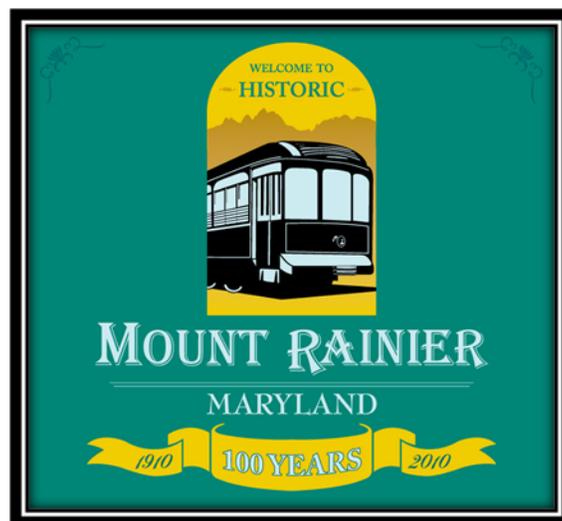


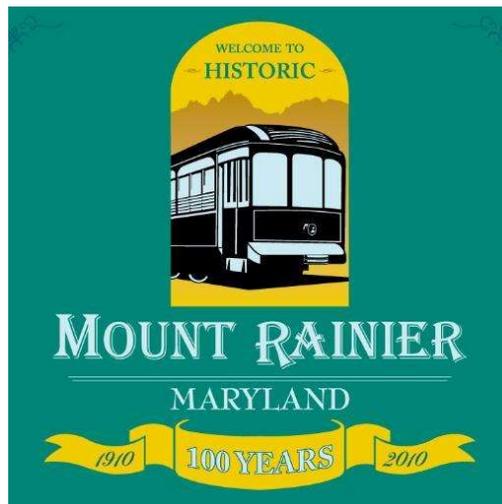
# City of Mount Rainier Maryland



## ADOPTED BUDGET FY 2019

**Miranda Braatz**  
*CITY MANAGER*

**Kevin Greenville**  
*DIRECTOR OF FINANCE*



# **City of Mount Rainier, Maryland**

## **Adopted Operating Budget**

### **Fiscal Year 2019**

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**The Honorable Malinda Miles, Mayor**

### **City Council**

**Celina Benitez**  
*Ward 1*

**Luke Chesek**  
*Ward 1*

**Bryan Knedler**  
*Ward 2*

**Shivali Shah**  
*Ward 2*

City of Mount Rainier

Fiscal Year 2019

Budget

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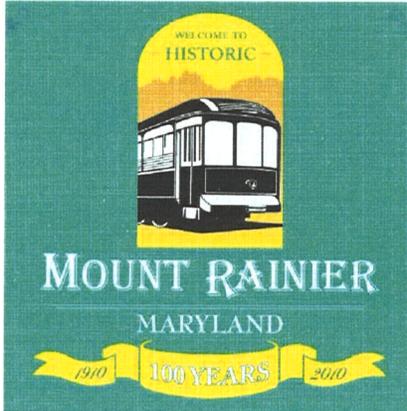
City of Mount Rainier

Fiscal Year 2019

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March 20, 2018

The Honorable Malinda Miles, Mayor

Members of the City Council

Residents of Mount Rainier

Mount Rainier, MD 20712

It is with great pleasure that I present to you the Operating Budget of the City of Mount Rainier, Maryland for the fiscal year ending June 30, 2019 (Fiscal Year 2019 (FY 19)), and the Capital Improvement Plan (CIP). This document and the process leading to its publication establish the programs and objectives that the City will pursue in the upcoming fiscal year. As directed by the Mayor and City Council, the budget represents the conversion of resources into city services. This document also works to fulfill the mission and vision of the City of Mount Rainier, a City truly on the move over the next year.

### **The Budget Document**

I present to you a streamlined look and feel to the FY 19 Budget document, one which offers clear definitions and explanations of budgeting processes and procedures.

### **Budget Approach**

FY 19 Tax levels remain constant and unwavering, the City is in good financial health with over 2 million in reserves. An increase in economic development, code enforcement, and home values over FY 18 bolstered the City's financial position. Throughout FY 18, re-organizing and renegotiating contracts and purchasing allowed for cost savings across the board. My approach in the FY 19 Budget is one that is fiscally conservative and looks to maximize resources. The budget, as presented, is not heavily dependent on reserves and keeps the City in good financial condition.

## Budget Highlights

**General Fund** – The FY 19 Budget provides operating revenues of \$6,646,430. The FY 19 operating revenues represent an increase of \$710,055 or approximately 12% over FY 18 operating revenues. The tax rate of \$.84 for \$100 assessed value remained constant.

The FY 19 Budget is a balanced budget which does not rely heavily on funding from reserves to balance. An operating contingency of \$110,000 is established for possible emergencies that may arise.

With the City's successes in generating attention and interest through economic development and business development efforts, as well as interests in additional municipal projects such as a proposed civic center and Kaywood project, a proposed \$150,000 is marked in a "Municipal and Economic Development" project fund. The FY 19 Budget includes \$748,325 for Capital Projects.

**Staffing** – The FY 19 budget proposes no changes in the staffing levels of the City. The reorganization of the City staff over the past two fiscal years has been a success. The FY 19 budget is one that builds off the investment in staffing and training of the past years.

**Economic Development** – The FY 19 Budget funds a significant investment in the Economic Development efforts of the City. It also anticipates the sale and disposition of the 3200 Rhode Island Avenue property, allowing for significant savings on debt services payments in upcoming fiscal years.

**Infrastructure Investment** – The FY 19 budget is one that is committed exponentially to addressing the aging infrastructure of the City. The Public Works Department will make significant upgrades to rusting street signs, bridges in need of repair, redevelopment of parks, painting curbs and crosswalks, as well as a new proposed compost program.

Upgrades to the Public Works facility, Potts Hall, and the Police Department are proposed in this budget.

**Streets and Sidewalks** – The FY 18 Budget showcases a commitment to re-construct and repair approximately 5% of the City's sidewalks in FY 19, an industry standard recommendation for a yearly repair commitment.

**Employee Engagement and Recognition** – I have proposed in this budget that the City move to a merit based performance system, where employees are reviewed annually and may qualify for a merit increase of one step on the pay scale. This proposed budget also attributes a cost of living increase for all employees of 1.4%. FY 19 continues its focus on employee appreciation by funding popular functions such as the employee barbeque, holiday party, and other meetings. Funding is specifically set aside for a two day employee retreat and training, employee holiday bonus for all full time employees of \$150 and part time employees of \$75 with the City covering the taxes of the bonus, and a strong commitment to training, certifications, and professional development is funded in each department. FY 19 also accounts for an increase in the City's employee boot allowance of \$200 per year per qualified employee.

### Acknowledgements

I appreciate the significant efforts of many staff in the undertaking of the budget process, specifically the Director of Finance Mr. Kevin Greenville. The input from the residents and committees of the City of Mount Rainier is greatly appreciated and continues to be a valuable tool for the City Staff as we strive to provide great services to the City of Mount Rainier. The excellent commitment to fine public policy guidance by the Mayor and City Council sets a positive direction for the City.

Sincerely,



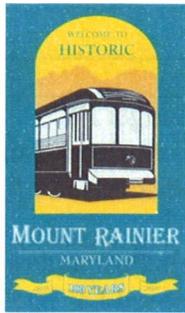
Miranda Braatz

City Manager

### Update to City Manager Budget Letter as of Adoption of Budget

The FY 2019 Budget was adopted by a unanimous vote of Mayor and Council on June 19, 2019. Numerous adopted changes were applied to the budget since my original letter on March 20. The significant changes are summarized below:

- Proposed real property tax rate was reduced by 1 cent from \$0.84 per \$100 assessed valuation to \$0.83 per \$100 assessed valuation.
- Proposed vacant developed property tax rate was reduced by \$2.50 cent from \$5.00 per \$100 assessed valuation to \$2.50 per \$100 assessed valuation.
- Operating contingency reduced from \$110,000 to \$62,635.
- Proposed economic development project funds of \$150,000 were appropriated to rebuilding Potts Hall.
- \$100,000 of State grant funds for the rebuilding of Potts Hall was added to special fund revenues and expenditures.
- Health Insurance expenditures were reduced by \$18,880 due to the City joining the Local Government Insurance Trust Insurance Co-op.
- Increased the redevelopment of Rogers Park and Memorial Park by \$53,250 to a total of \$73,250.
- Merit based performance system was considered, but Mayor and Council decided to move all employees up one step on the pay scale.



Adopted: January 2nd, 2018

**CITY OF MOUNT RAINIER, MARYLAND**

**RESOLUTION NO. 02-2018**

Introduced by: Director of Finance

**A Resolution Setting the Proposed Budget Calendar for the Fiscal Year 2019 Budget**

**WHEREAS**, the Council must adopt a budget of City revenues and expenditures for Fiscal Year 2019, beginning July 1, 2018, and ending June 30, 2019; and

**WHEREAS**, the budget shall provide a complete financial plan for the upcoming fiscal year and include estimates of anticipated revenues and proposed expenditures; and

**WHEREAS**, Charter section 702 provides that a budget for the next fiscal year shall be submitted to the Mayor and Council no later than March 31<sup>st</sup> of each year; and

**WHEREAS**, the deadline for the Council to adopt a City budget for Fiscal Year 2019 is June 30, 2018.

**WHEREAS**, the budget process is a lengthy one; and

**WHEREAS**, it is necessary to inform the public about the proposed budget, hold a public hearing on the proposed budget, and allow for citizen review and comment before final adoption of the budget ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND:**

1. The following calendar of events is adopted for the preparation and adoption of the City of Mount Rainier Budget for Fiscal Year ("FY") 2019:

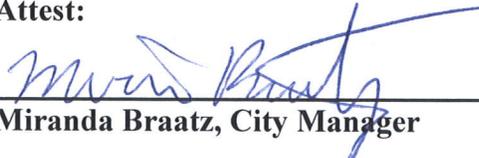
<b>DATE</b>	<b>EVENT</b>
Tuesday, December 19, 2017	Work session for setting proposed budget calendar for FY 2019 Budget.
Tuesday, January 2, 2018	Adopt Resolution setting proposed budget calendar for FY 2019 Budget.
Friday, January 12, 2018	Budget instructions issued to all City Departments and Community Groups (including Bunker Hill Fire Department).
Friday, February 23, 2018	Deadline for all City Departments and Community Groups (including Bunker Hill Fire Department) to submit Budget FY 2019 requests to City Manager.
Tuesday, March 13, 2018	City Manager submits Proposed Budget FY

	2019 to the Council.
Tuesday, March 20, 2018	City Manager presents Proposed Budget FY 2019 to the Council. Council holds work session on proposed Budget FY 2019 and discussion of Tax Rate.
Thursday, April 5, 2018	Notice published in Prince George's Post and/or Sentinel of Public Hearing on Proposed FY 2019 Budget scheduled for April 21, 2018. Constant Yield Rate will be posted, and published.
Saturday, April 21, 2018	<ol style="list-style-type: none"> <li>1. <b>Public Hearing</b> and Public Comment on Proposed Budget FY 2019.</li> <li>2. <b>Council Work Session</b> on Budget FY 2019.</li> </ol>
Tuesday, May 1, 2018	Discussion of FY 19 Proposed Budget and First Reading into the Record of the FY 19 Budget Ordinance
Tuesday, May 15, 2018	<b>Public Hearing</b> on Proposed FY 19 Budget and Discussion by City Council of FY 19 Proposed Budget
Tuesday, June 5 <sup>th</sup> , 2018	<b>Second reading of FY19 Budget Ordinance and possible vote.</b>
Tuesday, June 19, 2018	<b>If needed, vote on FY 19 Budget Ordinance.</b>

3. The Budget Calendar for the preparation and adoption of the City of Mount Rainier FY 2019 Budget may be amended or adjusted by the Council as necessary.

**THIS RESOLUTION IS ADOPTED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER THIS 2nd DAY OF January, 2018.**

**Attest:**

  
 \_\_\_\_\_  
 Miranda Braatz, City Manager

  
 \_\_\_\_\_  
 Malinda Miles, Mayor

  
 \_\_\_\_\_  
 Luke Chesek, Councilmember Ward 1

  
 \_\_\_\_\_  
 Celina Benitez, Councilmember Ward 1

  
 \_\_\_\_\_  
 Bryan Knedler, Councilmember Ward 2

  
 \_\_\_\_\_  
 Shivali Shah, Councilmember Ward 2

# TAX RATES FISCAL YEAR 2019

## **REAL PROPERTY TAX**

A real property tax is a local tax on the value of real estate. The property owner will receive a property tax bill each year. The property tax bills for the City of Mount Rainier residents are issued in July / August of each year by Prince George's County. The amount of the tax bill is determined by two factors: (1) the assessment and (2) the property tax rate.

The assessments are based on the fair market value of the property and are issued by the Department of Assessments and Taxation, State of Maryland. The properties are reassessed once every three years.

The real property tax rate is proposed at **\$0.83 per \$100 assessed valuation.** The Constant Yield Tax Rate (CYTR) is 0.7738. The City anticipates approximately \$3.9 million in real property tax revenue during FY 19.

## **BUSINESS PERSONAL PROPERTY TAX**

Business personal property tax is levied upon the assessed value of all furniture, fixtures, office equipment, machinery, tools, supplies, inventory and any other property not classified as a real property of business.

The Business Personal Property Tax Rate for FY 19 is proposed at **\$0.99 per \$100 of the assessed valuation.**

## **RAILROAD AND PUBLIC UTILITY TAX**

In the State of Maryland, the Public Utilities are regulated as "public service companies". The Railroad and Public Utility assessments are certified by the Department of Assessments and Taxation, State of Maryland. The Public Utility and railroad property includes all property needed to operate the business in the City. It includes real property such as land and buildings. It also includes personal property such as telephone or electric poles, towers, lines, cables, meters, transmission, distribution mains, and other equipment used to operate the utility.

The Railroad and Public Utilities tax rate of Fiscal Year 2019 is proposed at the same level as the last fiscal year at **\$2.50 per \$100 of assessed valuation.**

# TAX RATES FISCAL YEAR 2019

## **VACANT DEVELOPED PROPERTY TAX**

Vacant developed property tax is an established real property tax classification for vacant buildings different from those established under the Maryland code. Vacant developed property shall be classified with Prince George's County and be billed accordingly.

The Vacant Developed Property Tax Rate for FY 19 is proposed at **\$2.50 per \$100 of the assessed valuation.**

**City of Mount Rainier Fee Schedule FY 19**

<b><u>Mount Rainier Code</u></b>	<b><u>Description</u></b>	<b><u>Fee</u></b>
<b><u>Chapter 2 - Assessments</u></b>		
<b><u>And Taxation and Fees</u></b>		
§2-103.B.2	Late fees on various City service charges and user fees – payment due 30 days after date of bill	1.67% interest per month from 31 <sup>st</sup> day after payment is due
§2-103.C	Non-negotiable (“bounced”) check fee	\$35.00
<b><u>Chapter 3 – Building Code</u></b>		
§3-105 – Permit fees	A.-New construction, alterations, repairs of \$10,000.00 or less	\$150.00 filing fee + 50% of PG County building permit fee
	B.-New construction, alterations, repairs in excess of \$10,000.00	\$150.00 filing fee + 50% of PG County building permit fee
	C.-Fence (new, property with 1 street address)	\$35.00
	D.-Demolition or removal of building/structure – footprint of >150 sq. ft. and <500 sq. ft.	\$200.00
	E.-Demolition or removal of building/structure – footprint of >500 sq. ft.	\$500.00
	F.-Impervious surface construction mitigation fee (for building permits for projects creating impervious surface >150 sq. ft.)	\$0.50 per sq. ft. for >150 sq. ft. of impervious surface
§3-109 – Permits in the Mixed-Use Town Center Zone	G.-If no county permit is required for an exterior alteration in the MUTCZ, then a City building permit, valid for 6-months, is required	\$50.00
<b><u>Chapter 3B – Vacant Buildings &amp; Vacant Lot Registration</u></b>		
§3B-104 – Vacant buildings	C.-Registration of vacant buildings; filing fee	

	Vacant commercial, industrial, or mixed-use residential building <u>and</u> vacant commercial or multi-family residential building	\$800.00 filing fee
	Vacant single-family dwelling	\$500.00 filing fee
	Vacant utilitarian building ( <i>see</i> §3B-103.E)	\$300.00 filing fee
§3B-106 – Vacant lot registration	B.2-Vacant lot < 10,000 sq. ft.	\$300.00 registration fee
	B.2-Vacant lot ≥ 10,000 sq. ft.	\$500.00 registration fee
	<b><u>Chapter 7 – Licenses and Permits</u></b>	
§7-106 – Permits	L.-Sidewalk café permit	\$25.00/year
§7-108 – Fees	A.-Business license or registration fees	
	A.2- Business license - home occupations	\$25.00/year
	A.3-Business license expiration	\$300.00 reinstatement fee
	A.4- Business license revocation (for cause)	\$300.00 reinstatement fee + attorney fees
	B.-Occupancy license fees	
	B.1.a-Non-residential premises, except premises occupied by charitable and religious institutions	(i) \$50.00/year for ≤ 1,000 sq. feet gross floor space; \$25.00/year for additional ≤ 1,000 sq. feet gross floor space; maximum occupancy license fee \$200.00/year. (Note: 2 businesses at same location pay separate occupancy license fees.)
	B.1.a.(ii)-Businesses selling alcoholic beverages	Annual fee of 20% of annual license fee charged by PG Co. Board of License Commissioners
	B.1.a.(iii)-Businesses with pinball, video, billiard or pool table, bowling alleys, or other gaming device operated for public use or gain	\$15.00/year per gaming device, table, alley or board

	B.1.b-Non-residential premises occupied by charitable and religious institutions	\$40.00/year
	B.1.c-Multi-family rental facilities – occupancy license fee	\$150.00/year per unit
	B.1.d-Single-family rental facilities – occupancy license fee	\$150.00/year per unit
	B.1.e-Hotel, motel, tourist facility – occupancy license fee	\$175.00/year
	B.2.a- Occupancy license expiration	\$300.00 reinstatement fee
	B.2.b- Occupancy license revocation (for cause)	\$300.00 reinstatement fee + attorney fees
	B.3.B- Occupancy license - transfer fee (for unexpired portion of license term)	\$250.00
	C.-Permit fees	
	C.1-Vendor’s permit	a.-\$50.00; b.-each additional individual employed by a vendor \$25.00 fee
	C.2-Solicitor’s permit	\$25.00
	C.3-Outdoor event (in a public space) permit	\$25.00
	C.4-Yard sale permit (valid for 2 days in a row)	\$5.00
	C.5-General business alarm permit	\$25.00
	C.6-Commercial refuse collection permit	\$75.00/year plus \$10.00 for each building or address in the City that receives refuse collection services; maximum permit fee \$500.00/year
	C.7-Construction dumpster permit	\$25.00 < 2 weeks \$100.00 > 2 weeks and < 1 month \$250.00 > 1 month and < 3 months \$500.00 > 3 months and < 6 months
<b><u>Chapter 7A – Commercial District Management Authority (“CDMA”)</u></b>	<b>**City collects CDMA fees as agent of the CDMA. Businesses pay CDMA fee with the Business Occupancy License Fee**</b>	

§7A-109 – CDMA Fee	A.-Each business	\$150.00/year
	A.-Each business property owner	\$150.00/year
	A.1-Multiple parcels – 1 business or store	\$225.00/year (fee cap)
	A.2-Owner occupied business property	\$225.00/year (fee cap)
<b><u>Chapter 9 – Parking Meters</u></b>		
§9-105 – Parking Meter Time Limits and Rates	B.-Parking meter payment rate	\$0.50 for 30 minutes of parking time
§9-107 – Enforcement	E.- Fine for parking meter violations, unless a different fine or penalty is specified in Ch. 9 or by law	\$30.00 parking citation (ticket) fine; Late payment penalty - ticket fine doubles to \$60.00 if unpaid for 30 days and no trial is requested; ticket further doubles to \$120.00 if unpaid for 60 days; and to \$240.00 if unpaid for 90 days
<b><u>Chapter 10 – Peace and Order</u></b>		
§10-121.E-Noise permits, permit fee	E.3-Residential property noise permit	\$20.00
	E.4-Non-residential property noise permit	\$25.00
	E.5-Residential property - MUTC zone	\$20.00
	E.5-Other noise permits - MUTC zone	\$25.00
<b><u>Chapter 11 – Refuse Collection</u></b>		
§11-106 – Regular trash collection – multi-family residential dwellings	D.-Fees	1 <sup>st</sup> rental unit – no charge; each additional rental unit \$100.00/year
§11-109 – Bulk Trash Collection	D.-Fees	1. refrigerator, freezer, A/C \$25/ea.; 2. tires - \$5 w/o rim, \$7 with rim

§11-1111 – Special Bulk Trash	C.-Fees	<p>1. special bulk trash fee = City’s cost/ton + equipment/labor/admin costs-\$50.00 minimum</p> <p>2. remodeling waste fee = City’s cost/ton + equipment/labor/admin costs-\$50.00 minimum</p> <p>3. yard waste &gt; 3 cubic yards/ volume fee = City’s cost/ton + equipment/labor/admin costs-\$50.00 minimum</p>
<b><u>Chapter 12 - Streets</u></b>		
§12-104 – Permit required for grading & construction in public right-of-way (“ROW”)	B.-Permit and inspection fees	<p>1. Greater of \$25.00 or \$0.60 per linear foot of cut in roadbed &amp; \$0.30 per linear foot of cut elsewhere in ROW.</p> <p>2. Reimbursement of City, on an hourly basis, for engineering &amp; staff expenses to review &amp; inspect construction within public ROW.</p>
<b><u>Chapter 12B – Urban Forest</u></b>		
§12B-9 - Private Property – Initial Tree Assessments	C.4-There is no charge to the property owner for the tree assessment.	No fee
§12B-10 - Private Property – Waiver of Tree Permit Requirement	A.2-Tree permit waiver for dead, dying or hazardous tree	\$25.00
§12B-11 - Private Property –Tree Permit Applications	B. Tree permit application fee (Note: If tree removal permit is approved, tree replacement and other requirements may be imposed.)	\$50.00

<b>Chapter 13 - Traffic</b>		
§13-101 – Stopping & parking prohibited	O.-Parking in a Handicapped Parking space.	\$225.00 parking citation (ticket) fine; ticket fine doubles to \$450.00 if unpaid for 15 days & no trial is requested on the ticket
	P.-Leaving vehicle unattended with motor running	\$100.00 parking citation (ticket) fine; ticket fine doubles to \$200.00 if unpaid for 15 days & no trial is requested on the ticket.
§13-104 – Taxicabs, trailers, recreational vehicles, boats, temporary dumpster, and storage container parking restrictions	E.-Temporary permit for trailer, boat, bus, vehicle without engine; or motor home > 21 ft length & > 9 ft height to be parked on street	\$15.00 permit fee (temporary street parking for < 2 weeks; only 1 permit per address in a 6 month period)
	H.-Recreational parking zone in 3700 block of Otis Street (allows boat, camping, and utility trailers & motor homes > 21 ft length & > 9 ft height to be parked on street--if owned & licensed by a City resident before 3/1/06)	\$50.00/year permit fee
	I-Vehicle parked in violation of §13-104 are subject to impoundment and all towing and storage expenses must be paid before the vehicle is released from impoundment. A parking citation (ticket) may be issued.	\$150.00 parking citation (ticket) fine; ticket fine doubles to \$300.00 if unpaid for 15 days & no trial is requested on the ticket.
§13-105 – Parking of Commercial Vehicles Prohibited	E.-Commercial vehicles parked or stopped in violation of §13-105 are subject to impoundment and towing and storage charges. Parking ticket may be issued.	\$150.00 parking citation (ticket) fine; ticket fine doubles to \$300.00 if unpaid for 15 days & no trial is requested on the ticket.
§13-106-Impoundment or immobilization of a motor vehicle	D.-All towing and storage charges, unpaid fines, penalties, service charges, and fees, and all parking and vehicle citations must be paid before immobilizing device will be removed and the motor vehicle will be released.	Varies.

§13-113 - Parking administrative fee	An administrative fee is added to the fine and any late payment penalties for each parking citation (ticket) entered in the Maryland MVA parking violations and flagging program.	\$25.00
§13-117 – Administrative fee	An administrative fee is added to charges and fines associated with impoundment of a vehicle	Not specified
§13-118 – No Through Trucks	B.-Unlawful to operate a truck on or through all portions of streets with signs prohibiting truck traffic (with exceptions in §13-118). H.-Fine for violation of §13-118 is \$100.	\$100.00 parking citation (ticket) fine
§13-119 – Enforcement	E.-Fine for parking & traffic violations, unless a different fine or penalty is specified in Ch. 13 or by law	\$30.00 parking citation (ticket) fine; Late payment penalty - ticket fine doubles to \$60.00 if unpaid for 30 days and no trial is requested; ticket further doubles to \$120.00 if unpaid for 60 days; and to \$240.00 if unpaid for 90 days
§13-122 – Residential Parking Permits	A.1-A Residential Parking Permit (“RPP”) is subject to a fee to be designated by the Mayor and Council as part of the table of municipal fees. H.-Table of Fees: Elective Parking Permit Zone and Visitor Passes.	<u>Table of Fees:</u> 1. Elective Parking Permit Zone - \$20/year per vehicle, up to 2 vehicles total per dwelling unit 2. Visitor passes - \$10/year each, 1 visitor passes per dwelling unit
<b><u>Chapter 14 – Animal Control</u></b>		

§14-110 – City animal hobby permit required	A & C – City animal hobby permit required to keep $\geq 5$ animals larger than a guinea pig or over 4 months of age	\$5.00/year
<b><u>Chapter 15 – Grading, Drainage, and Erosion Control</u></b>		
§15-503 – Grading permit	Grading, drainage, and erosion control permit is incident to and part of the building permit	No fee specified (part of building permit)

## PERSONNEL SCHEDULE FULL TIME EQUIVALENT

<b>GENERAL GOVERNMENT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
City Manager	1	1	1
Treasurer / Director of Finance	1	1	1
Deputy Director of Finance	0	1	0
Staff Accountant	1	1	1
Director of MRTV	0.375	0	0
Technician MRTV	0.125	0	0
<b>TOTAL GENERAL GOVERNMENT</b>	<b>3.5</b>	<b>4</b>	<b>3</b>

<b>ADMINISTRATIVE SERVICES</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
Director of Administrative Services	1	1	1
City Clerk	1	1	1
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>2</b>	<b>2</b>	<b>2</b>

<b>ECONOMIC DEVELOPMENT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
Director of Economic Development	1	1	1
Intern Economic Development	0	0	0
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>1</b>	<b>1</b>	<b>1</b>

<b>PUBLIC SAFETY</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
Chief of Police	1	1	1
Assistant Chief of Police	1	1	1
Police Officer - Sergeant	3	3	3
Police Officer - Corporal	4	4	4
Police Officer Private / First Class	8	8	8
Records Manager	1	1	1
Administrative Assistant	2	2	2
Social Services Coordinator	0	0.625	0.625
<b>TOTAL PUBLIC SAFETY</b>	<b>20</b>	<b>20.625</b>	<b>20.625</b>

**PERSONNEL SCHEDULE FULL TIME EQUIVALENT**

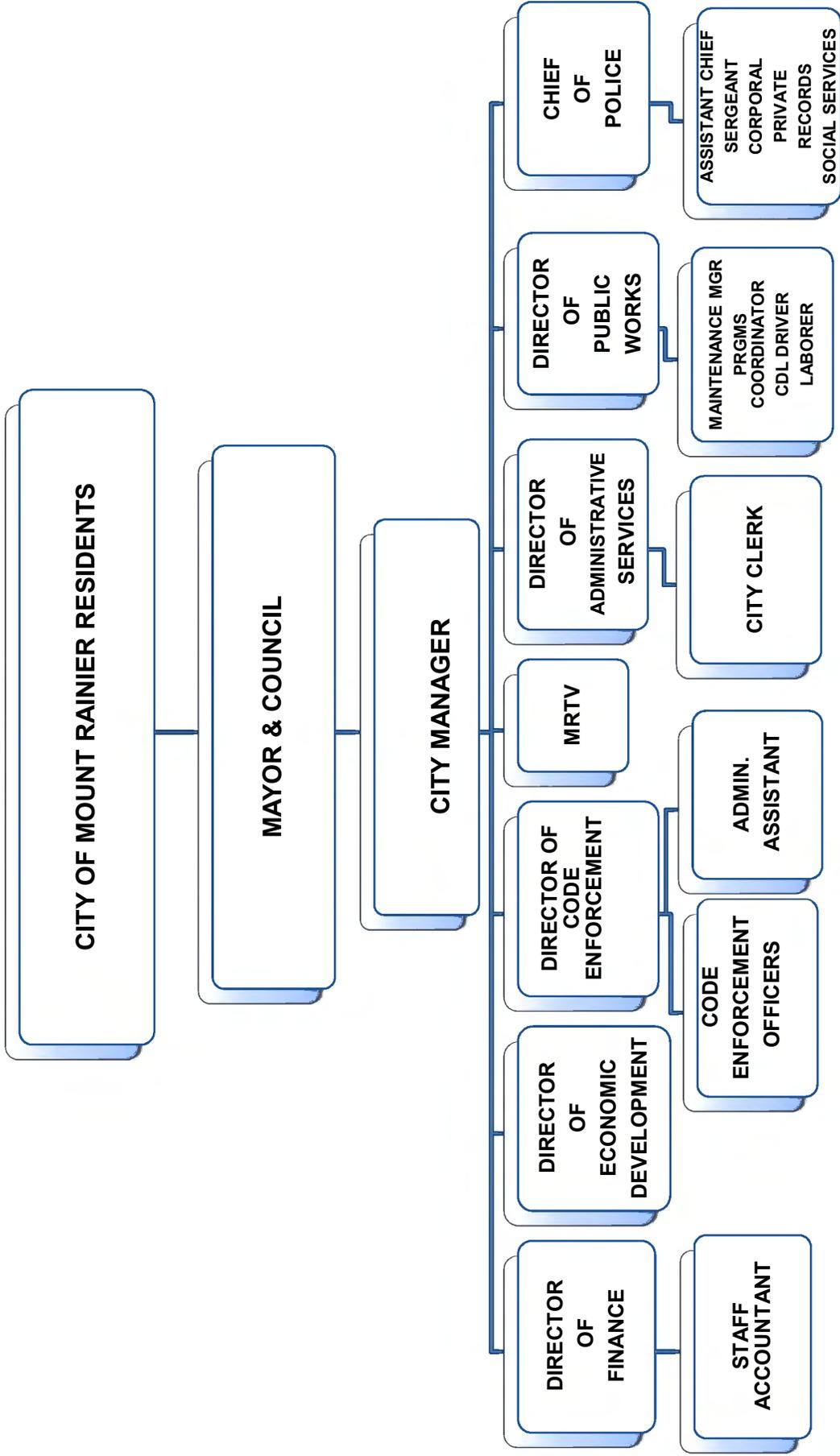
<b>PARKING ENFORCEMENT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
Parking Enforcement Officer	1	1	1
<b>TOTAL PARKING ENFORCEMENT</b>	<b>1</b>	<b>1</b>	<b>1</b>

<b>CODE ENFORCEMENT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
Director of Code Enforcement	1	1	1
Code Enforcement Officer	1	1	1
Code Enforcement Officer	0	0.625	0.625
Administrative Assistant	0.5	0.625	1
<b>TOTAL CODE ENFORCEMENT</b>	<b>2.5</b>	<b>3.25</b>	<b>3.625</b>

<b>PUBLIC WORKS</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
Director of Public Works	1	1	1
Assistant Director of Public Works	1	0	0
Maintenance Manager	0	1	1
Admin Assistant	1	0	0
PW Programs Coordinator	0	1	1
CDL Driver	2	2	2
Laborer	4	4	5
<b>TOTAL PUBLIC WORKS</b>	<b>9</b>	<b>9</b>	<b>10</b>

<b>CALL-A-BUS</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
Call-A-Bus Driver	0.375	0.65	0
<b>TOTAL CALL-A-BUS</b>	<b>0.375</b>	<b>0.65</b>	<b>0</b>

<b>CITY PERSONNEL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>
<b>TOTAL CITY POSITIONS (FTE)</b>	<b>39.375</b>	<b>41.525</b>	<b>41.25</b>



# CITY OF MOUNT RAINIER

## GENERAL FUNDS REVENUES – EXPLANATIONS

### TAX REVENUES

- 7111 Real Property Tax:** Levied upon the assessed value of all real estate within the City.
- 7112 Business Personal Property Tax:** Levied upon the assessed value of all furniture, fixtures, office equipment, inventory, stock, and personal business assets of incorporated and unincorporated businesses.
- 7113 Railroad and Utilities Tax:** Levied upon the inventory and domestic shares of railroads and public utilities within the City.
- 7114 Property Tax Liens:** Legal claims against property's for amounts owed.
- 7117 Vacant Developed Property Tax:** Levied upon the assessed value of all vacant developed property within the City.
- 7120 Penalties / Interest on Taxes:** Interest revenue from past due Real Property Taxes.
- 7121 Penalties BPPT and BOL:** Revenue derived from late fees on business licenses.
- 7140 County Admissions and Amusements:** Levied at a rate of 4.25% for swimming pools and 10% for motion picture theaters and coin-operated amusement devices, and 6% for all other entertainment, and on amusement activities for which an entrance fee is charged. Distribution is made quarterly.
- 8061 Shared State Income Tax:** The State Comptroller is required to annually certify the amount of the State Income Tax liability of the residents of each municipality and special taxing district and to return 8.5% of the total for each jurisdiction to the respective governments. Distribution is made quarterly.

## Licenses and Permits

- 7264 Comcast / Verizon P.E. G:** Three percent (3%) of Gross Revenues from subscribers within the City. Capital grant to the City per the 2006 Verizon Maryland Inc. Cable Franchise Agreement; shall be used by the City exclusively for MRTV studio facilities, studio and portable production equipment, editing equipment, and program playback equipment. I-Net equipment or capacity, computers, dark fiber, and other costs associated with the PEG/I-Net (including I-Net maintenance costs), or any other PEG or I-Net item eligible for capital treatment or otherwise not classified as Franchise Fee under Applicable Law.
- 7273 CDMA Fees:** Fee collected by the City and given to Mount Rainier Business Association
- 7520 Business Occupancy License:** From annual license fees paid to the City by each business operating in the City:
- 7521 Residential Rental License:** Revenues derived from the rental property licenses
- 7523 Traders Licenses:** Receipts from license fees paid to the State by businesses operating within the City. Ninety-two percent of the fees are, in turn, distributed to the City. Distribution is made several times during the year with the bulk of the revenues received by municipalities in May or each year.
- 7524 Church Occupancy License:** Revenues derived from churches for an occupancy license.
- 7531 Mitigation Fees:** Fees charged for impervious surfaces
- 7532 Building Permit Fees:** Fees charged to issue building construction and repair permits.
- 7533 Vacant Building Registration Fees:** Fees derived from the registration of vacant buildings within the City.
- 7534 Tree Removal Permit:** Revenue generated from permits issued to residents to remove trees.
- 7535 Burglar Alarm Registration:** Revenue generated from the registration of burglar alarms with the City.
- 7599 Other License and Permits:** Revenue generated from “other” licenses and permits as assigned
- 8546 Comcast/Verizon Franchise:** Five percent (5%) of annual gross subscriber charges received by the Cable Television Franchisee (Comcast and Verizon) from municipal

residents are returned to the City in accordance with the provisions of the City Franchise Agreement. Distribution is made quarterly.

**9105 Parking Permit Fees:** Fees derived from the issuance of parking permits within the City

## Intergovernmental Revenue

**7155 State Transportation Grant:** The Maryland Department of Transportation provides transportation grants to municipal governments to be allocated in the same manner as State Highway User Fees.

**7156 State Highway User Fees:** 17.5% of the tax receipts on motor fuel and vehicle registrations are distributed to the counties and municipalities. The County receives one-half in the same ratio that its road mileage bears to the total road mileage in the State, and one-half based on the ratio of vehicles in the County to the total number of vehicles in the State. The City then receives a percentage based on the ratio of mileage of City streets to the total mileage of all streets in the County, and also a percentage based on the ratio of vehicle registrations in the City to the total vehicle registrations in the County.

**7158 SHA-MOU:** Revenue derived from a memorandum of understanding agreement with the State Highway Administration for the landscaping and upkeep of the median of Rhode Island Avenue.

**8051 State Aid for Police Protection:** Funds from general revenues of the State based upon the ratio of the City's expenditures for police services in relation to the total expenditures for police services provided by the Prince George's County Police Department and all other municipal departments in the County. Distribution is made quarterly. Estimates provided by the Maryland State Police.

**8071 County Disposal Fee Rebate:** Rebate of County trash disposal fees

**8400 Financial Corps:** The State requires Counties to provide municipalities an amount equal to the amount the municipality received in fiscal year 1968 from the local property tax on financial institutions' stocks, a tax that was discontinued in 1968.

## Charges for Services

**8533 Parking Meter Coin Revenue:** Fees derived from parking meters within the City

**8542 Multi-Family Trash Fees:** Fees derived from single family home rental trash pickup

- 8543 Refuse Collection Fees:** Fees derived from bulk trash pick up
- 8544 Trash Hauler Fees:** Fees derived from commercial business trash pickup
- 8545 CDMA Administration Fees:** Fees generated from the administration of the CDMA collection
- 8555 Call A Bus Revenues:** Revenues generated from use of the Call A Bus
- 8556 Fees for City Services:** Other fees as legislated or miscellaneous fees charged
- 8557 City Abatement Services:** Fees generated from the abatement of properties for Code Violations
- 8599 Other Service Charges:** Fees generated from Police Take Home Car Program

## Fines and Forfeitures

- 9091 Parking Violations:** Revenue generated from payment of parking violations
- 9092 Meter Violations:** Revenue generated from payment of parking meter violations
- 9093 Municipal Code Violations:** Revenue generated from violations issued for code infractions
- 9094 MRPD Confiscated Funds:** Mount Rainier Police Department confiscates assets from persons suspected of being involved with crime or illegal activity
- 9095 Impoundment Fees:** Fees generated from the impoundment and release of vehicles
- 9099 Other Fines and Forfeitures:** Generated from fines as legislated
- 9100 Parking Citation Recovery:** Funds generated from the recovery of outdated parking citations

## Miscellaneous Revenue

- 7157 Rent Income:** Funds generated from rental of city properties
- 9511 Bank Interest:** Interest generated from bank accounts
- 9512 Interest on Investments:** Interest generated on investments
- 9590 Sale of Real Property:** Funds generated from the sale of city property
- 9591 Sale of Police Property:** Funds generated from the sale of police property

- 9592 Insurance Damage Recovery:** Funds generated from insurance claims
- 9595 Bus Shelter Advertising:** Funds generated from advertisements on bus shelters
- 9596 Mount Rainier Day Revenues:** Funds generated from vendor fees from Mount Rainier Day
- 9597 Public Safety Night:** Funds generated from vendor fees from National Night Out
- 9598 Tool Shed Revenues:** Revenues derived from use of the community toolshed
- 9599 Miscellaneous Revenues:** Revenues as legislated
- 9600 Other Financing:** Revenues generated from bank loans
- 9601 Bike Co-op Revenues:** Revenues generated from the Bike Co-op
- 9606 Gateway 5K Revenue:** Revenue generated from the Gateway 5K program
- 9607 Compost Revenue:** Revenue generated from the selling of compost bins

# CITY OF MOUNT RAINIER

## GENERAL FUND REVENUES

REVENUES	FY 2017	FY 2018	FY 2019
	Unaudited	Adopted	Adopted
	Actual	Budget	Budget
<b>Tax Revenue</b>			
7111 · Real Property Tax	3,337,426	3,589,500	3,818,000
7112 · Business Personal Prpty. Tax	105,323	35,000	45,000
7113 · RR & Utilities Tax	85,695	85,000	85,000
7114 · Property Tax Liens	0	2,500	5,000
7117 · Vacant Developed Property Tax	0	0	175,000
7120 · Penalties/Interest on Taxes	15,222	7,500	7,500
7121 · Penalties BPPT & BOL	106	1,500	250
7140 · County Admissions & Amus.	3,855	4,500	3,500
8061 · Shared State Income Tax	686,931	625,000	650,000
<b>Total Tax Revenue</b>	<b>4,234,557</b>	<b>4,350,500</b>	<b>4,789,250</b>
<b>Licenses &amp; Permits</b>			
7264 · Comcast/Verizon P.E.G	30,088	61,000	70,250
7273 · CDMA Fees	938	24,000	14,000
7520 · Business Occupancy Lic.	15,461	10,000	15,000
7521 · Residential Rental Lic.	336,635	390,000	400,000
7523 · Traders Licenses	1,198	750	1,000
7524 · Church Occupancy Lic.	400	500	500
7531 · Mitigation Fees	254	1,000	1,000
7532 · Building Permit Fees	17,680	4,000	10,000
7533 · Vacant Bldg Regist. Fees	3,675	6,000	25,000
7534 · Tree Removal Permit	350	250	250
7535 · Burglar Alarm Registration	150	750	1,250
7599 · Other Licenses & Permits	2,843	1,500	5,000
8546 · Comcast/Verizon Franchise	49,526	110,000	114,500
9105 · Parking Permit Fees	100	250	100
<b>Total Licenses &amp; Permits</b>	<b>459,298</b>	<b>610,000</b>	<b>657,850</b>
<b>Intergovernmental Revenue</b>			
7155 · State Transportation Grant	0	0	113,300
7156 · State Highway User Fees	137,827	40,500	41,500
7158 · SHA - MOU	7,626	15,000	15,000
8051 · State Police Aid	88,683	115,500	106,815
8071 · County Disposal Fee Rebate	23,189	22,000	22,000
8400 · Financial Corps	0	6,500	6,500
<b>Total Intergovernment Revenue</b>	<b>257,324</b>	<b>199,500</b>	<b>305,115</b>

## CITY OF MOUNT RAINIER

### GENERAL FUND REVENUES

REVENUES	FY 2017	FY 2018	FY 2019
	Unaudited	Adopted	Adopted
	Actual	Budget	Budget
<b>Charges for Services</b>			
8533 · Parking Meter Coin Rev.	13,852	27,500	27,500
8542 · Mulit-Family Trash Fees	0	5,000	5,000
8543 · Refuse Collection Fees	460	750	1,500
8544 · Trash Hauler Fees	2,565	2,000	2,000
8545 · CDMA Administration Fees	0	1,750	0
8555 · Call-A-Bus Revenues	5,174	5,000	0
8556 · Fees for City Services	1,058	1,000	2,000
8557 · City Abatement Services	250	10,000	0
8599 · Other Service Charges	7,030	7,500	7,500
<b>Total Charges for Services</b>	<b>30,388</b>	<b>60,500</b>	<b>45,500</b>
<b>Fines &amp; Forfeitures</b>			
9091 · Parking Violations	142,070	95,000	162,500
9092 · Meter Violations	12,833	12,500	12,500
9093 · Municipal Code Violations	600	2,000	2,000
9094 · MRPD Confiscated Funds	943	0	65,000
9095 · Impoundment Fees	10,610	10,000	10,000
9099 · Other Fines & Forfeitures	0	0	0
9100 · Parking Citation Recovery	0	0	150,000
<b>Total Fines &amp; Forfeitures</b>	<b>167,055</b>	<b>119,500</b>	<b>402,000</b>
<b>Miscellaneous Revenue</b>			
7157 · Rent Income	23,400	23,500	14,400
9511 · Bank Interest	283	500	0
9512 · Interest on Investments	12,056	5,000	20,000
9590 · Sale of Real Property	500	0	0
9591 · Sale of Police Property	2,726	0	0
9592 · Insurance Damage Recovery	38,128	0	0
9595 · Bus Shelter Advertising	205	1,250	1,450
9596 · Mt. Rainier Day Revenues	1,331	2,500	0
9597 · National Night Out Revenues	0	500	0
9598 · Tool Shed Revenues	0	150	0
9599 · Miscellaneous Revenues	26,517	1,000	25,000
9600 · Other Financing	200,000	0	0
9601 · Bike Co-op Revenues	6,000	0	0
9606 · Gateway 5K Revenue	42	0	0

**CITY OF MOUNT RAINIER**

**GENERAL FUND REVENUES**

REVENUES	FY 2017	FY 2018	FY 2019
	Unaudited	Adopted	Adopted
	Actual	Budget	Budget
<b>Miscellaneous Revenue Contd.</b>			
9607 · Compost Revenue	180	1,000	0
<b>Total Miscellaneous Revenue</b>	<b>311,368</b>	<b>35,400</b>	<b>60,850</b>
9900 · Speed Camera Violations	375	0	0
9010 · Transfer from Reserves			
(1) For Bond Obligations	0	179,250	254,480
(2) For Operating Expenses	0	97,600	0
(3) For Police Capital Improvements	0	0	208,000
(4) For Street & Sidewalk Projects	0	284,125	0
<b>TOTAL GENERAL FUND REVENUE</b>	<b>5,460,365</b>	<b>5,936,375</b>	<b>6,723,045</b>

**NOTE**

Line Item 7117 · Vacant Developed Property Tax is a new City tax on vacant buildings

Line Item 7155 · State Transportation Grant is a new line item for a transportation grant from the Maryland Department of Transportation

Line Item 9100 · Parking Citation Recovery is for Complus parking citation collections

Line Item 9010 · Transfer from Reserves (3) For Police Capital Improvements is from the Public Safety Reserve Funds. This is made up of:

(2) Portable Breath Test Units \$800

(2) Handheld FLIR Units \$1,200

(1) Vehicle Prisoner Transport Unit \$800

(3) Mobile License Plate Readers \$42,000

(5) Replacement Tasers \$5,000

Paving of Police Parking Lot \$8,200

Rebuild of Police Department Basement \$150,000

**As of January 31st, 2018 the City had the following in reserves:**

**General Reserves:       \$2,308,548**

**Public Safety Reserves: \$ 339,414**

## CITY OF MOUNT RAINIER

### General Funds Expenditures

The “General Fund Expenditures” tally sheet showcases overall which line items funding is allocated. The next five pages show the overall financial picture of where each dollar is being spent. At the end of the last page you can see that the (Deficit) line of the Fiscal Year 19 Budget is \$0. Our spending matches our revenue. The City is required by law to adopt a balanced budget.

# CITY OF MOUNT RAINIER

## GENERAL FUND EXPENDITURES

REVENUES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Wages &amp; Leave Pay</b>				
3010 · Regular Pay	2,138,305	2,410,500	2,536,385	5.22%
3020 · Overtime Pay	105,922	102,000	67,500	-33.82%
3022 · Court Pay	6,593	13,000	13,000	0.00%
3023 · Shift Differential	11,624	20,000	20,000	0.00%
3024 · Officer Field Training	0	1,000	1,000	0.00%
<b>Total Wages &amp; Leave Pay</b>	<b>2,262,444</b>	<b>2,546,500</b>	<b>2,637,885</b>	<b>3.59%</b>
<b>Employee Benefits &amp; Services</b>				
3030 · FICA Expenses	170,167	202,700	203,490	0.39%
3040 · Life Insurance Expenses	2,270	1,950	3,075	57.69%
3043 · Dental Insurance Expenses	17,999	18,100	19,400	7.18%
3052 · Medical Insurance Expenses	330,654	306,000	303,500	-0.82%
3070 · Workers' Compensation Ins.	230,433	228,000	237,750	4.28%
3080 · Unemployment Insurance	6,421	8,750	11,985	36.97%
3090 · Retirement Contribution	170,427	215,050	217,650	1.21%
<b>Total Employee Benefits &amp; Services</b>	<b>928,371</b>	<b>980,550</b>	<b>996,850</b>	<b>1.66%</b>
<b>Materials &amp; Supplies</b>				
4129 · Office Supplies	14,269	12,000	11,000	-8.33%
4130 · Postage & Delivery	6,270	21,000	17,400	-17.14%
4131 · Computer Equip. & Supplies	530	2,250	5,450	142.22%
4233 · Materials & Supplies	30,219	53,000	67,650	27.64%
4234 · Police Supplies & Equip.	6,357	5,250	5,660	7.81%
4235 · Uniforms	5,592	7,950	12,000	50.94%
4236 · Firearms Supplies	8,459	8,000	8,000	0.00%
4237 · Uniform cleaning expenses	12,674	13,500	24,500	81.48%
4325 · Street Signs	3,219	2,000	7,000	250.00%
4326 · Traffic Calming Devices	547	1,500	0	-100.00%
4330 · Vehicle Fuel & Oil	35,137	69,250	74,500	7.58%
<b>Total Materials &amp; Supplies</b>	<b>123,275</b>	<b>195,700</b>	<b>233,160</b>	<b>19.14%</b>
<b>Repairs &amp; Maintenance</b>				
4133 · Vehicle Exp. Reimbursement	272	2,000	2,000	0.00%

# CITY OF MOUNT RAINIER

## GENERAL FUND EXPENDITURES

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Repairs &amp; Maintenance Contd.</b>				
4316 · Radio Repair	0	250	250	0.00%
4317 · Vehicle Repair & Maint.	100,637	66,500	56,500	-15.04%
4318 · Equipment Repairs & Maint.	5,532	8,000	17,500	118.75%
4319 · Radio Maintenance	0	250	250	0.00%
5610 · MRBA Security Cameras	0	1,000	1,000	0.00%
<b>Total Repairs &amp; Maintenance</b>	<b>106,168</b>	<b>78,000</b>	<b>77,500</b>	<b>-0.64%</b>
<b>Professional Services</b>				
4315 · Parking Meter Maintenance	0	500	500	0.00%
4323 · Vehicle Tracking - GPS	6,111	8,000	8,000	0.00%
5109 · Election Costs	4,205	0	6,000	6000.00%
5110 · Legal Services	54,979	50,000	80,000	60.00%
5112 · Computer Services	47,703	43,250	75,500	74.57%
5115 · Penalties & Bank Charges	2,093	1,250	1,250	0.00%
5116 · Audit	1,500	17,000	20,000	17.65%
5119 · Dispatch Services	49,500	61,000	61,300	0.49%
5120 · Office Equipment Lease	33,902	12,000	12,000	0.00%
5121 · Off Equip Maint. Contracts	29,364	18,500	18,500	0.00%
5122 · Computer Software	369	0	5,000	5000.00%
5125 · Janitorial Maint. Services	2,500	0	0	0.00%
5126 · Professional. Services	21,404	93,750	97,250	3.73%
5130 · Employee Training	10,436	18,000	21,250	18.06%
5138 · Recruitment & Testing	3,664	3,000	30,500	916.67%
5139 · Temporary Labor	59,009	37,250	28,000	-24.83%
5160 · Classified Advertising	690	4,500	2,000	-55.56%
5161 · Printing & Copying	5,011	5,250	5,250	0.00%
5180 · Police Liability Insurance	26,013	27,000	28,000	3.70%
5181 · Public Official Liability Ins.	9,842	9,500	9,650	1.58%
5182 · General Liability Insurance	14,100	12,000	15,500	29.17%
5184 · Vehicle Insurance	37,565	41,000	42,000	2.44%
5187 · Other General Insurance	0	1,250	1,250	0.00%
5411 · Parking Meter Admin.	4,909	2,500	750	-70.00%
5412 · Parking Citation Recovery	29,944	30,000	30,000	0.00%

## CITY OF MOUNT RAINIER

### GENERAL FUND EXPENDITURES

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Professional Services Contd.</b>				
5620 · Recreational Program	7,400	15,000	7,500	-50.00%
5621 · Web Master Fees	79	1,000	8,000	700.00%
6560 · Payroll Expenses	7,703	16,000	16,000	0.00%
<b>Total Professional Services</b>	<b>469,997</b>	<b>528,500</b>	<b>630,950</b>	<b>19.39%</b>
<b>Other Services &amp; Charges</b>				
4201 · City Sponsored Meetings	791	2,250	2,500	11.11%
4202 · Administrative Devel. Progrms	0	500	0	-100.00%
4203 · Economic Devel. Programs	20,180	23,000	23,000	0.00%
4204 · Historic Preservation Tax Cr.	1,825	5,000	3,000	-40.00%
4205 · Homeowners Tax Credit	25,678	27,500	30,000	9.09%
4207 · Mayor and Council Events	0	0	7,500	7500.00%
5403 · Veterans/LTR Tax Credit	0	19,500	19,500	0.00%
4500 · Contingency	0	25,000	62,635	150.54%
4900 · Fire Department	0	5,000	0	-100.00%
5150 · Travel Expense	0	250	0	-100.00%
5250 · CDL Testing	176	250	1,500	500.00%
5310 · Tipping & Recycling Fees	66,364	85,000	80,000	-5.88%
5311 · CDMA Fees Paid	0	24,000	14,000	-41.67%
5321 · Message Production	12,232	30,000	20,000	-33.33%
5323 · Cable Charges	6,873	11,500	7,750	-32.61%
5324 · Police Explorer Program	0	7,500	0	-100.00%
5325 · Community Policing/Outreach	0	2,500	2,500	0.00%
5326 · Computer Networking	150	3,500	0	-100.00%
5340 · Conference/Convention Exp.	19,828	34,000	34,500	1.47%
5350 · Association Dues	9,282	11,750	11,750	0.00%
5360 · Subscriptions & Publication	1,241	1,500	1,500	0.00%
5380 · Flowers & Gifts	190	750	500	-33.33%
5400 · Miscellaneous Expense	13,161	3,250	2,500	-23.08%
5401 · Public Safety Night Expense	870	2,500	2,500	0.00%
5415 · Team Building/Appreciation	5,239	7,500	10,010	33.47%
5416 · Employee Performance Incentive	0	7,500	0	-100.00%
5417 · Employee Health/Wellness	0	2,500	0	-100.00%

# CITY OF MOUNT RAINIER

## GENERAL FUND EXPENDITURES

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Other Services &amp; Charges Contd.</b>				
5427 · Rent Expense	0	0	9,000	9000.00%
5449 · Intrest - PW Trucks Lease	1,431	3,000	6,000	100.00%
5458 · Interest - Police Veh. Leases	37,529	3,500	0	-100.00%
5459 · Principal - Police Veh. Leases	57,829	82,750	0	-100.00%
5460 · Principal - PW Truck Lease	30,300	81,500	27,000	-66.87%
5560 · I - Net Services	7,444	10,000	13,985	39.85%
5600 · Mt. Rainier Day Expense	22,825	15,000	9,000	-40.00%
5603 · Tool Shed Expense	0	1,250	0	-100.00%
5604 · Bike Co-op Expense	4,416	1,250	1,250	0.00%
5633 · 5K Gateway Expense	742	0	0	0.00%
5634 · Compost Bin Expense	0	1,500	0	-100.00%
5635 · Community Garden Expense	0	1,250	0	-100.00%
5636 · Green Team Expense	1,106	1,250	1,250	0.00%
5637 · Veterans Celebration Exp	0	0	1,500	1500.00%
5638 · Other Community Events	3,871	7,500	0	-100.00%
5639 · Immigration Outreach Prgm	0	1,500	1,500	0.00%
5640 · Community Engagement Prgm	0	5,000	0	-100.00%
5641 · CERT Team Expense	0	0	3,000	3000.00%
5642 · Senior Programming	0	0	2,500	2500.00%
5643 · Scholarship Program	0	0	7,500	7500.00%
5644 · Halloween Event	0	0	1,500	1500.00%
5645 · Spring Festival	0	0	2,000	2000.00%
5646 · Winter Festival	0	0	2,000	2000.00%
5647 · International Day	0	0	3,000	3000.00%
5648 · Open House	0	0	2,500	2500.00%
5649 · Community Talks City Staff	0	0	3,500	3500.00%
5650 · Council Engagement Events	0	0	4,000	4000.00%
6030 · Interest - Bass Property	32,031	30,250	15,675	-48.18%
6070 · Principal - Bass Property	95,222	87,750	102,105	16.36%
5456 · Interest -1996 City Hall	5,218	6,000	0	-100.00%
5457 · Interest -1997 Police Bldg.	12,521	14,250	0	-100.00%
5556 · Principal -1996 City Hall	15,531	16,500	0	-100.00%
5557 · Principal -1997 Police Bldg.	36,932	39,000	0	-100.00%

# CITY OF MOUNT RAINIER

## GENERAL FUND EXPENDITURES

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Other Services &amp; Charges Contd.</b>				
6040 · Interest Funeral Home	14,445	16,250	26,050	60.31%
6080 · Principal Funeral Home	42,606	45,000	110,650	145.89%
6481 · Computer Purchase	3,243	4,000	5,500	37.50%
6482 · Equipment Purchase	17,392	27,500	74,265	170.05%
<b>Total Other Services &amp; Charges</b>	<b>626,716</b>	<b>846,250</b>	<b>773,375</b>	<b>-8.61%</b>
<b>Infrastructure &amp; Facility Maint. Contd.</b>				
5140 · Telephone	48,743	53,250	52,500	-1.41%
5141 · Alarm Services	900	2,000	1,500	-25.00%
5200 · Electricity	34,448	43,250	43,250	0.00%
5210 · Street Lights Electricity Exp.	85,001	95,000	90,000	-5.26%
5211 · Street Lights Repairs	5,125	10,000	10,000	0.00%
5220 · Heat	12,754	21,750	19,250	-11.49%
5225 · Property Taxes	3,062	3,500	3,500	0.00%
5230 · Sidewalk & Street Maint.	12,705	16,000	0	-100.00%
5240 · Building Repair & Maint.	114,015	63,500	240,250	278.35%
5241 · Pest Control	2,310	3,000	2,000	-33.33%
5420 · Tree Maintenance	34,785	25,000	32,500	30.00%
5421 · Grounds Maintenance	10,345	35,000	40,000	14.29%
5426 · Equipment Rental	980	3,000	3,000	0.00%
5440 · Tree Purchases	0	2,500	2,500	0.00%
5700 · Property Abatement Exp.	800	10,000	10,000	0.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>365,974</b>	<b>386,750</b>	<b>550,250</b>	<b>42.28%</b>
<b>Capital Outlay</b>				
5800 · Capital Outlay Projects	0	374,125	703,075	87.93%
6487 · Vehicle Purchases	176,733	0	120,000	120000.00%
<b>Total Capital Outlay</b>	<b>176,733</b>	<b>374,125</b>	<b>823,075</b>	<b>120.00%</b>
<b>TOTAL GENERAL FUND EXP.</b>	<b>5,059,677</b>	<b>5,936,375</b>	<b>6,723,045</b>	<b>13.25%</b>
<b>Excess (Deficit) of General Fund Revenues over Expenditures</b>	<b>400,688</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

## CITY OF MOUNT RAINIER

### WHERE FUNDS COME FROM

Tax Revenue	\$ 4,789,250	71.24%
Licenses and Permits	\$ 657,850	9.79%
Intergovernmental Revenue	\$ 305,115	4.54%
Charges for Services	\$ 45,500	0.68%
Fines and Forfeitures	\$ 402,000	5.98%
Miscellaneous Revenue	\$ 60,850	0.91%
Transfer from Reserves	<u>\$ 462,480</u>	6.88%
<b>TOTAL REVENUE</b>	<b><u><u>\$ 6,723,045</u></u></b>	100.00%

### WHERE FUNDS GO

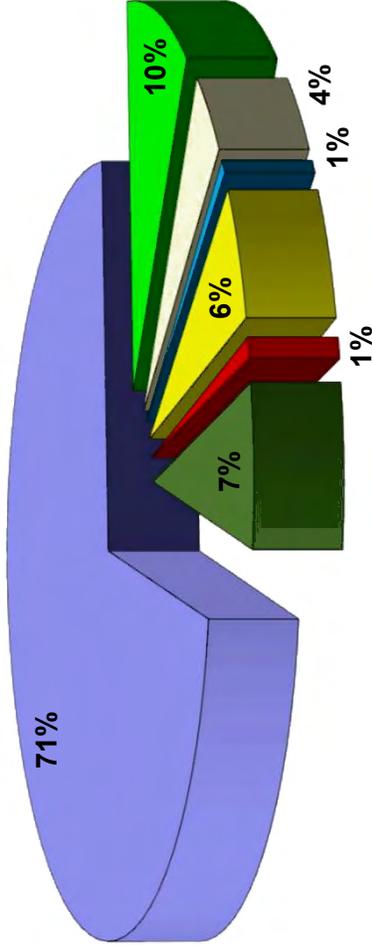
Wages and Leave Pay	\$ 2,637,885	39.24%
Employee Benefits and Services	\$ 996,850	14.83%
Material and Supplies	\$ 233,160	3.47%
Repairs and Maintenance	\$ 77,500	1.15%
Professional Services	\$ 630,950	9.38%
Other Services and Charges	\$ 773,375	11.50%
Infrastructure and Facility Maintenance	\$ 550,250	8.18%
Capital Outlay	<u>\$ 823,075</u>	12.24%
<b>TOTAL EXPENDITURES</b>	<b><u><u>\$ 6,723,045</u></u></b>	100.00%

## CITY OF MOUNT RAINIER

### WHERE FUNDS GO - DEPARTMENTAL

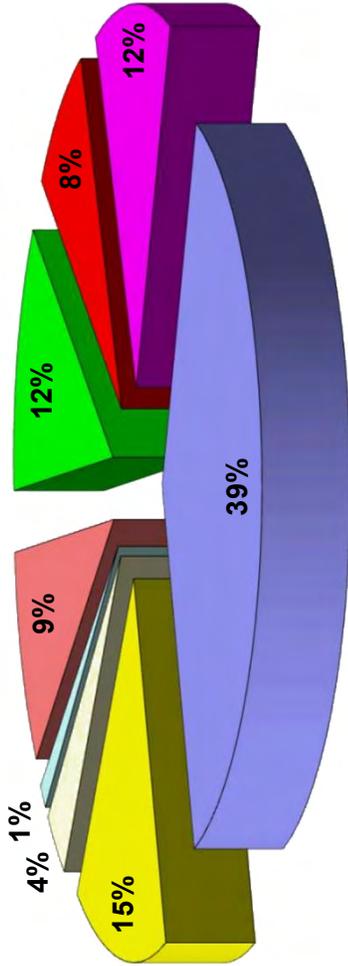
Mayor and Council	\$ 78,475	1.17%
City Hall	\$ 498,845	7.42%
Administrative Services	\$ 221,555	3.30%
Economic Development	\$ 149,935	2.23%
Code Enforcement Department	\$ 326,505	4.86%
Legal and Election	\$ 106,000	1.58%
Newsletter and Communication	\$ 53,500	0.80%
MRTV	\$ 70,250	1.04%
<u>Properties</u>		
(i) 3601 Bunker Hill Road	\$ 6,250	0.09%
(ii) 3405 Rhode Island Avenue	\$ 218,750	3.25%
(iii) 3409 Rhode Island Avenue (Library)	\$ 7,250	0.11%
(iv) 3409 Rhode Island Avenue	\$ 12,250	0.18%
(v) 3200 Rhode Island Avenue (Funeral)	\$ 250	0.00%
(vi) 3204 Rhode Island Avenue (Bass)	\$ 500	0.01%
Police Department	\$ 2,386,315	35.49%
Parking Enforcement	\$ 101,280	1.51%
Public Works Department	\$ 883,795	13.15%
Streets & Parks	\$ 150,400	2.24%
Waste Disposal	\$ 80,000	1.19%
Street Lights	\$ 100,000	1.49%
Insurance	\$ 96,400	1.43%
Debt Services	\$ 287,480	4.28%
Community Programs	\$ 45,250	0.67%
Mount Rainier Day	\$ 17,150	0.26%
Public Safety Night	\$ 5,200	0.08%
Bike Co-op	\$ 1,250	0.02%
Tool Shed	\$ -	0.00%
City Tax Credit	\$ 52,500	0.78%
Contingency	\$ 62,635	0.93%
Capital Improvement Plan	\$ 703,075	10.46%
<b>TOTAL DEPT. EXPENDITURES</b>	<b>\$ 6,723,045</b>	<b>100.00%</b>

**CITY OF MOUNT RAINIER  
GENERAL FUND REVENUES  
FISCAL YEAR 2019**



- TAX REVENUE
- CHARGES FOR SERVICES
- TRANSFER FROM RESERVES
- LICENSES & PERMITS
- FINES & FORFEITURES
- INTERGOVERNMENTAL REV.
- MISCELLANEOUS REVENUE

**CITY OF MOUNT RAINIER  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2019**



- WAGES & LEAVE PAY
- EMPLOYEE BENEFITS
- MATERIALS & SUPPLIES
- REPAIRS & MAINTENANCE
- PROFESSIONAL SERVICES
- OTHER SERVICES & CHARGES
- INFRASTRUCTURE & FACILITY
- CAPITAL OUTLAY

# CITY OF MOUNT RAINIER

## Mayor and Council

### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Wages and Leave Pay

**3010 Regular Pay:** Pay to the Mayor and City Council

##### Employee Benefits and Services

**3030 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security

**3070 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job

**3080 Unemployment Insurance:** Funds to cover the cost of unemployment insurance

**3090 Retirement Contribution:** Employers contribution to the State retirement and pension system

##### Professional Services

**5126 Professional Services Contract:** Designated \$4,000 for a Council Retreat.

##### Other Services and Charges

**4201 City Sponsored Meetings:** Funds allocated for meetings held by the City

**4207 Mayor and Council Events:** Funds allocated for Mayor and Council to contribute to community events

**5150 Travel Expense:** Funds for travel expenses by the Mayor and City Council

**5340 Conference and Convention Expenses:** Funds designated for the Maryland Municipal League conference and other conferences as decided

**5350 Association Dues:** Funds for dues payments to various associations

**5380 Flowers and Gifts:** Funds for the purchase of flowers and gifts

**5400 Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed

# CITY OF MOUNT RAINIER

## MAYOR & COUNCIL

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Wages &amp; Leave Pay</b>				
3010 · Regular Pay	25,469	34,000	35,000	2.94%
<b>Total Wages &amp; Leave Pay</b>	<b>25,469</b>	<b>34,000</b>	<b>35,000</b>	2.94%
<b>Employee Benefits &amp; Services</b>				
3030 · FICA Expenses	2,160	2,500	2,700	8.00%
3070 · Workers' Compensation Ins.	113	250	250	0.00%
3080 · Unemployment Insurance	424	750	1,275	70.00%
3090 · Retirement Contribution	948	2,500	3,000	20.00%
<b>Total Employee Benefits &amp; Services</b>	<b>3,644</b>	<b>6,000</b>	<b>7,225</b>	20.42%
<b>Professional Services</b>				
5126 · Professional. Services	2,500	4,000	4,000	0.00%
<b>Total Professional Services</b>	<b>2,500</b>	<b>4,000</b>	<b>4,000</b>	0.00%
<b>Other Services &amp; Charges</b>				
4201 · City Sponsored Meetings	791	1,500	2,500	66.67%
4207 · Mayor and Council Events	0	0	7,500	7500.00%
5150 · Travel Expense	0	250	0	-100.00%
5340 · Conference/Convention Exp.	6,663	15,000	15,000	0.00%
5350 · Association Dues	6,041	6,750	6,750	0.00%
5380 · Flowers & Gifts	190	750	500	-33.33%
5400 · Miscellaneous Expense	150	500	0	-100.00%
<b>Total Other Services &amp; Charges</b>	<b>13,834</b>	<b>24,750</b>	<b>32,250</b>	30.30%
<b>TOTAL EXPENDITURES</b>	<b>45,447</b>	<b>68,750</b>	<b>78,475</b>	14.15%

### NOTE

Line Item 5126 · Professional Services is for Council Retreat  
 Line Item 4207 · Mayor and Council Events is a new line item

## CITY OF MOUNT RAINIER

### City Hall (City Manager and Finance Department Functions)

#### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Wages and Leave Pay

**3010 Regular Pay:** Designated pay for employees

**3020 Overtime Pay:** Funds available for work performed beyond regular work hours

##### Employee Benefits and Services

**3030 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security

**3040 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City

**3043 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City

**3052 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City

**3070 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job

**3080 Unemployment Insurance:** Funds to cover the cost of unemployment insurance

**3090 Retirement Contribution:** Employer's contribution to the State retirement and pension system

##### Materials and Supplies

**4129 Office Supplies:** Stationary, office supplies, and materials needed for the administrative offices

**4130 Postage and Delivery:** Funds for postage and mailing costs

**4131 Computer Equipment and Supplies:** Funds for the purchase of computer equipment and supplies

**4233 Materials & Supplies:** Funds for the purchase of materials and supplies

#### Repairs and Maintenance

**4133 Vehicle Expense Reimbursement:** Funds designated for the reimbursement of mileage on personal vehicles

**4318 Equipment Repair and Maintenance:** Funds designated for the repair and general maintenance of office equipment

#### Professional Services

**5112 Computer Services:** Departments shared cost of the IT support fees

**5115 Bank Charges:** Fees paid to banks for administration of accounts

**5120 Office Equipment Lease:** Costs incurred for leasing office equipment

**5121 Office Equipment Maintenance Contracts:** Costs incurred for office equipment maintenance repair

**5126 Professional. Services:** Costs incurred for City Real Estate Agent

**5130 Employee Training:** Funds designated for employee training courses and programs

**5139 Temporary Labor:** Funds designated for the cost of temporary labor

**5160 Classified Advertising:** Funds designated for advertising in newspapers of record things such as legal notices, job posting, RFQ, etc...

**5161 Printing and Copying:** Funds designated for printing and copying costs

**6560 Payroll Expenses:** Funds for payroll software and expenses, includes \$7,000 in FY 19 for a module upgrade

#### Other Services and Charges

**5311 CDMA Fees Paid:** CDMA Fees transferred to the Mount Rainier Business Association

**5323 Cable Charges:** Funds designated for the cost of cable TV

**5340 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions

**5350 Association Dues:** Funds for dues payments to government associations

- 5360 Subscriptions and Publications:** Funds designated for the cost of subscription and relevant government publications purchases
- 5400 Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed
- 5415 Team Building and Appreciation:** Moved to Administrative Services Department
- 6481 Computer Purchases:** Funds designated for the purchase of computers or computer equipment
- 6482 Equipment Purchase:** Funds designated for the purchase of equipment and supplies

#### Infrastructure and Facility Maintenance

- 5140 Telephone:** Funds designated for the expense of employee phones
- 5200 Electricity:** Funds designated for electricity charges
- 5220 Heat:** Funds designated for maintaining water and heat expenses
- 5240 Building Repairs and Maintenance (City Hall):** Funds designated for the repairs and maintenance of public building

# CITY OF MOUNT RAINIER

## CITY HALL

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Wages &amp; Leave Pay</u></b>				
3010 · Regular Pay	321,703	357,100	261,600	-26.74%
3020 · Overtime Pay	3,235	1,500	1,000	-33.33%
<b><i>Total Wages &amp; Leave Pay</i></b>	<b>324,938</b>	<b>358,600</b>	<b>262,600</b>	<b>-26.77%</b>
<b><u>Employee Benefits &amp; Services</u></b>				
3030 · FICA Expenses	24,793	28,750	20,000	-30.43%
3040 · Life Insurance Expenses	1,378	300	250	-16.67%
3043 · Dental Insurance Expenses	4,877	2,000	1,000	-50.00%
3052 · Medical Insurance Expenses	57,261	34,500	18,880	-45.28%
3070 · Workers' Compensation Ins.	56,075	11,000	7,500	-31.82%
3080 · Unemployment Insurance	800	1,250	765	-38.80%
3090 · Retirement Contribution	29,004	32,250	22,500	-30.23%
<b><i>Total Employee Benefits &amp; Services</i></b>	<b>174,188</b>	<b>110,050</b>	<b>70,895</b>	<b>-35.58%</b>
<b><u>Materials &amp; Supplies</u></b>				
4129 · Office Supplies	11,981	10,000	11,000	10.00%
4130 · Postage & Delivery	2,233	2,500	2,500	0.00%
4131 · Computer Equip. & Supplies	530	500	2,500	400.00%
4233 · Materials & Supplies	2,200	0	1,000	1000.00%
<b><i>Total Materials &amp; Supplies</i></b>	<b>16,944</b>	<b>13,000</b>	<b>17,000</b>	<b>30.77%</b>
<b><u>Repairs &amp; Maintenance</u></b>				
4133 · Vehicle Exp. Reimbursement	0	750	750	0.00%
4318 · Equipment Repairs & Maint.	0	250	250	0.00%
<b><i>Total Repairs &amp; Maintenance</i></b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0.00%</b>
<b><u>Professional Services</u></b>				
5112 · Computer Services	17,834	3,500	30,000	757.14%
5115 · Penalties & Bank Charges	2,093	1,250	1,250	0.00%
5120 · Office Equipment Lease	6,681	7,500	7,500	0.00%
5121 · Off Equip Maint. Contracts	15,479	7,500	7,500	0.00%
5126 · Professional. Services	0	0	15,000	15000.00%
5130 · Employee Training	4,792	3,000	3,000	0.00%

# CITY OF MOUNT RAINIER

## CITY HALL

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Professional Services Contd.</u></b>				
5139 · Temporary Labor	28,007	3,000	8,000	166.67%
5160 · Classified Advertising	690	4,000	1,500	-62.50%
5161 · Printing & Copying	300	1,250	1,250	0.00%
6560 · Payroll Expenses	7,703	16,000	16,000	0.00%
<b>Total Professional Services</b>	<b>83,578</b>	<b>47,000</b>	<b>91,000</b>	93.62%
<b><u>Other Services &amp; Charges</u></b>				
5311 · CDMA Fees Paid	0	24,000	14,000	-41.67%
5323 · Cable Charges	1,405	1,250	1,250	0.00%
5340 · Conference/Convention Exp.	5,685	6,000	6,000	0.00%
5350 · Association Dues	1,485	1,250	1,250	0.00%
5360 · Subscriptions & Publication	963	250	250	0.00%
5400 · Miscellaneous Expense	7,571	500	500	0.00%
5415 · Team Building/Appreciation	5,239	0	350	720.00%
6481 · Computer Purchase	3,243	1,500	3,000	100.00%
6482 · Equipment Purchase	2,486	500	500	0.00%
<b>Total Other Services &amp; Charges</b>	<b>28,077</b>	<b>35,250</b>	<b>27,100</b>	-23.12%
<b><u>Infrastructure &amp; Facility Maint.</u></b>				
5140 · Telephone	21,079	11,000	11,000	0.00%
5200 · Electricity	9,284	8,000	8,000	0.00%
5220 · Heat	0	250	250	0.00%
5240 · Building Repair & Maint.	45,107	10,000	10,000	0.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>75,470</b>	<b>29,250</b>	<b>29,250</b>	0.00%
<b>TOTAL EXPENDITURES</b>	<b>703,194</b>	<b>594,150</b>	<b>498,845</b>	-16.04%

### **NOTE**

Line Item 5126 · Professional/Contract Svc is for City Real Estate Agent  
 Line Item 5240 · Building Repair & Maint. Includes \$1,000 for City Hall  
 Solar Panel maintenance

# CITY OF MOUNT RAINIER

## Department of Administrative Services

### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Wages and Leave Pay

**3010 Regular Pay:** Designated pay for employees

**3020 Overtime Pay:** Funds available for work performed beyond regular work hours

##### Employee Benefits and Services

**3030 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security

**3040 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City

**3043 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City

**3052 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City

**3070 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job

**3080 Unemployment Insurance:** Funds to cover the cost of unemployment insurance

**3090 Retirement Contribution:** Employer's contribution to the State retirement and pension system

##### Materials and Supplies

**4129 Office Supplies:** Stationary, office supplies, and materials needed for the administrative offices

**4130 Postage and Delivery:** Funds for postage and mailing costs

### Repairs and Maintenance

- 4133 Vehicle Expense Reimbursement:** Funds designated for the reimbursement of mileage on personal vehicles
- 4318 Equipment Repair and Maintenance:** Funds designated for the repair and general maintenance of office equipment

### Professional Services

- 5122 Computer Software:** Funds designated for a HR Portal via ADP
- 5126 Professional. Services:** Funds designated for a staff retreat/training
- 5138 Recruitment & Testing:** Funds designated for staff recruitment and drug testing

### Other Services and Charges

- 5340 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions
- 5350 Association Dues:** Funds for dues payments to various associations
- 5360 Subscriptions and Publications:** Funds designated for the cost of subscription and relevant publications purchases
- 5400 Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed
- 5415 Team Building and Appreciation:** Funds designated for employee team building events and activities, including staff meetings and employee holiday party

### Infrastructure and Facility Maintenance

- 5140 Telephone:** Funds designated for the expense of employee cell phones

# CITY OF MOUNT RAINIER

## ADMINISTRATIVE SERVICES

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Wages &amp; Leave Pay</u></b>				
3010 · Regular Pay	0	123,250	151,100	22.60%
3020 · Overtime Pay	0	3,000	1,500	-50.00%
<b>Total Wages &amp; Leave Pay</b>	<b>0</b>	<b>126,250</b>	<b>152,600</b>	<b>20.87%</b>
<b><u>Employee Benefits &amp; Services</u></b>				
3030 · FICA Expenses	0	10,000	11,525	15.25%
3040 · Life Insurance Expenses	0	50	150	200.00%
3043 · Dental Insurance Expenses	0	750	750	0.00%
3052 · Medical Insurance Expenses	5,642	7,250	11,330	56.28%
3070 · Workers' Compensation Ins.	0	6,000	5,000	-16.67%
3080 · Unemployment Insurance	0	250	510	104.00%
3090 · Retirement Contribution	0	11,000	13,000	18.18%
<b>Total Employee Benefits &amp; Services</b>	<b>5,642</b>	<b>35,300</b>	<b>42,265</b>	<b>19.73%</b>
<b><u>Materials &amp; Supplies</u></b>				
4129 · Office Supplies		1,250	0	-100.00%
4130 · Postage & Delivery	0	750	750	0.00%
<b>Total Materials &amp; Supplies</b>	<b>0</b>	<b>2,000</b>	<b>750</b>	<b>-62.50%</b>
<b><u>Repairs &amp; Maintenance</u></b>				
4133 · Vehicle Exp. Reimbursement	0	750	750	0.00%
4318 · Equipment Repairs & Maint.	0	250	250	0.00%
<b>Total Repairs &amp; Maintenance</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0.00%</b>
<b><u>Professional Services</u></b>				
5122 · Computer Software	0	0	5,000	5000.00%
5126 · Professional. Services	0	7,500	7,500	0.00%
5138 · Recruitment & Testing	0	0	3,500	3500.00%
<b>Total Professional Services</b>	<b>0</b>	<b>7,500</b>	<b>16,000</b>	<b>113.33%</b>
<b><u>Other Services &amp; Charges</u></b>				
4202 · Administrative Devel. Progrms	0	500	0	500.00%

## CITY OF MOUNT RAINIER

### ADMINISTRATIVE SERVICES

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Other Services &amp; Charges Contd.</u></b>				
5340 · Conference/Convention Exp.	0	2,000	2,000	0.00%
5350 · Association Dues	0	250	450	80.00%
5360 · Subscriptions & Publication	0	250	250	0.00%
5400 · Miscellaneous Expense	0	250	250	0.00%
5415 · Team Building/Appreciation	0	7,500	5,240	-30.13%
5416 · Employee Perform Incentives	0	7,500	0	-100.00%
5417 · Employee Health/Wellness	0	2,500	0	-100.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>0</b>	<b>20,750</b>	<b>8,190</b>	<b>-60.53%</b>
<b><u>Infrastructure &amp; Facility Maint.</u></b>				
5140 · Telephone	0	750	750	0.00%
<b><i>Total Infrastructure &amp; Facil Maint</i></b>	<b>0</b>	<b>750</b>	<b>750</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>5,642</b>	<b>193,550</b>	<b>221,555</b>	<b>14.47%</b>

#### **NOTE**

Line Item 5122 · Computer Software Expenses is for an HR Portal via ADP

Line Item 5138 · Recruitment & Testings is for City recruitment and employee drug testing

Line Item 5126 · Professional Services is for Employee Retreat

# CITY OF MOUNT RAINIER

## Department of Economic Development

### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Wages and Leave Pay

**3010 Regular Pay:** Designated pay for employees

##### Employee Benefits and Services

**3030 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security

**3040 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City

**3043 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City

**3052 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City

**3070 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job

**3080 Unemployment Insurance:** Funds to cover the cost of unemployment insurance

**3090 Retirement Contribution:** Employer's contribution to the State retirement and pension system

##### Materials and Supplies

**4129 Office Supplies:** Stationary, office supplies, and materials needed for the administrative offices

**4130 Postage and Delivery:** Funds for postage and mailing costs

##### Repairs and Maintenance

**4133 Vehicle Expense Reimbursement:** Funds designated for the reimbursement of mileage on personal vehicles

**4318 Equipment Repair and Maintenance:** Funds designated for the repair and general maintenance of office equipment

#### Professional Services

**5122 Computer Software Equipment:** Funds for the purchase of software

**5126 Professional Services Contracts:** Funds for professional services, such as consultants

**5130 Employee Training:** Funds designated for employee training courses and programs

**5139 Temporary Labor:** Funds designated for the cost of temporary labor

**5160 Classified Advertising:** Funds designated for advertising in newspapers of record things such as legal notices, RFQ, etc...

**5161 Printing and Copying:** Funds designated for printing and copying costs

#### Other Services and Charges

**4203 Economic Development Programs:** Funds the following programs and activities: Advertising, Marketing, Business Meetings, Sponsorships, ICSC Exhibit, Place-making and Outreach, Public Art, Business Association Support, Events, Forums, Meetings, Tours, and Small Business Assistance

**5340 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions

**5350 Association Dues:** Funds for dues payments to associations

**5360 Subscriptions and Publications:** Funds designated for the cost of subscription and publications purchases

**5400 Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed

**5415 Team Building and Appreciation:** Funds designated for employee team building events and activities

#### Infrastructure and Facility Maintenance

**5140 Telephone:** Funds designated for the expense of employee cell phones

## CITY OF MOUNT RAINIER

### ECONOMIC DEVELOPMENT

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Wages &amp; Leave Pay</u></b>				
3010 · Regular Pay	65,449	68,550	80,600	17.58%
<b><i>Total Wages &amp; Leave Pay</i></b>	<b>65,449</b>	<b>68,550</b>	<b>80,600</b>	17.58%
<b><u>Employee Benefits &amp; Services</u></b>				
3030 · FICA Expenses	4,462	5,250	6,150	17.14%
3040 · Life Insurance Expenses	28	50	50	0.00%
3043 · Dental Insurance Expenses	782	650	650	0.00%
3052 · Medical Insurance Expenses	13,011	10,500	9,910	-5.62%
3070 · Workers' Compensation Ins.	3,566	3,250	2,500	-23.08%
3080 · Unemployment Insurance	128	250	255	2.00%
3090 · Retirement Contribution	5,268	6,250	6,950	11.20%
<b><i>Total Employee Benefits &amp; Services</i></b>	<b>27,245</b>	<b>26,200</b>	<b>26,465</b>	1.01%
<b><u>Materials &amp; Supplies</u></b>				
4129 · Office Supplies	2,289	750	0	-100.00%
4130 · Postage & Delivery		250	250	0.00%
<b><i>Total Materials &amp; Supplies</i></b>	<b>2,289</b>	<b>1,000</b>	<b>250</b>	-75.00%
<b><u>Repairs &amp; Maintenance</u></b>				
4133 · Vehicle Exp. Reimbursement	272	500	500	0.00%
4318 · Equipment Repairs & Maint.	16	250	250	0.00%
<b><i>Total Repairs &amp; Maintenance</i></b>	<b>288</b>	<b>750</b>	<b>750</b>	0.00%
<b><u>Professional Services</u></b>				
5122 · Computer Software	369	0	0	0.00%
5126 · Professional. Services	3,271	0	0	0.00%
5130 · Employee Training	0	2,750	2,000	-27.27%
5139 · Temporary Labor	0	0	0	0.00%
5160 · Classified Advertising	0	500	500	0.00%
5161 · Printing & Copying	1,006	0	0	0.00%
<b><i>Total Professional Services</i></b>	<b>4,646</b>	<b>3,250</b>	<b>2,500</b>	-23.08%
<b><u>Other Services &amp; Charges</u></b>				
4203 · Economic Devel. Programs	20,180	23,000	23,000	0.00%

## CITY OF MOUNT RAINIER

### ECONOMIC DEVELOPMENT

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Other Services &amp; Charges Contd.</u></b>				
5340 · Conference/Convention Exp.	2,690	4,000	4,000	0.00%
5350 · Association Dues	906	1,750	1,500	-14.29%
5360 · Subscriptions & Publication	0	500	500	0.00%
5400 · Miscellaneous Expense	250	250	250	0.00%
5415 · Team Building/Appreciation	0	0	120	120.00%
5427 · Rent Expense	0	0	9,000	120.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>24,026</b>	<b>29,500</b>	<b>38,370</b>	<b>30.07%</b>
<b><u>Infrastructure &amp; Facility Maint.</u></b>				
5140 · Telephone	531	1,250	1,000	-20.00%
<b><i>Total Infrastructure &amp; Facil Maint</i></b>	<b>531</b>	<b>1,250</b>	<b>1,000</b>	<b>-20.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>124,473</b>	<b>130,500</b>	<b>149,935</b>	<b>14.89%</b>

**NOTE**

Line Item 5427 · Rent Expense is for Economic Development Office Space

# CITY OF MOUNT RAINIER

## Department of Code Enforcement

### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Wages and Leave Pay

**3010 Regular Pay:** Designated pay for employees

**3020 Overtime Pay:** Funds available for work performed beyond regular work hours

##### Employee Benefits and Services

**3030 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security

**3040 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City

**3043 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City

**3052 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City

**3070 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job

**3080 Unemployment Insurance:** Funds to cover the cost of unemployment insurance

**3090 Retirement Contribution:** Employer's contribution to the State retirement and pension system

##### Materials and Supplies

**4235 Uniforms:** Funds designated for the purchase and maintenance of the departments uniforms

**4330 Vehicle Fuel and Oil:** Funds designated for the purchase vehicle fuel for department cars

### Repairs and Maintenance

**4317 Vehicle Repairs and Maintenance:** Funds designated for needed vehicle repairs and general maintenance costs

### Professional Services

**4323 Vehicle Tracking – GPS:** Departments costs for GPS tracking on department vehicles

**5112 Computer Services:** Departments shared cost of the IT support fees

**5121 Office Equipment Maintenance Contracts:** Costs incurred for office equipment maintenance repair

**5126 Professional Services Contracts:** \$1,000 for online hosting of code

**5130 Employee Training:** Funds designated for employee training courses and programs

**5161 Printing and Copying:** Funds designated for printing and copying costs

### Other Services and Charges

**5340 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions

**5350 Association Dues:** Funds for dues payments to government associations

**5400 Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed

**5415 Team Building and Appreciation:** Funds designated for employee team building events and activities

**6481 Computer Purchases:** Funds designated for the purchase of computers or computer equipment

**6482 Equipment Purchase:** Funds designated for the purchase of equipment and supplies

### Infrastructure and Facility Maintenance

**5140 Telephone:** Funds designated for the expense of employee cell phones

**5700 Abatement on Property Expenses:** Costs incurred to rectify code violations

# CITY OF MOUNT RAINIER

## CODE ENFORCEMENT

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Wages &amp; Leave Pay</u></b>				
3010 · Regular Pay	118,106	162,500	211,000	29.85%
3020 · Overtime Pay	488	2,500	1,500	-40.00%
<b><i>Total Wages &amp; Leave Pay</i></b>	<b>118,594</b>	<b>165,000</b>	<b>212,500</b>	<b>28.79%</b>
<b><u>Employee Benefits &amp; Services</u></b>				
3030 · FICA Expenses	8,688	13,250	16,265	22.75%
3040 · Life Insurance Expenses	23	250	300	20.00%
3043 · Dental Insurance Expenses	1,185	1,000	1,500	50.00%
3052 · Medical Insurance Expenses	21,122	27,000	25,490	-5.59%
3070 · Workers' Compensation Ins.	7,506	8,000	10,000	25.00%
3080 · Unemployment Insurance	510	500	1,020	104.00%
3090 · Retirement Contribution	3,674	14,500	18,000	24.14%
<b><i>Total Employee Benefits &amp; Services</i></b>	<b>42,707</b>	<b>64,500</b>	<b>72,575</b>	<b>12.52%</b>
<b><u>Materials &amp; Supplies</u></b>				
4235 · Uniforms	958	1,950	1,250	-35.90%
4330 · Vehicle Fuel & Oil	0	2,000	2,500	25.00%
<b><i>Total Materials &amp; Supplies</i></b>	<b>958</b>	<b>3,950</b>	<b>3,750</b>	<b>-5.06%</b>
<b><u>Repairs &amp; Maintenance</u></b>				
4317 · Vehicle Repair & Maint.	5,253	3,500	1,500	-57.14%
<b><i>Total Repairs &amp; Maintenance</i></b>	<b>5,253</b>	<b>3,500</b>	<b>1,500</b>	<b>-57.14%</b>
<b><u>Professional Services</u></b>				
4323 · Vehicle Tracking - GPS	265	500	500	0.00%
5112 · Computer Services	543	2,500	2,500	0.00%
5121 · Off Equip Maint. Contracts	10,679	5,000	5,000	0.00%
5126 · Professional. Services	0	5,750	1,000	-82.61%
5130 · Employee Training	658	4,000	5,000	25.00%
5161 · Printing & Copying	894	1,500	1,500	0.00%
<b><i>Total Professional Services</i></b>	<b>13,038</b>	<b>19,250</b>	<b>15,500</b>	<b>-19.48%</b>

## CITY OF MOUNT RAINIER

### CODE ENFORCEMENT CONTD.

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Other Services &amp; Charges</u></b>				
5340 · Conference/Convention Exp.	0	2,500	3,000	20.00%
5350 · Association Dues	50	500	500	0.00%
5400 · Miscellaneous Expense	1,120	500	500	0.00%
5415 · Team Building/Appreciation	0	0	480	1200.00%
6481 · Computer Purchase	0	0	0	0.00%
6482 · Equipment Purchase	0	500	1,700	240.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>1,170</b>	<b>4,000</b>	<b>6,180</b>	<b>54.50%</b>
<b><u>Infrastructure &amp; Facil Maint</u></b>				
5140 · Telephone	2,344	4,500	4,500	0.00%
5700 · Property Abatement Exp.	800	10,000	10,000	0.00%
<b><i>Total Infrastructure &amp; Facil Maint</i></b>	<b>3,144</b>	<b>14,500</b>	<b>14,500</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>184,865</b>	<b>274,700</b>	<b>326,505</b>	<b>18.86%</b>

# CITY OF MOUNT RAINIER

## Legal and Elections

### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Professional Services

- 5109 Election Costs:** Costs for running the municipal election
- 5110 Legal Services:** Funds designated for legal bills
- 5116 Audit:** Funds designated for the cost of an independent annual financial audit
- 5126 Professional Services Contract:** Funds designated for a market / feasibility study

## CITY OF MOUNT RAINIER

### LEGAL & ELECTIONS

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Professional Services</b>				
5109 · Election Costs	4,205	0	6,000	3000.00%
5110 · Legal Services	54,979	50,000	80,000	60.00%
5116 · Audit	1,500	17,000	20,000	17.65%
5126 · Professional. Services	0	10,000	0	-100.00%
<b>Total Professional Services</b>	<b>60,685</b>	<b>77,000</b>	<b>106,000</b>	37.66%
<b>TOTAL EXPENDITURES</b>	<b>60,685</b>	<b>77,000</b>	<b>106,000</b>	37.66%

**NOTE**

Line Item 5110 · Legal Services Includes real estate attorney fees

# CITY OF MOUNT RAINIER

## Communications and Newsletter

### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Materials and Supplies

**4130 Postage and Delivery:** Costs incurred for mailing out the newsletter

##### Professional Services

**5112 Computer Services:** Funds for software purchases to aid communications such as design software

**5126 Professional Services Contract:** Funds to pay a newsletter designer and editor

**5621 Web Master Fees:** Fees paid to web hosting company

##### Other Services and Charges

**5321 Message Production:** Costs paid to the printer of the city newsletter

**5323 Cable Charges:** Funds designated for the cost of cable TV

**5326 Computer Networking:** Funds for the operation and communication of computer and software programs

## CITY OF MOUNT RAINIER

### COMMUNICATIONS & NEWSLETTER

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Materials &amp; Supplies</u></b>				
4130 · Postage & Delivery	4,037	17,000	12,500	-26.47%
<i><b>Total Materials &amp; Supplies</b></i>	<b>4,037</b>	<b>17,000</b>	<b>12,500</b>	-26.47%
<b><u>Professional Services</u></b>				
5112 · Computer Services	814	3,000	0	-100.00%
5126 · Professional. Services	2,000	12,000	12,000	0.00%
5621 · Web Master Fees	79	1,000	8,000	700.00%
<i><b>Total Professional Services</b></i>	<b>2,893</b>	<b>16,000</b>	<b>20,000</b>	25.00%
<b><u>Other Services &amp; Charges</u></b>				
5321 · Message Production	12,232	30,000	20,000	-33.33%
5323 · Cable Charges	962	1,750	1,000	-42.86%
5326 · Computer Networking	150	3,500	0	-100.00%
<i><b>Total Other Services &amp; Charges</b></i>	<b>13,344</b>	<b>35,250</b>	<b>21,000</b>	-40.43%
<b>TOTAL EXPENDITURES</b>	<b>20,274</b>	<b>68,250</b>	<b>53,500</b>	-21.61%

# CITY OF MOUNT RAINIER

## MRTV

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Wages &amp; Leave Pay</b>				
3010 · Regular Pay	24,514	0	0	0.00%
<b>Total Wages &amp; Leave Pay</b>	<b>24,514</b>	<b>0</b>	<b>0</b>	0.00%
<b>Employee Benefits &amp; Services</b>				
3030 · FICA Expenses	1,875	0	0	0.00%
3070 · Workers' Compensation Ins.	1,613	0	0	0.00%
3080 · Unemployment Insurance	154	0	0	0.00%
<b>Total Employee Benefits &amp; Services</b>	<b>3,643</b>	<b>0</b>	<b>0</b>	0.00%
<b>Materials &amp; Supplies</b>				
4233 · Materials & Supplies	851	2,500	1,000	-60.00%
<b>Total Materials &amp; Supplies</b>	<b>851</b>	<b>2,500</b>	<b>1,000</b>	-60.00%
<b>Repairs &amp; Maintenance</b>				
4318 · Equipment Repairs & Maint.	1,755	1,500	1,000	-33.33%
<b>Total Repairs &amp; Maintenance</b>	<b>1,755</b>	<b>1,500</b>	<b>1,000</b>	-33.33%
<b>Professional Services</b>				
5126 · Professional. Services	13,634	35,000	35,000	0.00%
5130 · Employee Training	(120)	0	0	0.00%
<b>Total Professional Services</b>	<b>13,514</b>	<b>35,000</b>	<b>35,000</b>	0.00%
<b>Other Services &amp; Charges</b>				
5323 · Cable Charges	439	3,000	0	-100.00%
5340 · Conference/Convention Exp.	0	0	0	0.00%
5560 · I - Net Services	7,444	10,000	13,985	39.85%
6482 · Equipment Purchase	0	25,000	19,265	-22.94%
<b>Total Other Services &amp; Charges</b>	<b>7,883</b>	<b>38,000</b>	<b>33,250</b>	-12.50%
<b>Infrastructure &amp; Facility Maint.</b>				
5140 · Telephone	298	0	0	0.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>298</b>	<b>0</b>	<b>0</b>	0.00%
<b>TOTAL EXPENDITURES</b>	<b>52,458</b>	<b>77,000</b>	<b>70,250</b>	-8.77%

### NOTE

Line Item 5126 · Professional Svcs. Includes third party contractual services **Page: 61**

## CITY OF MOUNT RAINIER

### Upkeep and Use of Public Properties

The City of Mount Rainier owns the following properties (other than City Hall, the Police Department, and the Public Works building):

- 3601 Bunker Hill Road (Bike Co-op and Tool Shed)
  - 3405 Rhode Island Ave (Potts Hall)
  - 3409 Rhode Island Ave (Library)
    - 3200 Rhode Island Ave
    - 3204-3208 Rhode Island Ave

In the upcoming Fiscal Year 2019 an additional increase is slated for the repair and renovation of Potts Hall, which has been increasingly used as a public gathering space for meetings and events.

## CITY OF MOUNT RAINIER

### 3601 BUNKER HILL ROAD

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Infrastructure &amp; Facility Maint.</b>				
5140 · Telephone	1,665	1,500	1,500	0.00%
5141 · Alarm Services	375	750	750	0.00%
5200 · Electricity	292	1,000	1,000	0.00%
5220 · Heat	953	1,500	1,500	0.00%
5240 · Building Repair & Maint.	0	12,500	1,500	-88.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>3,285</b>	<b>17,250</b>	<b>6,250</b>	<b>-63.77%</b>
<b>TOTAL EXPENDITURES</b>	<b>3,285</b>	<b>17,250</b>	<b>6,250</b>	<b>-63.77%</b>

### 3405 RHODE ISLAND AVE.

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Infrastructure &amp; Facil Maint</b>				
5200 · Electricity	966	3,000	3,000	0.00%
5220 · Heat	954	5,000	5,000	0.00%
5240 · Building Repair & Maint.	851	12,500	210,750	1586.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>2,771</b>	<b>20,500</b>	<b>218,750</b>	<b>967.07%</b>
<b>TOTAL EXPENDITURES</b>	<b>2,771</b>	<b>20,500</b>	<b>218,750</b>	<b>967.07%</b>

**CITY OF MOUNT RAINIER**

**3409 RHODE ISLAND AVE. (LIBRARY)**

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Infrastructure &amp; Facil Maint</b>				
5200 · Electricity	865	2,250	2,250	0.00%
5220 · Heat	1,029	5,000	2,500	-50.00%
5240 · Building Repair & Maint.	954	2,500	2,500	0.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>2,848</b>	<b>9,750</b>	<b>7,250</b>	<b>-25.64%</b>
<b>TOTAL EXPENDITURES</b>	<b>2,848</b>	<b>9,750</b>	<b>7,250</b>	<b>-25.64%</b>

**3409 RHODE ISLAND AVE.**

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Infrastructure &amp; Facil Maint</b>				
5140 · Telephone	1,247	1,250	1,250	0.00%
5141 · Alarm Services	525	1,250	750	-40.00%
5200 · Electricity	2,685	2,500	2,500	0.00%
5220 · Heat	5,846	4,500	4,500	0.00%
5225 · Property Taxes	2,514	2,750	2,750	0.00%
5240 · Building Repair & Maint.	0	6,500	500	-92.31%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>12,817</b>	<b>18,750</b>	<b>12,250</b>	<b>-34.67%</b>
<b>TOTAL EXPENDITURES</b>	<b>12,817</b>	<b>18,750</b>	<b>12,250</b>	<b>-34.67%</b>

**CITY OF MOUNT RAINIER**

**3200 RHODE ISLAND AVE. (FUNERAL HOME)**

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Infrastructure &amp; Facil Maint</b>				
5225 · Property Taxes	226	250	250	0.00%
5240 · Building Repair & Maint.	2,800	2,250	0	-100.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>3,026</b>	<b>2,500</b>	<b>250</b>	<b>-90.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>3,026</b>	<b>2,500</b>	<b>250</b>	<b>-90.00%</b>

**3204 - 3208 RHODE ISLAND AVE. (BASS PROPERTY)**

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Infrastructure &amp; Facil Maint</b>				
5225 · Property Taxes	323	500	500	0.00%
5240 · Building Repair & Maint.	700	2,250	0	-100.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>1,023</b>	<b>2,750</b>	<b>500</b>	<b>-81.82%</b>
<b>TOTAL EXPENDITURES</b>	<b>1,023</b>	<b>2,750</b>	<b>500</b>	<b>-81.82%</b>

**NOTE**

The debt payments for these two properties can be found on page 94 Debt Services

## CITY OF MOUNT RAINIER

### Department of Public Safety (Police Department)

#### Expenditures by Object and Program Classification

##### Narrative Description of Program Accounts

###### Wages and Leave Pay

- 3010 Regular Pay:** Designated pay for employees
- 3020 Overtime Pay:** Funds available for work performed beyond regular work hours
- 3022 Court Pay:** Pay for Officers to attend court hearings
- 3023 Shift Differential:** Pay designated to cover the cost difference for those working the night shift
- 3024 Officer Field Training:** Pay designated to cover the cost difference for field training of officers

###### Employee Benefits and Services

- 3030 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security
- 3040 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City
- 3043 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City
- 3052 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City
- 3070 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
- 3080 Unemployment Insurance:** Funds to cover the cost of unemployment insurance
- 3090 Retirement Contribution:** Employer's contribution to the State retirement and pension system

## Materials and Supplies

- 4130 Postage and Delivery:** Funds for postage and mailing costs
- 4131 Computer Equipment and Supplies:** Funds for the purchase of computer equipment and supplies
- 4234 Police Equip & Supplies:** Funds for the purchase of police equipment and supplies
- 4235 Uniforms:** Funds designated for the purchase and maintenance of the departments uniforms
- 4236 Firearms Supplies:** Funds for the purchase of ammunition and supplies for cleaning firearms
- 4237 Uniform Cleaning Expenses:** Funds for the cleaning of the departments uniforms
- 4330 Vehicle Fuel and Oil:** Funds designated for the purchase vehicle fuel for department cars

## Repairs and Maintenance

- 4316 Radio Repair:** Funds designated for the repair of police radios
- 4317 Vehicle Repair and Maintenance:** Funds designated for the repair and maintenance of vehicles
- 4318 Equipment Repair and Maintenance:** Funds designated for the repair and general maintenance of office equipment
- 4319 Radio Maintenance:** Funds designated for the maintenance of police radios
- 5610 Security Camera Maintenance:** Funds designated for the maintenance and access of security cameras

## Professional Services

- 4323 Vehicle Tracking – GPS:** Departments costs for GPS tracking on department vehicles
- 5112 Computer Services:** Departments shared cost of the IT support fees
- 5119 Dispatch Services:** Funds designated for the dispatch of calls
- 5120 Office Equipment Lease:** Costs incurred for leasing office equipment
- 5121 Office Equipment Maintenance Contracts:** Costs incurred for office equipment maintenance repair

- 5130 Employee Training:** Funds designated for employee training courses and programs
- 5138 Recruitment and Testing:** Funds designated for the recruitment and testing of new officers
- 5161 Printing and Copying:** Funds designated for printing and copying costs

#### Other Services and Charges

- 5323 Cable Charges:** Funds designated for the cost of cable TV
- 5324 Police Junior Explorer Program:** Funds for the creation of a Police Junior Explorer Program
- 5325 Community Policing and Outreach:** Funds for “Policing in the community” events and meetings
- 5340 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions
- 5350 Association Dues:** Funds for dues payments to associations
- 5360 Subscriptions and Publications:** Funds designated for the cost of subscription and publications purchases
- 5400 Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed
- 5415 Team Building and Appreciation:** Funds designated for employee team building events and activities
- 6481 Computer Purchases:** Funds designated for the purchase of computers or computer equipment
- 6482 Equipment Purchase:** Funds designated for the purchase of equipment and supplies

#### Infrastructure and Facility Maintenance

- 5140 Telephone:** Funds designated for the expense of telephones
- 5200 Electricity:** Funds designated for maintaining electricity in the public building
- 5220 Heat:** Funds designated for maintaining water and heat in the public building
- 5240 Building Repairs and Maintenance (Police Department):** Funds designated for the repairs and maintenance of public buildings

Capital Outlay

**6487 Vehicle Purchases:** Funds designated for purchase of police vehicles

# CITY OF MOUNT RAINIER

## DEPT. OF PUBLIC SAFETY

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Wages &amp; Leave Pay</u></b>				
3010 · Regular Pay	1,152,260	1,206,250	1,310,250	8.62%
3020 · Overtime Pay	48,414	46,000	25,000	-45.65%
3022 · Court Pay	6,593	13,000	13,000	0.00%
3023 · Shift Differential	11,624	20,000	20,000	0.00%
3024 · Officer Field Training	0	1,000	1,000	0.00%
<b><i>Total Wages &amp; Leave Pay</i></b>	<b>1,218,891</b>	<b>1,286,250</b>	<b>1,369,250</b>	<b>6.45%</b>
<b><u>Employee Benefits &amp; Services</u></b>				
3030 · FICA Expenses	91,691	103,500	106,000	2.42%
3040 · Life Insurance Expenses	568	750	1,500	100.00%
3043 · Dental Insurance Expenses	7,580	9,000	10,000	11.11%
3052 · Medical Insurance Expenses	140,478	145,000	141,600	-2.34%
3070 · Workers' Compensation Ins.	138,521	175,000	175,000	0.00%
3080 · Unemployment Insurance	2,656	3,250	5,355	64.77%
3090 · Retirement Contribution	104,493	107,500	112,500	4.65%
<b><i>Total Employee Benefits &amp; Services</i></b>	<b>485,986</b>	<b>544,000</b>	<b>551,955</b>	<b>1.46%</b>
<b><u>Materials &amp; Supplies</u></b>				
4130 · Postage & Delivery	0	500	1,400	180.00%
4131 · Computer Equip. & Supplies	0	1,750	2,950	68.57%
4234 · Police Supplies & Equip.	6,357	5,000	5,660	13.20%
4235 · Uniforms	3,278	5,000	7,000	40.00%
4236 · Firearms Supplies	8,459	8,000	8,000	0.00%
4237 · Uniform Cleaning Expenses	2,075	4,500	4,500	0.00%
4330 · Vehicle Fuel & Oil	23,151	45,000	45,000	0.00%
<b><i>Total Materials &amp; Supplies</i></b>	<b>43,321</b>	<b>69,750</b>	<b>74,510</b>	<b>6.82%</b>
<b><u>Repairs &amp; Maintenance</u></b>				
4316 · Radio Repair	0	250	250	0.00%
4317 · Vehicle Repair & Maint.	45,369	20,000	15,000	-25.00%
4318 · Equipment Repairs & Maint.	260	750	750	0.00%
4319 · Radio Maintenance	0	250	250	0.00%
5610 · MRBA Security Cameras	0	1,000	1,000	0.00%
<b><i>Total Repairs &amp; Maintenance</i></b>	<b>45,629</b>	<b>22,250</b>	<b>17,250</b>	<b>-22.47%</b>

# CITY OF MOUNT RAINIER

## DEPT. OF PUBLIC SAFETY CONTD.

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Professional Services</u></b>				
4323 · Vehicle Tracking - GPS	4,692	5,250	5,250	0.00%
5112 · Computer Services	27,970	32,000	40,000	25.00%
5119 · Dispatch Services	49,500	61,000	61,300	0.49%
5120 · Office Equipment Lease	27,221	4,500	4,500	0.00%
5121 · Off Equip Maint. Contracts	2,573	4,000	4,000	0.00%
5130 · Employee Training	4,573	5,000	7,000	40.00%
5138 · Recruitment & Testing	3,664	3,000	27,000	800.00%
5161 · Printing & Copying	1,400	1,500	1,500	0.00%
<b>Total Professional Services</b>	<b>121,593</b>	<b>116,250</b>	<b>150,550</b>	<b>29.51%</b>
<b><u>Other Services &amp; Charges</u></b>				
5323 · Cable Charges	1,732	3,500	3,500	0.00%
5324 · Police Explorer Program	0	7,500	0	-100.00%
5325 · Community Policing/Outreach	0	2,500	2,500	0.00%
5340 · Conference/Convention Exp.	624	1,500	1,500	0.00%
5350 · Association Dues	725	1,000	1,000	0.00%
5360 · Subscriptions & Publication	279	500	500	0.00%
5400 · Miscellaneous Expense	1,511	500	500	0.00%
5415 · Team Building/Appreciation	0	0	2,500	2500.00%
6481 · Computer Purchase	0	2,500	2,500	0.00%
6482 · Equipment Purchase	14,500	0	49,800	49800.00%
<b>Total Other Services &amp; Charges</b>	<b>19,370</b>	<b>19,500</b>	<b>64,300</b>	<b>229.74%</b>
<b><u>Infrastructure &amp; Facility Maint.</u></b>				
5140 · Telephone	16,574	28,500	28,500	0.00%
5200 · Electricity	16,946	19,000	19,000	0.00%
5220 · Heat	630	1,000	1,000	0.00%
5240 · Building Repair & Maint.	41,883	10,000	10,000	0.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>76,032</b>	<b>58,500</b>	<b>58,500</b>	<b>0.00%</b>
<b><u>Capital Outlay</u></b>				
6487 · Vehicle Purchases	93,235	0	100,000	0.00%
<b>Total Capital Outlay</b>	<b>93,235</b>	<b>0</b>	<b>100,000</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>2,104,058</b>	<b>2,116,500</b>	<b>2,386,315</b>	<b>12.75%</b>

**DEPT. OF PUBLIC SAFETY CONTD.**

**NOTE**

Line Item 6482 · Equipment Purchase is from the Public Safety Reserve Funds.

This is made up of:

- (2) Portable Breath Test Units \$800
- (2) Handheld FLIR Units \$1,200
- (1) Vehicle Prisoner Transport Unit \$800
- (3) License Plate Readers \$42,000
- (5) Replacement Tasers \$5,000

Line Item 5138 · Recruitment & Testing includes \$20,000 for Police Chief Recruitment

# CITY OF MOUNT RAINIER

## Parking Enforcement

### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Wages and Leave Pay

**3010 Regular Pay:** Designated pay for employees

**3020 Overtime Pay:** Funds available for work performed beyond regular work hours

##### Employee Benefits and Services

**3030 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security

**3040 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City

**3043 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City

**3052 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City

**3070 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job

**3080 Unemployment Insurance:** Funds to cover the cost of unemployment insurance

**3090 Retirement Contribution:** Employer's contribution to the State retirement and pension system

##### Materials and Supplies

**4233 Supplies and Equipment:** Funds for needed supplies and equipment

**4235 Uniforms:** Funds designated for the purchase and maintenance of the departments uniforms

**4330 Vehicle Fuel and Oil:** Funds designated for the purchase vehicle fuel for department cars

## Professional Services

- 4315 Parking Meter Maintenance:** Funds for the maintenance and repair of parking meters
- 4323 Vehicle Tracking – GPS:** Departments costs for GPS tracking on department vehicles
- 5130 Employee Training:** Funds designated for employee training courses and programs
- 5161 Printing and Copying:** Funds designated for printing and copying costs
- 5411 Parking Meter Administration:** Funds for the administering of parking meters
- 5412 Parking Citation Contract:** Funds for the administering and upkeep of parking citation recovery
- 5415 Team Building and Appreciation:** Funds designated for employee team building events and activities

# CITY OF MOUNT RAINIER

## PARKING ENFORCEMENT

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Wages &amp; Leave Pay</u></b>				
3010 · Regular Pay	37,946	41,500	43,250	4.22%
3020 · Overtime Pay	2,736	1,000	500	-50.00%
<b><i>Total Wages &amp; Leave Pay</i></b>	<b>40,682</b>	<b>42,500</b>	<b>43,750</b>	2.94%
<b><u>Employee Benefits &amp; Services</u></b>				
3030 · FICA Expenses	3,112	3,250	3,300	1.54%
3040 · Life Insurance Expenses	28	50	75	50.00%
3043 · Dental Insurance Expenses	332	450	500	11.11%
3052 · Medical Insurance Expenses	10,208	10,750	11,330	5.40%
3070 · Workers' Compensation Ins.	2,185	2,250	2,500	11.11%
3080 · Unemployment Insurance	128	250	255	2.00%
3090 · Retirement Contribution	3,173	3,750	3,700	-1.33%
<b><i>Total Employee Benefits &amp; Services</i></b>	<b>19,166</b>	<b>20,750</b>	<b>21,660</b>	4.39%
<b><u>Materials &amp; Supplies</u></b>				
4233 · Materials & Supplies	0	250	500	100.00%
4235 · Uniforms	126	250	500	100.00%
4330 · Vehicle Fuel & Oil	0	2,000	2,000	0.00%
<b><i>Total Materials &amp; Supplies</i></b>	<b>126</b>	<b>2,500</b>	<b>3,000</b>	20.00%
<b><u>Professional Services</u></b>				
4315 · Parking Meter Maintenance	0	500	500	0.00%
4323 · Vehicle Tracking - GPS	133	250	250	0.00%
5130 · Employee Training	0	250	250	0.00%
5161 · Printing & Copying	1,411	1,000	1,000	0.00%
5411 · Parking Meter Admin.	4,909	2,500	750	-70.00%
5412 · Parking Citation Recovery	29,944	30,000	30,000	0.00%
<b><i>Total Professional Services</i></b>	<b>36,397</b>	<b>34,500</b>	<b>32,750</b>	-5.07%
<b><u>Other Services &amp; Charges</u></b>				
5415 · Team Building/Appreciation	0	0	120	120.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>0</b>	<b>0</b>	<b>120</b>	120.00%
<b>TOTAL EXPENDITURES</b>	<b>96,370</b>	<b>100,250</b>	<b>101,280</b>	1.03%

# CITY OF MOUNT RAINIER

## Department of Public Works

### Expenditures by Object and Program Classification

#### Narrative Description of Program Accounts

##### Wages and Leave Pay

- 3010 Regular Pay:** Designated pay for employees
- 3020 Overtime Pay:** Funds available for work performed beyond regular work hours, including \$15,000 for janitorial services

##### Employee Benefits and Services

- 3030 FICA Expenses:** Federal Insurance Contributions Act, employer's portion of social security
- 3040 Life Insurance Expenses:** Employee monthly life insurance premium paid by the City
- 3043 Dental Insurance Expenses:** Employee monthly dental insurance premium paid by the City
- 3052 Medical Insurance Expenses:** Employee monthly medical insurance premium paid by the City
- 3070 Workers Comp Insurance:** Funds to cover the cost of workers compensation insurance, provides care for employees injured on the job
- 3080 Unemployment Insurance:** Funds to cover the cost of unemployment insurance
- 3090 Retirement Contribution:** Employer's contribution to the State retirement and pension system

##### Materials and Supplies

- 4233 Materials and Supplies:** Funds for the purchase of materials and supplies needed for the everyday upkeep of the City such as small tools, wood, plastic fencing, purchases from Home Depot, etc..
- 4235 Uniforms:** Funds designated for the purchase and maintenance of the departments uniforms

**4237 Uniform Cleaning Expenses:** Funds for the cleaning of the departments uniforms

**4330 Vehicle Fuel and Oil:** Funds designated for the purchase vehicle fuel for department cars

#### Repairs and Maintenance

**4317 Vehicle Repair and Maintenance:** Funds designated for the repair and maintenance of vehicles

#### Professional Services

**4323 Vehicle Tracking – GPS:** Departments costs for GPS tracking on department vehicles

**5112 Computer Services:** Departments shared cost of the IT support fees

**5121 Office Equipment Maintenance Contracts:** Costs incurred for office equipment maintenance repair

**5130 Employee Training:** Funds designated for employee training courses and programs

**5139 Temporary Labor:** Funds designated for the cost of temporary labor

**5126 Professional Services:** Funds designated for professional services

#### Other Services and Charges

**5250 CDL Testing:** Funds for the testing and upkeep of CDL licensed drivers

**5323 Cable Charges:** Funds designated for the cost of cable TV

**5340 Conference and Convention Expenses:** Funds designated for attendance at conferences and conventions

**5350 Association Dues:** Funds for dues payments to associations

**5400 Miscellaneous Expenses:** Funds designated for miscellaneous expenses as needed

**5415 Team Building and Appreciation:** Funds designated for employee team building events and activities

**6482 Equipment Purchase:** Funds designated for the purchase of equipment and supplies

#### Infrastructure and Facility Maintenance

**5140 Telephone:** Funds designated for the expense of telephones

**5200 Electricity:** Funds designated for maintaining electricity in the public building

- 5220 Heat:** Funds designated for maintaining Heat in the public building
- 5240 Building Repairs and Maintenance (Public Works Building):** Funds designated for the repairs and maintenance of public buildings
- 5241 Pest Control:** Funds for the spraying of the buildings to prevent bugs and pests

# CITY OF MOUNT RAINIER

## DEPT. OF PUBLIC WORKS

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Wages &amp; Leave Pay</u></b>				
3010 · Regular Pay	365,921	392,350	443,585	13.06%
3020 · Overtime Pay	33,216	35,000	25,000	-28.57%
<b><i>Total Wages &amp; Leave Pay</i></b>	<b>399,137</b>	<b>427,350</b>	<b>468,585</b>	9.65%
<b><u>Employee Benefits &amp; Services</u></b>				
3030 · FICA Expenses	29,800	33,350	36,450	9.30%
3040 · Life Insurance Expenses	219	500	750	50.00%
3043 · Dental Insurance Expenses	3,243	4,250	5,000	17.65%
3052 · Medical Insurance Expenses	82,932	71,000	84,960	19.66%
3070 · Workers' Compensation Ins.	19,782	21,000	35,000	66.67%
3080 · Unemployment Insurance	1,489	2,250	2,550	13.33%
3090 · Retirement Contribution	23,867	35,300	38,000	7.65%
<b><i>Total Employee Benefits &amp; Services</i></b>	<b>161,332</b>	<b>167,650</b>	<b>202,710</b>	20.91%
<b><u>Materials &amp; Supplies</u></b>				
4233 · Materials & Supplies	21,052	33,000	35,000	6.06%
4235 · Uniforms	1,229	750	3,250	333.33%
4237 · Uniform Cleaning Expenses	10,599	9,000	20,000	122.22%
4330 · Vehicle Fuel & Oil	11,986	17,250	25,000	44.93%
<b><i>Total Materials &amp; Supplies</i></b>	<b>44,866</b>	<b>60,000</b>	<b>83,250</b>	38.75%
<b><u>Repairs &amp; Maintenance</u></b>				
4317 · Vehicle Repair & Maint.	38,361	33,000	40,000	21.21%
<b><i>Total Repairs &amp; Maintenance</i></b>	<b>38,361</b>	<b>33,000</b>	<b>40,000</b>	21.21%
<b><u>Professional Services</u></b>				
4323 · Vehicle Tracking - GPS	1,020	2,000	2,000	0.00%
5112 · Computer Services	543	2,250	3,000	33.33%
5121 · Off Equip Maint. Contracts	633	2,000	2,000	0.00%
5125 · Janitorial Maint. Services	2,500	0	0	0.00%
5130 · Employee Training	534	3,000	4,000	33.33%
5139 · Temporary Labor	29,834	30,000	20,000	-33.33%

# CITY OF MOUNT RAINIER

## DEPT. OF PUBLIC WORKS

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Professional Services Contd.</u></b>				
5126 · Professional. Services	0	2,000	2,500	25.00%
<b><i>Total Professional Services</i></b>	<b>35,065</b>	<b>41,250</b>	<b>33,500</b>	-18.79%
<b><u>Other Services &amp; Charges</u></b>				
5250 · CDL Testing	176	250	1,500	500.00%
5323 · Cable Charges	1,305	2,000	2,000	0.00%
5340 · Conference/Convention Exp.	4,166	3,000	3,000	0.00%
5350 · Association Dues	75	250	300	20.00%
5400 · Miscellaneous Expense	2,558	500	500	0.00%
5415 · Team Building/Appreciation	0	0	1,200	1200.00%
5636 · Green Team Expense	1,106	1,250	1,250	0.00%
6482 · Equipment Purchase	407	1,500	3,000	100.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>9,793</b>	<b>8,750</b>	<b>12,750</b>	45.71%
<b><u>Infrastructure &amp; Facility Maint.</u></b>				
5140 · Telephone	4,057	3,500	4,000	14.29%
5200 · Electricity	3,410	7,500	7,500	0.00%
5220 · Heat	3,343	4,500	4,500	0.00%
5240 · Building Repair & Maint.	21,720	5,000	5,000	0.00%
5241 · Pest Control	2,310	3,000	2,000	-33.33%
<b><i>Total Infrastructure &amp; Facil Maint</i></b>	<b>34,840</b>	<b>23,500</b>	<b>23,000</b>	-2.13%
<b><u>Capital Outlay</u></b>				
6487 · Vehicle Purchases	83,498	0	20,000	20000.00%
<b><i>Total Capital Outlay</i></b>	<b>83,498</b>	<b>0</b>	<b>20,000</b>	20000.00%
<b>TOTAL EXPENDITURES</b>	<b>806,891</b>	<b>761,500</b>	<b>883,795</b>	16.06%

### **NOTE**

Line Item 4237 · Uniform Cleaning Expenses includes City Wide Cintas costs  
 Line Item 5241 · Pest Control Expenses is for entire City  
 Line Item 6487 · Vehicle Purchases is for PW truck

**CITY OF MOUNT RAINIER**

**CALL - A - BUS**

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Wages &amp; Leave Pay</u></b>				
3010 · Regular Pay	26,937	25,000	0	-100.00%
<b>Total Wages &amp; Leave Pay</b>	<b>26,937</b>	<b>25,000</b>	<b>0</b>	<b>-100.00%</b>
<b><u>Employee Benefits &amp; Services</u></b>				
3030 · FICA Expenses	2,061	2,000	0	-100.00%
3040 · Life Insurance Expenses	26	0	0	0.00%
3070 · Workers' Compensation Ins.	1,072	1,250	0	-100.00%
3080 · Unemployment Insurance	128	250	0	-100.00%
3090 · Retirement Contribution	0	2,000	0	-100.00%
<b>Total Employee Benefits &amp; Svcs.</b>	<b>3,286</b>	<b>5,500</b>	<b>0</b>	<b>-100.00%</b>
<b><u>Materials &amp; Supplies</u></b>				
4330 · Vehicle Fuel & Oil	0	3,000	0	-100.00%
<b>Total Materials &amp; Supplies</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>-100.00%</b>
<b><u>Repairs &amp; Maintenance</u></b>				
4317 · Vehicle Repair & Maint.	11,654	10,000	0	-100.00%
<b>Total Repairs &amp; Maintenance</b>	<b>11,654</b>	<b>10,000</b>	<b>0</b>	<b>-100.00%</b>
<b><u>Professional Services</u></b>				
4323 · Vehicle Tracking - GPS	0	250	0	-100.00%
<b>Total Professional Services</b>	<b>0</b>	<b>250</b>	<b>0</b>	<b>250.00%</b>
<b><u>Other Services &amp; Charges</u></b>				
5400 · Miscellaneous Expense	0	250	0	-100.00%
<b>Total Other Services &amp; Charges</b>	<b>0</b>	<b>250</b>	<b>0</b>	<b>-100.00%</b>
<b><u>Infrastructure &amp; Facil Maint</u></b>				
5140 · Telephone	947	1,000	0	-100.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>947</b>	<b>1,000</b>	<b>0</b>	<b>-100.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>42,824</b>	<b>44,750</b>	<b>0</b>	<b>-100.00%</b>

## CITY OF MOUNT RAINIER

### Upkeep and Use of Streets and Parks

The Fiscal Year 2019 Budget allocates significant funding to the upkeep of streets and parks. The City will make significant upgrades to rusting street signs, redevelopment of parks, and painting curbs and crosswalks.

Additional funding is concentrated on the effort of park landscaping and maintenance to ensure a clean and well maintained look of all public areas.

The City's commitment to trees and tree upkeep and maintenance is strengthened in FY 19 Funding.

## CITY OF MOUNT RAINIER

### STREETS & PARKS

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Materials &amp; Supplies</b>				
4233 · Materials & Supplies	6,117	17,500	30,150	72.29%
4325 · Street Signs	3,219	2,000	7,000	250.00%
4326 · Traffic Calming Devices	547	1,500	0	-100.00%
<b>Total Materials &amp; Supplies</b>	<b>9,883</b>	<b>21,000</b>	<b>37,150</b>	76.90%
<b>Repairs &amp; Maintenance</b>				
4318 · Equipment Repairs & Maint.	3,501	5,000	15,000	200.00%
<b>Total Repairs &amp; Maintenance</b>	<b>3,501</b>	<b>5,000</b>	<b>15,000</b>	200.00%
<b>Professional Services</b>				
5126 · Professional. Services	0	17,500	20,250	15.71%
<b>Total Professional Services</b>	<b>0</b>	<b>17,500</b>	<b>20,250</b>	17500.00%
<b>Infrastructure &amp; Facil Maint</b>				
5230 · Sidewalk & Street Maint.	12,705	16,000	0	-100.00%
5420 · Tree Maintenance	34,785	25,000	32,500	30.00%
5421 · Grounds Maintenance	10,345	35,000	40,000	14.29%
5426 · Equipment Rental	980	3,000	3,000	0.00%
5440 · Tree Purchases	0	2,500	2,500	0.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>58,815</b>	<b>81,500</b>	<b>78,000</b>	-4.29%
<b>TOTAL EXPENDITURES</b>	<b>72,199</b>	<b>125,000</b>	<b>150,400</b>	20.32%

#### NOTE

Line Item 4233 · Materials & Supplies includes \$20,00 for painting curbs, markings, hydrants and \$10,150 for routine materials and supplies for street upkeep

Line Item 4325 · Street Signs includes \$7,000 to replace rusted signs and \$5,000 for routine signage upkeep

Line Item 5126 · Professional Services is for street sweeping from City of Hyattsville

Line Item 5421 · Grounds Maintenance is made up of:

\$20,000 for mulching and maintenance of parks

\$14,000 for Rhode Island Ave Landscaping

\$6,000 for Buchanan Street Bio Retention

# CITY OF MOUNT RAINIER

## WASTE DISPOSAL

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Other Services &amp; Charges</u></b>				
5310 · Tipping & Recycling Fees	66,364	85,000	80,000	-5.88%
<b><i>Total Other Services &amp; Charges</i></b>	<b>66,364</b>	<b>85,000</b>	<b>80,000</b>	-5.88%
<b>TOTAL EXPENDITURES</b>	<b>66,364</b>	<b>85,000</b>	<b>80,000</b>	-5.88%

# CITY OF MOUNT RAINIER

## STREET LIGHTS

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Infrastructure &amp; Facil Maint</b>				
5210 · Street Lights Electricity Exp.	85,001	95,000	90,000	-5.26%
5211 · Street Lights Repairs	5,125	10,000	10,000	0.00%
<b>Total Infrastructure &amp; Facil Maint</b>	<b>90,126</b>	<b>105,000</b>	<b>100,000</b>	<b>-4.76%</b>
<b>TOTAL EXPENDITURES</b>	<b>90,126</b>	<b>105,000</b>	<b>100,000</b>	<b>-4.76%</b>

## CITY OF MOUNT RAINIER

### GENERAL INSURANCE

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Professional Services</b>				
5180 · Police Liability Insurance	26,013	27,000	28,000	3.70%
5181 · Public Official Liability Ins.	9,842	9,500	9,650	1.58%
5182 · General Liability Insurance	14,100	12,000	15,500	29.17%
5184 · Vehicle Insurance	37,565	41,000	42,000	2.44%
5187 · Other General Insurance	0	1,250	1,250	0.00%
<b>Total Professional Services</b>	<b>87,520</b>	<b>90,750</b>	<b>96,400</b>	<b>6.23%</b>
<b>TOTAL EXPENDITURES</b>	<b>87,520</b>	<b>90,750</b>	<b>96,400</b>	<b>6.23%</b>

# CITY OF MOUNT RAINIER

## COMMUNITY PROGRAMS

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Wages &amp; Leave Pay</b>				
3020 · Overtime Pay	0	3,000	3,000	0.00%
<b>Total Wages &amp; Leave Pay</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	0.00%
<b>Employee Benefits &amp; Services</b>				
3030 · FICA Expenses	0	250	250	0.00%
<b>Total Employee Benefits &amp; Services</b>	<b>0</b>	<b>250</b>	<b>250</b>	0.00%
<b>Professional Services</b>				
5620 · Recreational Program	7,400	15,000	7,500	-50.00%
<b>Total Professional Services</b>	<b>7,400</b>	<b>15,000</b>	<b>7,500</b>	-50.00%
<b>Other Services &amp; Charges</b>				
5633 · 5K Gateway Expense	742	0	0	0.00%
5634 · Compost Bin Expense	0	1,500	0	-100.00%
5635 · Community Garden Prog. Exp	0	1,250	0	-100.00%
5637 · Veterans Celebration Exp	0	0	1,500	1500.00%
5638 · Other Community Events	3,871	7,500	0	-100.00%
5639 · Immigration Outreach Prgm	0	1,500	1,500	0.00%
5640 · Community Engagement Prgm	0	5,000	0	-100.00%
5641 · CERT Team Expense	0	0	3,000	3000.00%
5642 · Senior Programming	0	0	2,500	2500.00%
5643 · Scholarship Program	0	0	7,500	7500.00%
5644 · Halloween Event	0	0	1,500	7500.00%
5645 · Spring Festival	0	0	2,000	7500.00%
5646 · Winter Festival	0	0	2,000	7500.00%
5647 · International Day	0	0	3,000	7500.00%
5648 · Open House	0	0	2,500	7500.00%
5649 · Community Talks City Staff	0	0	3,500	7500.00%
5650 · Council Engagement Events	0	0	4,000	7500.00%
<b>Total Other Services &amp; Charges</b>	<b>4,613</b>	<b>16,750</b>	<b>34,500</b>	105.97%
<b>TOTAL EXPENDITURES</b>	<b>12,013</b>	<b>35,000</b>	<b>45,250</b>	29.29%

NOTE continued on next page

**COMMUNITY PROGRAMS CONTD.**

**NOTE**

- Line Item 5637 · Veterans Celebration Exp is a new line item
- Line Item 5641 · CERT Team Expense is a new line item
- Line Item 5642 · Senior Programming is a new line item
- Line Item 5643 · Scholarship Program is a new line item
- Line Item 5644 · Halloween Event is a new line item
- Line Item 5645 · Spring Festival is a new line item
- Line Item 5646 · Winter Festival is a new line item
- Line Item 5647 · International Day is a new line item
- Line Item 5648 · Open House is a new line item
- Line Item 5649 · Community Talks City Staff is a new line item
- Line Item 5650 · Council Engagement Events is a new line item

## CITY OF MOUNT RAINIER

### MOUNT RAINIER DAY

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Wages &amp; Leave Pay</b>				
3020 · Overtime Pay	13,895	7,500	7,500	0.00%
<b>Total Wages &amp; Leave Pay</b>	<b>13,895</b>	<b>7,500</b>	<b>7,500</b>	0.00%
<b>Employee Benefits &amp; Services</b>				
3030 · FICA Expenses	1,063	650	650	0.00%
3080 · Unemployment Insurance	5	0	0	0.00%
<b>Total Employee Benefits &amp; Services</b>	<b>1,068</b>	<b>650</b>	<b>650</b>	0.00%
<b>Professional Services</b>				
5139 · Temporary Labor	1,169	4,250	0	-100.00%
<b>Total Professional Services</b>	<b>1,169</b>	<b>4,250</b>	<b>0</b>	-100.00%
<b>Other Services &amp; Charges</b>				
5600 · Mt. Rainier Day Expense	22,825	15,000	9,000	-40.00%
<b>Total Other Services &amp; Charges</b>	<b>22,825</b>	<b>15,000</b>	<b>9,000</b>	-40.00%
<b>TOTAL EXPENDITURES</b>	<b>38,956</b>	<b>27,400</b>	<b>17,150</b>	-37.41%

#### **NOTE**

Line Item 5139 · Temporary Labor was reduced to zero due to work being performed by Public Works employees

# CITY OF MOUNT RAINIER

## PUBLIC SAFETY NIGHT

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Wages &amp; Leave Pay</b>				
3020 · Overtime Pay	3,940	2,500	2,500	0.00%
<b>Total Wages &amp; Leave Pay</b>	<b>3,940</b>	<b>2,500</b>	<b>2,500</b>	0.00%
<b>Employee Benefits &amp; Services</b>				
3030 · FICA Expenses	464	200	200	0.00%
<b>Total Employee Benefits &amp; Services</b>	<b>464</b>	<b>200</b>	<b>200</b>	0.00%
<b>Other Services &amp; Charges</b>				
5401 · Public Safety Night Expense	870	2,500	2,500	0.00%
<b>Total Other Services &amp; Charges</b>	<b>870</b>	<b>2,500</b>	<b>2,500</b>	0.00%
<b>TOTAL EXPENDITURES</b>	<b>5,273</b>	<b>5,200</b>	<b>5,200</b>	0.00%

# CITY OF MOUNT RAINIER

## BIKE CO-OP

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Other Services &amp; Charges</u></b>				
5323 · Cable Charges	1,031	0	0	0.00%
5604 · Bike Co-op Expense	4,416	1,250	1,250	0.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>5,447</b>	<b>1,250</b>	<b>1,250</b>	0.00%
<b>TOTAL EXPENDITURES</b>	<b>5,447</b>	<b>1,250</b>	<b>1,250</b>	0.00%

# CITY OF MOUNT RAINIER

## TOOL SHED

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Other Services &amp; Charges</b>				
5603 · Tool Shed Expense	0	1,250	0	-100.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>0</b>	<b>1,250</b>	<b>0</b>	<b>-100.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>1,250</b>	<b>0</b>	<b>-100.00%</b>

## CITY OF MOUNT RAINIER

### CITY TAX CREDIT

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Other Services &amp; Charges</u></b>				
4204 · Historic Preservation Tax Cr.	1,825	5,000	3,000	-40.00%
4205 · Homeowners Tax Credit	25,678	27,500	30,000	9.09%
5403 · Veterans/LTR Tax Credit	0	19,500	19,500	0.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>27,503</b>	<b>52,000</b>	<b>52,500</b>	0.96%
<b>TOTAL EXPENDITURES</b>	<b>27,503</b>	<b>52,000</b>	<b>52,500</b>	0.96%

# CITY OF MOUNT RAINIER

## FIRE DEPARTMENT

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Other Services &amp; Charges</u></b>				
4900 · Fire Department Exp.	0	5,000	0	-100.00%
<b><i>Total Other Services &amp; Charges</i></b>	<b>0</b>	<b>5,000</b>	<b>0</b>	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	-100.00%

## CITY OF MOUNT RAINIER

### SPECIAL FUND REVENUES

REVENUES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b>Special Fund Revenues</b>				
7266 · Soft Body Armor	2,405	1,500	1,500	0.00%
7272 · County Tree Grant	0	10,000	0	-100.00%
7274 · LGIT Training Grant	0	4,000	0	-100.00%
7287 · Mount Rainier Day Grant	0	2,500	0	-100.00%
7288 · National Night Out	0	1,000	0	-100.00%
7289 · FEMA Snow	0	0	0	0.00%
7290 · SHA DWI Funds	0	0	0	0.00%
7294 · Bond Bill 3405 RI	0	0	100,000	100000.00%
7298 · AFF Equitable Share (OJP)	0	2,500	0	-100.00%
7302 · CDBG -PY-36	0	0	0	0.00%
7305 · CDBG - Façade' Program	0	0	0	0.00%
7306 · CDBG	252,047	176,500	150,000	-15.01%
7323 · ATHA Grant	1,750	2,000	3,500	75.00%
7327 · Storm Drainage	0	0	0	0.00%
7328 · PGC - Community Garden	0	0	0	0.00%
7330 · Community Legacy Program	0	50,000	100,000	100.00%
7250 · Grants - Other	70,942	0	0	0.00%
<b>TOTAL REVENUES</b>	<b>327,144</b>	<b>250,000</b>	<b>355,000</b>	<b>42.00%</b>

### SPECIAL FUND EXPENDITURES

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Proposed	%
	Actual	Budget	Budget	Change
<b>Special Fund Expenditures</b>				
6751 · CDBG Grant Contract Work	126,023	176,500	150,000	-15.01%
6752 · Contractor Services (Grant)	750	8,500	5,000	-41.18%
6753 · Community Legacy Grant	44,892	50,000	100,000	100.00%
6754 · National Night Out Grant Exp	0	1,000	0	-100.00%
6755 · Mount Rainier Day Grant Exp	0	2,500	0	-100.00%
6757 · Material & Supplies Grant	5,021	11,500	0	-100.00%
6758 · 3405 RI Develop-Grant Funds	0	0	100,000	100000.00%
6759 · Other Grant Expenditures	1,639	0	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>178,325</b>	<b>250,000</b>	<b>355,000</b>	<b>42.00%</b>
<b>Excess (Deficit) of Special Fund Revenues over Expenditures</b>	<b>148,819</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

## CITY OF MOUNT RAINIER

### CONTINGENCY

EXPENDITURES	FY 2017	FY 2018	FY 2019	FY18-FY19
	Unaudited	Adopted	Adopted	%
	Actual	Budget	Budget	Change
<b><u>Other Services &amp; Charges</u></b>				
4500 · Contingency	0	25,000	62,635	150.54%
<b><i>Total Other Services &amp; Charges</i></b>	<b>0</b>	<b>25,000</b>	<b>62,635</b>	150.54%
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>25,000</b>	<b>62,635</b>	150.54%

## CITY OF MOUNT RAINIER

### Debt Services

“Debt Services” is the term used to describe the funds paid on behalf of the City debts. The City did a bond issuance in December 2008 for \$1,250,000 to purchase the “Bass Property” located at 3200 Rhode Island Ave. The bonds have a maturity date of Dec 4, 2023 with biannual debt service payments. The interest rate on the bonds is 4.79% and remaining principal balance of \$352,410. In FY 2019 the City will owe \$102,105 in principal and \$15,675 in interest for this bond.

The City did another bond issuance of \$1,500,000 in January 2010 to fund 3 items, refinance of a 1996 Series Bond issuance, refinance of a 1997 Series Bond issuance, and purchase the “Funeral Home” property located at 3200 Rhode Island Ave. for \$678,766. In FY 2019 the City will owe \$110,650 in principal and \$26,050 in interest for this bond.

In addition the City is financing a Public Works vehicle in FY 2018. The City will owe \$27,000 in principal and \$6,000 in interest for the vehicle in FY 2019.

# CITY OF MOUNT RAINIER

## CAPITAL IMPROVEMENT PLAN (CIP)

EXPENDITURES	FY 2019
	Proposed Budget
<b><u>City Hall</u></b>	
Facility Security Upgrades	5,000
<b><i>Total City Hall</i></b>	<b>5,000</b>
<b><u>Police Department</u></b>	
Parking Meter Upgrades - Phase I	23,700
Pave Back Parking Lot	8,200
Rebuild of Basement	150,000
<b><i>Total Police Department</i></b>	<b>181,900</b>
<b><u>Public Works Dept.</u></b>	
Install Gate and Yard Fence	23,000
Rebuild of Public Works Lot	105,000
<b><i>Total Public Works Dept.</i></b>	<b>128,000</b>
<b><u>Parks and Streets</u></b>	
Streets and Sidewalks Upgrades	284,125
Holiday Decorations	3,000
Bridge Repairs	7,800
Redevelopment of Rogers Park	36,625
Redevelopment of Memorial Park and Adjoining Street Scape	36,625
Drainage Area Study	20,000
<b><i>Total Highway &amp; Streets</i></b>	<b>388,175</b>
<b>TOTAL CIP EXPENDITURES</b>	<b>703,075</b>

**CITY OF MOUNT RAINIER  
EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.  
COMPENSATION SCHEDULE FY 2019**

	<u>Grade Steps</u>	PEO	PD - EA 1	PD - EA 2	PD - EA 3	PD - EA 4	PD - EA 5
Hourly		16.8229	18.9258	22.7529	27.7234	31.0233	37.3854
Bi-Weekly	<b>1</b>	1,345.83	1,514.06	1,820.24	2,217.87	2,481.87	2,990.83
Annually		34,992	39,366	47,326	57,665	64,529	77,762
Hourly		17.3276	19.4936	23.4355	28.5551	31.9540	38.5069
Bi-Weekly	<b>2</b>	1,386.20	1,559.49	1,874.84	2,284.41	2,556.32	3,080.55
Annually		36,041	40,547	48,746	59,395	66,464	80,094
Hourly		17.8474	20.0784	24.1386	29.4117	32.9127	39.6621
Bi-Weekly	<b>3</b>	1,427.79	1,606.27	1,931.09	2,352.94	2,633.01	3,172.97
Annually		37,123	41,763	50,208	61,176	68,458	82,497
Hourly		18.3828	20.6807	24.8628	30.2941	33.9000	40.8520
Bi-Weekly	<b>4</b>	1,470.62	1,654.46	1,989.02	2,423.53	2,712.00	3,268.16
Annually		38,236	43,016	51,715	63,012	70,512	84,972
Hourly		18.9343	21.3012	25.6086	31.2029	34.9170	42.0776
Bi-Weekly	<b>5</b>	1,514.74	1,704.09	2,048.69	2,496.23	2,793.36	3,366.20
Annually		39,383	44,306	53,266	64,902	72,627	87,521
Hourly		19.5023	21.9402	26.3769	32.1390	35.9645	43.3399
Bi-Weekly	<b>6</b>	1,560.19	1,755.22	2,110.15	2,571.12	2,877.16	3,467.19
Annually		40,565	45,636	54,864	66,849	74,806	90,147

Grade	Position
PEO	Parking Enforcement
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Assistant Chief Police
PD - EA 5	Chief of Police

**CITY OF MOUNT RAINIER  
EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.  
COMPENSATION SCHEDULE FY 2019**

	<u>Grade Steps</u>	PEO	PD - EA 1	PD - EA 2	PD - 3	PD - EA 4	PD - EA 5
Hourly	<b>7</b>	20.0874	22.5984	27.1682	33.1032	37.0435	44.6401
Bi-Weekly		1,606.99	1,807.87	2,173.46	2,648.25	2,963.48	3,571.21
Annually		41,782	47,005	56,510	68,855	77,050	92,851
Hourly	<b>8</b>	20.6900	23.2764	27.9833	34.0962	38.1548	45.9793
Bi-Weekly		1,655.20	1,862.11	2,238.66	2,727.70	3,052.38	3,678.34
Annually		43,035	48,415	58,205	70,920	79,362	95,637
Hourly	<b>9</b>	21.3107	23.9746	28.8227	35.1191	39.2994	47.3587
Bi-Weekly		1,704.86	1,917.97	2,305.82	2,809.53	3,143.95	3,788.69
Annually		44,326	49,867	59,951	73,048	81,743	98,506
Hourly	<b>10</b>	21.9500	24.6939	29.6874	36.1727	40.4784	48.7794
Bi-Weekly		1,756.00	1,975.51	2,374.99	2,893.82	3,238.27	3,902.35
Annually		45,656	51,363	61,750	75,239	84,195	101,461
Hourly	<b>11</b>	22.6085	25.4347	30.5781	37.2579	41.6928	50.2428
Bi-Weekly		1,808.68	2,034.78	2,446.24	2,980.63	3,335.42	4,019.42
Annual		47,026	52,904	63,602	77,496	86,721	104,505
Hourly	<b>12</b>	23.2868	26.1977	31.4954	38.3756	42.9435	51.7501
Bi-Weekly		1,862.94	2,095.82	2,519.63	3,070.05	3,435.48	4,140.01
Annually		48,437	54,491	65,510	79,821	89,323	107,640

Grade	Position
PEO	Parking Enforcement
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Assistant Chief Police
PD - EA 5	Chief of Police

**CITY OF MOUNT RAINIER  
EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.  
COMPENSATION SCHEDULE FY 2019**

	<b>Grade Steps</b>	<b>PEO</b>	<b>PD - EA 1</b>	<b>PD - EA 2</b>	<b>EA - 3</b>	<b>PD - EA 4</b>	<b>PD - EA 5</b>
Hourly	<b>13</b>	23.9854	26.9837	32.4403	39.5269	44.2319	53.3026
Bi-Weekly		1,918.83	2,158.69	2,595.22	3,162.15	3,538.55	4,264.21
Annually		49,890	56,126	67,476	82,216	92,002	110,869
Hourly	<b>14</b>	24.7049	27.7932	33.4135	40.7127	45.5588	54.9017
Bi-Weekly		1,976.40	2,223.45	2,673.08	3,257.02	3,644.70	4,392.13
Annually		51,386	57,810	69,500	84,682	94,762	114,195
Hourly	<b>15</b>	25.4461	28.6270	34.4159	41.9341	46.9256	56.5487
Bi-Weekly		2,035.69	2,290.16	2,753.27	3,354.73	3,754.05	4,523.90
Annually		52,928	59,544	71,585	87,223	97,605	117,621

<b>Grade</b>	<b>Position</b>
PEO	Parking Enforcement
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Assistant Chief Police
PD - EA 5	Chief of Police

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

No employees salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of \$1,500) on the 16th year of continuous service and a satisfactory performance for 15th and 16th year.

**CITY OF MOUNT RAINIER  
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.  
COMPENSATION SCHEDULE FY 2019**

	<b>Grade Steps</b>	<b>PD - POC</b>	<b>PD - 1</b>	<b>PD - 2</b>	<b>PD - 3</b>
Hourly		22.0685	23.2300	24.6238	26.3476
Bi-Weekly	<b>1</b>	1,765.48	1,858.40	1,969.90	2,107.81
Annually		45,902	48,318	51,217	54,803
Hourly			23.9269	25.3625	27.1380
Bi-Weekly	<b>2</b>		1,914.15	2,029.00	2,171.04
Annually			49,768	52,754	56,447
Hourly			24.6447	26.1234	27.9521
Bi-Weekly	<b>3</b>		1,971.58	2,089.87	2,236.17
Annually			51,261	54,337	58,140
Hourly			25.3841	26.9071	28.7907
Bi-Weekly	<b>4</b>		2,030.73	2,152.56	2,303.26
Annually			52,799	55,967	59,885
Hourly			26.1456	27.7143	29.6544
Bi-Weekly	<b>5</b>		2,091.65	2,217.14	2,372.35
Annually			54,383	57,646	61,681
Hourly				28.5457	30.5441
Bi-Weekly	<b>6</b>			2,283.66	2,443.52
Annually				59,375	63,532

<b>Grade</b>	<b>Position</b>
PD-POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal

**CITY OF MOUNT RAINIER  
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.  
COMPENSATION SCHEDULE FY 2019**

	<u>Grade Steps</u>	PD - POC	PD - 1	PD - 2	PD - 3
Hourly	<b>7</b>			29,4021	31,4604
Bi-Weekly				2,352.17	2,516.83
Annually				61,156	65,438
Hourly	<b>8</b>			30,2841	32,4042
Bi-Weekly				2,422.73	2,592.34
Annually				62,991	67,401
Hourly	<b>9</b>			31,1927	33,3763
Bi-Weekly				2,495.41	2,670.11
Annually				64,881	69,423
Hourly	<b>10</b>			32,1284	34,3776
Bi-Weekly				2,570.28	2,750.21
Annually				66,827	71,505
Hourly	<b>11</b>			33,0923	35,4089
Bi-Weekly				2,647.38	2,832.71
Annual				68,832	73,651
Hourly	<b>12</b>			34,0851	36,4712
Bi-Weekly				2,726.80	2,917.70
Annually				70,897	75,860

Grade	Position
PD-POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal

**CITY OF MOUNT RAINIER  
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.  
COMPENSATION SCHEDULE FY 2019**

	<u>Grade Steps</u>	PD - POC	PD - 1	PD - 2	PD - 3
Hourly	<b>13</b>			35,1076	37,5653
Bi-Weekly				2,808.61	3,005.23
Annually				73,024	78,136
Hourly	<b>14</b>			36,1608	38,6923
Bi-Weekly				2,892.87	3,095.38
Annually				75,215	80,480
Hourly	<b>15</b>			37,2457	39,8531
Bi-Weekly				2,979.65	3,188.25
Annually				77,471	82,894

Grade	Position
PD-POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal

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**CITY OF MOUNT RAINIER  
PUBLIC WORKS DEPARTMENT (PW)  
COMPENSATION SCHEDULE FY 2019**

	<b>Grade Steps</b>	<b>PW - 1</b>	<b>PW - 2</b>	<b>PW - 3</b>	<b>PW - 4</b>	<b>PW - 5</b>	<b>PW - 6</b>	<b>PW - 7</b>
Hourly		15.7715	16.8229	17.5239	18.9258	20.8184	26.3777	32.3751
Bi-Weekly	<b>1</b>	1,261.72	1,345.83	1,401.92	1,514.06	1,665.47	2,110.22	2,590.01
Annually		32,805	34,992	36,450	39,366	43,302	54,866	67,340
Hourly		16.2446	17.3276	18.0497	19.4936	21.4430	27.1690	33.3463
Bi-Weekly	<b>2</b>	1,299.57	1,386.20	1,443.97	1,559.49	1,715.44	2,173.52	2,667.71
Annually		33,789	36,041	37,543	40,547	44,601	56,512	69,360
Hourly		16.7319	17.8474	18.5912	20.0784	22.0863	27.9841	34.3467
Bi-Weekly	<b>3</b>	1,338.55	1,427.79	1,487.29	1,606.27	1,766.90	2,238.73	2,747.74
Annually		34,802	37,123	38,670	41,763	45,939	58,207	71,441
Hourly		17.2339	18.3828	19.1489	20.6807	22.7489	28.8236	35.3771
Bi-Weekly	<b>4</b>	1,378.71	1,470.62	1,531.91	1,654.46	1,819.91	2,305.89	2,830.17
Annually		35,846	38,236	39,830	43,016	47,318	59,953	73,584
Hourly		17.7509	18.9343	19.7234	21.3012	23.4313	29.6883	36.4385
Bi-Weekly	<b>5</b>	1,420.07	1,514.74	1,577.87	1,704.09	1,874.51	2,375.07	2,915.08
Annually		36,922	39,383	41,025	44,306	48,737	61,752	75,792
Hourly		18.2834	19.5023	20.3151	21.9402	24.1343	30.5790	37.5316
Bi-Weekly	<b>6</b>	1,462.67	1,560.19	1,625.20	1,755.22	1,930.74	2,446.32	3,002.53
Annually		38,030	40,565	42,255	45,636	50,199	63,604	78,066

<b>Grade</b>	<b>Position</b>
<b>PW - 1</b>	Laborer / Call A Bus Driver
<b>PW - 2</b>	Coordinator, Call A Bus
<b>PW - 3</b>	CDL Driver
<b>PW - 4</b>	Administrative Assistant
<b>PW - 5</b>	Code Enforcement Officer
<b>PW - 6</b>	Assistant Director PW
<b>PW - 7</b>	Director of Public Works Director Code Enforcement

**CITY OF MOUNT RAINIER  
PUBLIC WORKS DEPARTMENT (PW)  
COMPENSATION SCHEDULE FY 2019**

	<u>Grade Steps</u>	PW - 1	PW - 2	PW - 3	PW - 4	PW - 5	PW - 6	PW - 7
Hourly		18.8319	20.0874	20.9245	22.5984	24.8583	31.4963	38.6576
Bi-Weekly	<b>7</b>	1,506.56	1,606.99	1,673.96	1,807.87	1,988.66	2,519.71	3,092.60
Annually		39,170	41,782	43,523	47,005	51,705	65,512	80,408
Hourly		19.3969	20.6900	21.5522	23.2764	25.6040	32.4412	39.8173
Bi-Weekly	<b>8</b>	1,551.75	1,655.20	1,724.18	1,862.11	2,048.32	2,595.30	3,185.38
Annually		40,346	43,035	44,829	48,415	53,256	67,478	82,820
Hourly		19.9788	21.3107	22.1988	23.9746	26.3722	33.4145	41.0118
Bi-Weekly	<b>9</b>	1,598.30	1,704.86	1,775.91	1,917.97	2,109.77	2,673.16	3,280.94
Annually		41,556	44,326	46,174	49,867	54,854	69,502	85,305
Hourly		20.5782	21.9500	22.8648	24.6939	27.1633	34.4169	42.2422
Bi-Weekly	<b>10</b>	1,646.25	1,756.00	1,829.18	1,975.51	2,173.07	2,753.35	3,379.37
Annually		42,803	45,656	47,559	51,363	56,500	71,587	87,864
Hourly		21.1955	22.6085	23.5507	25.4347	27.9782	35.4494	43.5094
Bi-Weekly	<b>11</b>	1,695.64	1,808.68	1,884.06	2,034.78	2,238.26	2,835.95	3,480.75
Annual		44,087	47,026	48,985	52,904	58,195	73,735	90,500
Hourly		21.8314	23.2868	24.2572	26.1977	28.8176	36.5129	44.8147
Bi-Weekly	<b>12</b>	1,746.51	1,862.94	1,940.58	2,095.82	2,305.41	2,921.03	3,585.18
Annually		45,409	48,437	50,455	54,491	59,941	75,947	93,215

Grade	Position
<b>PW - 1</b>	Laborer / Call A Bus Driver
<b>PW - 2</b>	Coordinator, Call A Bus
<b>PW - 3</b>	CDL Driver
<b>PW - 4</b>	Administrative Assistant
<b>PW - 5</b>	Code Enforcement Officer
<b>PW - 6</b>	Assistant Director PW
<b>PW - 7</b>	Director of Public Works Director Code Enforcement

**CITY OF MOUNT RAINIER  
PUBLIC WORKS DEPARTMENT (PW)  
COMPENSATION SCHEDULE FY 2019**

	<b>Grade Steps</b>	<b>PW - 1</b>	<b>PW - 2</b>	<b>PW - 3</b>	<b>PW - 4</b>	<b>PW - 5</b>	<b>PW - 6</b>	<b>PW - 7</b>
Hourly		22.4863	23.9854	24.9850	26.9837	29.6821	37.6083	46.1591
Bi-Weekly	<b>13</b>	1,798.91	1,918.83	1,998.80	2,158.69	2,374.57	3,008.66	3,692.73
Annually		46,772	49,890	51,969	56,126	61,739	78,225	96,011
Hourly		23.1609	24.7049	25.7345	27.7932	30.5726	38.7365	47.5439
Bi-Weekly	<b>14</b>	1,852.87	1,976.40	2,058.76	2,223.45	2,445.81	3,098.92	3,803.51
Annually		48,175	51,386	53,528	57,810	63,591	80,572	98,891
Hourly		23.8557	25.4461	26.5065	28.6270	31.4897	39.8986	48.9702
Bi-Weekly	<b>15</b>	1,908.46	2,035.69	2,120.52	2,290.16	2,519.18	3,191.89	3,917.62
Annually		49,620	52,928	55,134	59,544	65,499	82,989	101,858

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

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No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of \$1,500) on the 16th year of continuous service and a satisfactory performance for 15th and 16th year.

<b>Grade</b>	<b>Position</b>
<b>PW - 1</b>	Laborer / Call A Bus Driver
<b>PW - 2</b>	Coordinator, Call A Bus
<b>PW - 3</b>	CDL Driver
<b>PW - 4</b>	Administrative Assistant
<b>PW - 5</b>	Code Enforcement Officer
<b>PW - 6</b>	Assistant Director PW
<b>PW - 7</b>	Director of Public Works Director Code Enforcement

**CITY OF MOUNT RAINIER  
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)  
COMPENSATION SCHEDULE FY 2019**

	<b>Grade Steps</b>	<b>EA - 1</b>	<b>EA - 2</b>	<b>EA - 3</b>	<b>EA - 4</b>	<b>EA - 5</b>	<b>EA - 6</b>
Hourly		15.7715	18.9258	23.9585	32.3751	37.5316	38.8585
Bi-Weekly	<b>1</b>	1,261.72	1,514.06	1,916.68	2,590.01	3,002.53	3,108.68
Annually		32,805	39,366	49,834	67,340	78,066	80,826
Hourly		16.2446	19.4936	24.6772	33.3463	38.6575	40.0243
Bi-Weekly	<b>2</b>	1,299.57	1,559.49	1,974.18	2,667.71	3,092.60	3,201.94
Annually		33,789	40,547	51,329	69,360	80,408	83,250
Hourly		16.7319	20.0784	25.4176	34.3467	39.8173	41.2250
Bi-Weekly	<b>3</b>	1,338.55	1,606.27	2,033.40	2,747.74	3,185.38	3,298.00
Annually		34,802	41,763	52,869	71,441	82,820	85,748
Hourly		17.2339	20.6807	26.1801	35.3771	41.0118	42.4617
Bi-Weekly	<b>4</b>	1,378.71	1,654.46	2,094.41	2,830.17	3,280.94	3,396.94
Annually		35,846	43,016	54,455	73,584	85,305	88,320
Hourly		17.7509	21.3012	26.9655	36.4385	42.2421	43.7356
Bi-Weekly	<b>5</b>	1,420.07	1,704.09	2,157.24	2,915.08	3,379.37	3,498.85
Annually		36,922	44,306	56,088	75,792	87,864	90,970
Hourly		18.2834	21.9402	27.7745	37.5316	43.5094	45.0477
Bi-Weekly	<b>6</b>	1,462.67	1,755.22	2,221.96	3,002.53	3,480.75	3,603.81
Annually		38,030	45,636	57,771	78,066	90,500	93,699

<b>Grade</b>	<b>Position</b>
<b>EA - 1</b>	Cable TV Technician
<b>EA - 2</b>	Administrative Assistant Cable TV Coordinator
<b>EA - 3</b>	Accounting Assistant Accountant /Acct. Manager Executive Assistant
<b>EA - 4</b>	Assistant City Manager Director of Economic Development
<b>EA - 5</b>	Director of Finance / CFO
<b>EA - 6</b>	City Manager

**CITY OF MOUNT RAINIER  
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)  
COMPENSATION SCHEDULE FY 2019**

	<u>Grade Steps</u>	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6	<u>Grade</u>	<u>Position</u>
Hourly	<b>7</b>	18,8319	22,5984	28,6077	38,6576	44,8147	46,3991	<b>EA - 1</b>	Cable TV Technician
Bi-Weekly		1,506.56	1,807.87	2,288.61	3,092.60	3,585.17	3,711.93	<b>EA - 2</b>	Administrative Assistant
Annually		39,170	47,005	59,504	80,408	93,215	96,510		Cable TV Coordinator
Hourly	<b>8</b>	19,3969	23,2764	29,4659	39,8173	46,1591	47,7911	<b>EA - 3</b>	Accounting Assistant
Bi-Weekly		1,551.75	1,862.11	2,357.27	3,185.38	3,692.73	3,823.29		Accountant /Acct. Manager
Annually		40,346	48,415	61,289	82,820	96,011	99,405		Executive Assistant
Hourly	<b>9</b>	19,9788	23,9746	30,3499	41,0118	47,5439	49,2248	<b>EA - 4</b>	Assistant City Manager
Bi-Weekly		1,598.30	1,917.97	2,427.99	3,280.94	3,803.51	3,937.98		Director of Economic
Annually		41,556	49,867	63,128	85,305	98,891	102,388		Development
Hourly	<b>10</b>	20,5782	24,6939	31,2604	42,2422	48,9702	50,7015	<b>EA - 5</b>	Director of Finance / CFO
Bi-Weekly		1,646.25	1,975.51	2,500.83	3,379.37	3,917.62	4,056.12		
Annually		42,803	51,363	65,022	87,864	101,858	105,459		
Hourly	<b>11</b>	21,1955	25,4347	32,1982	43,5094	50,4393	52,2226	<b>EA - 6</b>	City Manager
Bi-Weekly		1,695.64	2,034.78	2,575.86	3,480.75	4,035.15	4,177.81		
Annual		44,087	52,904	66,972	90,500	104,914	108,623		
Hourly	<b>12</b>	21,8314	26,1977	33,1642	44,8147	51,9525	53,7893		
Bi-Weekly		1,746.51	2,095.82	2,653.13	3,585.18	4,156.20	4,303.14		
Annually		45,409	54,491	68,981	93,215	108,061	111,882		

**CITY OF MOUNT RAINIER  
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)  
COMPENSATION SCHEDULE FY 2019**

	<b>Grade Steps</b>	<b>EA - 1</b>	<b>EA - 2</b>	<b>EA - 3</b>	<b>EA - 4</b>	<b>EA - 5</b>	<b>EA - 6</b>
Hourly	<b>13</b>	22,4863	26,9837	34,1591	46,1591	53,5111	55,4029
Bi-Weekly		1,798.91	2,158.69	2,732.73	3,692.73	4,280.89	4,432.24
Annually		46,772	56,126	71,051	96,011	111,303	115,238
Hourly	<b>14</b>	23,1609	27,7932	35,1838	47,5439	55,1164	57,0650
Bi-Weekly		1,852.87	2,223.45	2,814.71	3,803.51	4,409.31	4,565.20
Annually		48,175	57,810	73,182	98,891	114,642	118,695
Hourly	<b>15</b>	23,8557	28,6270	36,2394	48,9702	56,7699	58,7770
Bi-Weekly		1,908.46	2,290.16	2,899.15	3,917.62	4,541.59	4,702.16
Annually		49,620	59,544	75,378	101,858	118,081	122,256

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<b>Grade</b>	<b>Position</b>
<b>EA - 1</b>	Cable TV Technician
<b>EA - 2</b>	Administrative Assistant Cable TV Coordinator
<b>EA - 3</b>	Accounting Assistant Accountant /Acct. Manager Executive Assistant
<b>EA - 4</b>	Assistant City Manager Director of Economic Development
<b>EA - 5</b>	Director of Finance / CFO
<b>EA - 6</b>	City Manager



Introduced and Read: May 1st, 2018  
Amended: —  
Second Reading and Adoption: June 5th 2018  
Posted: \_\_\_\_\_ to \_\_\_\_\_, 2018

**CITY OF MOUNT RAINIER, MARYLAND**

**ORDINANCE NO. 4-2018**

Drafted by: City Attorney and City Treasurer

**Amending Chapter 2, Assessments and Taxation and Fees, of the *Mount Rainier Code* to Establish that the Municipal Tax Rate for Vacant Developed Property will be set by the Budget and Tax Rate Ordinance.**

**WHEREAS**, on March 7, 2017, the Council adopted Ordinance 01-2017, revising the City's policies and procedures regarding vacant buildings and establishing a municipal tax rate for vacant developed property; and

**WHEREAS**, the Council wishes to amend the *Mount Rainier Code* to remove the dollar amount of the municipal tax rate for vacant developed property from the *Code* and to provide that the vacant developed real property tax rate will be set by the Ordinance establishing the fiscal year tax rate on all assessments of property subject to municipal property tax.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND, that Chapter 2, Assessments and Taxation and Fees, of the *Mount Rainier Code* is amended as follows:<sup>1</sup>**

**Section 2-108. Vacant developed real property tax.**

A. The definitions prescribed in Section 3B-104 shall apply to this Section.

B. The municipal tax rate for vacant developed property shall be ~~\$5.00 per \$100.00 of assessed value~~ the amount established by the Ordinance setting the tax rate for that fiscal year on assessments of property subject to municipal property tax.

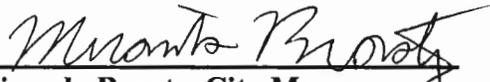
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**<sup>1</sup> EXPLANATORY NOTE:**

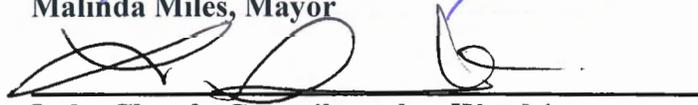
- (1) **Strikeout** indicates deletions from the existing language of the *Mount Rainier Code*.
- (2) **Underlining** indicates additions to the existing language of the *Mount Rainier Code*.
- (3) **\*\*\*\*** indicates language of the *Mount Rainier Code* not shown in this Ordinance.

**THIS ORDINANCE IS ADOPTED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER THIS 5<sup>th</sup> DAY OF June, 2018.**

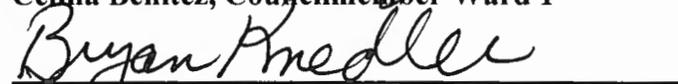
**Attest:**

  
\_\_\_\_\_  
**Miranda Braatz, City Manager**

  
\_\_\_\_\_  
**Malinda Miles, Mayor**

  
\_\_\_\_\_  
**Luke Chesek, Councilmember Ward 1**

  
\_\_\_\_\_  
**Celina Benitez, Councilmember Ward 1**

  
\_\_\_\_\_  
**Bryan Knedler, Councilmember Ward 2**

  
\_\_\_\_\_  
**Shivali Shah, Councilmember Ward 2**



Introduced and Read: May 15, 2018  
Adopted: June 5<sup>th</sup>, 2018

## CITY OF MOUNT RAINIER, MARYLAND

### ORDINANCE NO. 05-2018

#### **Moving City Fees from the *Mount Rainier Code* to the City of Mount Rainier Fee Schedule.**

WHEREAS, the Council is adopting a City of Mount Rainier Fee Schedule to identify and list City application, permit, and license fees and penalties (“fees”); and

WHEREAS, the Council wishes to amend the *Mount Rainier Code* to remove such fees from the *Code* and to move these fees to the City of Mount Rainier Fees Schedule.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND, that the *Mount Rainier Code* is amended as follows:<sup>1</sup>

#### **1. Chapter 2, Assessments and Taxation and Fees.**

##### **Section 2-103.B. Late Fees. \*\*\***

2. With respect to various service charges and user fees that the City may from time to time impose, payments shall be due and payable 30 days after the date of the bill, and shall bear interest from the 31<sup>st</sup> day, at the rate of ~~one and two-thirds (1-2/3) per month that the service charges or user fees have not been paid.~~ set forth in the City of Mount Rainier Fee Schedule.

**Section 2-103.C. Non-negotiable Check Fees.** When a check used to make a payment to the City is not negotiable for any reason, such as insufficient funds or no account, a fee of ~~\$35~~ set forth in the City of Mount Rainier Fee Schedule shall be charged to cover the City’s bank fees and subsequent re-deposits, if any, of a non-negotiable check. The City Manager shall promulgate and implement regulations with respect to subsequent re-deposits, if any, of a non-negotiable check.

#### **2. Chapter 3, Building Code.**

**Section 3-105. Permit Fees.** The following schedule of permit fees is hereby prescribed:

A. For new construction, alterations, and repairs of \$10,000.00 or less (except as provided in other sections of this Chapter), the charge for a building permit shall be ~~a filing fee of \$100.00 plus 50% of the Prince George’s County permit fee for new construction regardless of the estimated cost of construction.~~ as set forth in the City of Mount Rainier Fee Schedule.

#### **<sup>1</sup> EXPLANATORY NOTE:**

- (1) ~~Strikeout~~ indicates deletions from the existing language of the *Mount Rainier Code*.
- (2) Underlining indicates additions to the existing language of the *Mount Rainier Code*.
- (3) \*\*\* indicates language of the *Mount Rainier Code* not shown in this Ordinance.

B. For construction work in excess of \$10,000.00, the charge for a building permit shall be ~~50% of the Prince George's County fee for a building permit.~~ as set forth in the City of Mount Rainier Fee Schedule.

C. For installation and construction of a new fence on a property with a single street address, the charge for a permit shall be ~~\$35.00~~ as set forth in the City of Mount Rainier Fee Schedule. Maintenance, repair or replacement of the existing fence does not require a permit, provided that the replacement of the fence is in compliance with City Code, the height of the fence does not exceed or is comparable to the height of the previous fence, and replacement takes place within 30 days of removal of the old fence.

D. For demolition or removal of a building or structure with a footprint of more than 150 square feet, but less than 500 square feet, the charge for a building permit shall be ~~\$200.00~~ as set forth in the City of Mount Rainier Fee Schedule.

E. For demolition or removal of a building or structure with a footprint of more than 500 square feet, the charge for a building permit shall be ~~\$500.00-00~~ as set forth in the City of Mount Rainier Fee Schedule.

F. Mitigation Fee for Impervious Surface Construction.  
For any building permit issued for a project that creates an impervious surface exceeding 150 square feet, a fee is charged to mitigate the impact on the stormwater runoff and other environmental impacts as set forth in the City of Mount Rainier Fee Schedule. ~~The fee is 50 cents per square foot over 150 square feet of impervious surface.~~ The first 150 square feet of impervious surface is not included in the calculation of the fee. \*\*\*

### **Section 3-109. Permits in the Mixed-Use Town Center Zone.**

G. Building permits in the MUTCZ. If a county permit is required for the exterior alteration, then the city building permit fee shall be determined by Sec. 3-105 of the city code of ordinances and as set forth in the City of Mount Rainier Fee Schedule. If a county permit is not required for the exterior alteration, then the city building permit fee shall be ~~\$50~~ as set forth in the City of Mount Rainier Fee Schedule and the permit shall be good for a 6-month period.

## **3. Chapter 3B. Vacant Buildings and Vacant Lot Registration.**

### **Section 3B-104. Vacant Buildings.**

C. Registration of Vacant Buildings, Filing Fee. \*\*\*

The vacant building registration shall be filed with the City Manager. If the registration is for a building designed as a commercial, industrial, or mixed used residential and commercial, or multifamily residential building, it shall be accompanied by a filing fee of ~~eight hundred dollars (\$800.00)~~ as set forth in the City of Mount Rainier Fee Schedule. If the registration is for a building designed as a single family dwelling, it shall be accompanied by a filing fee of ~~five hundred dollars (\$500.00)~~ as set forth in the City of Mount Rainier Fee Schedule. If the registration is for a

utilitarian building, it shall be accompanied by a filing fee of ~~three hundred dollars (\$300.00)~~ as set forth in the City of Mount Rainier Fee Schedule.

**Section 3B-106. Vacant Lot Registration.**

B. Registration Required. \*\*\*

2. Registration fee. The annual registration fee is ~~\$300.00~~ for each vacant lot smaller than 10,000 square feet and ~~\$500.00~~ for each vacant lot of 10,000 square feet or more; is as set forth in the City of Mount Rainier Fee Schedule and is payable at the time of registration.

**4. Chapter 7. Licenses and Permits (Municipal Infractions).**

**Section 7-108. Fees.**

A. Business license or registration fees.

1. Businesses with permanent locations in non-residential premises shall pay the appropriate occupancy license fee(s) in subsection B below.

2. Home occupations shall pay a license fee of ~~\$25 per year~~ as set forth in the City of Mount Rainier Fee Schedule.

3. If the business license is allowed to expire (see section 7-104.D.5), the reinstatement fee shall be ~~\$100~~ as set forth in the City of Mount Rainier Fee Schedule.

4. If the business license is revoked for cause (see section 7-104.D-5), the reinstatement fee shall be ~~\$100~~ as set forth in the City of Mount Rainier Fee Schedule.

B. Occupancy License Fees.

1. The following fees shall be charged:

a. For non-residential premises, other than those occupied by charitable and religious institutions:

(i) Occupancy license fees shall be charged based on the square feet of gross floor space as set forth in the City of Mount Rainier Fee Schedule. ~~\$50 for the first 1,000 square feet gross floor space, \$25 for each additional 1,000 square feet gross floor space per occupant (tenant) or owner-occupant per year, up to a maximum occupancy license fee of \$200 per occupant or owner-occupant per year.~~ In the case that two or more distinct businesses are occupants at the same location, even if they are under the same ownership and/or management, each occupant shall pay a separate license fee.

(ii) In addition to any other fee set forth in this section, businesses and establishments serving or selling alcoholic beverages shall pay an additional annual fee ~~equal to~~

~~twenty percent (20%) of any annual license fee charged to them by the Board of License Commissioners of Prince George's County as set forth in the City of Mount Rainier Fee Schedule.~~

(iii) In addition to any other fee set forth in this section, businesses and establishments with coin-operated pinball, video or other entertainment device, or billiard or pool tables, bowling alleys, or any table, alley, or board upon which legitimate games are played, shall, when operated for public use or profit or gain, pay a fee of ~~fifteen dollars (\$15.00) per device, table, alley, or board~~ as set forth in the City of Mount Rainier Fee Schedule.

b. For non-residential premises occupied by charitable and religious institutions, ~~\$40 per year~~ a fee as set forth in the City of Mount Rainier Fee Schedule.

c. ~~Effective July 1, 2013,~~ For multi-family rental facilities the fee ~~shall be One Hundred Fifty Dollars (\$150.00) per unit per year~~ shall be as set forth in the City of Mount Rainier Fee Schedule. The City collects fees annually. Occupancy license fees are non-refundable and are not prorated in the event that the rental use of the facility is discontinued or the number of units in the rental facility changes during a license year.

d. ~~Effective July 1, 2013,~~ For single-family rental dwellings, the fee ~~shall be One Hundred Fifty Dollars (\$150.00) per unit per year~~ shall be as set forth in the City of Mount Rainier Fee Schedule. The City collects fees annually. Occupancy license fees are non-refundable and are not prorated in the event that the rental use of the dwelling is discontinued or the number of units in the rental dwelling changes during a license year.

e. For a hotel, motel, or tourist facility, ~~\$175 per year~~ the fee per year shall be as set forth in the City of Mount Rainier Fee Schedule.

2. Reinstatement fee.

a. If the occupancy license is allowed to expire (see section 7-105.C.2), the reinstatement fee shall be ~~\$100.00~~ as set forth in the City of Mount Rainier Fee Schedule.

b. If the occupancy license is revoked (see section 7-105.C.3), the reinstatement fee shall be ~~\$200.00~~ as set forth in the City of Mount Rainier Fee Schedule.

3. Transfer fee. \*\*\*

b. An occupancy license may be transferred to a new owner of the premises for the unexpired portion of the license term by applying to the City within 15 days after the effective date of the ownership changes and paying a license transfer fee of ~~\$50.00~~ as set forth in the City of Mount Rainier Fee Schedule.

C. Permit fees.

1. Vendors permit.

a. The fee for a vendors permit shall be ~~\$50.00~~ as set forth in the City of Mount Rainier Fee Schedule.

b. Each additional individual employed by a vendor selling a good or service in the City from a vehicle or on foot shall register with the City providing sufficient proof of name and address and shall pay a fee of ~~\$25.00~~ as set forth in the City of Mount Rainier Fee Schedule.

2. Solicitors permit. The fee for a solicitors permit shall be ~~\$25.00~~ as set forth in the City of Mount Rainier Fee Schedule.

3. Outdoor event. The fee for a permit for an outdoor event in a public space shall be ~~\$25.00~~ as set forth in the City of Mount Rainier Fee Schedule.

4. Yard sales. The fee for a permit for a yard sale shall be ~~\$5.00~~ as set forth in the City of Mount Rainier Fee Schedule. A yard sale permit is valid for two consecutive days.

5. General Business Alarm. The fee for a permit for a general business alarm shall be ~~\$25.00~~ as set forth in the City of Mount Rainier Fee Schedule.

6. Commercial refuse collection permit. ~~There shall be an annual commercial refuse collection permit fee shall be \$75, plus \$10, plus a fee paid by the commercial refuse collector for each business, non-residential premises or rental facility in the City that receives refuse collection services from the permittee. For purposes of calculating the permit fee for properties with multiple buildings or addresses, the commercial refuse collector shall pay a fee of \$10-per building or per premises address, whichever results in a higher fee, but not to exceed a maximum total annual permit fee of \$500. The amount of the commercial refuse collection permit fees are set forth in the City of Mount Rainier Fee Schedule.~~

7. Construction dumpster permit. The fee for a construction dumpster permit shall be ~~\$25.00~~ as set forth in the City of Mount Rainier Fee Schedule.

## **8. Chapter 7A. Commercial District Management Authority.**

### **Section 7A-109. Commercial District Management Authority Fee.**

A. The annual Commercial District Management Authority fee shall be ~~One Hundred Fifty Dollars (\$150)~~ as set forth in the City of Mount Rainier Fee Schedule for each business operating in the City and ~~One Hundred Fifty Dollars (\$150)~~ for each owner of real property in the City where a business is located (“business property”) except:

1. If a business property owner owns multiple parcels with separate tax account numbers associated with one storefront or other business, then the fee for the associated business properties is capped at ~~Two Hundred Twenty Five Dollars (\$225)~~ as set forth in the City of Mount Rainier Fee Schedule.

2. If a business property is owner-occupied, then the fee for both the business and the property is capped at ~~Two Hundred Twenty Five Dollars (\$225)~~ as set forth in the City of Mount Rainier Fee Schedule. \*\*\*

## **9. Chapter 9, Parking Meters.**

### **Section 9-105. Parking Meter Time Limits and Rates.**

B. Parking meters shall require payment of ~~\$0.50 for 30 minutes of~~ for parking time as set forth in the City of Mount Rainier Fee Schedule. \*\*\*

### **Section 9-107. Enforcement.**

E. Unless a different fine or penalty is expressly specified in this chapter or provided by law, the fine for a violation of this chapter shall be ~~thirty dollars (\$30)~~ as set forth in the City of Mount Rainier Fee Schedule.

1. If the fine for the violation is not paid to the City of Mount Rainier within thirty (30) calendar days from the date of issuance of the citation or written notice of election to stand trial for the violation is not submitted to the City of Mount Rainier within twenty-five (25) calendar days from the date of issuance of the citation, then as a penalty for late payment, the fine for the violation shall ~~double to Sixty Dollars (\$60)~~ increase as set forth in the City of Mount Rainier Fee Schedule.

2. If the owner or driver of the vehicle neither sends timely written notice of his or her election to stand trial nor pays the fine for the citation within sixty (60) calendar days from the date of issuance of the citation, then, as an additional penalty for late payment, the fine for the violation shall increase to ~~one hundred twenty (\$120)~~ as set forth in the City of Mount Rainier Fee Schedule.

3. If the owner or driver of the vehicle has not sent timely written notice of his or her election to stand trial and the citation still has not been paid within ninety (90) calendar days from the date of issuance of the citation, then as an additional late payment penalty, the citation fine shall increase to ~~two hundred forty (\$240)~~ as set forth in the City of Mount Rainier Fee Schedule.

## **10. Chapter 10, Peace and Order.**

### **Section 10-121. Noise.**

E. Noise Permits, permit fee. \*\*\*

3. The cost for noise permits for residential properties shall ~~cost five dollars (\$5)~~ be as set forth in the City of Mount Rainier Fee Schedule and the permit shall be available for inspection during the event.

4. Permits for non-residential property shall be posted so as to be visible to the public prior to and during the event; a fee of ~~twenty-five dollars (\$25)~~ as set forth in the City of Mount Rainier Fee Schedule shall accompany applications for such permits.

5. The cost for a noise permits issued to a person residing in a residential property within the City's mixed use town center zone for an event to take place at that residential property ~~cost five dollars (\$5)~~ shall be as set forth in the City of Mount Rainier Fee Schedule. The cost for all other noise permits issued in the mixed use town center zone ~~cost twenty-five (\$25)~~ shall be as set forth in the City of Mount Rainier Fee Schedule.

## **11. Chapter 11. Refuse Collection.**

### **Section 11-103. Definitions.**

B. "Bulk trash" means miscellaneous, bulky household trash, such as upholstered chairs or sofa, bed or mattress, table, chest, door or wood scraps, windows, metal scraps, bathtubs, fuel oil tanks, water heaters, stoves, sinks, washers, and dryers. Air conditioners, freezers, and refrigerators, and tires are picked up as part of bulk trash collection for a fee of ~~twenty-five dollars (\$25.00)~~ (see Sec. 11-109.D). Wood and metal scraps cannot exceed 4 feet in any dimension. Bulk trash cannot exceed three (3) cubic yards in volume per pick-up. ~~Tires are picked up for a five dollar (\$5) fee with a rim and seven dollars (\$7) without a rim.~~

### **Section 11-106. Regular Trash Collection from Multi-Family Residential Dwellings.**

D. Fees. There shall be no collection fee for one rental unit in a multi-family residential dwelling. For additional rental units in a multi-family residential dwelling, there will be a collection fee as set forth in the City of Mount Rainier Fee Schedule of ~~\$100.00 (One Hundred Dollars)~~ per unit per year. Multi-family residential dwellings will be billed annually in advance for these services. Unpaid collection fees shall be a lien against the real property which may be collected and enforced by the City in the same manner as are taxes.

### **Section 11-109. Bulk Trash Collection.**

#### **D. Fees.**

1. Each refrigerator, freezer, and air conditioner will be removed at a cost of ~~twenty-five dollars (\$25)~~ each set forth in the City of Mount Rainier Fee Schedule.

2. Tires without a rim and tires with a rim will be removed at a cost of ~~five dollars (\$5) per tire without a rim and seven dollars (\$7) per tire with a rim~~ set forth in the City of Mount Rainier Fee Schedule.

**Section 11-111. Special Bulk Trash.**

C. Fees.

1. Special bulk trash will be removed at a cost based on the City's cost per ton plus a reasonable amount for labor and equipment and administrative costs, with a ~~fifty dollar (\$50)~~ minimum charge as set forth in the City of Mount Rainier Fee Schedule.

2. Remodeling waste will be removed at a cost based on the City's cost per ton plus a reasonable amount for labor and equipment and administrative costs, with a ~~fifty dollar (\$50)~~ minimum charge as set forth in the City of Mount Rainier Fee Schedule.

3. Yard waste in excess of three cubic yards in volume will be removed at a cost based on the City's cost per ton plus a reasonable amount for labor and equipment and administrative costs, with a ~~fifty dollar (\$50)~~ minimum charge as set forth in the City of Mount Rainier Fee Schedule.

**12. Chapter 12. Streets (Municipal Infractions).**

**Section 12-104. Permit required for grading and construction in the public right of way.**

B. Permit and inspection fees.

1. Before any street, sidewalk, gutter, curb or drainage project may be begun on a road or street or within the boundaries of a dedication to public use, the applicant for a permit to undertake the project shall pay a fee for road construction, right-of-way openings, pavement cuts, excavations, and other disturbance work within a public right-of as set forth in the City of Mount Rainier Fee Schedule. ~~of the greater of \$25.00 or the following: (i) For disturbance activities within the roadbed: \$.60 per linear foot. (ii) For disturbance activities outside of the roadbed: \$.30 per linear foot.~~

**13. Chapter 12B. Urban Forest.**

**Section 12B-9. Private Property – Initial Tree Assessments.**

C. Initial tree assessments. \*\*\*

4. There is no charge to the property owner for the tree assessment.

**Section 12B-10. Private Property – Waiver of Tree Permit Requirements.**

A. \*\*\*

2. The applicant shall pay a \$25 fee for each waiver as set forth in the City of Mount Rainier Fee Schedule. The fee shall be deposited into the Tree Replacement Fund prior to issuance of a tree permit waiver. In cases of financial hardship, the City Manager may reduce or waive the fee.

**Section 12B-11. Private Property – Tree Permit Applications.**

C. A \$50 fee for each permit application is required as set forth in the City of Mount Rainier Fee Schedule. The fee shall be deposited into the Tree Replacement Fund.

**14. Chapter 13. Traffic.**

**Section 13-101. Stopping and parking prohibited.**

O. Handicapped Parking. No person shall park any vehicle in a parking space posted for handicapped parking other than a vehicle so designated by handicapped registration plates or a handicapped permit or certificate issued by the State of Maryland Motor Vehicle Administration or by any other state. Any vehicle found in violation of this section shall be issued a citation bearing a ~~fine of two hundred and twenty-five dollars (\$225)~~ as set forth in the City of Mount Rainier Fee Schedule. If a written election to stand trial for the violation is not submitted to the City within ten (10) calendar days from the date of issuance of the citation or if the ~~fine of two hundred and twenty-five dollars (\$225)~~ is not paid to the City of Mount Rainier within fifteen (15) calendar days from the date of the issuance of the citation, then the fine for the violation will double ~~to four hundred and fifty dollars (\$450)~~ as set forth in the City of Mount Rainier Fee Schedule.

P. Leaving vehicle unattended with motor running. No person shall leave a vehicle unattended with the motor running. Any vehicle found to be in violation of this ordinance shall be issued a citation bearing a ~~fine of one hundred dollars (\$100)~~ as set forth in the City of Mount Rainier Fee Schedule. If a written election to stand trial for the violation is submitted to the City within ten (10) calendar days from the date of issuance of the citation or if the ~~fine of one hundred dollars (\$100)~~ is not paid to the City of Mount Rainier within fifteen (15) calendar days from the date of issuance of the citation, then the fine for the violation will double ~~to two hundred dollars (\$200)~~ as set forth in the City of Mount Rainier Fee Schedule.

**Section 13-104. Taxicabs, trailers, recreational vehicles, boats, and temporary dumpster and storage container parking restrictions. \*\*\***

E. The City Manager or designee may issue a permit allowing a vehicle described in subsection C to be temporarily parked on the street for no more than a two week period. Only one permit shall be issued for an address within a six-month period. The permitted vehicle must be parked either along the curb immediately in front of the permit holder's home, or on a curbside that does not front a home (e.g., a curb at the side of house or in front of a property without a home). The permit fee for such temporary street parking is set forth in the City of Mount Rainier Fee Schedule Permits are \$15.

\*\*\*

H. The following vehicles that are owned and licensed by a City resident prior to March 1, 2006 may be parked with a permit on the street in a recreational parking zone in the 3700 block of Otis Street: 1. boat trailers with or without a boat, camping trailers, travel trailers, and utility trailers; and 2. motor homes with a length in excess of twenty-one (21) feet or a height in excess of nine (9) feet measured from the street. The police department shall issue annual permits for each vehicle and determine placement of the vehicle on the street. The permits fee ~~are \$50~~ is set forth in the City of Mount Rainier Fee Schedule.

I. Any vehicle parked in violation of this section shall be subject to impoundment and all expenses of towing and reasonable storage shall be paid before the vehicle is released from impoundment. A City Parking Violation and Citation Notice may be issued and the fine and late penalty shall be \$150.00 and if unpaid shall be doubled as written on the violation notice, as set forth in the City of Mount Rainier Fee Schedule.

**Section 13-105. Parking of commercial vehicles prohibited.**

E. Any vehicle parked in violation of this section shall be subject to impoundment and all expenses of towing and reasonable storage shall be paid before the vehicle is released from impoundment. A City Parking Violation and Citation Notice may be issued and the penalty shall be \$150.00 and if unpaid shall be doubled as written on the violation notice, as set forth in the City of Mount Rainier Fee Schedule.

**Section 13-113. Parking administrative fee.**

In addition to the fine and any penalties for late payment of a parking citation, an administrative fee of Twenty-five Dollars (\$25) as set forth in the City of Mount Rainier Fee Schedule shall be imposed for each parking citation that has been entered into the State of Maryland Motor Vehicle Administration parking violations and flagging program. The administrative fee and all outstanding fines, penalties, and other charges for the parking violation must be paid by cashiers or certified check or by money order.

**Section 13-118. No Through Trucks.**

H. A violation of this section is punishable by a fine of One Hundred Dollars (\$100) as set forth in the City of Mount Rainier Fee Schedule.

**Section 13-119. Enforcement.**

E. Unless a different fine or penalty is expressly specified in this chapter or provided by law, the fine for a violation of this chapter shall be thirty dollars (\$30) as set forth in the City of Mount Rainier Fee Schedule.

1. If the fine for the violation is not paid to the City of Mount Rainier within thirty (30) calendar days from the date of issuance of the citation or written notice of election to stand trial for the violation is not submitted to the City of Mount Rainier within twenty-five (25) calendar days from the date of issuance of the citation, then as a penalty for late payment, the fine for the violation shall double to Sixty Dollars (\$60) increase as set forth in the City of Mount Rainier Fee Schedule.

3. If the owner or driver of the vehicle neither sends timely written notice of his or her election to stand trial nor pays the fine for the citation within sixty (60) calendar days from the date of issuance of the citation, then, as an additional penalty for late payment, the fine for the

violation shall increase to ~~one hundred twenty (\$120)~~ as set forth in the City of Mount Rainier Fee Schedule.

4. If the owner or driver of the vehicle has not sent timely written notice of his or her election to stand trial and the citation has still not been paid within ninety (90) calendar days from the date of issuance of the citation, then as an additional late payment penalty, the citation find shall increase to ~~two hundred forty (\$240)~~ as set forth in the City of Mount Rainier Fee Schedule.

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### **Section 13-122. Residential Parking Permits**

A. Definitions. As used in this section, the following terms have the meanings indicated.

1. A Residential Parking Permit (hereinafter referred to as RPP) is a license granted by the city, per the terms of this Ordinance, for the purposes of controlling parking on a given designated block within the city. The RPP is subject to a fee ~~to be designated by the Mayor and Council as part of the table of municipal fees~~ set forth in the City of Mount Rainier Fee Schedule. The RPP shall be subject to the following terms: \*\*\*

#### **H. Table of Fees.**

Elective Parking Permit Zone: ~~\$20 per year per vehicle~~, Up to two (2) RPP for 2 vehicles total per dwelling unit per year and Visitor Passes: Each dwelling unit in an elective parking permit zone is eligible for one (1) visitor passes per dwelling unit per year. The fees for RPP and visitor passes are set forth in the City of Mount Rainier Fee Schedule. at a cost of \$10 each, that must be renewed annually.

### **15. Chapter 14. Animal Control (Municipal Infraction).**

#### **Section 14-110. City animal hobby permit required.**

C. The annual fee shall be ~~\$5.00~~ as set forth in the City of Mount Rainier Fee Schedule and the City animal hobby permit shall be valid for ~~one~~ 1 year from the date of issue. The City animal hobby permit shall be issued for the address and owner listed on the application and shall not be transferable to any other address or owner.

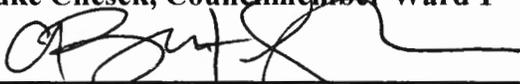
THIS ORDINANCE IS ADOPTED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER THIS 5<sup>th</sup> DAY OF June, 2018.

Attest:

  
\_\_\_\_\_  
Miranda Braatz, City Manager

  
\_\_\_\_\_  
Malinda Miles, Mayor

  
\_\_\_\_\_  
Luke Cheseck, Councilmember Ward 1

  
\_\_\_\_\_  
Celina Benitez, Councilmember Ward 1

  
\_\_\_\_\_  
Bryan Knedler, Councilmember Ward 2

  
\_\_\_\_\_  
Shivali Shah, Councilmember Ward 2



Introduced and Read: May 15, 2018  
 Adopted: June 5<sup>th</sup>, 2018

**CITY OF MOUNT RAINIER, MARYLAND**

**ORDINANCE NO. 06-2018**

**Adopting a City of Mount Rainier Fee Schedule.**

**WHEREAS**, the *Mount Rainier Code* establishes various permit and license requirements and imposes application, permit and license fees and penalties; and

**WHEREAS**, the Council wants to adopt a City of Mount Rainier Fee Schedule to identify and list City application, permit, and license fees and penalties (“fees”); and

**WHEREAS**, the Council wants to be able to revise the fees set forth on the City of Mount Rainier Fee Schedule, from time-to-time, as part of the adoption of the annual City Budget; and

**WHEREAS**, any existing City fees not listed on the City of Mount Rainier Fee Schedule shall remain as set forth in the *Mount Rainier Code*.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND, that:**

**Section 1.** The following City of Mount Rainier Fee Schedule is adopted:

**City of Mount Rainier Fee Schedule FY 19**

<u>Mount Rainier Code</u>	<u>Description</u>	<u>Fee</u>
<b><u>Chapter 2 - Assessments</u></b>		
<b><u>And Taxation and Fees</u></b>		
§2-103.B.2	Late fees on various City service charges and user fees – payment due 30 days after date of bill	1.67% interest per month from 31 <sup>st</sup> day after payment is due
§2-103.C	Non-negotiable (“bounced”) check fee	\$35.00
<b><u>Chapter 3 – Building Code</u></b>		
§3-105 – Permit fees	A.-New construction, alterations, repairs of \$10,000.00 or less	\$150.00 filing fee + 50% of PG County building permit fee
	B.-New construction, alterations, repairs in	\$150.00 filing fee + 50%

	excess of \$10,000.00	of PG County building permit fee
	C.-Fence (new, property with 1 street address)	\$35.00
	D.-Demolition or removal of building/structure – footprint of >150 sq. ft. and <500 sq. ft.	\$200.00
	E.-Demolition or removal of building/structure – footprint of >500 sq. ft.	\$500.00
	F.-Impervious surface construction mitigation fee (for building permits for projects creating impervious surface >150 sq. ft.)	\$0.50 per sq. ft. for >150 sq. ft. of impervious surface
§3-109 – Permits in the Mixed-Use Town Center Zone	G.-If no county permit is required for an exterior alteration in the MUTCZ, then a City building permit, valid for 6-months, is required	\$50.00
<b><u>Chapter 3B – Vacant Buildings &amp; Vacant Lot Registration</u></b>		
§3B-104 – Vacant buildings	C.-Registration of vacant buildings; filing fee	
	Vacant commercial, industrial, or mixed-use residential building <u>and</u> vacant commercial or multi-family residential building	\$800.00 filing fee
	Vacant single-family dwelling	\$500.00 filing fee
	Vacant utilitarian building (see §3B-103.E)	\$300.00 filing fee
§3B-106 – Vacant lot registration	B.2-Vacant lot < 10,000 sq. ft.	\$300.00 registration fee
	B.2-Vacant lot ≥ 10,000 sq. ft.	\$500.00 registration fee
<b><u>Chapter 7 – Licenses and Permits</u></b>		
§7-106 – Permits	L.-Sidewalk café permit	\$25.00/year
§7-108 – Fees	A.-Business license or registration fees	
	A.2- Business license - home occupations	\$25.00/year
	A.3-Business license expiration	\$300.00 reinstatement fee

	A.4- Business license revocation (for cause)	\$300.00 reinstatement fee + attorney fees
	B.-Occupancy license fees	
	B.1.a-Non-residential premises, except premises occupied by charitable and religious institutions	(i) \$50.00/year for $\leq$ 1,000 sq. feet gross floor space; \$25.00/year for additional $\leq$ 1,000 sq. feet gross floor space; maximum occupancy license fee \$200.00/year. (Note: 2 businesses at same location pay separate occupancy license fees.)
	B.1.a.(ii)-Businesses selling alcoholic beverages	Annual fee of 20% of annual license fee charged by PG Co. Board of License Commissioners
	B.1.a.(iii)-Businesses with pinball, video, billiard or pool table, bowling alleys, or other gaming device operated for public use or gain	\$15.00/year per gaming device, table, alley or board
	B.1.b-Non-residential premises occupied by charitable and religious institutions	\$40.00/year
	B.1.c-Multi-family rental facilities – occupancy license fee	\$150.00/year per unit
	B.1.d-Single-family rental facilities – occupancy license fee	\$150.00/year per unit
	B.1.e-Hotel, motel, tourist facility – occupancy license fee	\$175.00/year
	B.2.a- Occupancy license expiration	\$300.00 reinstatement fee
	B.2.b- Occupancy license revocation (for cause)	\$300.00 reinstatement fee + attorney fees
	B.3.B- Occupancy license - transfer fee (for unexpired portion of license term)	\$250.00
	C.-Permit fees	
	C.1-Vendor's permit	a.-\$50.00; b.-each additional individual employed by a vendor \$25.00 fee

	C.2-Solicitor's permit	\$25.00
	C.3-Outdoor event (in a public space) permit	\$25.00
	C.4-Yard sale permit (valid for 2 days in a row)	\$5.00
	C.5-General business alarm permit	\$25.00
	C.6-Commercial refuse collection permit	\$75.00/year plus \$10.00 for each building or address in the City that receives refuse collection services; maximum permit fee \$500.00/year
	C.7-Construction dumpster permit	\$25.00 < 2 weeks \$100.00 > 2 weeks and < 1 month \$250.00 > 1 month and < 3 months \$500.00 > 3 months and < 6 months
<b><u>Chapter 7A – Commercial District Management Authority ("CDMA")</u></b>	<b>**City collects CDMA fees as agent of the CDMA. Businesses pay CDMA fee with the Business Occupancy License Fee**</b>	
§7A-109 – CDMA Fee	A.-Each business	\$150.00/year
	A.-Each business property owner	\$150.00/year
	A.1-Multiple parcels – 1 business or store	\$225.00/year (fee cap)
	A.2-Owner occupied business property	\$225.00/year (fee cap)
<b><u>Chapter 9 – Parking Meters</u></b>		
§9-105 – Parking Meter Time Limits and Rates	B.-Parking meter payment rate	\$0.50 for 30 minutes of parking time
§9-107 – Enforcement	E.- Fine for parking meter violations, unless a different fine or penalty is specified in Ch. 9 or by law	\$30.00 parking citation (ticket) fine; Late payment penalty - ticket fine doubles to \$60.00 if unpaid for 30 days and no trial is requested; ticket further doubles to

		\$120.00 if unpaid for 60 days; and to \$240.00 if unpaid for 90 days
<b><u>Chapter 10 – Peace and Order</u></b>		
§10-121.E-Noise permits, permit fee	E.3-Residential property noise permit	\$20.00
	E.4-Non-residential property noise permit	\$25.00
	E.5-Residential property - MUTC zone	\$20.00
	E.5-Other noise permits - MUTC zone	\$25.00
<b><u>Chapter 11 – Refuse Collection</u></b>		
§11-106 – Regular trash collection – multi-family residential dwellings	D.-Fees	1 <sup>st</sup> rental unit – no charge; each additional rental unit \$100.00/year
§11-109 – Bulk Trash Collection	D.-Fees	1. refrigerator, freezer, A/C \$25/ea.; 2. tires - \$5 w/o rim, \$7 with rim
§11-1111 – Special Bulk Trash	C.-Fees	1. special bulk trash fee = City's cost/ton + equipment/labor/admin costs-\$50.00 minimum 2. remodeling waste fee = City's cost/ton + equipment/labor/admin costs-\$50.00 minimum 3. yard waste > 3 cubic yards/ volume fee = City's cost/ton + equipment/labor/admin costs-\$50.00 minimum
<b><u>Chapter 12 - Streets</u></b>		
§12-104 – Permit	B.-Permit and inspection fees	1. Greater of \$25.00 or

required for grading & construction in public right-of-way ("ROW")		\$0.60 per linear foot of cut in roadbed & \$0.30 per linear foot of cut elsewhere in ROW. 2. Reimbursement of City, on an hourly basis, for engineering & staff expenses to review & inspect construction within public ROW.
<b><u>Chapter 12B – Urban Forest</u></b>		
§12B-9 - Private Property – Initial Tree Assessments	C.4-There is no charge to the property owner for the tree assessment.	No fee
§12B-10 - Private Property – Waiver of Tree Permit Requirement	A.2-Tree permit waiver for dead, dying or hazardous tree	\$25.00
§12B-11 - Private Property –Tree Permit Applications	B. Tree permit application fee (Note: If tree removal permit is approved, tree replacement and other requirements may be imposed.)	\$50.00
<b><u>Chapter 13 - Traffic</u></b>		
§13-101 – Stopping & parking prohibited	O.-Parking in a Handicapped Parking space.	\$225.00 parking citation (ticket) fine; ticket fine doubles to \$450.00 if unpaid for 15 days & no trial is requested on the ticket
	P.-Leaving vehicle unattended with motor running	\$100.00 parking citation (ticket) fine; ticket fine doubles to \$200.00 if unpaid for 15 days & no trial is requested on the ticket.
§13-104 – Taxicabs,	E.-Temporary permit for trailer, boat, bus,	\$15.00 permit fee

trailers, recreational vehicles, boats, temporary dumpster, and storage container parking restrictions	vehicle without engine; or motor home > 21 ft length & > 9 ft height to be parked on street	(temporary street parking for < 2 weeks; only 1 permit per address in a 6 month period)
	H.-Recreational parking zone in 3700 block of Otis Street (allows boat, camping, and utility trailers & motor homes > 21 ft length & > 9 ft height to be parked on street--if owned & licensed by a City resident before 3/1/06)	\$50.00/year permit fee
	I-Vehicle parked in violation of §13-104 are subject to impoundment and all towing and storage expenses must be paid before the vehicle is released from impoundment. A parking citation (ticket) may be issued.	\$150.00 parking citation (ticket) fine; ticket fine doubles to \$300.00 if unpaid for 15 days & no trial is requested on the ticket.
§13-105 – Parking of Commercial Vehicles Prohibited	E.-Commercial vehicles parked or stopped in violation of §13-105 are subject to impoundment and towing and storage charges. Parking ticket may be issued.	\$150.00 parking citation (ticket) fine; ticket fine doubles to \$300.00 if unpaid for 15 days & no trial is requested on the ticket.
§13-106-Impoundment or immobilization of a motor vehicle	D.-All towing and storage charges, unpaid fines, penalties, service charges, and fees, and all parking and vehicle citations must be paid before immobilizing device will be removed and the motor vehicle will be released.	Varies.
§13-113 - Parking administrative fee	An administrative fee is added to the fine and any late payment penalties for each parking citation (ticket) entered in the Maryland MVA parking violations and flagging program.	\$25.00
§13-117 – Administrative fee	An administrative fee is added to charges and fines associated with impoundment of a vehicle	Not specified
§13-118 – No Through Trucks	B.-Unlawful to operate a truck on or through all portions of streets with signs prohibiting truck traffic (with exceptions in §13-118). H.-Fine for violation of §13-118 is \$100.	\$100.00 parking citation (ticket) fine

§13-119 – Enforcement	E.-Fine for parking & traffic violations, unless a different fine or penalty is specified in Ch. 13 or by law	\$30.00 parking citation (ticket) fine; Late payment penalty - ticket fine doubles to \$60.00 if unpaid for 30 days and no trial is requested; ticket further doubles to \$120.00 if unpaid for 60 days; and to \$240.00 if unpaid for 90 days
§13-122 – Residential Parking Permits	A.1-A Residential Parking Permit (“RPP”) is subject to a fee to be designated by the Mayor and Council as part of the table of municipal fees. H.-Table of Fees: Elective Parking Permit Zone and Visitor Passes.	<u>Table of Fees:</u> 1. Elective Parking Permit Zone - \$20/year per vehicle, up to 2 vehicles total per dwelling unit 2. Visitor passes - \$10/year each, 1 visitor passes per dwelling unit
<b><u>Chapter 14 – Animal Control</u></b>		
§14-110 – City animal hobby permit required	A & C – City animal hobby permit required to keep $\geq 5$ animals larger than a guinea pig or over 4 months of age	\$5.00/year
<b><u>Chapter 15 – Grading, Drainage, and Erosion Control</u></b>		
§15-503 – Grading permit	Grading, drainage, and erosion control permit is incident to and part of the building permit	No fee specified (part of building permit)

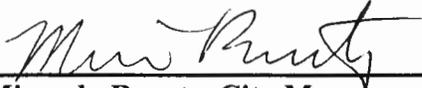
**City of Mount Rainier Fee Schedule**

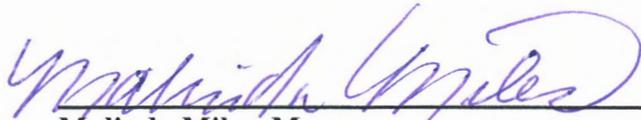
Fines for municipal infraction citations issued for violations of the *Mount Rainier Code* are listed under the provision establishing the violation and may be added by amendment to the City of Mount Rainier Fee Schedule.

**Section 2.** This Ordinance shall be effective upon adoption.

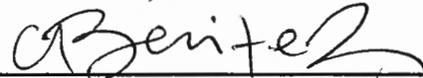
THIS ORDINANCE IS ADOPTED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER THIS 5<sup>th</sup> DAY OF June, 2018.

Attest:

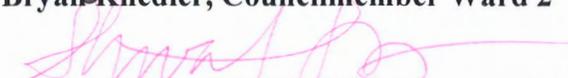
  
\_\_\_\_\_  
Miranda Braatz, City Manager

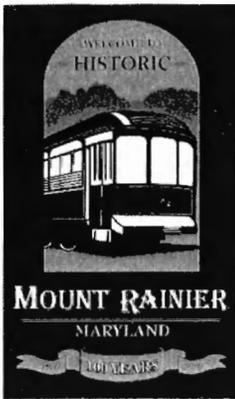
  
\_\_\_\_\_  
Malinda Miles, Mayor

  
\_\_\_\_\_  
Luke Chesek, Councilmember Ward 1

  
\_\_\_\_\_  
Celina Benitez, Councilmember Ward 1

  
\_\_\_\_\_  
Bryan Knedler, Councilmember Ward 2

  
\_\_\_\_\_  
Shivali Shah, Councilmember Ward 2



Introduced and Read: \_\_\_\_\_  
Amended: \_\_\_\_\_  
Second Reading and Adoption: June 19, 2018  
Posted: \_\_\_\_\_ to he b, 2018

**CITY OF MOUNT RAINIER  
ORDINANCE 07-2018**

Drafted by: City Manager, and City Treasurer  
Introduced by: City Manager

**An Ordinance Establishing the Tax Rate,  
Adopting an Annual Budget, and Appropriating Funds  
for Fiscal Year 2019, Beginning July 1, 2018 and ending June 30, 2019.**

**WHEREAS**, in accordance with Section 6-303 of the Tax-Property Article of the *Annotated Code of Maryland*, by July 1<sup>st</sup> of each year, the Council of the City of Mount Rainier shall set the tax rate for the next fiscal year on all assessments of property subject to municipal corporation property tax; and

**WHEREAS**, a public hearing must be held prior to the establishment of the municipal corporation tax rate if the new tax rate will exceed the constant yield tax rate as calculated by the State of Maryland Department of Assessments and Taxation; and

**WHEREAS**, the proposed tax rate for Fiscal Year 2019 will exceed the constant yield tax rate of \$0.7738 per \$100.00 of assessed valuation; and

**WHEREAS**, pursuant to *City of Mount Rainier Charter* Section 702.A, the City Manager submitted a recommended budget for Fiscal Year 2019 to the Council for its review and consideration; and

**WHEREAS**, the budget provides a complete financial plan for Fiscal Year 2019 and contains estimates of anticipated revenues and proposed expenditures for the upcoming fiscal year; and

**WHEREAS**, the *City of Mount Rainier Charter* Section 702.B. requires the Council to conduct a public hearing on the proposed budget prior to adoption of the budget; and

**WHEREAS**, after giving public notice, the Council held a public hearing on the constant yield tax rate and to receive comments on the proposed Fiscal Year 2019 budget and tax rates on April 21, 2018; and

**WHEREAS**, after considering the recommended Fiscal Year 2019 budget submitted by the City Manager and the comments that were made at the public hearing on the budget and tax rate, the Council adopts the budget and tax rates as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER, MARYLAND, THIS 19 DAY OF JUNE, 2018, AS FOLLOWS:

**SECTION 1. Tax Rate – Real Property.**

The tax rate for all real property subject to taxation by the City of Mount Rainier shall be eighty-three cents (\$0.83) per \$100.00 of assessed valuation for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

**SECTION 2. Tax Rate – Personal Property.**

The tax rate for all personal property subject to taxation by the City of Mount Rainier shall be ninety-nine cents (\$0.99) per \$100.00 of assessed valuation for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

**SECTION 3. Tax Rate – Operating Property of Railroads and Public Utilities.**

The tax rate for all operating property of railroads and public utilities subject to taxation by the City of Mount Rainier shall be two dollars and fifty cents (\$2.50) per \$100.00 of assessed valuation for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

**SECTION 4. Tax Rate – Vacant Developed Property.**

The tax rate for all vacant developed property subject to taxation by the City of Mount Rainier shall be two dollars and fifty cents (\$2.50) per \$100.00 of assessed valuation for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

**SECTION 5. GENERAL FUND - REVENUES**

The following amounts shall be adopted and appropriated as the general fund budget for all revenue for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

<b>TAX REVENUE</b>	<b>\$ 4,789,250</b>
<b>LICENSES AND PERMITS REVENUE</b>	<b>\$ 657,850</b>
<b>INTERGOVERNMENTAL REVENUE</b>	<b>\$ 305,115</b>
<b>CHARGES FOR SERVICES</b>	<b>\$ 45,500</b>
<b>FINES AND FORFEITURES</b>	<b>\$ 402,000</b>
<b>MISCELLANEOUS REVENUE</b>	<b>\$ 60,850</b>
<b>FUNDS FROM RESTRICTED BALANCE</b>	<b>\$ 208,000</b>
<b>FUNDS FROM UNDESIGNATED BALANCE</b>	<b>\$ <u>254,480</u></b>

**TOTAL GENERAL FUND REVENUE \$ 6,723,045**

**SECTION 6. GENERAL FUND – EXPENDITURE CATEGORIES**

The following amounts shall be adopted and appropriated as the general fund budget for all expenditure categories for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

<b>WAGES AND LEAVE PAY</b>	<b>\$ 2,637,885</b>
<b>EMPLOYEE BENEFITS AND SERVICES</b>	<b>\$ 996,850</b>
<b>MATERIALS AND SUPPLIES</b>	<b>\$ 233,160</b>
<b>REPAIRS AND MAINTENANCE</b>	<b>\$ 77,500</b>
<b>PROFESSIONAL SERVICES</b>	<b>\$ 630,950</b>
<b>OTHER SERVICES AND CHARGES</b>	<b>\$ 773,375</b>
<b>INFRASTRUCTURE AND FACILITY MAINTENANCE</b>	<b>\$ 550,250</b>
<b>CAPITAL OUTLAY</b>	<b>\$ 823,075</b>

**TOTAL GENERAL FUND EXPENDITURES** **\$ 6,723,045**

**SECTION 7. GENERAL FUND – EXPENDITURE CATEGORIES BY DEPARTMENT.**

The following amounts shall be adopted and appropriated as the general fund budget for all expenditure categories by department for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

<b>MAYOR AND COUNCIL</b>	<b>\$ 78,475</b>
<b>LEGAL AND ELECTIONS</b>	<b>\$ 106,000</b>
<b>CITY HALL</b>	<b>\$ 498,845</b>
<b>ADMINISTRATIVE SERVICES</b>	<b>\$ 221,555</b>
<b>3409 RHODE ISLAND AVENUE OFFICE</b>	<b>\$ 12,250</b>
<b>3405 RHODE ISLAND AVENUE</b>	<b>\$ 218,750</b>
<b>3601 BUNKER HILL ROAD PROPERTY</b>	<b>\$ 6,250</b>
<b>3200 RHODE ISLAND AVE</b>	<b>\$ 250</b>
<b>3204-3208 RHODE ISLAND AVE</b>	<b>\$ 500</b>
<b>ECONOMIC DEVELOPMENT</b>	<b>\$ 149,935</b>
<b>COMMUNICATIONS AND NEWSLETTER</b>	<b>\$ 53,500</b>
<b>MRTV</b>	<b>\$ 70,250</b>
<b>DEPARTMENT OF PUBLIC SAFETY</b>	<b>\$ 2,386,315</b>
<b>PARKING ENFORCEMENT</b>	<b>\$ 101,280</b>
<b>DEPARTMENT OF PUBLIC WORKS</b>	<b>\$ 883,795</b>
<b>CODE ENFORCEMENT</b>	<b>\$ 326,505</b>
<b>STREETS AND PARKS</b>	<b>\$ 150,400</b>
<b>STREET LIGHTS</b>	<b>\$ 100,000</b>
<b>WASTE DISPOSAL</b>	<b>\$ 80,000</b>
<b>GENERAL INSURANCE</b>	<b>\$ 96,400</b>
<b>DEBT SERVICES</b>	<b>\$ 287,480</b>
<b>LIBRARY</b>	<b>\$ 7,250</b>

<b>COMMUNITY PROGRAMS</b>	<b>\$ 45,250</b>
<b>MOUNT RAINIER DAY</b>	<b>\$ 17,150</b>
<b>CITY TAX CREDIT</b>	<b>\$ 52,500</b>
<b>BICYCLE COOPERATIVE</b>	<b>\$ 1,250</b>
<b>PUBLIC SAFETY NIGHT</b>	<b>\$ 5,200</b>
<b>CAPITAL OUTLAY</b>	<b>\$ 703,075</b>
<b>CONTINGENCY</b>	<b>\$ 62,635</b>

**TOTAL GENERAL FUND EXPENDITURES (DEPT.)** **\$ 6,723,045**

**TOTAL FULL TIME EQUIVALENT EMPLOYEES (FTE'S) FOR EACH DEPARTMENT ARE AS FOLLOWS:**

	<u><b>FY 2019</b></u>	<u><b>FY 2018</b></u>
<b>GENERAL GOVERNMENT</b>	<b>3.0</b>	<b>4.65</b>
<b>ADMINISTRATIVE SERVICES</b>	<b>2.0</b>	<b>2.0</b>
<b>ECONOMIC DEVELOPMENT</b>	<b>1.0</b>	<b>1.0</b>
<b>PUBLIC SAFETY</b>	<b>20.625</b>	<b>20.0</b>
<b>PARKING ENFORCEMENT</b>	<b>1.0</b>	<b>1.0</b>
<b>PUBLIC WORKS</b>	<b>10.0</b>	<b>9.0</b>
<b>CODE ENFORCEMENT</b>	<b>3.625</b>	<b>3.30</b>
<b>CALL-A-BUS (Contractual Hourly)</b>	<u><b>0.0</b></u>	<u><b>0.65</b></u>
<b>TOTAL EMPLOYEES</b>	<u><b>41.25</b></u>	<u><b>41.60</b></u>

**SECTION 8. SPECIAL FUND - REVENUES**

The following amounts shall be adopted and appropriated as the special fund budget for revenue for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

**GRANTS REVENUE** **\$ 355,000**

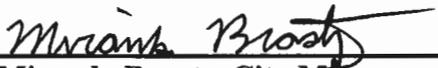
**SECTION 9. SPECIAL FUND – EXPENDITURES**

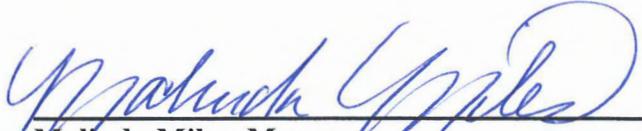
The following amounts shall be adopted and appropriated as the special fund budget for expenditures for Fiscal Year 2019, beginning July 1, 2018 and ending June 30, 2019.

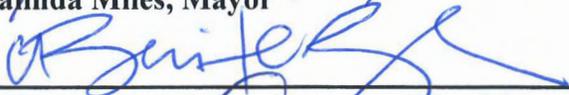
**GRANTS EXPENDITURES** **\$ 355,000**

**THIS ORDINANCE IS ADOPTED BY THE COUNCIL OF THE CITY OF MOUNT RAINIER THIS 19<sup>th</sup> DAY OF June, 2018, AND IS EFFECTIVE ON JULY 1, 2018.**

**Attest:**

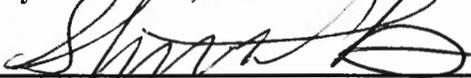
  
\_\_\_\_\_  
**Miranda Braatz, City Manager**

  
\_\_\_\_\_  
**Malinda Miles, Mayor**

  
\_\_\_\_\_  
**Celina Benitez, Councilmember Ward 1**

  
\_\_\_\_\_  
**Luke Chesek, Councilmember Ward 1**

  
\_\_\_\_\_  
**Bryan Knedler, Councilmember Ward 2**

  
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**Shivali Shah, Councilmember Ward 2**