



City of Mount Rainier

One Municipal Place, Mount Rainier, MD 20712

Phone 301-985-6585 Fax 301-985-6595

Incorporated 1910

DIRECTOR OF PUBLIC WORKS

Position Open Until Filled

The Mount Rainier Director of Public Works is a management position. Responsibilities include leadership abilities, planning, organizing, and directing all Public Works operations and activities. The candidate will demonstrate knowledge and experience in planning and scheduling public works programs. The Director will be responsible for all operations of the public works department. Knowledge and experience in the following is essential: solid waste management, street improvement management, fleet management, street cleaning, park maintenance, snow removal, public areas horticulture, and related activities. Duties also include budget preparation, development of departmental operating policies and procedures, bid preparation, purchasing contract negotiation and contract management.

MINIMUM QUALIFICATIONS:

Requires a Bachelor's degree (Civil Engineering preferred) or similar field, and a minimum of five (5) years of experience managing public works programs and staff. A background in construction, LEED Certified, Green/Complete Streets, and sustainability programs are a plus. Applicant must have a valid driver's license. Applicants must successfully complete a physical examination, drug screening and criminal background check. The City offers a competitive compensation and benefits package. Starting salary is \$62,598 - \$72,569. Salary is commensurate with experience, qualifications, and budget considerations. Position is open until filled.

The City is an Equal Opportunity Employer. Interested applicants should send a signed cover letter and resume to the Mount Rainier Personnel Task Force by mail to "City Hall, One Municipal Place, Mount Rainier, MD 20712" or fax at (301) 985-6595, or by email at "ApplyJobs@MountRainierMD.org."