/Convention Expense	6,833.50	5,472.00	1,940.47	5,000.00	12,000.00	140%
5531 Association Dues	5,548.00	-	2,174.00	1,886.00	4,500.00	139%
5533 Election Costs	-	10,901.49	5,000.00	5,000.00	10,000.00	0%
Total Community Activities	12,605.91	16,373.49	9,956.47	13,386.00	35,000.00	161%
Total Expenses	67,782.88	81,142.50	32,410.49	66,236.00	87,450.00	32%

Mayor & Council



CITY OF MOUNT RAINIER

City Hall (City Manager and Finance Department Functions)

Expenditures by Object and program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

- 5000 Regular Pay:** Designated pay for employees.
- 5001 Overtime Pay:** Funds available for work performed beyond regular work hours.

Employee Benefits and Services

- 5100 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security.
- 5101 Life Insurance Expenses:** Expenses monthly life insurance premium paid by the City.
- 5102 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City.
- 5103 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City.
- 5105 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job.
- 5106 Unemployment Insurance:** Funds to cover the cost of unemployment insurance.
- 5107 Retirement Contribution:** Employer's contribution to the State retirement and pension system.

Materials and Supplies

- 5200 Office Supplies:** Stationery, office supplies, and materials needed for the administrative offices.
- 5201 Postage and Delivery:** Funds for postage and mailing costs.
- 5202 Computer Equipment and Supplies:** Funds for the purchase of computer equipment and supplies.

5203 Materials & Supplies: Funds for the purchase of materials and supplies.

Professional Services

- 5400 Professional / Contractual Services:** Costs incurred for 3rd party provided services in addition to funds allocated for City of Mount Rainier Strategic Planning creation, additions for public artwork, and an allocated language services provider for the main number.
- 5401 Legal Services:** Funds designated for legal bills; all billing will be designated to City Hall for all government incurred expenses.
- 5402 Computer Services:** Departments shared costs of the IT support fees.
- 5403 Audit:** Funds designated for the cost of an independent annual financial audit.
- 5405 Office Equipment Lease:** Costs incurred for leasing office equipment.
- 5406 Office Equipment Maintenance Contracts:** Costs incurred for office equipment maintenance repair.
- 5408 Bank Charges:** Fees paid to banks for administrations of accounts.
- 5409 Vehicle Tracking – GPS:** Costs for the GPS tracking on various departments vehicles in Code Enforcement, Public Works and Police.
- 5410 Recruitment & Testing**
- 5411 Employee Training:** Funds designated for employee training courses and programs.
- 5412 Temporary Labor:** Funds designated for the cost of temporary labor.
- 5413 Classified Advertising:** Funds designated for advertising in newspapers of record things such as legal notices, job postings, RFQ, etc.
- 5414 Printing and Copying:** Funds designated for printing and copying costs.
- 5416 Public Official Liability Insurance:** Funds designated for City Official Liability coverage through Local Government Insurance Trust.
- 5417 General Liability Insurance:** Funds designated for the City to maintain coverage for normal business operations through Local Government Insurance Trust.
- 5419 Other General Insurance:** Funds designated for other City Liability coverage for the bonded City Manager and Director of Finance.
- 5420 Payroll Expenses:** Funds for payroll software and expenses.

Other Services & Charges

- 5503 Team Building and Appreciation:** Funds designated for department appreciation and recognition.
- 5506 Travel Expense:** Funds designated for the personal reimbursement during travel; typically utilized for transportation, minimal costs incurred.
- 5508 Cable Charges:** Funds designated for the cost of cable TV.
- 5510 Historic Preservation Tax Credit**
- 5511 City Homeowners Tax Credit**
- 5512 Veterans/LTR Tax Credit**
- 5599 Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed.

Community Activities

- 5530 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions.
- 5531 Association Dues:** Funds for dues payments to government associations.
- 5532 Subscriptions and Publications:** Funds designated for the cost of subscription and relevant government publications purchases.

Infrastructure and Facility Maintenance

- 5600 Building Repairs and Maintenance (City Hall):** Funds designated for the repairs and maintenance of public buildings.
- 5605 Telephone:** Funds designated for the expense of all the City of Mount Rainier employee phones.
- 5607 Alarm Services**
- 5608 Property Taxes**
- 5610 Electricity:** Funds designated for electricity charges.
- 5613 Heat:** Funds designated for maintaining water and heat expenses.

Grants Expense

- 5597 COVID-19 Relief - ARPA**

CITY HALL (GENERAL GOVERNMENT)

OBJECTIVES AND OPERATIONS

Objectives – The Department of City Hall consists of the City Manager and the Department of Finance and Human Resources. The City Manager is tasked with complete oversight of the operations of the city, to include but not limited to Finance, Human Resources, Administrative Services, Code Compliance, Economic Development, Police and Public Works. The Department of Human Resources is responsible for recruiting talents, compensation and benefits, payroll, and HR systems. The Department of Finance collects and accounts for all revenue generated by City operations and also provides funds disbursement, treasury, accounting, and debt management best practices in order to ensure the delivery of fiscally accountable and effective local government services.

Core Services –

City Manager

- Oversight of all administrative functions of the city
- Fulfills legislative objectives of the Mayor and City Council

Department of Human Resources

- Recruitment of Talents
- Payroll and HRE Systems
- Employee Appreciation, Wellness, and Engagement

Department of Finance

- Revenue collection and investment
- Funds disbursement
- Debt Management, including treasury services and preparation of documents for City bond issuances
- Funds accounting, cash management, oversight of fiscal annual audits, budget preparations, and preparing financial statements.

Strategic Focus in FY2023 -

City Manager

- Carry out the legislative priorities passed by the Mayor and City Council

Department of Human Resources

- Employee Appreciation, Wellness, and Engagement

Department of Finance

- Complete timely Audits
- Carry out and oversee the FY23 Budget

Department of Human Resources

- Employee Appreciation, Wellness, and Engagement

CONTACT THE DEPARTMENT OF HUMAN RESOURCES

Office: (301) 985-6585

Email: hr@mountrainiermd.org

Contact: Cheryl Morris, Director of Human Resources.

Address: One Municipal Place. Mount Rainer, MD 20712

CONTACT THE DEPARTMENT OF FINANCE

Office: (301) 985-6585

Email: nsam@mountrainiermd.org

Contact: Natalie Sam, Staff Accountant.

Address: One Municipal Place, Mount Rainier MD 20712

FY2023 BUDGET SUMMARY

The FY2023 proposed budget for the City Hall (General Government) is \$1,047,143.25 which is a decrease of about 5% from the approved budget FY2022.

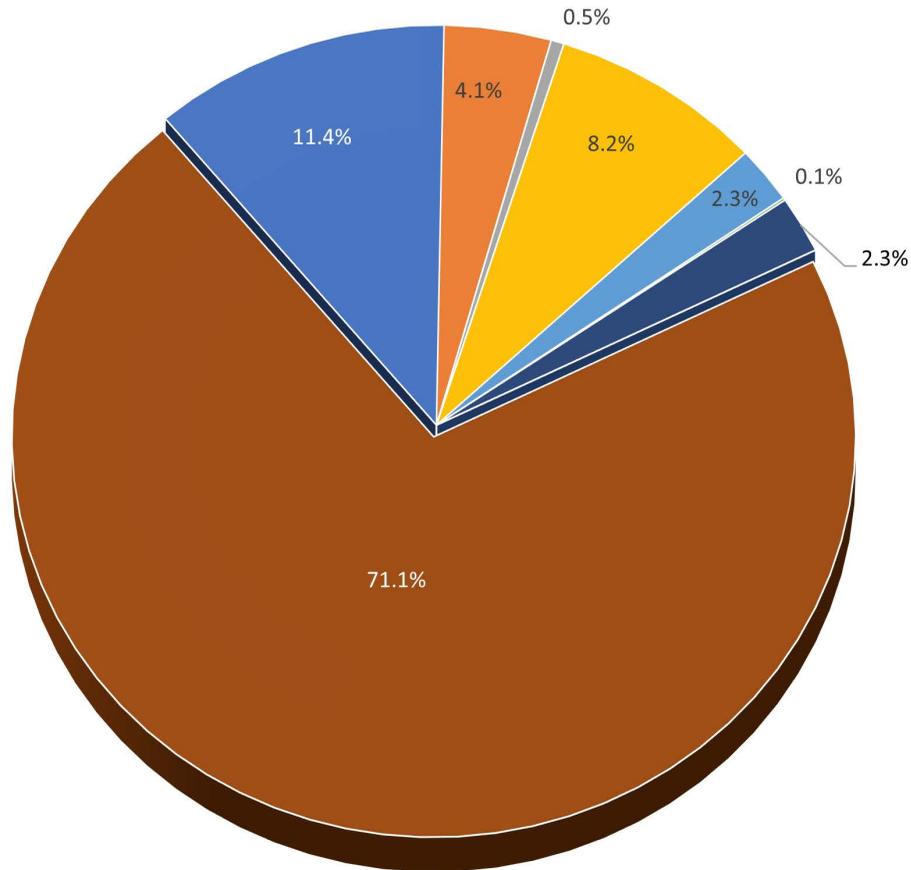
Budgetary Changes –

FY2023 APPROVED DEPARTMENT BUDGET	
Increase Expense:	
Decrease Expense:	
Increase Expense:	
Decrease Expense	
Decrease Expense:	
FY2023 APPROVED BUDGET	

CITY HALL

City Hall		FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
		Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Wages & Leave Pay							
5000	Regular Pay	335,117.44	239,948.10	125,080.98	467,747.00	264,191.13	-44%
5001	Overtime Pay	1,352.32	-	202.24	4,677.00	500.00	-89%
Total Wages & Leave Pay		336,469.76	239,948.10	125,283.22	472,424.00	264,691.13	-44%
Employee Benefits & Services							
5100	FICA Expense	30,032.19	18,450.25	7,452.54	35,783.00	20,248.87	-43%
5101	Life Insurance Expense	224.40	116.65	26.94	367.00	150.00	-59%
5102	Dental Insurance Expense	-	932.71	918.68	-	1,940.65	100%
5103	Medical Insurance Expense	33,813.77	37,365.51	26,740.38	56,124.00	55,707.75	-1%
5105	Worker's Compensation Insurance	22,797.45	1,750.00	264,662.57	3,980.00	2,141.62	-46%
5106	Unemployment Insurance	2,600.16	1,373.19	4,789.52	1,530.00	10,135.38	562%
5107	Retirement Contribution	23,413.81	36,093.54	8,032.32	30,909.00	27,977.85	-9%
Total Employee Benefits & Services		112,881.78	96,081.85	312,622.95	128,693.00	118,302.12	-8%
Materials & Supplies							
5200	Office Supplies	27,547.44	4,347.81	2,813.63	12,181.00	7,000.00	-43%
5201	Postage & Delivery	4,981.67	3,412.32	1,559.66	2,500.00	2,500.00	0%
5202	Computer Equipment & Supplies	20,166.80	8,397.61	2,174.21	10,000.00	10,000.00	0%
5203	Materials & Supplies	227.32	2,669.63	2,744.51	2,500.00	-	-100%
Total Materials & Supplies		52,923.23	18,827.37	9,292.01	27,181.00	19,500.00	-28%
Professional Services							
5400	Professional/Contract Svc	44,459.21	42,055.67	14,310.93	30,000.00	183,000.00	510%
5401	LEGAL - Professional Svcs	73,821.79	11,534.03	-	75,000.00	75,000.00	0%
5402	Professional Svcs - Computer	66,351.51	62,914.01	44,067.17	60,000.00	50,000.00	-17%
5403	Professional Svcs - Annual Audi	133,811.25	69,882.50	55,462.56	40,000.00	39,000.00	-3%
5405	Office Equipment Lease	3,510.36	1,476.80	10,831.36	7,500.00	18,000.00	140%
5406	Office Equipment Maintenance	26,928.90	13,747.13	-	17,500.00	1,000.00	-94%
5408	Bank Charges	4,392.41	5,945.42	3,845.22	6,500.00	6,500.00	0%
5409	Vehicle Tracking Expenses - GPS	5,669.44	5,415.34	2,185.65	8,000.00	6,000.00	-25%
5410	Recruitment & Testing	-	144.00	71.00	-	3,000.00	100%
5411	Employee Training	11,396.99	199.00	288.65	5,000.00	1,000.00	-80%
5412	Temporary Labor	37,888.52	-	-	8,000.00	-	-100%
5413	Classified Advertising	-	496.88	-	500.00	500.00	0%
5414	Printing & Copying	4,026.52	655.00	398.00	2,500.00	2,500.00	0%
5416	Public Official Liab. Insurance	10,383.00	11,920.00	6,373.34	11,500.00	11,500.00	0%
5417	General Liability Insurance	19,363.00	20,876.00	23,474.39	21,500.00	21,500.00	0%
5419	Other General Insurance	389.00	-	(24.00)	1,000.00	1,000.00	0%
5420	Payroll Expenses	52,281.09	66,537.76	45,606.18	45,000.00	45,000.00	0%
Total Professional Services		494,672.99	314,799.54	206,890.45	339,500.00	464,500.00	37%
Other Services & Charges							
5503	Team Building & Appreciation	463.42	170.00	2,663.70	1,000.00	1,000.00	0%
5506	Travel Expense	2,064.00	-	23.60	250.00	250.00	0%
5508	Cable Charges	3,154.93	758.82	187.97	5,000.00	-	-100%
5510	Historic Preservation Tax Credit	5,849.55	3,104.08	12,057.27	3,500.00	3,500.00	0%
5511	City Homeowners Tax Credit	29,459.25	34,197.08	2,309.50	32,000.00	32,000.00	0%
5512	Veterans/LTR Tax Credit	2,849.25	4,845.04	3,957.54	7,500.00	50,000.00	567%
5599	Miscellaneous Expense	921.22	628,014.62	1,173.38	1,000.00	1,000.00	0%
Total Other Services & Charges		44,761.62	671,089.64	22,372.96	50,250.00	87,750.00	75%
Community Activities							
5530	Conference/Convention Expense	2,005.91	-	-	5,000.00	1,000.00	-80%
5531	Association Dues	5,454.36	731.75	4,746.64	7,000.00	500.00	-93%
5532	Subscriptions & Publications	2,648.67	195.98	3,075.99	3,000.00	3,000.00	0%
Total Community Activities		10,108.94	1,314.65	8,802.50	15,000.00	4,500.00	-70%
Infrastructure & Facil Maintenance							
5600	Building Repair & Maintenance	20,197.87	23,869.26	4,840.00	18,000.00	18,000.00	0%
5605	Telephone	63,768.51	45,294.28	24,412.22	25,000.00	44,000.00	76%
5607	Alarm Services	-	-	225.00	-	900.00	0%
5608	Property Taxes	21,730.38	3,236.85	3,308.36	4,000.00	4,000.00	0%
5610	Electricity	27,787.03	27,382.89	27,335.54	20,000.00	20,000.00	0%
5613	Heat	1,804.48	768.83	744.55	1,000.00	1,000.00	0%
Total Infrastructure & Facil Maintenance		135,288.27	107,946.11	60,931.58	68,000.00	87,900.00	29%
Total Operating Expenses		1,187,404.59	1,450,007.26	814,559.80	1,101,048.00	1,047,143.25	-5%
Grants Expense							
5597	COVID-19 Relief - ARPA	-	-	-	2,717,833.00	2,717,833.00	0%
					2,717,833.00	2,717,833.00	0%
Total Expenses		1,187,404.59	1,450,007.26	814,559.80	3,818,881.00	3,764,976.25	-1%

City Hall



- Wages & Leave Pay
- Employee Benefits & Services
- Materials & Supplies
- Professional Services
- Other Services & Charges
- Community Activities
- Infrastructure & Facil Maintenance
- Grants Expense

CITY OF MOUNT RAINIER
Department of Administrative Services
Expenditures by Object and Program Classification
Narrative Description of Program Accounts

Wages and Leave Pay

- 5000 Regular Pay:** Designated Pay for employees
- 5001 Overtime Pay:** Funds available for work performed beyond regular work hours

Employee Benefits and service

- 5100 FICA Expenses:** Federal Insurance Contributions Act, employer's portion social security
- 5101 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City
- 5102 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City
- 5103 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City
- 5105 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
- 5106 Unemployment Insurance:** Funds to cover the cost of unemployment insurance
- 5107 Retirement Contribution:** Employer's Contribution to the State retirement and pension system

Repairs & Maintenance

- 5560 Equipment Purchase:** Funds designated for the purchase of equipment and supplies.

Professional Services

- 5400 Professional/Contract Services**
- 5410 Recruitment & Testing:** Funds designated for staff recruitment and drug testing.

- 5411 **Employee Training**
- 5421 **Web Master Fees:** Fees paid to web hosting company

Other Services and Charges

- 5503 **Team Building and Appreciation:** Funds designated for employee team-building events and activities, including staff meetings and employee holiday parties as well as staff retreat/training
- 5506 **Travel Expenses:** Funds allocated for personal reimbursement for travel while on business for the City of Mount Rainier
- 5509 **Message Production:** Funds allocated for creation, production, maintenance of the City of Mount Rainier news article and website update management
- 5517 **I-Net Services:** Funds allocated for the usage of electronic delivery services provided to the City (i.e., internet service, service usage, and backups)
- 5527 **Marketing & Outreach**
- 5599 **Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed

Community Activities

- 5514 **Public Safety Night Expense:** Department costs for GPS tracking on department vehicles
- 5530 **Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions
- 5532 **Subscriptions and Publications:** Funds designated for the cost of subscription and relevant publications purchases
- 5540 **Mt. Rainier Day**
- 5541 **Winter Festival**
- 5644 **Halloween Event**
- 5545 **Scholarship Program**
- 5546 **Senior Programing**
- 5547 **CERT Team Expense**
- 5548 **Immigration Outreach Program**
- 5549 **Veterans Celebration**

- 5550 Teacher Appreciation**
- 5551 Egg Hunt Event**
- 5553 Recreational Committee**
- 5554 Recreation Grants**
- 5555 Arts Commission**

DEPARTMENT OF ADMINISTRATIVE SERVICES

OBJECTIVES AND OPERATIONS

Objectives – The Department of Administrative Service is responsible for the City Clerk functions, Administrative Support Functions, Communications Functions, and Planning Community Events. The Department of Administrative Services strives to provide the best quality services to residents.

Core Services –

- Records and Retention
- Elections
- Communications
- Community Events
- Committees
- Administrative Support

Strategic Focus in FY 2023 – The Department of Administrative Services expands its role in Fiscal Year 2023. The Communications and Community Events Coordinator will oversee City efforts to improve the way it communicates with residents. The Administrative Services Director/ City Clerk will oversee the functions of the department and focus on records, retention, minutes, and legislation.

CONTACT THE DEPARTMENT OF ADMINISTRATIVE SERVICES

Office: 301-985-6585

Address: 1 Municipal Place, Mount Rainier, MD 20712

Director of Administrative Services/City Clerk: Melissa Sam

Email: cityclerk@mountrainiermd.org

Communications and Community Events Coordinator: Pink Howell

Email: communications@mountrainiermd.org

Media Production Coordinator: Jared Alindogan

Email: mrtv@mountrainiermd.org

Administrative Assistant: Gabriela Farmer

Email: adminassitant@mountrainiermd.org

FY2023 BUDGET SUMMARY

The FY2023 approved budget for the Department of Administrative Services is \$628,616.37 which is an increase of about 3% or \$17,517.37 from the budget FY2022

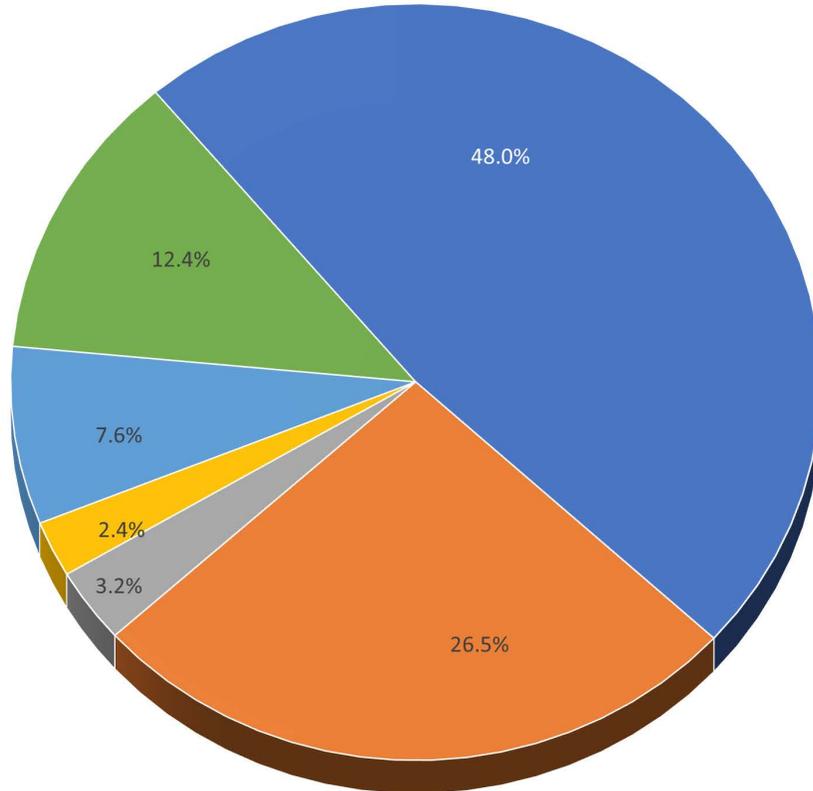
Budgetary Changes –

FY2023 APPROVED DEPARTMENT BUDGET	
Increase Expense:	
Increase Expense:	
Decrease Expense:	
FY2023 APPROVED BUDGET	

ADMINISTRATIVE SERVICES

DEPARTMENT EXPENSES	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Wages & Leave Pay						
5000 Regular Pay	290,215.73	319,238.56	97,775.02	336,673.00	300,471.60	-11%
5001 Overtime Pay	4,476.64	369.19	49.36	3,367.00	1,000.00	-70%
Total Wages & Leave Pay	294,692.37	319,607.75	97,824.38	340,040.00	301,471.60	-11%
Employee Benefits & Services						
5100 FICA Expense	22,384.19	24,103.97	7,334.05	25,755.00	23,062.58	-10%
5101 Life Insurance Expense	270.30	222.11	186.49	367.00	319.70	-13%
5102 Dental Insurance Expense	-	2,149.40	754.97	-	2,735.46	100%
5103 Medical Insurance Expense	36,763.89	60,347.25	28,380.27	84,186.00	102,047.40	21%
5105 Worker's Compensation Insurance	28,261.08	1,274.00	5,114.86	3,032.00	2,439.21	-20%
5106 Unemployment Insurance	1,244.78	3,712.88	1,272.94	1,530.00	3,924.88	157%
5107 Retirement Contribution	19,451.62	28,219.36	43,360.24	23,819.00	31,865.55	34%
Total Employee Benefits & Services	108,375.86	120,028.97	86,403.82	138,689.00	166,394.77	20%
Repairs & Maintenance						
5560 Equipment Purchase	54,255.40	-	302.99	10,000.00	20,000.00	100%
	54,255.40	-	302.99	10,000.00	20,000.00	100%
Professional Services						
5400 Professional/Contract Svc	-	-	38,393.00	5,000.00	-	-100%
5410 Recruitment & Testing	1,642.08	931.50	372.13	2,500.00	-	-100%
5411 Employee Training	-	-	340.00	-	5,000.00	100%
5421 Web Master Services	10,610.00	12,159.87	7,497.00	10,000.00	10,000.00	0%
Total Professional Services	12,252.08	12,983.78	51,331.85	17,500.00	15,000.00	-14%
Other Services & Charges						
5503 Team Building & Appreciation	8,164.09	5,876.74	708.58	7,120.00	4,000.00	-44%
5506 Travel Expense	126.00	495.40	-	500.00	250.00	-50%
5509 Message Production	41,733.58	27,893.64	14,373.74	30,000.00	20,000.00	-33%
5527 Marketing & Outreach	-	-	-	-	10,000.00	100%
5517 I-Net Services	-	-	-	13,500.00	13,500.00	0%
5599 Miscellaneous Expense	14,520.00	43.03	2.80	-	-	100%
Total Other Services & Charges	65,019.54	34,485.84	15,085.12	51,120.00	47,750.00	-7%
Community Activities						
5514 Public Safety Night Expense	1,179.25	-	-	2,000.00	-	-100%
5530 Conference/Convention Expense	1,012.28	1,665.78	-	2,500.00	2,500.00	0%
5531 Association Dues	1,000.00	245.00	1,569.00	1,000.00	1,000.00	0%
5532 Subscriptions & Publications	357.10	5,846.48	1,311.96	750.00	1,000.00	33%
5540 Mount Rainier Day Expenses	1,681.20	1,965.28	-	15,000.00	15,000.00	0%
5541 Winter Festival	-	-	1,112.30	1,000.00	3,000.00	200%
5544 Halloween Event	4,142.01	-	384.45	-	2,000.00	100%
5545 Scholarship Program	5,000.00	6,177.55	-	7,000.00	7,000.00	0%
5546 Senior Programming	-	-	-	1,000.00	1,500.00	50%
5547 CERT Team Expense	2,130.11	-	-	2,500.00	2,500.00	0%
5548 Immigration Outreach Program	-	-	-	1,000.00	1,000.00	0%
5549 Veterans Celebration	884.85	-	1,260.62	500.00	2,500.00	400%
5550 Teacher Appreciation	1,277.77	2,367.92	-	1,000.00	1,000.00	0%
5551 Egg Hunt Event	1,000.00	-	-	1,000.00	3,000.00	200%
5553 Recreation Program	8,930.06	4,064.97	91.00	10,000.00	10,000.00	0%
5554 Recreation Grants	-	-	1,500.00	7,500.00	6,000.00	-20%
5555 Arts Commission	-	-	-	-	19,000.00	100%
Total Community Activities	29,105.87	22,332.98	7,229.33	53,750.00	78,000.00	45%
Total Expenses	563,950.05	523,123.90	275,929.99	611,099.00	628,616.37	3%

Admin Services



- Wages & Leave Pay
- Employee Benefits & Services
- Repairs & Maintenance
- Professional Services
- Other Services & Charges
- Community Activities

CITY OF MOUNT RAINIER
Department of Code Compliance
Expenditures by Object and Program Classification
Narrative Description of Program Accounts

Wages and Leave Pay

- 5000 Regular Pay:** Designated pay for employees.
- 5001 Overtime Pay:** Funds available for work performed beyond regular work hours.

Employee Benefits and service

- 5100 FICA Expenses:** Federal Insurance Contributions Act, employer's portion social security.
- 5101 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City.
- 5102 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City.
- 5103 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City.
- 5105 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job.
- 5106 Unemployment Insurance:** Funds to cover the cost of unemployment insurance.
- 5107 Retirement Contribution:** Employer's Contribution to the State retirement and pension system.

Materials and Supplies

- 5203 Materials & Supplies:** Supplies for office materials, training purchases, and other small items equipment for field examinations.
- 5205 Uniforms:** Funds designated for the purchase and maintenance of the departments uniforms.
- 5210 Vehicle Fuel and Oil:** Funds designated for the purchase of vehicle fuel for departments cars.

Repairs and Maintenance

- 5300 Vehicle Repairs and Maintenance:** Funds designated for needed vehicle repairs and general maintenance costs.
- 5560 Equipment Purchase:** Funds designated for the purchase of equipment and supplies.

Professional Services

- 5400 Professional Services Contracts:** Hosting platform for online code retrieval (Municode).
- 5411 Employee Training:** Funds designated for employee training courses and programs.
- 5414 Printing & Copying**
- 5418 Vehicle Insurance:** Funds designated for ensuring department's vehicles.

Other Services and Charges

- 5503 Team Building and Appreciation:** Funds designated for employee team-building events and activities.
- 5520 Interest – Code Vehicles:** Funds utilize in the payment of interest for the leased vehicles being used by the department.
- 5521 Principal – Code Vehicles:** Funds utilize in the payment of principal for the leased vehicles being used by the department.

Community Activities

- 5530 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions.
- 5531 Association Dues:** Funds for dues payments to government associations.
- 5532 Subscriptions & Publications**

Infrastructure and Facility Maintenance

- 5600 Building Repair & Maintenance:** Funds utilized for repairs and changes to the building.
- 5609 Abatement on Property Expenses:** Costs incurred to rectify code violations.

DEPARTMENT OF CODE COMPLIANCE

OBJECTIVES AND OPERATIONS

Objectives – The Code Compliance Department is tasked with ensuring the health and safety of Mount Rainier residents by providing inspections, permits, and enforcement of health, safety, fire, and building costs. The Code Enforcement Department strives to provide the highest quality service to the residents of Mount Rainier.

Code Services –

- **Permits**
- **Rental Inspections**
- **Business License and Inspections**
- **Vacant Registry and Property Tax**
- **Ensuring the Health and Safety of the Community by enforcing the Mount Rainier Code of Ordinances**
- **Construction Permits**

Strategic Focus in FY 2023 – The Code Compliance Department aims to continue to grow and professionalize its services. A significant investment in the FY23 Budget is made to the Department of Code Compliance for needed staff, infrastructure, vehicle fleet, and training. The Code Compliance Department continues to address a significant backlog of work and inspections from years prior.

CONTACT CODE COMPLIANCE

Office: 301-458-5103

Address: 3409 Rhode Island Avenue, Mount Rainier, MD 20712

Director Code Compliance: Alma Ferrufino

Email: aferrufino@mountrainiermd.org

Administrative Assistant: Emely Machuca

Email: admincidecompliance@mountrainiermd.org

FY 2022 BUDGET SUMMARY

The FY 2023 proposed budget for the Department of Code Compliance is \$410,077.55 which is an increase of about 25% or \$83,074.55 from approved budget FY2022.

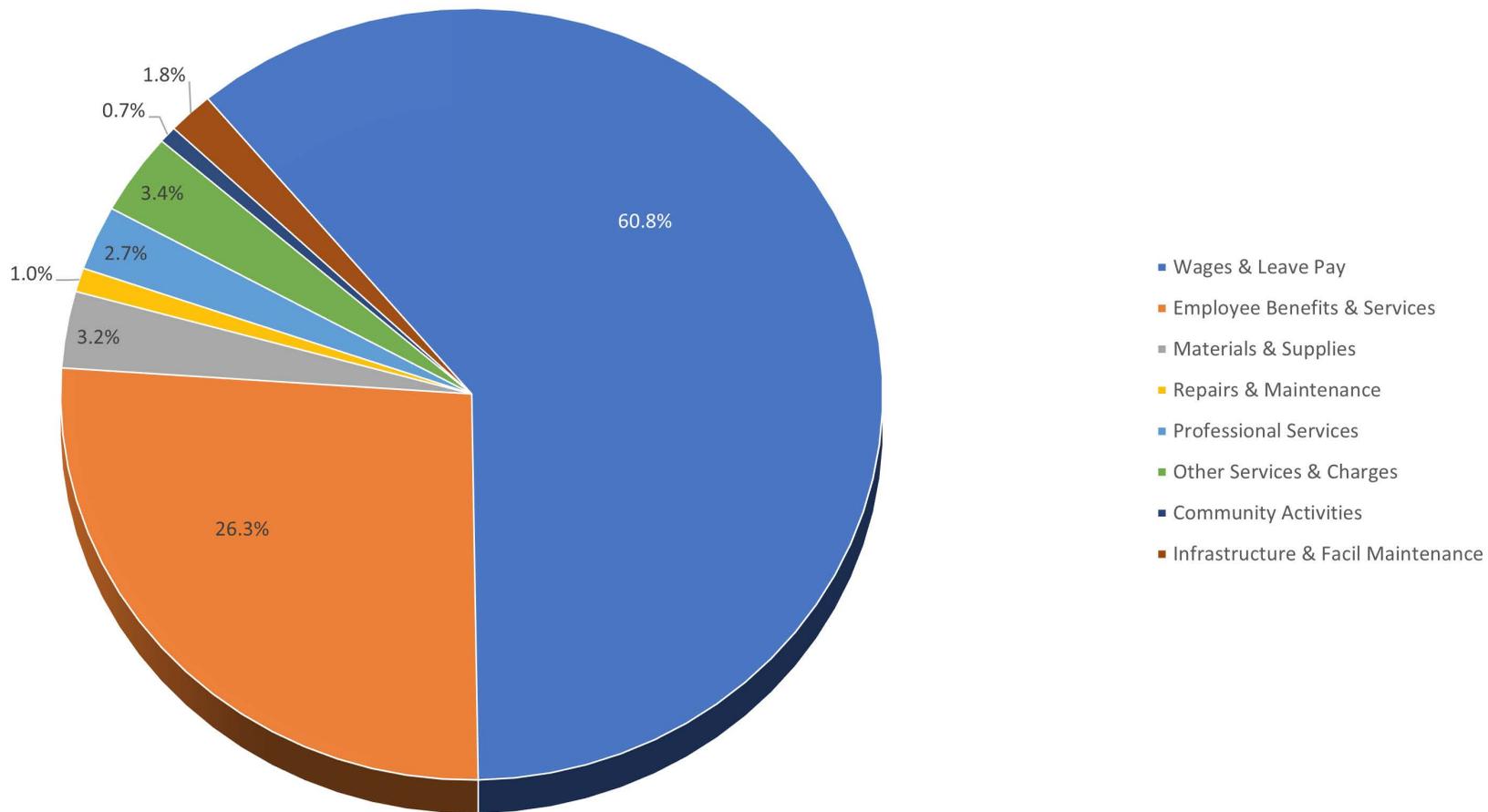
Budgetary Changes –

FY 2023 APPROVED DEPARTMENT BUDGET	
Increase Expense:	
Increase Expense:	
Decrease Expense	
FY 2023 APPROVED BUDGET	

CODE COMPLIANCE

Code Compliance	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Wages & Leave Pay						
5000 Regular Pay	134,505.73	152,136.27	74,352.51	192,853.00	246,897.66	28%
5001 Overtime Pay	9,851.54	1,656.54	141.07	5,000.00	1,000.00	-80%
Total Wages & Leave Pay	144,357.27	153,792.81	74,493.58	197,853.00	247,897.66	25%
Employee Benefits & Services						
5100 FICA Expense	10,844.74	11,511.21	5,621.52	14,753.00	18,964.17	29%
5101 Life Insurance Expense	127.50	102.72	85.10	184.00	145.89	-21%
5102 Dental Insurance Expense	-	1,030.84	247.88	-	1,940.65	100%
5103 Medical Insurance Expense	20,932.34	30,099.13	6,800.66	48,424.00	55,707.75	15%
5105 Worker's Compensation Insurance	13,320.91	1,108.00	2,557.43	1,929.00	2,005.74	4%
5106 Unemployment Insurance	1,187.97	1,152.78	727.61	765.00	2,425.91	217%
5107 Retirement Contribution	15,975.28	16,443.83	18,582.96	13,808.00	26,202.78	90%
Total Employee Benefits & Services	62,388.74	61,448.51	34,623.16	79,863.00	107,392.89	34%
Materials & Supplies						
5203 Materials & Supplies	2,584.65	312.33	1,460.94	4,500.00	4,500.00	0%
5205 Uniforms	2,020.55	247.96	558.54	5,000.00	5,000.00	0%
5210 Vehicle Fuel & Oil	-	-	-	3,500.00	3,500.00	0%
Total Materials & Supplies	4,605.20	560.29	2,373.91	13,000.00	13,000.00	0%
Repairs & Maintenance						
5300 Vehicle Repair & Maintenance	185.98	-	126.16	2,500.00	2,000.00	-20%
5560 Equipment Purchase	51.25	-	2,529.08	2,000.00	2,000.00	0%
Total Repairs & Maintenance	237.23	-	2,655.24	4,500.00	4,000.00	-11%
Professional Services						
5400 Professional/Contract Svc	6,030.13	12,979.86	804.00	5,000.00	7,000.00	40%
5411 Employee Training	2,329.41	-	926.00	2,000.00	3,000.00	50%
5414 Printing & Copying	-	-	-	-	1,000.00	100%
5418 Vehicle Insurance	2,445.00	2,769.00	-	3,000.00	-	-100%
Total Professional Services	10,804.54	15,907.01	1,730.00	10,000.00	11,000.00	10%
Other Services & Charges						
5503 Team Building & Appreciation	42.18	-	-	400.00	400.00	0%
5520 Interest - Code Vehicles	2,399.62	1,624.67	1,086.98	1,133.68	450.00	-60%
5521 Principal - Code Vehicles	10,987.18	11,762.13	5,606.42	12,253.32	12,937.00	6%
Total Other Services & Charges	13,428.98	13,386.80	7,643.40	13,787.00	13,787.00	0%
Community Activities						
5530 Conference/Convention Expense	509.83	-	-	2,000.00	2,000.00	0%
5531 Association Dues	445.00	-	-	1,500.00	1,000.00	-33%
5532 Subscriptions & Publications	-	210.00	-	-	-	0%
Total Community Activities	954.83	710.00	500.00	3,500.00	3,000.00	-14%
Infrastructure & Facil Maintenance						
5600 Building Repair & Maintenance	-	-	2,240.00	-	3,000.00	100%
5609 Abatement on Property Expenses	750.00	-	1,918.00	4,500.00	4,500.00	0%
5610 Electricity	-	-	-	-	2,500.00	100%
Total Infrastructure & Facil Maintenance	2,865.00	900.00	4,383.00	4,500.00	10,000.00	122%
Total Expenses	264,385.03	246,705.42	128,402.29	327,003.00	410,077.55	25%

Code Compliance



CITY OF MOUNT RAINIER
Department of Economic Development
Expenditures by Object and Program Classification
Narrative Description of Program Accounts

Wages and Leave Pay

5000 Regular Pay: Designated pay for employees

Employee Benefits and service

5100 FICA Expenses: Federal Insurance Contributions Act, employer's portion social security

5101 Life Insurance Expenses: Employee monthly life insurance premium paid by the City

5102 Dental Insurance Expenses: Employee monthly dental insurance premium paid by the City.

5103 Medical Insurance Expenses: Employee monthly medical insurance premium paid by the City.

5105 Workers Comp Insurance: Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job

5106 Unemployment Insurance: Funds to cover the cost of unemployment insurance

5107 Retirement Contribution: Employer's Contribution to the State retirement and pension system.

Professional Services

5400 Professional Services Contracts: Funds for professional services, such as consultants and real estate agent servicing fees

5411 Employee Training: Funds designated for employee training courses and programs

Other Services and Charges

5500 Rent Expense: Funds designated for office space

5503 Team Building and Appreciation: Funds designated for employee team-building events and activities

5504 Economic Development Programs: Funds the following programs and activities: Advertising Marketing, Business Meetings, Sponsorships, ICSC Exhibit, Place-making and Outreach, Public Art, Business Association Support, Events, Forums, meetings, Tours, and Small Business Assistance.

5504 Economic Development Main Street: Façade Program

Community Activities

5530 Conference and Convention Expenses: Funds designated for attendance at conferences and conventions

5531 Association Dues: Funds for dues payments to associations

Grants Expense

5850-SR Streetscape Redesign RI Ave & Perry Steet, include Memorial Park

DEPARTMENT OF ECONOMIC DEVELOPMENT

OBJECTIVES AND OPERATIONS

Objectives – The Department of Economic Development is focused on building and expanding local business, attracting new business to the area, and retaining business. Another main focus is filling commercial business space and creating positive attention in the Real Estate Development Community. Hosting events such as Investor Open Houses, Business Luncheons, and Resource Fairs is the main focus.

Core Services –

- **Business Outreach and Promotion**
- **Development Outreach**
- **Oversee and Administer the Economic Development Incentive Fund**
- **Provide Resources for Local Business**
- **Vacant Property Outreach and Promotion**

Strategic Focus in FY2023 – The Department of Economic Development aims to improve relations with the Mount Rainier Business Community in FY2023. This can be done through a greater partnership with the Mount Rainier Business Association (MRBA), and by bringing guest speakers and resources to the Mount Rainier Business community.

CONTACT THE DEPARTMENT OF ECONOMIC DEVELOPMENT

Office: (240) 462-3946

Email: rhopkins@mountrainiermd.org

Director of Economic Development: Ronald Hopkins

Address: 3311 Rhode Island Avenue, Mount Rainier MD 20712

FY2023 BUDGET SUMMARY

The FY2023 proposed budget for the Department of Economic Development is \$196,850.67 which is an increase of 6% or \$11,990.67 from the approved budget for FY2022.

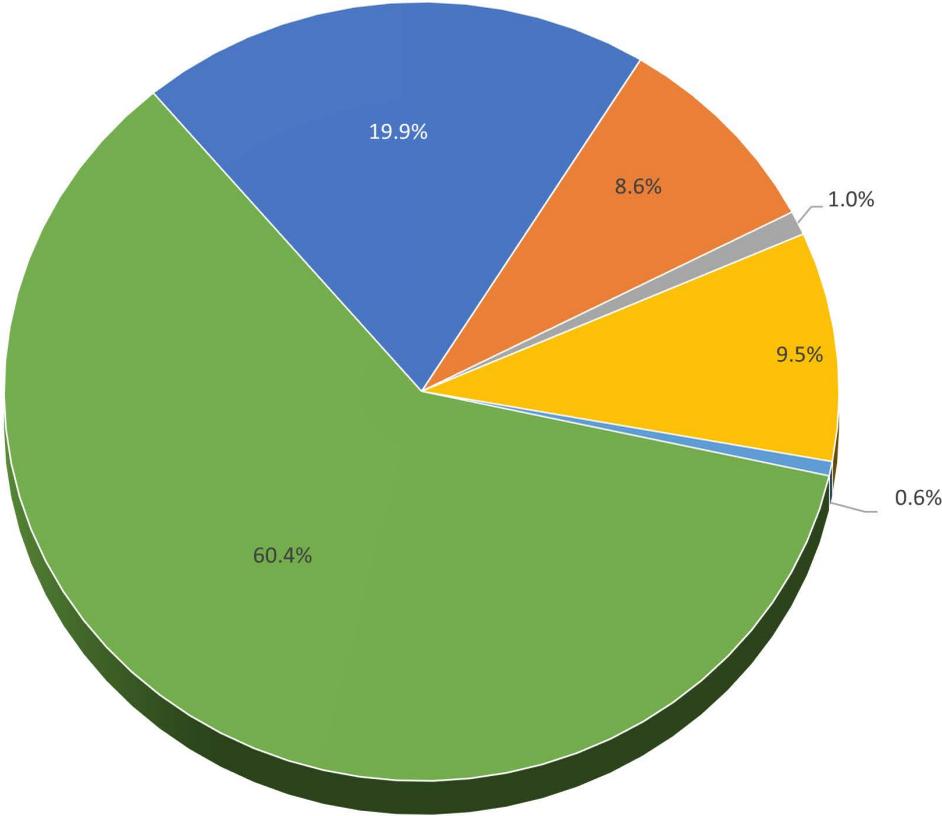
Budgetary Changes –

FY 2023 APPROVED DEPARTMENT BUDGET	
Increase Expense:	
Increase Expense:	
FY 2023 APPROVED BUDGET	

ECONOMIC DEVELOPMENT

DEPARTMENT EXPENSES	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Wages & Leave Pay						
5000 Regular Pay	101,524.08	89,632.27	48,754.07	93,216.00	98,807.90	6%
Total Wages & Leave Pay	101,524.08	89,632.27	48,754.07	93,216.00	98,807.90	6%
Employee Benefits & Services						
5100 FICA Expense	7,682.02	6,697.29	3,648.86	7,131.00	7,558.80	6%
5101 Life Insurance Expense	66.30	50.54	55.03	61.00	94.34	55%
5102 Dental Insurance Expense	-	531.28	529.64	-	794.81	100%
5103 Medical Insurance Expense	16,176.79	15,204.84	14,358.09	20,905.00	22,872.91	9%
5105 Worker's Compensation Insurance	4,333.65	519.00	1,278.71	932.00	799.45	-14%
5106 Unemployment Insurance	444.04	427.90	176.87	255.00	358.46	41%
5107 Retirement Contribution	8,001.62	8,370.78	6,194.32	7,240.00	10,444.00	44%
Total Employee Benefits & Services	36,704.42	31,801.63	26,241.52	36,524.00	42,922.77	18%
Professional Services						
5400 Professional/Contract Svc	119,113.73	8,685.10	-	4,000.00	4,000.00	0%
5411 Employee Training	1,819.80	-	458.84	1,000.00	1,000.00	0%
Total Professional Services	120,933.53	8,685.10	458.84	5,000.00	5,000.00	0%
Other Services & Charges						
5500 Rent Expense	3,375.00	14,400.00	6,600.00	15,000.00	15,000.00	0%
5503 Team Building & Appreciation	-	-	-	120.00	120.00	0%
5504 Econ Devlp - Main Street Programming	16,122.70	172,657.42	3,561.62	30,000.00	30,000.00	0%
5504 Econ Devlp - Programs	-	-	-	2,000.00	2,000.00	0%
Total Other Services & Charges	19,497.70	212,163.42	10,161.62	47,120.00	47,120.00	0%
Community Activities						
5530 Conference/Convention Expense	3,579.82	80.00	1,515.43	2,000.00	2,000.00	0%
5531 Association Dues	695.00	1,480.00	630.00	1,000.00	1,000.00	0%
Total Community Activities	4,824.82	2,110.00	2,145.43	3,000.00	3,000.00	0%
Total Operating Expenses	283,484.55	473,392.42	18,761.48	184,860.00	196,850.67	6%
Grants Expense						
5850-SR Streetscape Redesign RI Ave & Perry Str, incl Mem'l Park				200,000.00	300,000.00	50%
Total Grants Expense	-	-	-	200,000.00	300,000.00	50%
Total Expenses	283,484.55	473,392.42	18,761.48	384,860.00	496,850.67	29%

Economic Development



- Wages & Leave Pay
- Employee Benefits & Services
- Professional Services
- Other Services & Charges
- Community Activities
- Grants Expense

CITY OF MOUNT RAINIER

Police Department

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

- 5000 Regular Pay:** Designated pay for employees
- 5001 Overtime Pay:** Funds available for work performed beyond regular work hours
- 5002 Court Pay:** Pay for Officers to attend court hearings
- 5003 Shift Differential:** Pay designated to cover the cost difference for those working the night shift
- 5004 Officer Field Training:** Pay designated to cover the cost difference for field training of officers.

Employee Benefits and Services

- 5100 FICA Expenses:** Federal Insurance Contributions Act, employer's portion social security
- 5101 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City
- 5102 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City.
- 5103 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City.
- 5105 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job.
- 5106 Unemployment Insurance:** Funds to cover the cost of unemployment insurance
- 5107 Retirement Contribution:** Employer's Contribution to the State retirement and pension system.

Materials and Supplies

- 5202 Computer Equipment & Supplies**
- 5203 Material & Supplies**
- 5204 Police Equip & Supplies:** Funds for the purchase of police equipment and supplies
- 5205 Uniforms:** Funds designated for the purchase and maintenance of the departments uniforms.
- 5206 Firearms Supplies:** Funds for the purchase of ammunition and supplies for cleaning firearms.
- 5207 Uniform Cleaning Expenses:** Funds for the cleaning of the department's uniforms
- 5210 Vehicle Fuel and Oil:** Funds designated for the purchase of vehicle fuel for departments cars.

Repairs and Maintenance

- 5300 Vehicle Repair and Maintenance:** Funds designated for the repair and maintenance of vehicles
- 5301 Equipment Repair and Maintenance:** Funds designated for the repair and general maintenance of office equipment.
- 5560 Equipment Purchase**
- 5303 Radio Maintenance:** Funds designated for the maintenance of police radios
- 5304 MRBA Security Camera Maintenance:** Funds designated for the maintenance and access of security cameras.

Professional Services

- 5404 Dispatch Services:** Funds designated for the dispatch of calls.
- 5407 Computer Software Expenses:** Departments shared cost of the IT support fees.
- 5410 Recruitment and Testing:** Funds designated for the recruitment and testing of new officers.
- 5411 Employee Training:** Funds designated for employee training courses and programs.
- 5415 Police Liability Insurance**

5418 Vehicle Insurance

Other Services and Charges

5503 **Team Building and Appreciation:** Funds designated for employee team-building events and activities

5523 **Interest-Capital Lease Police**

5524 **Principle-Capital Lease Police**

5599 **Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed

Community Activities

5514 **Public Safety Night Expense**

5515 **Police Explorer Program:** Funds for the creation of a Police Junior Explorer Program.

5516 **Community Policing and Outreach:** Funds for “Policing in the Community” events and meetings.

5530 **Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions.

5531 **Associations Dues:** Funds for dues payments to associations.

5532 **Subscriptions and Publications:** Funds designated for the cost of subscriptions and publications purchases.

Infrastructure and Facility Maintenance

5600 **Building repair & Maintenance**

5610 **Electricity**

Capital Outlay-Capital Project

5705 **Vehicle Purchases:** Funds designated for the purchase of police vehicles.

5700 **Capital Projects:** Funds designated for Capital in Process items as approved.

Grant Expense

5000 COPS Grant

5850-P Police Basement Renovation

POLICE DEPARTMENT

OBJECTIVES AND OPERATIONS

Objectives – The Police Department is responsible for maintaining the safety of the public. Crime prevention and follow-up is the main task addressed through regular 24 hours police patrol and watch. Parking and traffic enforcement are enforced through this division. Social service assistance is available at the Police Department. The Mount Rainier Police Department aims to focus on Community Policing for FY23.

Core Functions –

- Public Safety
- Community Policing
- Social Services
- Crime Prevention and Follow up
- Traffic Enforcement
- Parking Enforcement
- Emergency Management

Strategic Focus in FY2023 – In the Fiscal Year 2023 the Police Department will be less patrol-focused and aim to focus on building community relations and following up on crimes committed. Filling vacant positions and renewing the fleet of vehicles and equipment are also high priorities.

CONTACT THE MOUNT RAINIER POLICE DEPARTMENT

DISPATCH: 301-985-6565

OFFICE: 301-985-6580

Chief of Police: Linwood Alston

Email: Lalston@mountrainiermd.org

Address: 3249 Rhode Island Ave, Mount Rainier MD 20712

FY2023 BUDGET SUMMARY

The FY2023 proposed budget for the Police department is \$2,886,391.78 which is 5% or \$130,395.78 greater than the approved budget for FY2022

Budgetary Changes –

FY2023 APPROVED DEPARTMENT BUDGET	
Decreased Expense:	
Increase Expense:	
Decrease Expense:	
Decrease Expense:	
Decrease Expense	
Increase Expense:	
Increase Expense:	
FY2023 APPROVED BUDGET	

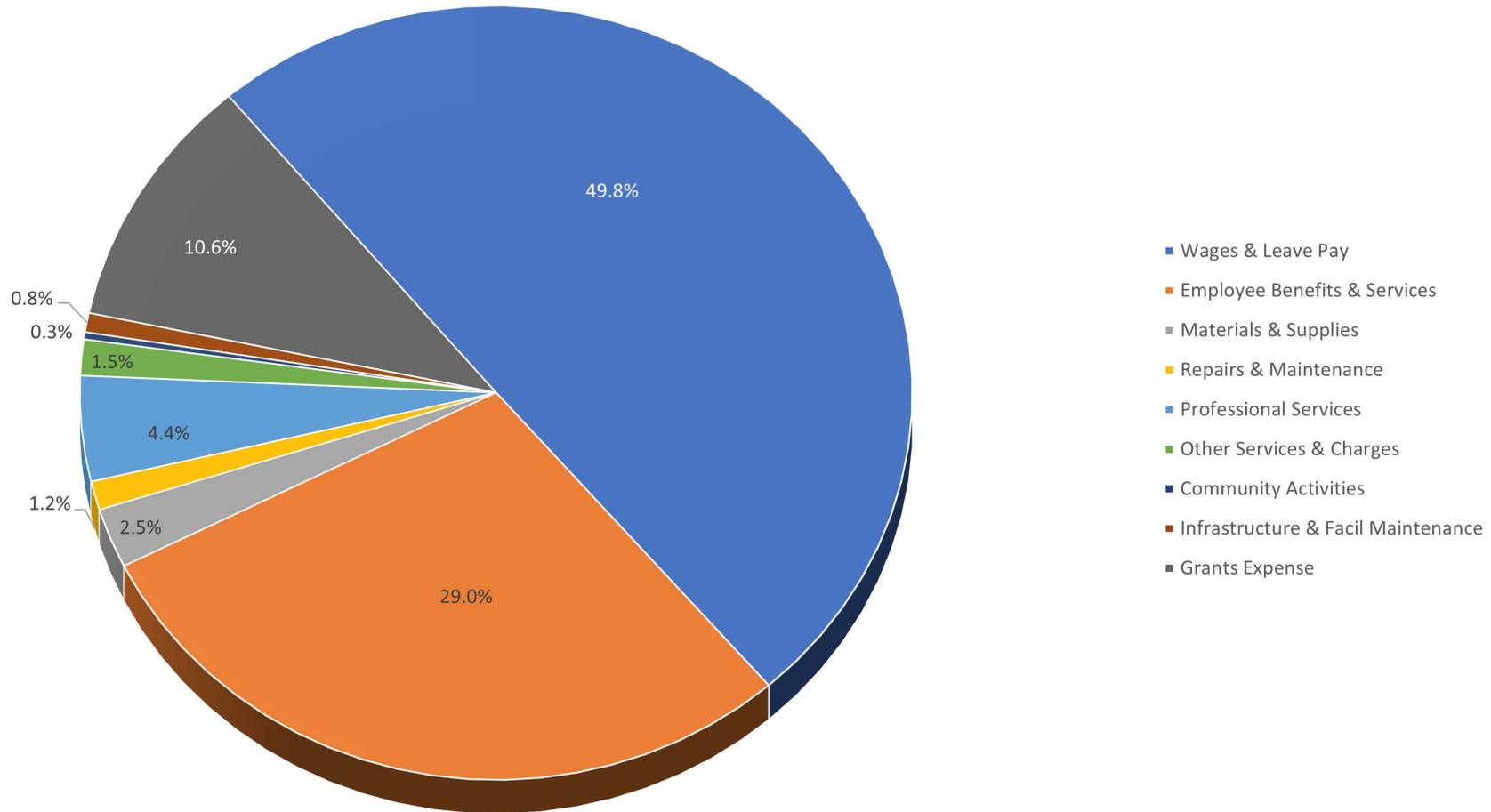
POLICE DEPARTMENT

DEPARTMENT EXPENSES	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Wages & Leave Pay						
5000 Regular Pay (see footnote)	905,439.75	821,060.10	483,023.78	1,027,600.00	1,117,606.64	9%
5001 Overtime Pay	106,964.04	84,627.88	61,217.06	92,000.00	92,000.00	0%
5002 Court Pay	6,391.32	-	-	10,000.00	10,000.00	0%
5003 Shift Differential	319,526.31	351,637.59	172,515.22	415,083.00	386,048.52	-7%
5004 Officer Field Training	-	300.00	-	1,500.00	1,500.00	0%
Total Wages & Leave Pay	1,338,321.42	1,257,625.57	716,756.06	1,546,183.00	1,607,155.16	4%
Employee Benefits & Services						
5100 FICA Expense	100,606.43	93,664.95	53,944.22	120,116.00	122,947.37	2%
5101 Life Insurance Expense	1,111.80	802.85	1,017.85	1,250.00	1,744.89	40%
5102 Dental Insurance Expense	-	6,256.90	6,722.86	-	12,438.72	100%
5103 Medical Insurance Expense	186,571.43	205,378.25	174,111.25	332,209.00	344,135.23	4%
5105 Worker's Compensation Insurance	124,422.58	212,757.00	25,574.29	266,065.00	271,888.17	2%
5106 Unemployment Insurance	7,847.96	9,028.79	3,797.68	5,000.00	12,635.94	153%
5107 Retirement Contribution	92,485.01	121,113.66	130,080.60	118,251.00	169,876.30	44%
Total Employee Benefits & Services	513,045.21	649,002.40	395,248.75	842,891.00	935,666.62	11%
Materials & Supplies						
5202 Computer Equipment & Supplies	-	11,325.58	648.00	2,000.00	10,000.00	400%
5203 Materials & Supplies	72.58	4,877.86	8,778.52	6,000.00	6,000.00	0%
5204 Police Supplies & Equipment	14,329.44	10,682.88	67,375.08	5,000.00	13,000.00	160%
5205 Uniforms	8,206.15	29,741.30	16,841.56	7,000.00	13,500.00	93%
5206 Firearms Supplies	1,534.05	899.00	2,175.00	5,000.00	9,000.00	80%
5207 Uniform Cleaning Expenses	2,872.60	3,502.20	2,894.65	5,000.00	5,700.00	14%
5210 Vehicle Fuel & Oil	21,665.74	-	1,897.71	25,000.00	25,000.00	0%
Total Materials & Supplies	48,680.56	61,699.46	103,600.69	55,000.00	82,200.00	49%
Repairs & Maintenance						
5300 Vehicle Repair & Maintenance	20,833.81	37,549.79	18,456.45	20,000.00	30,000.00	50%
5301 Equipment Repairs & Maintenance	3,410.52	-	2,951.12	1,500.00	-	-100%
5560 Equipment Purchase	5,057.31	-	3,435.02	5,200.00	5,200.00	0%
5303 Radio Maintenance	-	-	1,124.20	300.00	300.00	0%
5304 MRBA Security Cameras Maintenance	-	2,589.36	3,542.19	1,000.00	2,500.00	150%
Total Repairs & Maintenance	29,301.64	40,139.15	29,508.98	28,000.00	38,000.00	36%
Professional Services						
5404 Dispatch Services	65,028.00	-	-	67,000.00	69,010.00	3%
5407 Computer Software Expenses	-	19,915.00	9,455.72	20,000.00	-	-100%
5410 Recruitment & Testing	6,747.41	4,361.25	2,202.00	4,000.00	7,800.00	95%
5411 Employee Training	25,570.18	16,240.37	12,370.45	20,000.00	20,000.00	0%
5415 Police Liability Insurance	28,146.00	23,602.00	9,430.00	24,000.00	24,000.00	0%
5418 Vehicle Insurance	16,527.00	19,692.00	8,110.00	20,000.00	20,000.00	0%
Total Professional Services	183,880.20	93,171.31	62,829.66	155,000.00	140,810.00	-9%
Other Services & Charges						
5503 Team Building & Appreciation	1,708.22	587.48	716.11	2,000.00	2,000.00	0%
5523 Interest-Capital Lease Police	3,953.88	3,574.90	-	4,530.86	2,459.00	-46%
5524 Principle -Capital Lease Police	17,476.82	28,570.10	-	38,329.14	40,401.00	5%
5599 Miscellaneous Expense	84.00	-	1,256.25	1,862.00	2,000.00	7%
Total Other Services & Charges	23,212.05	34,653.12	23,402.36	46,722.00	46,860.00	0%
Community Activities						
5514 Public Safety Night Expense	-	-	2,331.61	-	3,000.00	0%
5515 Police Explorer Program	3,008.69	242.49	-	1,000.00	1,000.00	0%
5516 Comm Police Outreach - Nat'l Night Out	5,228.27	155.94	-	2,500.00	3,000.00	20%
5530 Conference/Convention Expense	1,347.44	276.39	-	2,000.00	2,000.00	0%
5531 Association Dues	1,215.00	1,125.00	125.00	1,000.00	1,000.00	0%
5532 Subscriptions & Publications	7,390.00	2,598.60	198.92	-	-	0%
Total Community Activities	18,189.40	4,398.42	4,732.36	6,500.00	10,000.00	54%
Infrastructure & Facil Maintenance						
5600 Building Repair & Maintenance	185,858.72	14,574.30	3,634.50	10,700.00	10,700.00	0%
5610 Electricity	16,684.94	15,351.31	5,482.32	15,000.00	15,000.00	0%
Total Infrastructure & Facil Maintenance	203,054.73	30,143.62	9,864.39	25,700.00	25,700.00	0%
Capital Outlay - Capital Project						
5705 Vehicle Purchase	30,499.00	35,343.00	35,787.50	50,000.00	-	-100%
5700 Capital Project Expenses	125,759.44	10,600.00	-	-	-	0%
Total Capital Outlay - Capital Project	156,258.44	45,943.00	35,787.50	50,000.00	-	-100%
Total Operating Expenses	2,513,943.65	2,216,776.05	1,381,730.75	2,755,996.00	2,886,391.78	5%
Grants Expense						
5000 COPS Grant					41,666.67	
5850-P Police Basement Renovation				300,000.00	300,000.00	0%

DEPARTMENT EXPENSES	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Total Grants Expense	-	-	-	300,000.00	341,666.67	14%
Total Expenses	2,513,943.65	2,216,776.05	1,381,730.75	3,055,996.00	3,228,058.45	6%

The portion of salaries paid by the COPS grant is excluded from Operating Expense and is included in Grants Expense

Police



CITY OF MOUNT RAINIER

Department of Public Works

Expenditures by Object and Program Classification

Narrative Description of Program Accounts

Wages and Leave Pay

- 5000 Regular Pay:** Designated Pay for employees
- 5001 Overtime Pay:** Funds available for work performed beyond regular work hours

Employee Benefits and service

- 5100 FICA Expenses:** Federal Insurance Contributions Act, employer's portion social security
- 5101 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City
- 5102 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City.
- 5103 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City
- 5105 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
- 5106 Unemployment Insurance:** Funds to cover the cost of unemployment insurance
- 5107 Retirement Contribution:** Employer's Contribution to the State retirement and pension system.

Materials and Supplies

- 5200 Office Supplies**
- 5203 Materials and Supplies:** Funds for the purchase of materials and supplies needed for the everyday upkeep of the City such as small tools, wood, plastic fencing, purchases from Home Depot, etc.
- 5205 Uniforms:** Funds designated for the purchase and maintenance of the departments uniforms

- 5207 Uniform Cleaning Expenses:** Funds for the cleaning of the department's uniforms
- 5208 Street Signs**
- 5209 Traffic Calming Devices:** Funds designated for implementing traffic regulating devices in various locations throughout the City of Mount Rainier
- 5210 Vehicle Fuel and Oil:** Funds designated for the purchase of vehicle fuel for the department cars

Repairs and Maintenance

- 5300 Vehicle Repair and Maintenance:** Funds designated for the repair and maintenance of vehicles
- 5301 Equipment Repair and Maintenance:** Funds allocated for repairs or large machinery.
- 5560 Equipment Purchase:** Funds designated for the purchase of equipment and supplies

Professional Services

- 5400 Professional/Contract Services**
- 5411 Employee Training:** Funds designated for employee training courses and programs
- 5412 Temporary Labor:** Funds designated for the cost of temporary labor.
- 5417 General Liability Insurance**
- 5518 Vehicle Insurance:** Funds designated for maintaining proper coverage on operating vehicles used within the department

Other Services and Charges

- 5503 Team Building and Appreciation:** Funds designated for employee team-building events and activities
- 5507 CDL Testing:** Funds for the testing and upkeep of CDL licensed drivers
- 5518 Tipping & Recycling Fees:** Fees paid for the disposal of City trash.
- 5522 Interest – PW Trucks**
- 5525 Principal-New DPW Truck Lease**

Community Activities

- 5517 Composting Pilot Project**
- 5530 Conference/Convention Expense**
- 5531 Association Dues**
- 5542 Bike Co-op Expenses**
- 5543 Community Garden**
- 5552 Green Team Expenses**

Infrastructure and Facility Maintenance

- 5230 Sidewalk and Street Repairs**
- 5600 Building Repairs and Maintenance:** Funds designated for the repairs and maintenance of city-owned public buildings
- 5601 Tree Maintenance:** funds allocated for maintaining and assessing trees within the City of Mount Rainier
- 5602 Tree Purchases:** Funds used for the replacement of trees throughout the City of Mount Rainier.
- 5603 Grounds Maintenance:** Funds allocated for maintaining the beautification of the City of Mount Rainier.
- 5604 Pest Control:** Funds for the spraying of the city-owned buildings to prevent bugs and pests.
- 5606 Equipment Rental:** Funds utilized for the temporary usage of large equipment
- 5610 Electricity:** Funds designated for maintaining electricity in the public building
- 5611 Street Lights Electricity:** Funds allocated for the streetlights located within the City of Mount Rainier
- 5612 Street Lights & Signal Repairs:** Funds allocated for expenses associated with streetlights and signals
- 5613 Heat:** Funds designated for maintaining Heat in the public building.

Capital Outlay – Capital Project

- 5700 Capital Project Expenses (Spring Park Peace Garden Matching Funds)**

DEPARTMENT OF PUBLIC WORKS

OBJECTIVES AND OPERATIONS

Objectives – The Public Works Department is responsible for the maintenance of City-owned infrastructures, parks, and fleet. The department also provides solid waste collection and recycling services to single-family residential properties in the city by a workforce that is diverse, committed, motivated, and empowered.

Core Services –

- Waste Management
- Right of Way Maintenance
- Urban Forest
- Snow Removal
- Street and Sidewalk Maintenance
- Building Maintenance
- Park Maintenance
- Administration
- Storm Water

Strategic Focus in FY2023 – Maintain a quality fleet with regular maintenance, grow the labor force with additional laborers added to ensure quality service, ensure on-time and focused solid waste removal and snow removal, use available funding to make needed improvements to streets and sidewalks.

CONTACT PUBLIC WORKS

Office: (301) 985-6583

Address: 3715 Wells Avenue, Mount Rainier, MD 20712

Director of Public Works: Rocio Latorre

Email: rlatorre@mountrainiermd.org

Program Manager: Gladys Sanchez

Email: programmanagerdpw@mountrainiermd.org

Supervisor: Leroy Sammy

Email: lsammy@mountrainiermd.org

FY2023 BUDGET SUMMARY

The FY2023 proposed budget for the Department of Public Works is \$2,354,080.45 which is a decrease of about 9% or \$187,318.45 from the approved budget FY2022.

Budgetary Changes –

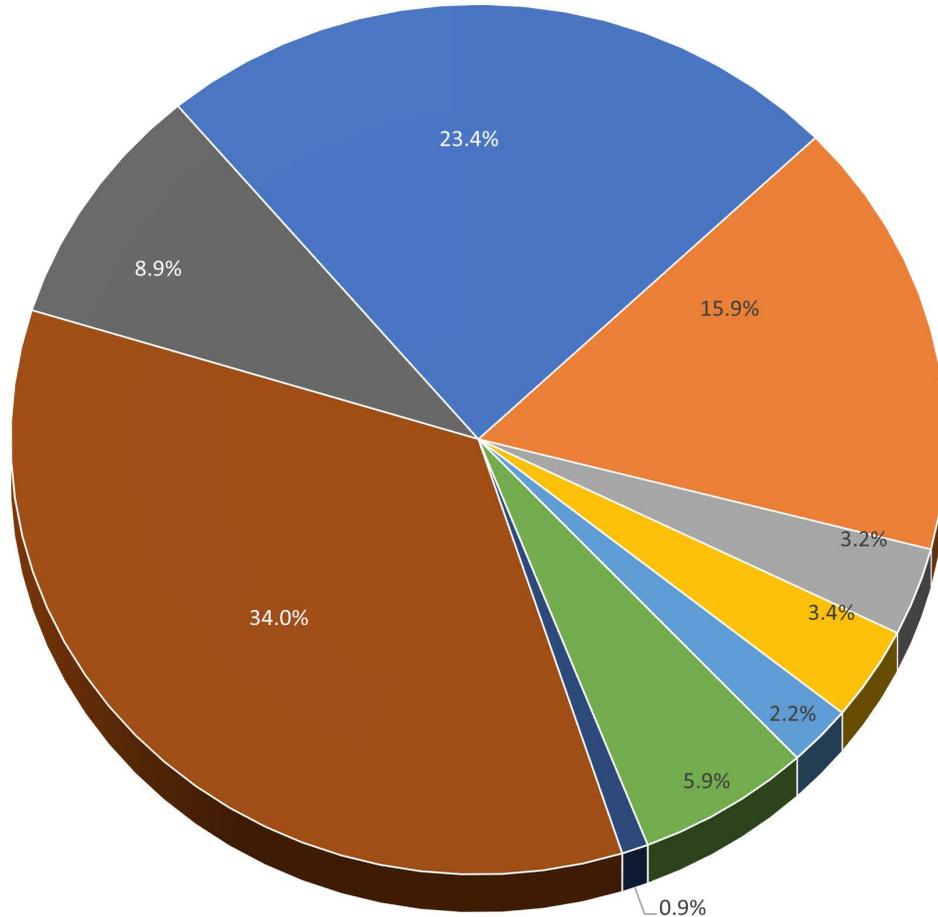
FY 2023 APPROVED DEPARTMENT BUDGET	
Increase Expense:	
Increase Expense	
Increase Expense:	
Decrease Expense	
Increase Expense:	
Increase Expense:	
FY 2022 APPROVED BUDGET	

PUBLIC WORKS

Public Works		FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
		Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Wages & Leave Pay							
5000	Regular Pay	447,861.35	437,267.40	188,238.80	504,948.00	470,201.51	-7%
5001	Overtime Pay	40,121.64	44,520.05	17,436.43	40,396.00	37,616.27	-7%
Total Wages & Leave Pay		487,982.99	481,787.45	205,675.23	545,344.00	507,817.78	-7%
Employee Benefits & Services							
5100	FICA Expense	36,385.41	35,753.77	15,247.65	41,719.00	38,848.06	-7%
5101	Life Insurance Expense	759.00	495.68	428.77	643.00	735.03	14%
5102	Dental Insurance Expense	-	4,274.52	4,718.46	-	5,470.92	100%
5103	Medical Insurance Expense	121,876.51	145,816.27	99,386.51	166,799.00	157,161.31	-6%
5105	Worker's Compensation Insurance	64,736.33	93,777.00	12,787.14	75,742.00	87,700.64	16%
5106	Unemployment Insurance	3,112.54	3,589.18	708.88	2,678.00	1,912.37	-29%
5107	Retirement Contribution	40,878.17	45,337.23	49,554.56	39,219.00	53,676.34	37%
Total Employee Benefits & Services		267,747.96	329,043.65	182,831.97	326,800.00	345,504.67	6%
Materials & Supplies							
5200	Office Supplies	-	-	821.41	-	-	100%
5203	Materials & Supplies	37,744.51	37,173.00	7,090.50	20,000.00	20,000.00	0%
5205	Uniforms	2,160.04	1,977.57	715.10	4,000.00	4,000.00	0%
5207	Uniform Cleaning Expenses	19,505.45	19,450.22	20,807.81	20,000.00	22,000.00	10%
5208	Street Signs	10,850.58	2,170.00	1,279.84	2,500.00	4,000.00	60%
5209	Traffic Calming Devices	56,580.00	360.00	-	-	100,000.00	100%
5210	Vehicle Fuel & Oil	5,158.63	641.65	16.29	20,000.00	20,000.00	0%
Total Materials & Supplies		131,999.21	61,772.44	30,730.95	66,500.00	170,000.00	156%
Repairs & Maintenance							
5300	Vehicle Repair & Maintenance	85,027.02	47,287.35	23,574.50	55,000.00	55,000.00	0%
5301	Equipment Repairs & Maintenance	388.27	1,058.89	2,336.60	13,000.00	13,000.00	0%
5560	Equipment Purchase	-	1,811.76	-	5,000.00	5,000.00	0%
Total Repairs & Maintenance		85,415.29	50,158.00	26,012.86	73,000.00	73,000.00	0%
Professional Services							
5400	Professional/Contract Svc	2,306.22	2,675.00	8,700.00	-	70,000.00	100%
5411	Employee Training	215.00	-	-	2,000.00	3,000.00	50%
5412	Temporary Labor	35,588.63	77,804.00	34,493.92	25,000.00	30,000.00	20%
5417	General Liability Insurance	-	-	30,800.77	-	-	0%
5418	Vehicle Insurance	20,295.00	12,182.00	(726.67)	15,000.00	15,000.00	0%
Total Professional Services		58,404.85	92,661.00	73,375.51	42,000.00	118,000.00	181%
Other Services & Charges							
5503	Team Building & Appreciation	1,707.52	541.26	325.91	1,500.00	1,500.00	0%
5507	CDL Testing	-	-	-	-	2,000.00	100%
5518	Tipping & Recycling Fees	93,122.01	77,914.92	39,177.61	80,000.00	90,000.00	13%
5522	Interest - PW Trucks	2,545.73	6,141.97	2,513.42	3,624.96	2,001.00	-45%
5525	Principal-New DPW Trucks Lease	12,404.05	38,890.07	14,645.10	30,693.04	32,316.00	5%
Total Other Services & Charges		109,799.31	123,488.22	56,912.01	115,818.00	127,817.00	10%
Community Activities							
5526	Composting Pilot Project	-	-	-	-	6,500.00	100%
5530	Conference/Convention Expense	250.00	67.90	-	1,500.00	1,500.00	0%
5531	Association Dues	100.00	-	-	200.00	200.00	0%
5542	Bike Co-op Expenses	12,915.09	7,089.59	1,518.44	7,000.00	6,500.00	0%
5543	Community Garden	1,450.19	3,066.69	-	2,000.00	2,000.00	0%
5552	Green Team Exp	-	-	-	1,600.00	2,100.00	100%
Total Community Activities		14,715.28	10,224.18	1,538.70	12,300.00	18,800.00	53%
Infrastructure & Facil Maintenance							
5230	Sidewalk and Street Repairs	-	1,430.00	532,288.83	388,500.00	500,000.00	29%
5600	Building Repair & Maintenance	10,392.51	24,770.15	57,016.26	20,000.00	22,000.00	10%
5601	Tree Maintenance	58,705.00	32,306.25	42,855.00	60,000.00	80,000.00	33%
5602	Tree Purchases / Tree Replacement Fund	1,332.00	-	1,710.64	5,000.00	5,000.00	0%
5603	Grounds Maintenance	20,791.40	23,059.37	16,735.25	25,000.00	28,000.00	12%
5604	Pest Control	4,893.87	2,219.00	948.00	2,500.00	3,000.00	20%
5606	Equipment Rental	1,294.19	1,243.72	1,610.51	2,500.00	2,500.00	0%
5607	Alarm Services	-	-	-	-	900.00	100%
5608	Property Taxes	-	-	-	-	-	0%
5609	Abatement on Property Expenses	-	-	-	-	-	0%
5610	Electricity	4,292.63	3,614.06	252.49	3,500.00	7,950.00	127%
5611	Street Lights & Signals	74,475.62	75,195.34	26,648.32	90,000.00	90,000.00	0%
5612	Street Lights & Signal Repair	2,673.77	14,226.38	3,278.71	3,500.00	3,500.00	0%
5613	Heat	6,162.18	12,221.36	1,197.60	4,500.00	7,850.00	74%
Total Infrastructure & Facil Maintenance		185,013.17	193,285.63	684,541.61	605,000.00	750,700.00	24%
Capital Outlay - Capital Project							
5700	Capital Project Expenses (Sprng Park Peace Garden Matching Funds)	814,434.10	104,246.69	160,000.00	380,000.00	50,000.00	-87%

Public Works	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Total Capital Outlay - Capital Project	814,434.10	104,246.69	160,000.00	380,000.00	50,000.00	-87%
Total Operating Expenses	2,155,512.16	1,446,667.26	1,421,618.84	2,166,762.00	2,161,639.45	0%
Grants Expense						
5850-SP Spring Park Peace Garden					50,000.00	100%
5700-CB CBT # 18999	-	-	-	-	142,441.00	100%
Total Grants Expense	-	-	-	-	192,441.00	100%
Total Expenses	2,155,512.16	1,446,667.26	1,421,618.84	2,166,762.00	2,354,080.45	9%

Public Works



- Wages & Leave Pay
- Employee Benefits & Services
- Materials & Supplies
- Repairs & Maintenance
- Professional Services
- Other Services & Charges
- Community Activities
- Infrastructure & Facil Maintenance
- Grants Expense

CAPITAL IMPROVEMENT PLAN (CIP)

EXPENDITURES	FY2023
	Proposed
	Budget
<u>Parks and Streets</u>	
Streets and Sidewalk Repairs	500,000.00
Comprehensive Traffic Study & Redesigning Streets & Sidewalks	TBD
Spring Park/Peace Garden	50,000.00
Total CIP Expenses	550,000.00

CITY OF MOUNT RAINIER

Debt Services / Contingency / Reserve

“Debt Services” is the term used to describe the funds paid on behalf of the City debts. The City did a bond issuance in December 2008 for \$1,250,000 to purchase the “Bass Property” located at 3206 Rhode Island Ave. The debt was paid off in FY2022.

The City did another bond issuance of \$1,500,00 in January 2010 to fund 3 items, refinance of a 1996 Series Bond issuance, refinance of a 1997 Series Bond issuance, and purchase the “Funeral Home” property located at 3200 Rhode Island Ave. for \$634,516. In FY 2023 the City will owe \$124,254 in principal and \$12,474 in interest for this bond.

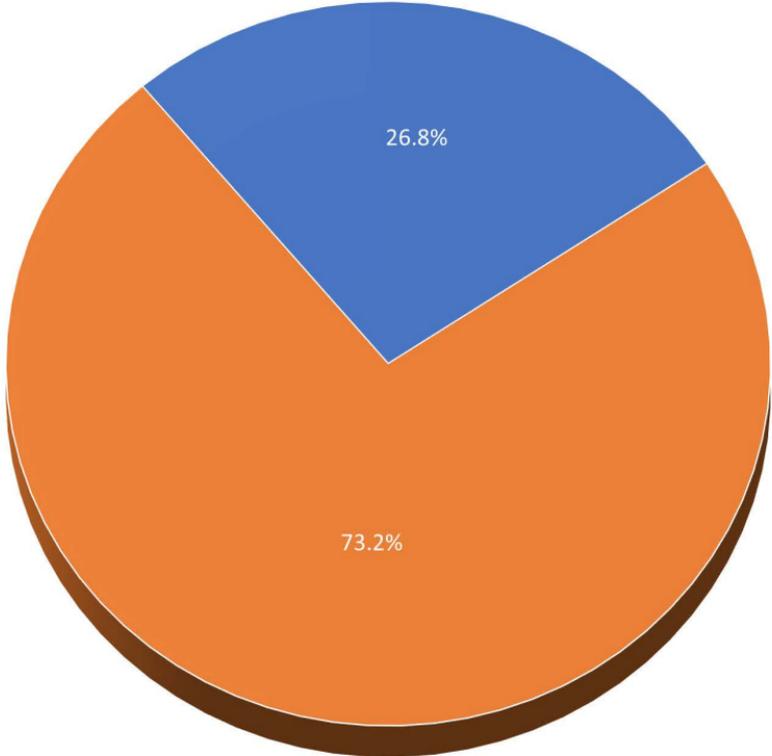
In local government budgeting, it is important to incorporate into your yearly plan several “safety nets” in case unforeseen emergencies or circumstances arise. The City at the start of FY 2023 will have more than \$4.2 million in an unrestricted funding account. The City of Mount Rainier has also designated \$1.0 million of the unrestricted funding account to fund the Economic Development Incentive Program.

A contingency fund is an amount of money the City sets aside each year in case of emergency. An example would be a flood or an unexpected major repair. Contingency funds can be used to cover the unexpected that may arise throughout the year. For FY 2023, the City has set aside \$282,702.13 for these types of emergencies.

DEBT SERVICES/CONTINGENCY/RESERVE

Debt Service / Contingency / Reserve	FY20 Actuals	FY21 Actuals	FY22 Actuals	FY22 Budget	FY23 - Proposed	% Change
	Jul '19 - Jun '20	Jul '20 - Jun '21	Jul '21 - Jan '22	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Other Services & Charges						
5598 Contingency	-	-	-	37,668.70	282,702.13	650%
5599 Miscellaneous Expense	-	352.68	90.23	-	-	0%
Total Other Services & Charges	-	352.68	90.23	37,668.70	282,702.13	650%
Debt Services						
5800 Interest - Bond Bass Property	10,722.56	5,533.18	742.44	742.44	-	-100%
5810 Interest-Bond Funeral Home	26,126.97	21,188.62	8,800.68	16,221.74	12,474.00	-23%
5805 Principal - Bond Bass Property	107,055.60	112,244.98	30,999.41	30,999.60	-	-100%
5815 Principal-Bond Funeral Home	110,601.29	115,539.64	59,563.45	120,506.52	124,254.00	3%
Total Debt Services	254,506.42	284,506.42	100,105.98	168,470.30	136,728.00	-19%
Total Operating Expenses	254,506.42	285,228.85	101,876.50	206,139.00	419,430.13	103%
Grants Expense						
5000 COPS Grant				-	-	
5597 COVID-19 Relief Prince George's County	16,033.54	390,666.09	160,637.00	-	-	0%
5700-CC Civic Center / Potts Hall	-	-	-	44,000.00	-	-100%
5700-CB CBT # 17686	-	-	-	19,600.00	-	-100%
Total Grants Expense	16,033.54	390,666.09	160,637.00	63,600.00	-	-100%
Total Expenses	270,539.96	675,894.94	262,513.50	269,739.00	419,430.13	55%

Debt Svc / Contingency / Other



- Other Services & Charges
- Debt Service

CITY OF MOUNT RAINIER

Upkeep and use of Public Properties

The City of Mount Rainier owns the following properties (other than City Hall, the Police Department, and the Public Works building):

- 3601 Bunker Hill Road (Bike Co-op and Tool Shed)
- 3405 Rhode Island Avenue (Potts Hall)
- 3409 Rhode Island Avenue (Library)
- 3409 Rhode Island Avenue (Code Compliance)
- 3500 Perry Street (Malinda Miles)

3601 BUNKER HILL ROAD (Bike Co-op)

EXPENDITURE	FY22 Budget	FY23 - Proposed	% Change
	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
<u>Infrastructure & Facility Maintenance</u>			
5600 Building Repairs & Maintenance	-	1,000.00	100%
5607 Alarm Services	900.00	900.00	0%
5610 Electricity	318.96	350.00	10%
5613 Heat	615.79	700.00	14%
Total Infrastructure & Facility Maintenance	1,834.75	2,950.00	61%
TOTAL EXPENDITURES	1,834.75	2,950.00	61%

405 RHODE ISLAND AVENUE (Welcome Center/ Potts Hall)

EXPENDITURE	FY22 Budget	FY23 - Proposed	% Change
	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
<u>Infrastructure & Facility Maintenance</u>			
5600 Building Repairs & Maintenance	-	TBD	
5610 Electricity	512.40	600.00	17%
5613 Heat	313.41	350.00	12%
Total Infrastructure & Facility Maintenance	825.81	950.00	15%
TOTAL EXPENDITURES	825.81	950.00	15%

3409 RHODE ISLAND AVENUE (Library)

EXPENDITURE	FY22 Budget	FY23 - Proposed	% Change
	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
<u>Infrastructure & Facility Maintenance</u>			
5600 Building Repairs & Maintenance	-	1,000.00	100%
5610 Electricity	2,000.00	2,500.00	25%
5613 Heat	1,847.00	1,900.00	3%
Total Infrastructure & Facility Maintenance	3,847.00	5,400.00	40%
TOTAL EXPENDITURES	3,847.00	5,400.00	40%

3409 RHODE ISLAND AVENUE (Code Compliance)

EXPENDITURE	FY22 Budget	FY23 - Proposed	% Change
	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Infrastructure & Facility Maintenance			
5600 Building Repairs & Maintenance	6,991.00	3,000.00	-57%
5610 Electricity	2,015.00	2,500.00	24%
Total Infrastructure & Facility Maintenance	9,006.00	5,500.00	-39%
TOTAL EXPENDITURES	9,006.00	5,500.00	-39%

3503 PERRY STREET (Malinda Miles)

EXPENDITURE	FY22 Budget	FY23 - Proposed	% Change
	Jul '21 - Jun '22	Jul '22 - Jun '23	FY22/23
Infrastructure & Facility Maintenance			
5600 Building Repairs & Maintenance*	6,260.00	150,000.00	2296%
5610 Electricity	743.28	1,000.00	35%
5613 Heat	345.24	400.00	16%
Total Infrastructure & Facility Maintenance	7,348.52	151,400.00	1960%
TOTAL EXPENDITURES	7,348.52	151,400.00	1960%

* ARPA Funding

CITY OF MOUNT RAINIER
EXECUTIVE AND ADMINISTRATIVE POSITIONS
(CH) COMPENSATION SCHEDULE FY 2023

	<u>Grade Steps</u>	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly	1	16.2447	19.4938	24.6774	33.3462	38.6577	40.0245
Bi-Weekly		1,299.58	1,559.50	1,974.19	2,667.69	3,092.62	3,201.96
Annually		33,789	40,547	51,329	69,360	80,408	83,251
Hourly	2	16.7322	20.0784	25.4178	34.3466	39.8173	41.2250
Bi-Weekly		1,338.58	1,606.27	2,033.42	2,747.73	3,185.38	3,298.00
Annually		34,803	41,763	52,869	71,441	82,820	85,748
Hourly	3	17.2341	20.6808	26.1803	35.3769	41.0120	42.4615
Bi-Weekly		1,378.73	1,654.46	2,094.42	2,830.15	3,280.96	3,396.92
Annually		35,847	43,016	54,455	73,584	85,305	88,320
Hourly	4	17.7510	21.3010	26.9659	36.4385	42.2423	43.7356
Bi-Weekly		1,420.08	1,704.08	2,157.27	2,915.08	3,379.38	3,498.85
Annually		36,922	44,306	56,089	75,792	87,864	90,970
Hourly	5	18.2837	21.9399	27.7745	37.5317	43.5096	45.0476
Bi-Weekly		1,462.69	1,755.19	2,221.96	3,002.54	3,480.77	3,603.81
Annually		38,030	45,635	57,771	78,066	90,500	93,699
Hourly	6	18.8322	22.5986	28.6077	38.6577	44.8149	46.3990
Bi-Weekly		1,506.58	1,807.88	2,288.62	3,092.62	3,585.19	3,711.92
Annually		39,171	47,005	59,504	80,408	93,215	96,510

Grade	Position
EA - 1	Administrative Assistant (I)
EA - 2	Administrative Assistant (II)
EA - 3	Finance Analyst Grant Coordinator Communications / MRTV City Clerk
EA - 4	Senior Staff Accountant Systems Analyst Human Resources Officer
EA - 5	Director of Finance / CFO
EA - 6	City Manager

CITY OF MOUNT RAINIER
EXECUTIVE AND ADMINISTRATIVE POSITIONS
(CH) COMPENSATION SCHEDULE FY 2023

	<u>Grade Steps</u>	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly	7	19.3971	23.2764	29.4659	39.8173	46.1591	47.7909
Bi-Weekly		1,551.77	1,862.12	2,357.27	3,185.38	3,692.73	3,823.27
Annually		40,346	48,415	61,289	82,820	96,011	99,405
Hourly	8	19.9788	23.9745	30.3500	41.0120	47.5438	49.2245
Bi-Weekly		1,598.31	1,917.96	2,428.00	3,280.96	3,803.50	3,937.96
Annually		41,556	49,867	63,128	85,305	98,891	102,387
Hourly	9	20.5784	24.6938	31.2606	42.2423	48.9702	50.7019
Bi-Weekly		1,646.27	1,975.50	2,500.85	3,379.38	3,917.62	4,056.15
Annually		42,803	51,363	65,022	87,864	101,858	105,460
Hourly	10	21.1957	25.4346	32.1986	43.5096	50.4394	52.2226
Bi-Weekly		1,695.65	2,034.77	2,575.88	3,480.77	4,035.15	4,177.81
Annually		44,087	52,904	66,973	90,500	104,914	108,623
Hourly	11	21.8317	26.1976	33.1639	44.8149	51.9524	53.7894
Bi-Weekly		1,746.54	2,095.81	2,653.12	3,585.19	4,156.19	4,303.15
Annually		45,410	54,491	68,981	93,215	108,061	111,882
Hourly	12	22.4861	26.9837	34.1587	46.1591	53.5111	55.4029
Bi-Weekly		1,798.88	2,158.69	2,732.69	3,692.73	4,280.88	4,432.23
Annually		46,771	56,126	71,050	96,011	111,303	115,238

Grade	Position
EA - 1	Administrative Assistant (I)
EA - 2	Administrative Assistant (II)
EA - 3	Finance Analyst Grant Coordinator Communications / MRTV City Clerk
EA - 4	Senior Staff Accountant Systems Analyst Human Resources Officer
EA - 5	Director of Finance / CFO
EA - 6	City Manager

CITY OF MOUNT RAINIER
EXECUTIVE AND ADMINISTRATIVE POSITIONS
(CH) COMPENSATION SCHEDULE FY 2023

	<u>Grade Steps</u>	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly	13	23.1611	27.7933	35.1841	47.5438	55.1163	57.0649
Bi-Weekly		1,852.88	2,223.46	2,814.73	3,803.50	4,409.31	4,565.19
Annually		48,175	57,810	73,183	98,891	114,642	118,695

Hourly	14	23.8558	28.6269	36.2389	48.9702	56.7697	58.7769
Bi-Weekly		1,908.46	2,290.15	2,899.12	3,917.62	4,541.58	4,702.15
Annually		49,620	59,544	75,377	101,858	118,081	122,256

Hourly	15	24.5716	29.4856	37.3264	50.4394	58.4726	60.5404
Bi-Weekly		1,965.73	2,358.85	2,986.12	4,035.15	4,677.81	4,843.23
Annually		51,109	61,330	77,639	104,914	121,623	125,924

Grade	Position
EA - 1	Administrative Assistant (I)
EA - 2	Administrative Assistant (II)
EA - 3	Finance Analyst Grant Coordinator Communications / MRTV City Clerk
EA - 4	Senior Staff Accountant Systems Analyst Human Resources Officer
EA - 5	Director of Finance / CFO
EA - 6	City Manager

For Managers with contracts of employment the terms of the contract (merits increases, etc) supersede the compensation schedule.

No employee's salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of \$1,500) on the 16th year of continuous service and satisfactory performance for the 15th and 16th year.

CITY OF MOUNT RAINIER
DEPARTMENTS OF PUBLIC WORKS, ECONOMIC DEVELOPMENT &
CODE COMPLIANCE COMPENSATION SCHEDULE FY 2023

	Grade Steps	IDE - 1	IDE - 2	IDE - 3	IDE - 4	IDE - 5	IDE - 6
Hourly	1	17.3279	18.05	19.4938	21.4428	27.1692	33.3462
Bi-Weekly		1,386.23	1,444.00	1,559.50	1,715.42	2,173.54	2,667.69
Annually		36,042	37,544	40,547	44,601	56,512	69,360
Hourly	2	17.8471	18.5909	20.0784	22.0861	27.9841	34.3466
Bi-Weekly		1,427.77	1,487.27	1,606.27	1,766.88	2,238.73	2,747.73
Annually		37,122	38,669	41,763	45,939	58,207	71,441
Hourly	3	18.3832	19.1486	20.6808	22.7486	28.8236	35.3769
Bi-Weekly		1,470.65	1,531.88	1,654.46	1,819.88	2,305.88	2,830.15
Annually		38,237	39,829	43,016	47,317	59,953	73,584
Hourly	4	18.9341	19.7236	21.301	23.4317	29.6885	36.4385
Bi-Weekly		1,514.73	1,577.88	1,704.08	1,874.54	2,375.08	2,915.08
Annually		39,383	41,025	44,306	48,738	61,752	75,792
Hourly	5	19.5019	20.3149	21.9399	24.1341	30.5793	37.5317
Bi-Weekly		1,560.15	1,625.19	1,755.19	1,930.73	2,446.35	3,002.54
Annually		40,564	42,255	45,635	50,199	63,605	78,066
Hourly	6	20.0875	20.9245	22.5986	24.8582	31.4962	38.6577
Bi-Weekly		1,607.00	1,673.96	1,807.88	1,988.65	2,519.69	3,092.62
Annually		41,782	43,523	47,005	51,705	65,512	80,408

Grade	Position
IDE - 1	Labor Janitor
IDE - 2	CDL Driver
IDE - 3	Administrative Assistant Permit Technician
IDE - 4	Code Compliance Officer Public Works Program Manager Maintenance Manager
IDE - 5	Assistant Director
IDE - 6	Director of Public Works Director of Code Compliance Director of Economic Development

CITY OF MOUNT RAINIER
DEPARTMENTS OF PUBLIC WORKS, ECONOMIC DEVELOPMENT &
CODE COMPLIANCE COMPENSATION SCHEDULE FY 2023

	Grade Steps	IDE - 1	IDE - 2	IDE - 3	IDE - 4	IDE - 5	IDE - 6
Hourly	7	20.6899	21.5524	23.2764	25.6038	32.4409	39.8173
Bi-Weekly		1,655.19	1,724.19	1,862.12	2,048.31	2,595.27	3,185.38
Annually		43,035	44,829	48,415	53,256	67,477	82,820
Hourly	8	21.3106	22.199	23.9745	26.3721	33.4144	41.012
Bi-Weekly		1,704.85	1,775.92	1,917.96	2,109.77	2,673.15	3,280.96
Annually		44,326	46,174	49,867	54,854	69,502	85,305
Hourly	9	21.95	22.8644	24.6938	27.1635	34.4168	42.2423
Bi-Weekly		1,756.00	1,829.15	1,975.50	2,173.08	2,753.35	3,379.38
Annually		45,656	47,558	51,363	56,500	71,587	87,864
Hourly	10	22.6087	23.551	25.4346	27.9784	35.4495	43.5096
Bi-Weekly		1,808.69	1,884.08	2,034.77	2,238.27	2,835.96	3,480.77
Annually		47,026	48,986	52,904	58,195	73,735	90,500
Hourly	11	23.287	24.2572	26.1976	28.8178	36.513	44.8149
Bi-Weekly		1,862.96	1,940.58	2,095.81	2,305.42	2,921.04	3,585.19
Annually		48,437	50,455	54,491	59,941	75,947	93,215
Hourly	12	23.9856	24.9851	26.9837	29.6817	37.6082	46.1591
Bi-Weekly		1,918.85	1,998.81	2,158.69	2,374.54	3,008.65	3,692.73
Annually		49,890	51,969	56,126	61,738	78,225	96,011

Grade	Position
IDE - 1	Labor Janitor
IDE - 2	CDL Driver
IDE - 3	Administrative Assistant Permit Technician
IDE - 4	Code Compliance Officer Public Works Program Manager Maintenance Manager
IDE - 5	Assistant Director
IDE - 6	Director of Public Works Director of Code Compliance Director of Economic Development

CITY OF MOUNT RAINIER
DEPARTMENTS OF PUBLIC WORKS, ECONOMIC DEVELOPMENT &
CODE COMPLIANCE COMPENSATION SCHEDULE FY 2023

	<u>Grade Steps</u>	IDE - 1	IDE - 2	IDE - 3	IDE - 4	IDE - 5	IDE - 6
Hourly	13	24.7053	25.7346	27.7933	30.5726	38.7365	47.5438
Bi-Weekl		1,976.42	2,058.77	2,223.46	2,445.81	3,098.92	3,803.50
Annually		51,387	53,528	57,810	63,591	80,572	98,891

Hourly	14	25.4462	26.5067	28.6269	31.4899	39.8986	48.9702
Bi-Weekl		2,035.69	2,120.54	2,290.15	2,519.19	3,191.88	3,917.62
Annually		52,928	55,134	59,544	65,499	82,989	101,858

Hourly	15	26.2096	27.3014	29.4856	32.4346	41.0957	50.4394
Bi-Weekl		2,096.77	2,184.12	2,358.85	2,594.77	3,287.65	4,035.15
Annually		54,516	56,787	61,330	67,464	85,479	104,914

Grade	Position
IDE - 1	Labor Janitor
IDE - 2	CDL Driver
IDE - 3	Administrative Assistant Permit Technican
IDE - 4	Code Compliance Officer Public Works Program Manager Maintenance Manager
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IDE - 6	Director of Public Works Director of Code Compliance Director of Economic Development

For Managers with contracts of employment the terms of the contract (merit increases, etc) supersede the compensation schedule.

No employee's salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon the appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of \$1,500 on the 16th year of continuous service and satisfactory performance for the 15th and 16th years.

**CITY OF MOUNT RAINER
EXECUTIVE AND ADMINISTRATIVE POSITIONS POLICE DEPT.
COMPENSATION SCHEDULE FY 2023**

Grade Steps	PD - EA 1	PD - EA 2	PD - EA 3	PD - EA 4	PD - EA 5
1	19.4938	23.4356	28.5553	31.9538	38.5072
	1,559.50	1,874.85	2,284.42	2,556.31	3,080.58
	40,547	48,746	59,395	66,464	80,095

2	20.0784	24.1385	29.412	32.9125	39.662
	1,606.27	1,931.08	2,352.96	2,633.00	3,172.96
	41,763	50,208	61,177	68,458	82,497

3	20.6808	24.8625	30.2938	33.9	40.8519
	1,654.46	1,989.00	2,423.50	2,712.00	3,268.15
	43,016	51,714	63,011	70,512	84,972

4	21.301	25.6082	31.2029	34.9168	42.0774
	1,704.08	2,048.65	2,496.23	2,793.35	3,366.19
	44,306	53,265	64,902	72,627	87,521

5	21.9399	26.3769	32.1389	35.9644	43.3399
	1,755.19	2,110.15	2,571.12	2,877.15	3,467.19
	45,635	54,864	66,849	74,806	90,147

6	22.5986	27.1683	33.1029	37.0433	44.6399
	1,807.88	2,173.46	2,648.23	2,963.46	3,571.19
	47,005	56,510	68,854	77,050	92,851

Grade	Position
PD - EA 1	Aministrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Police Officer, Lieutenant
PD - EA 5	Chief of Police

**CITY OF MOUNT RAINER
EXECUTIVE AND ADMINISTRATIVE POSITIONS POLICE DEPT.
COMPENSATION SCHEDULE FY 2023**

Grade Steps	PD - EA 1	PD - EA 2	PD - EA 3	PD - EA 4	PD - EA 5
7	23.2764	27.9832	34.0966	38.1548	45.9793
	1,862.12	2,238.65	2,727.73	3,052.38	3,678.35
	48,415	58,205	70,921	79,362	95,637

8	23.9745	28.8226	35.1192	39.2995	47.3587
	1,917.96	2,305.81	2,809.54	3,143.96	3,788.69
	49,867	59,951	73,048	81,743	98,506

9	24.6938	29.6875	36.1726	40.4784	48.7793
	1,975.50	2,375.00	2,893.81	3,238.27	3,902.35
	51,363	61,750	75,239	84,195	101,461

10	25.4346	30.5784	37.2577	41.6928	50.2428
	2,034.77	2,446.27	2,980.62	3,335.42	4,019.42
	52,904	63,603	77,496	86,721	104,505

11	26.1976	31.4952	38.3755	42.9438	51.75
	2,095.81	2,519.62	3,070.04	3,435.50	4,140.00
	54,491	65,510	79,821	89,323	107,640

12	26.9837	32.4399	39.5269	44.2317	53.3024
	2,158.69	2,595.19	3,162.15	3,538.54	4,264.19
	56,126	67,475	82,216	92,002	110,869

Grade	Position
PD - EA 1	Aministrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Police Officer, Lieutenant
PD - EA 5	Chief of Police

**CITY OF MOUNT RAINER
EXECUTIVE AND ADMINISTRATIVE POSITIONS POLICE DEPT.
COMPENSATION SCHEDULE FY 2023**

	<u>Grade Steps</u>	PD - EA 1	PD - EA 2	PD - EA 3	PD - EA 4	PD - EA 5
Hourly	13	27.7933	33.4135	40.7125	45.5587	54.9014
Bi-Weekly		2,223.46	2,673.08	3,257.00	3,644.69	4,392.12
Annually		57,810	69,500	84,682	94,762	114,195

Hourly	14	28.6269	34.4159	41.9341	46.9255	56.549
Bi-Weekly		2,290.15	2,753.27	3,354.73	3,754.04	4,523.92
Annually		59,544	71,585	87,223	97,605	117,622

Hourly	15	29.4856	35.4486	43.1923	48.3332	58.2452
Bi-Weekly		2,358.85	2,835.88	3,455.38	3,866.65	4,659.62
Annually		61,330	73,733	89,840	100,533	121,150

Grade	Position
PD - EA 1	Aministrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Police Officer, Lieutenant
PD - EA 5	Chief of Police

For Managers with contracts of employment, the terms of the contract (merits increases, etc) supersede the compensation schedule.

No employee's salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon the appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of \$1,500) on the 16th year of continuous service and satisfactory performance for the 15th and 16th years.

**CITY OF MOUNT RAINIER
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.
COMPENSATION SCHEDULE FY 2023**

	<u>Grade Steps</u>	PD - POC	PD - 1	PD - 2	PD - 3
Hourly	1	22.7303	23.9269	25.363	27.138
Bi-Weekly		1,818.42	1,914.15	2,029.04	2,171.04
Annually		47,279	49,768	52,755	56,447

Hourly	2		24.6447	26.1236	27.9519
Bi-Weekly			1,971.58	2,089.88	2,236.15
Annually			51,261	54,337	58,140

Hourly	3		25.3841	26.9072	28.7909
Bi-Weekly			2,030.73	2,152.58	2,303.27
Annually			52,799	55,967	59,885

Hourly	4		26.1457	27.7144	29.6548
Bi-Weekly			2,091.65	2,217.15	2,372.38
Annually			54,383	57,646	61,682

Hourly	5		26.9298	28.5457	30.5438
Bi-Weekly			2,154.38	2,283.65	2,443.50
Annually			56,014	59,375	63,531

Hourly	6			29.4019	31.4606
Bi-Weekly				2,352.15	2,516.85
Annually				61,156	65,438

Grade	Position
PD - POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal Police Officer, Detective

**CITY OF MOUNT RAINIER
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.
COMPENSATION SCHEDULE FY 2023**

	<u>Grade Steps</u>	PD - POC	PD - 1	PD - 2	PD - 3
Hourly	7			30.2841	32.4043
Bi-Weekly				2,422.73	2,592.35
Annually				62,991	67,401

Hourly	8			31.1928	33.3764
Bi-Weekly				2,495.42	2,670.12
Annually				64,881	69,423

Hourly	9			32.1284	34.3779
Bi-Weekly				2,570.27	2,750.23
Annually				66,827	71,506

Hourly	10			33.0923	35.4087
Bi-Weekly				2,647.38	2,832.69
Annually				68,832	73,650

Hourly	11			34.0851	36.4716
Bi-Weekly				2,726.81	2,917.73
Annually				70,897	75,861

Hourly	12			35.1077	37.5654
Bi-Weekly				2,808.62	3,005.23
Annually				73,024	78,136

Grade	Position
PD - POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal Police Officer, Detective

**CITY OF MOUNT RAINIER
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.
COMPENSATION SCHEDULE FY 2023**

	<u>Grade Steps</u>	PD - POC	PD - 1	PD - 2	PD - 3
Hourly	13			36.1611	38.6923
Bi-Weekly				2,892.88	3,095.38
Annually				75,215	80,480
Hourly	14			37.2457	39.8529
Bi-Weekly				2,979.65	3,188.23
Annually				77,471	82,894
Hourly	15			38.363	41.0486
Bi-Weekly				3,069.04	3,283.88
Annually				79,795	85,381

Grade	Position
PD - POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal Police Officer, Detective

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