

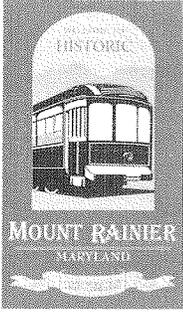
*Historic Mount Rainier  
Maryland*

**BUDGET FY 2016**

**Jeannelle B. Wallace**  
*CITY MANAGER*

**Vijay K. Manjani**  
*TREASURER*

**May 5, 2015**



# *Historic Mount Rainier Maryland*

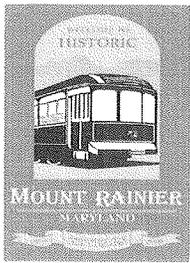
**Malinda Miles**  
*Mayor*

**Jesse Christopherson**  
*Council Member, Ward-1*

**Jacqlyn Riposo**  
*Council Member, Ward-1*

**Brent Bolin**  
*Council Member, Ward-2*

**Bryan Knedler**  
*Council Member, Ward-2*



*City of Mount Rainier*  
*One Municipal Place, Mount Rainier, MD 20712*  
*Phone 301-985-6585 Fax 301-985-6595*

*Incorporated 1910*

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March 2, 2015

The Honorable Malinda Miles, Mayor  
The Honorable Jesse Christopherson, Councilmember Ward 1  
The Honorable Jacqlyn W. Riposo, Councilmember Ward 1  
The Honorable Brent C. Bolin, Councilmember Ward 2  
The Honorable, Bryan K. Knedler, Councilmember Ward 2

**RE: Proposed Budget Fiscal Year 2016**

Dear Mayor and Council Members:

On behalf of the management team, I am once again pleased to present to you the Fiscal Year 2016 Proposed Budget for the City of Mount Rainier, Maryland. The Chief Financial Officer and I worked very hard to present this budget document that in our best estimation represents the most fiscally responsible position the city should take at this time.

The Management Team took into account the budget priorities of the Mayor and Council, as well as those of the department directors, committees, and community groups. Similar to prior fiscal years, the departmental budgets could not be fully supported at the funding levels requested. Once again, the department managers submitted requests which in their judgment reflect realistic needs. The Management Team has the responsibility to look at the entire picture, the best way to provide services citywide, and thus once again have taken a holistic approach to the budget for the next fiscal year.

No staffing revisions are recommended for the next fiscal year. Recommendations for funding of the city's infrastructure and equipment needs are spread out over the next five years in the Capital Improvement Plan (CIP).

On behalf of the management team, I look forward to the budget discussions and the adoption of the proposed budget.

Sincerely,

  
Jeannelle Branson Wallace  
City Manager

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## DIRECTORY OF CITY OFFICIALS

### ELECTED OFFICIALS

MAYOR	MALINDA MILES ( <a href="mailto:mayormiles@gmail.com">mayormiles@gmail.com</a> )
COUNCIL	JESSE CHRISTOPHERSON ( <a href="mailto:jchristopherson@gmail.com">jchristopherson@gmail.com</a> )
COUNCIL	BRENT BOLIN ( <a href="mailto:brentbolin@gmail.com">brentbolin@gmail.com</a> )
COUNCIL	BRYAN KNEDLER ( <a href="mailto:bkendler@aol.com">bkendler@aol.com</a> )
COUNCIL	JACQLYN W. RIPOSO ( <a href="mailto:Jacqlynw@gmail.com">Jacqlynw@gmail.com</a> )

### APPOINTED OFFICIALS (MANAGEMENT TEAM)

CITY MANAGER	JEANNELLE B. WALLACE ( <a href="mailto:jwallace@mountrainiermd.org">jwallace@mountrainiermd.org</a> ) Office: (301) 985-6585 Ext: 22 Cell: (240) 508-3595
ASST. CITY MANAGER / DIRECTOR OF CODE ENFORCEMENT	VERONICA OWENS ( <a href="mailto:vowens@mountrainiermd.org">vowens@mountrainiermd.org</a> ) Office: (301) 985-6585 Ext: 30 Cell: (240) 508-2253
DIRECTOR OF FINANCE	VIJAY K. MANJANI ( <a href="mailto:vmanjani@mountrainiermd.org">vmanjani@mountrainiermd.org</a> ) Office: (301) 985-6585 Ext: 23 Cell: (240) 353-5469
DIRECTOR OF ECONOMIC DEVELOPMENT	SAMANTHA OLATUNJI ( <a href="mailto:solatunji@mountrainiermd.org">solatunji@mountrainiermd.org</a> ) Office: (301) 985-6585 Ext: 31 Cell: (240) 462-3946
CHIEF OF POLICE	MICHAEL E. SCOTT ( <a href="mailto:mescott@mountrainierpd.org">mescott@mountrainierpd.org</a> ) Office: (301) 985-6580 Cell: (240) 508 -7687
DIRECTOR OF PUBLIC WORKS (Acting)	MICHAEL BARNES ( <a href="mailto:mbarnes@mountrainiermd.org">mbarnes@mountrainiermd.org</a> ) Office: (301) 985-6583 Cell: (240) 508-0679



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## *ACKNOWLEDGEMENTS*

The Budget FY 2016 is prepared with support of the Mayor and Council members and under the leadership and guidance of the City Manager. The Budget document could not be completed without the full cooperation and assistance from the Asst. City Manager/Director of Code Enforcement, the Director of Economic Development, the Chief of Police, the Director of Public works and the Director of MRTV.

The Director of Finance and the Accounting Assistant spent many days and hours developing and compiling this budget document. Special thanks to the Director of Economic Development for editing and finalizing the budget document.

The purpose of this budget is to put forth the annual financial plan of the City, to show what services it is providing to its residents and how much it will cost to do so. The State requirement of presenting the balanced budget is a difficult task as there is always an increasing demand for City services in an era of decreasing revenues.

Sincerely,

Vijay K. Manjani  
Treasurer

# MOUNT RAINIER STATISTICS AT A GLANCE



## COMMUNITY PROFILE

City Incorporated	1910
Form of Government	Council-Manager
Land Area	.65 sq. miles



## DEMOGRAPHIC PROFILE

### Population

<u>Year</u>	<u>Total</u>
2013 (ACS estimate)	8,172
2010 (Census)	8,080

### Age Composition (Census 2010)

<u>Age</u>	<u>Total</u>	<u>Percent</u>
Under 5 years	635	7.9%
5 to 9 years	509	6.3%
10 to 14 years	437	5.4%
15 to 19 years	473	5.9%
20 to 24 years	658	8.1%
25 to 29 years	893	11.1%
30 to 34 years	771	9.5%
35 to 39 years	620	7.7%
40 to 44 years	579	7.2%
45 to 49 years	583	7.2%
50 to 54 years	570	7.1%
55 to 59 years	463	5.7%
60 to 64 years	365	4.5%
65 to 69 years	214	2.6%
70 to 74 years	125	1.5%
75 to 79 years	77	1.0
80 to 84 years	56	0.7%
85 years and over	52	0.6%

<u>Population Age Groups</u>	<u>Total</u>	<u>Percent</u>
Under 5 years	635	7.9%
18 years and over	6,232	77.1%
65 years and over	524	6.5%

Median Age (Census 2010) 32.7

### Race Composition (Census 2010)

<b>One Race</b>	7,792	96.4%
White	1,606	19.9%
Black of African American	4,263	52.8%
American Indian & Alaskan	47	0.6%
Asian	187	2.3%
Native Hawaiian & Other Pacific Isl.	4	0.0%
Some other race	1,685	20.9%
<b>Two or more races</b>	288	3.6%
Hispanic or Latino and Race	2,536	31.4%



## HOUSEHOLDS & HOUSING UNITS

Housing Units (Census 2010)	3,601
Households (Census 2010)	3,344
Median Household Income	\$43,487
Median House Value	
Owner- Occupied (2009-2013)	\$272,400
Average Home Closing Price (Q4 2014)	\$244,000



## ECONOMIC PROFILE

Jobs (2014)	1,361
Average Earnings (2014, 80% Nat'l Avg.)	\$42,383
Gross Regional Product (GRP, 2013)	\$1.3 mil
Exports (2013)	\$4.5 mil
Imports (2013)	\$7.5 mil

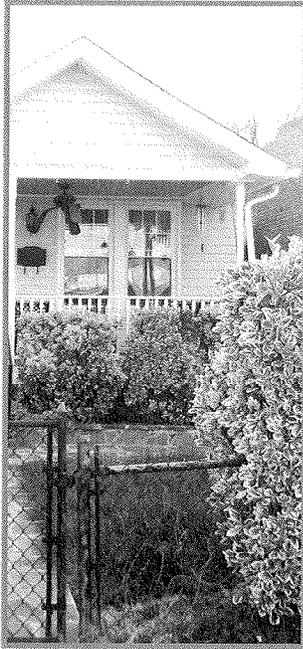
Source: EMSI

### Taxes

2013 Total Property Assessed Value (net)	\$337,420,516
2013 Property Tax Rate	\$0.79 per 100 of assessed value

No. of Businesses (2014)	84
No. of Churches/Religious Institutions (2014)	11

## CITY PROFILE



Mount Rainier is the historic Route 1 gateway community from Prince George's County to Washington, DC at the District's northeastern boundary. The City is approximately 1.7 square miles with a population of about 8,080 (Census, 2010). Mount Rainier is primarily a residential community with 1,100 single family homes and three large apartment developments (Kaywood Gardens, Queens Manor, and Queenstown) constructed in the 1940s.

Washington, D.C., like many other American cities, experienced a period of urban expansion in the late 19th and early 20th centuries that created a great demand for housing. This demand put development pressure on areas directly outside the city limits as people wanted the amenities of urban living but desired the serenity of a rural home. Improved local transportation, particularly the railroad and the streetcar, allowed urban dwellers to have both; people could live outside the city and commute to work. As a result, most of Washington's suburban growth occurred immediately outside the city along major arteries. One suburb that was to develop on the Baltimore and Ohio railroad line (built in the 1830s) was Mount Rainier.

The 100-acre Thomas Clemson farm was purchased by real estate developers after the Civil War ended. Clemson, a diplomat and son-in-law of John C. Calhoun, had returned to South Carolina with his family where they founded the university that bears their name. Local tradition has it that the surveyors of the new subdivision were from the Pacific Northwest and gave the town its name. Some of the original street names included "Cascade" and "Shasta."

The area in and around Mount Rainier retained its agrarian character until the last decade of the 19th century. In early 1897, a streetcar line connecting Mount Rainier with downtown Washington began operation. This line was run by the Maryland and Washington Railway; the stop at Mount Rainier was known as the District Line Station and was located at the intersection of what would become Rhode Island Avenue (extended) and 34th Street.

By 1902 there were 15 houses within a half mile radius of the District Line Station; the population of the area was 50 persons. The presence of affordable and modern transportation, connecting Mount Rainier with downtown Washington, became the most important aspect of the area's growth in the early 20th century. Mount Rainier became a "streetcar suburb."

By 1910 development in Mount Rainier concentrated near the streetcar station at the intersection of Rhode Island Avenue and 34th Street. The area surrounding the station became the community's downtown, with buildings housing both shops and their owners. In an effort to secure better service for their growing suburb, a group of early residents banded together to pursue the idea of incorporating the town. The citizens petitioned the State Legislature and the town was incorporated by charter granted on April 14, 1910. The census shows the population at the time of incorporation at 1,242, a 2384 percent increase from 50 persons just eight years earlier.

The town had a decidedly rural flavor, a feature that was apparently quite an attraction. Houses were mostly of one or two story frame construction and situated on large lots. Real estate

advertisements stressed the country atmosphere: homes in Mount Rainier were “charmingly located” on “very large (rich) grounds” that were “high and healthy.”

Mount Rainier grew rapidly throughout the late 1910s and 1920s. The town took its own initiatives by constructing a water and sewer system which was completed in 1919. In 1920, with a population of nearly 2,500, bonds could be issued for the construction of sidewalks and streets. In October 1932, a grand celebration was held to commemorate the completion of Rhode Island Avenue which followed the streetcar track from Washington D.C. to Hyattsville; by this time Mount Rainier had grown to a population of 5,000. In 1939 a new streetcar terminal was built at 34th Street and Rhode Island Avenue, providing a loop which made it possible to serve Mount Rainier with the new lightweight high speed streetcar.

### Regional Map



In the 1940s Mount Rainier’s growth was concentrated on the north side of town. Just before the U.S. entered World War II, Kaywood Gardens Apartment complex was begun. In the next few years, two more apartment developments were completed, Queenstown and Queens Manor Gardens. Both Kaywood and Queens Manor had their own shopping centers. In 1945 the Town of Mount Rainier became the City of Mount Rainier.

The decades of the 1920s to 1950s were a time of expansion for Mount Rainier. The City underwent three annexation processes, 1929, 1943, and 1955. The population grew to 11,000 in 1950, and then dropped to 10,000 in 1960. September 7, 1958 was the end of an era in Mount Rainier. On that date the streetcars were supplanted by buses and for the first time in over 50 years, streetcar traffic ceased in Prince George’s County.

In the 1970s the population continued to drop and housing began to show signs of neglect. These changes can be attributed to smaller family size and an older population living on fixed incomes.

This trend continued until the 1980s, when younger families once again became aware of the charm and advantages of this former streetcar suburb. The late 1980s brought the historic preservation movement and an understanding of the history and architectural value of Mount Rainier's housing stock. In 1990 the history and architectural value of Mount Rainier's housing stock was recognized when most of the City was listed in the National Register of Historic Places.

People living in Mount Rainier are active in the community and involved in the daily decisions of their government. Local pride is high, and the people like being part of an active civic process. There are numerous community organizations ranging from 10 standing groups such as the Boys and Girls Club to one of the newest groups, Friends of the Library. There are several small parks with playground equipment scattered throughout the city. In 1996 a new Maryland-National Capital Park and Planning Commission Recreation and Nature Center opened adjacent to Queenstown and Queens Manor Apartments. The system of hiker-biker trails that follow the valleys of the Anacostia River tributaries connect the City to the University of Maryland, the historic Adelphi Mill, Takoma Park, and the Bladensburg Waterfront.



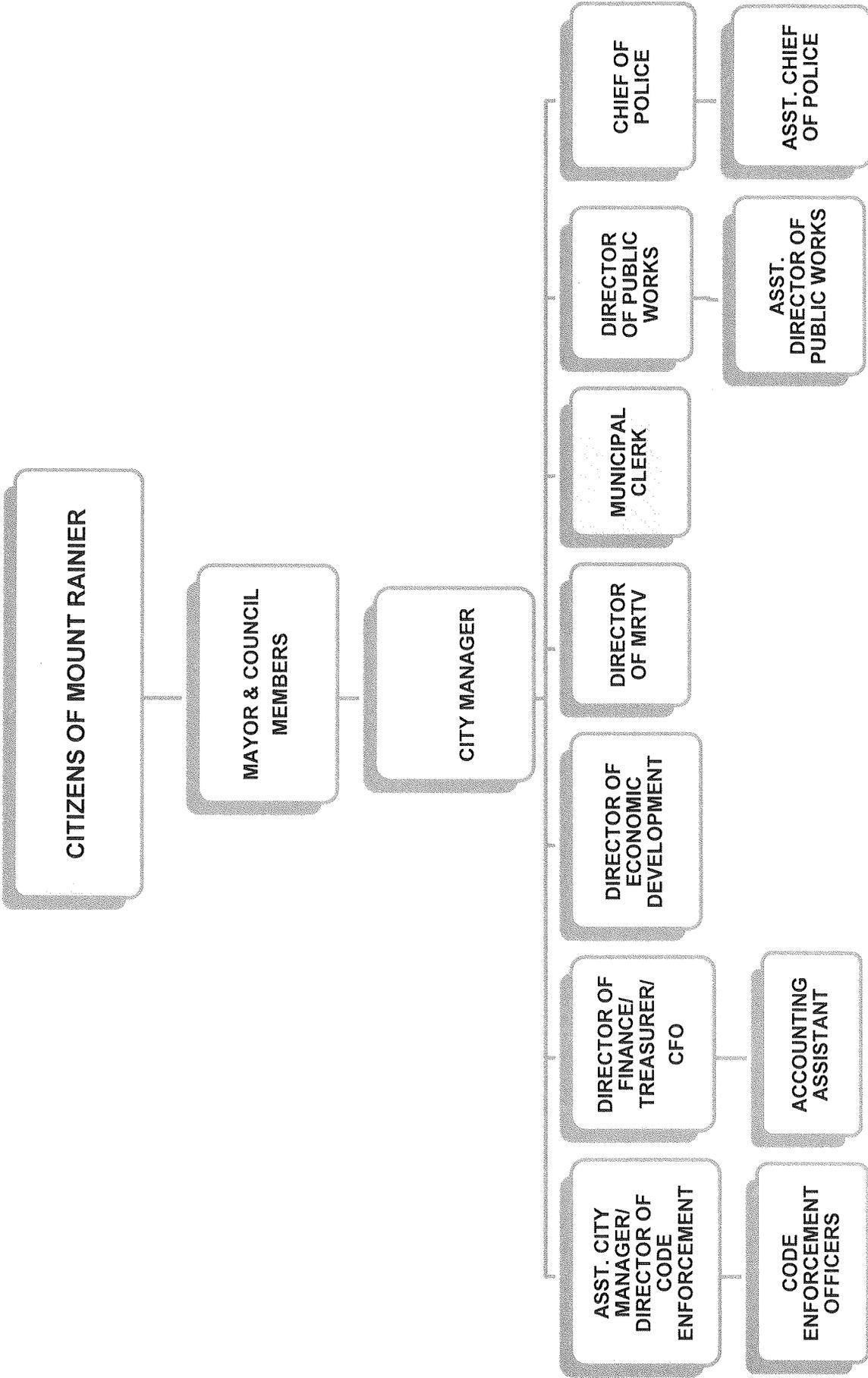
Mount Rainier is proud to be a part of the economic revitalization efforts of the County. Mount Rainier is within the Gateway Arts District, an area designated by the state and county for revitalization through development of arts and entertainment oriented businesses.

Many of the attributes that attracted people to Mount Rainier in the first decades of the 20th century remain true in the first decades of the 21st century: convenient location, quality and affordable middle class housing, accessible transportation systems, and tree-lined residential streets.

The future of Mount Rainier is promising as the City's affordable, historic Sears houses and Craftsman-style bungalows have increasingly attracted renters, homeowners, and developers over the last five years. The neighborhood's charm and diversity, and close proximity to the District of Columbia, have contributed to the increase in home sales over the past year.

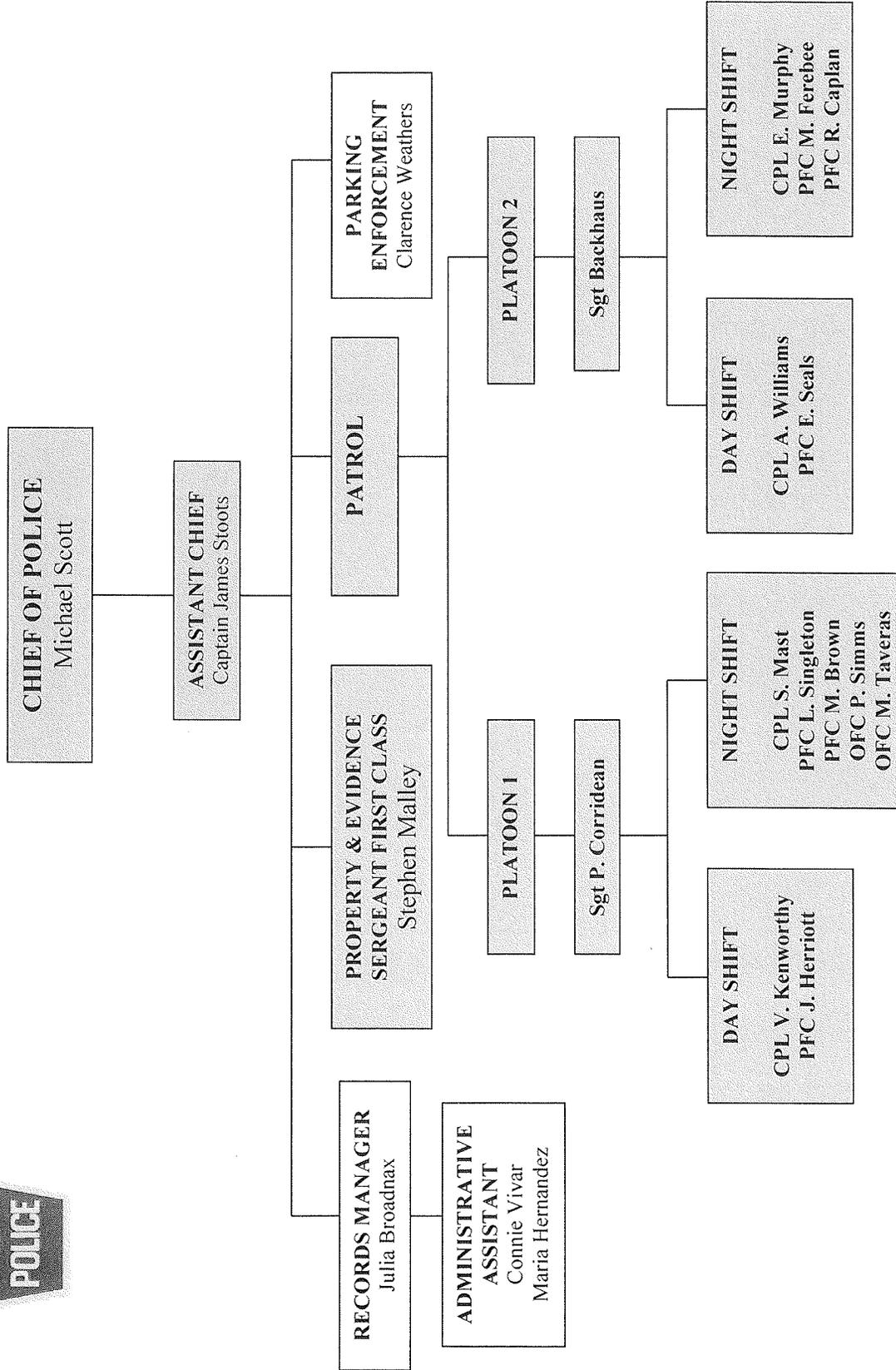
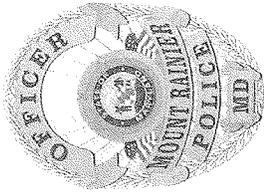
Planned developments along the Rhode Island Ave. corridor, which include over 30,000 square feet of new retail development and additional housing, will serve as a catalyst for additional revitalization and economic growth in the City of Mount Rainier.

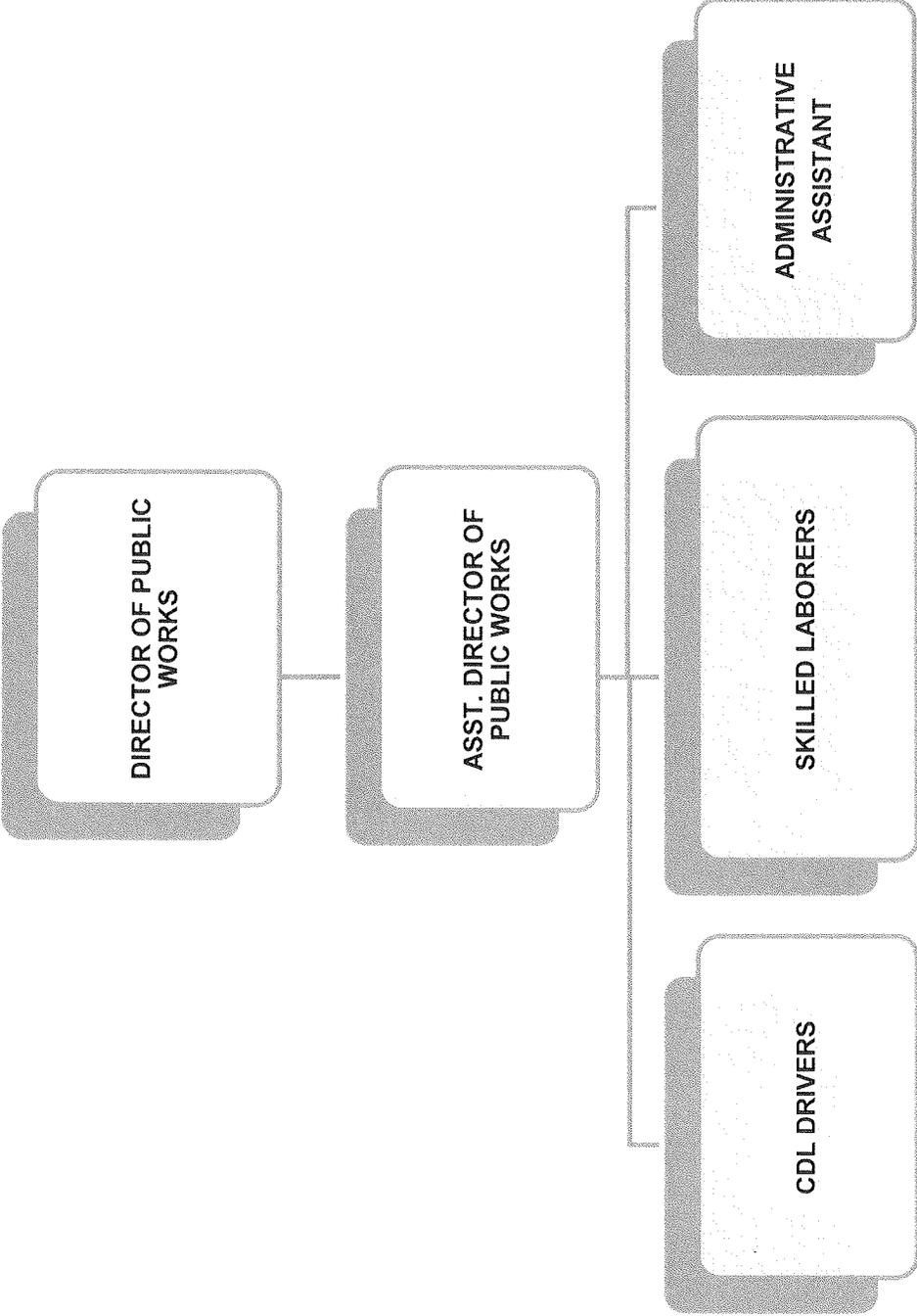
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# Mount Rainier Police Department

## Organizational Structure February 2015





The City of Mount Rainier issued RFP to invite CPA Firms to conduct an independent audit of its financial statements. The Mayor and Council selected Murphy & Murphy, CPA, LLC to conduct audit for FY 2014. Murphy & Murphy, CPA, LLC issued an audit report on January 29, 2015 and included below are some parts from their report:

**Management’s Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor’s Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions from Auditors**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the City of Mount Rainier, Maryland as of June 30, 2014, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds can be divided into the following categories and are described below:

- Government funds
- Proprietary funds
- Fiduciary funds

The City has two governmental funds, the general fund and the special revenue fund. Both of these funds are considered major funds by the City. The basic governmental fund financial statements can be found on pages 13 and 15 of this report. The City does not maintain proprietary funds or fiduciary funds.

### **Governmental Funds**

The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the City's financing requirements. The unassigned fund balance may serve as a useful measure of the City's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the governmental funds reported combined fund balance of \$3,555,779, an increase of \$184,711. Of this total amount, \$2,374,728, represents unassigned fund balance. The remainder of the fund balance consists of non-spendable for prepaid items of \$56,072, restricted for public safety of \$380,257, and assigned for subsequent expenditures of \$744,722.

The general fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the general fund totaled \$2,374,728, while total general fund balance was \$3,528,207. During fiscal year 2014, fund balance for the City's general fund increased by \$175,243. The special revenue fund balance increased by \$9,468 during the current fiscal year.

### **Net Position**

Net position may serve over time as a useful indicator of a government's financial position. The City's combined assets exceeded liabilities by \$6,587,141 at the close of the most recent fiscal year. The City's combined net position increased by \$377,894, which came from the City's governmental activities.

The City's revenue totaled \$4,838,217. Of the City's revenue, 64.3% comes from property taxes and 76.7 cents (\$.767) of every dollar comes from some type of tax. The total cost of all programs and services was \$4,460,323.

### **Contacting the City's Financial Management**

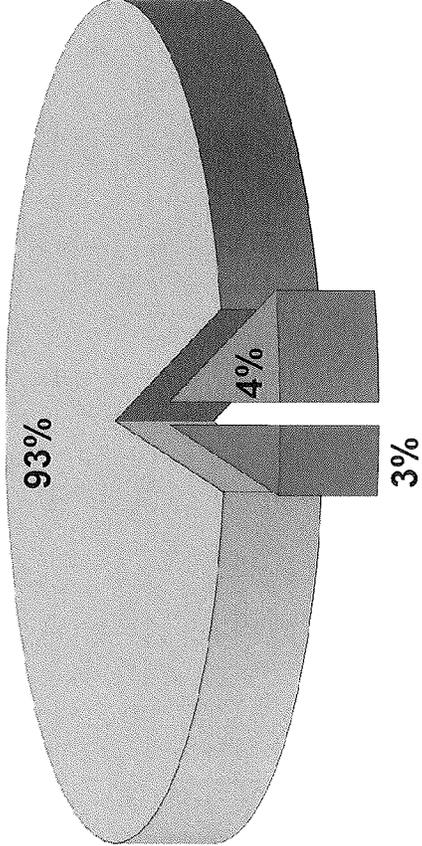
This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Mr. Vijay K. Manjani at the Treasurer's Office, City of Mount Rainier, One Municipal Place, Mount Rainier, Maryland 20712.

The complete Financial Statements and Supplemental Information with Independent Auditor's Report for the year ended June 30, 2014 is available on the City's website [www.mountrainiermd.org](http://www.mountrainiermd.org).

**CITY OF MOUNT RAINIER**  
**COMBINED REVENUES & EXPENDITURES**  
**FISCAL YEAR 2014 (Audited)**

<u>REVENUES</u>	
GENERAL FUND REVENUES	\$ 4,683,722
OTHER FINANCING - CAPITAL LEASE	\$ 213,996
SPECIAL FUND REVENUES	\$ 134,146
TOTAL REVENUES	<u>\$ 5,031,864</u>
<u>EXPENDITURES</u>	
GENERAL FUND EXPENDITURES	\$ 4,727,099
SPECIAL FUND EXPENDITURES	\$ 120,054
TOTAL EXPENDITURES	<u>\$ 4,847,153</u>
EXCESS (DEFECIT) OF REVENUES OVER EXP.	<u>\$ 184,711</u>

**CITY OF MOUNT RAINIER  
COMBINED REVENUES & EXPENDITURES  
FISCAL YEAR 2014 (Audited)**

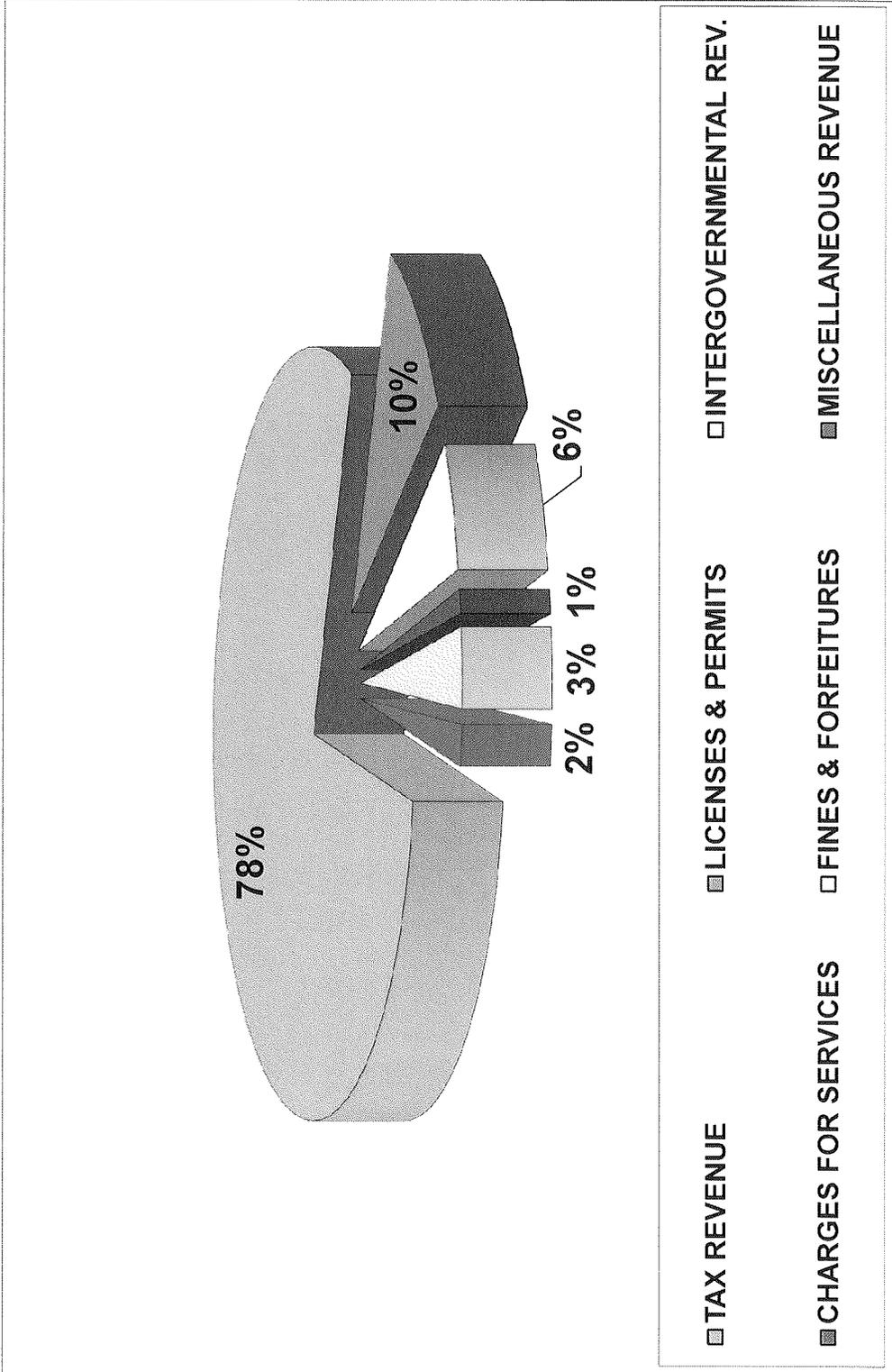


■ SPECIAL FUND    ■ GENERAL FUND    ■ CAPITAL LEASE FINANCING

**CITY OF MOUNT RAINIER  
GENERAL FUND REVENUES  
FISCAL YEAR 2014 (Audited)**

TAX REVENUE	\$ 3,670,326
LICENSES & PERMITS	\$ 465,380
INTERGOVERNMENTAL REV.	\$ 261,708
CHARGES FOR SERVICES	\$ 47,630
FINES & FORFEITURES	\$ 157,786
MISCELLANEOUS REVENUE	\$ 80,893
	<u>\$ 4,683,722</u>

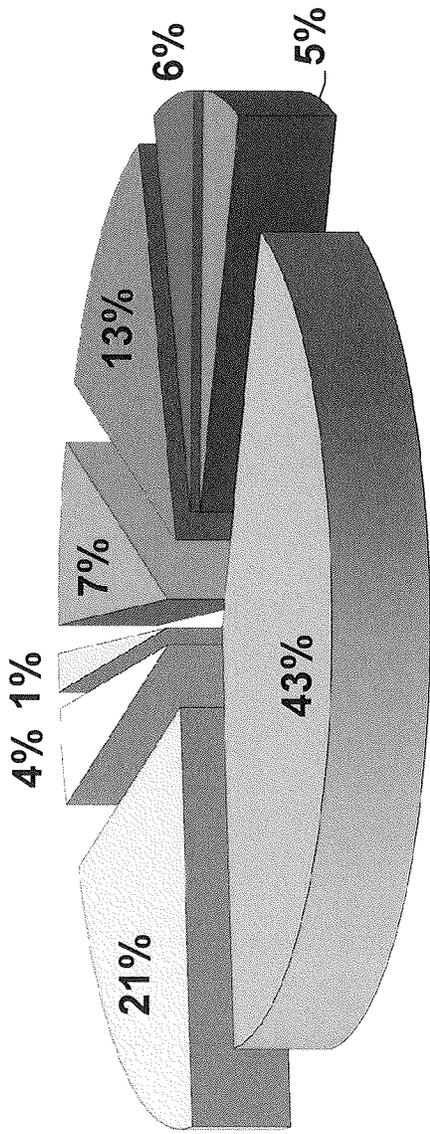
**CITY OF MOUNT RAINIER  
 GENERAL FUND REVENUES  
 FISCAL YEAR 2014 (Audited)**



**CITY OF MOUNT RAINIER  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014 (Audited)**

WAGES & LEAVE PAY	\$ 2,018,610
EMPLOYEE BENEFITS	\$ 971,020
MATERIALS & SUPPLIES	\$ 177,654
REPAIRS & MAINTENANCE	\$ 69,138
PROFESSIONAL SERVICES	\$ 333,863
OTHER SERVICES & CHARGES	\$ 632,545
INFRASTRUCTURE & FACILITY	\$ 276,255
CAPITAL IMPROVEMENT PLAN	\$ 248,013
	<u>\$ 4,727,099</u>

**CITY OF MOUNT RAINIER  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014 (Audited)**

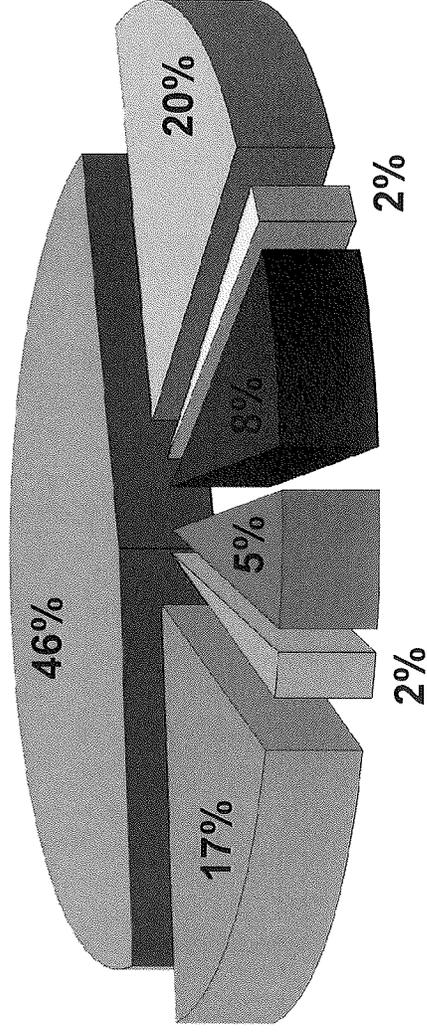


- ☐ WAGES & LEAVE PAY
- ☐ MATERIALS & SUPPLIES
- ☐ PROFESSIONAL SERVICES
- ☐ INFRASTRUCTURE & FACILITY
- ☐ EMPLOYEE BENEFITS
- ☐ REPAIRS & MAINTENANCE
- ☐ OTHER SERVICES & CHARGES
- ☐ CAPITAL IMPROVEMENT PLAN

**CITY OF MOUNT RAINIER  
DEPARTMENTAL EXPENDITURES  
FISCAL YEAR 2014 (Audited)**

GENERAL GOVERNMENT	\$ 819,273
PUBLIC SAFETY	\$ 2,194,640
PUBLIC WORKS	\$ 920,510
COMMUNITY DEVELOPMENT	\$ 81,396
DEBT SERVICE	\$ 376,628
MISCELLANEOUS	\$ 85,522
CAPITAL OUTLAY	\$ 249,130
	<u>\$ 4,727,099</u>

**CITY OF MOUNT RAINIER  
TOTAL DEPARTMENTAL EXPENDITURES  
FISCAL YEAR 2014 (Audited)**



- GENERAL GOVERNMENT
- PUBLIC WORKS
- DEBT SERVICE
- MISCELLANEOUS
- PUBLIC SAFETY
- COMMUNITY DEVELOPMENT
- CAPITAL OUTLAY

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**BUDGET HIGHLIGHTS FY 2016**  
**FROM THE DESK OF CITY MANAGER**

During Fiscal Year 2014, management made recommendations concerning the fee structure for various services provided by the City. Many of the recommendations were approved by the Mayor and Council and adopted for the Fiscal Year 2015 budget. The increases for various service fees somewhat offset the increases in costs to the city to provide these services. However, the City exceeded its revenue source and had to borrow from its reserve. Unfortunately management does not see a significant change in the financial picture for Fiscal Year 2016. The City will have to borrow again against its reserve in order to cover all of the anticipated expenditures.

Due to this projection, the Chief Financial Officer and I have reduced where possible within each department budget all line items by approximately 10-15%. This has been done to reduce the impact of borrowing from the City's reserve.

At some point, the City will have to make some difficult decisions of eliminating positions once they become vacant, as well as eliminating support of community programs until revenue is significantly improved. This can be accomplished with the impact of future development and the increase in tax revenue associated with that development. It can also be accomplished with annexation which can also increase the City's tax base. Raising taxes can also generate additional revenue, although this is usually done as a last resort. It is not possible to increase revenue with grants because these funds are obtained for specific projects and are usually restrictive and cannot be used for increasing the general fund.

#### **REAL PROPERTY TAX RATE**

The real property tax rate is proposed at \$0.86 per \$100 of assessed valuation. The Constant Yield Tax Rate (CYTR) is 0.8515. The city anticipates \$2,953,000 in real property tax revenue.

#### **BUSINESS PERSONAL PROPERTY TAX RATE**

The management team recommends that the business personal property tax rate for Fiscal Year 2016 remain at \$2.50 per \$100 of assessed valuation.

Management also recommends that the tax rate for railroad and public utilities be remain at \$2.50 per \$100 of assessed valuation for Fiscal year 2016.

#### **MERIT INCREASES AND COLAS FOR CITY EMPLOYEES**

All employees of the city contribute to the quality of life for the citizenry of Mount Rainier, whether it is cutting a tree limb to clear a blocked roadway at 5:00 am; answering a call about an assault at 3:00 am; answering a city issued cell phone on weekends and holidays, or driving through the city investigating damage in the city following a major storm event; riding a snow plow with the public works crew or contractor; meeting with city attorneys and mapping out the best strategy to avoid litigation, or keeping the city hall open to answer citizen complaints during the worst storm on record in 2010 when all other district, state, county and local governments were closed.

Because the City has a dedicated staff that works hard on a daily basis and behind the scenes, Management proposes a 3 % COLA for all City employees.

## **CAPITAL IMPROVEMENT PLAN (CIP)**

City management created a CIP plan two years ago to address the city's infrastructure needs, and vehicle and equipment replacement recommendations over a 5 year span. The management team is once again proposing to the council to appropriate approximately \$95,000 for infrastructure repairs and improvements, vehicle and equipment replacements, signage, and "green elements", etc.

## **COMMUNITY PROGRAMS**

Management proposed to fund in the amount of \$19,250 for all community programs to include youth and recreation, bike coop, community garden, Little Friends for Peace, the Tree Commission, and the Green Team. Awards for request will be considered on a case by case basis and funds will be awarded based on the most comprehensive proposals which indicate the benefits to the community. For all community programs, management recommends entering into a Memorandum of Understanding (MOU), which outlines the responsibilities of the city and the community programs, and/or awardee. For those programs which use city owned land or buildings, fees will be assessed to offset the city's cost for the usage.

## **RESERVE FUND**

The Finance Director has determined that at the current rate of expenditures, if the council elects not to appropriate funding at the increased levels, the city reserve fund will be totally depleted in approximately five fiscal years. The city has been budgeting at a deficit (expenditures exceeding revenue) for the past three fiscal years. The speed camera revenue for approximately two years has made it appear that the city is doing quite well.

The loss of revenue in the City's major revenue sources – property taxes, and highway user revenue has created a critical void. Additionally, the City added positions to the Fiscal Year 2015 budget. The City cannot continue to borrow from itself.

## **MAJOR ACCOMPLISHMENTS DURING FISCAL YEAR 2015**

The management team successfully completed a clean audit for the period ending June 30, 2014; closed out successful grant programs including:

- Senate Bond Bill (Civic Center Project) \$75,000 Construction Drawings)
- EmPower Municipal Collaboration Grant
- Buchanan Green Street Project Bio-retention Cell (\$35,000)
- Prince George's ReLeaf Program Grant (\$4,164.50)
- Maryland Energy Administration Program (\$50,820) for City Hall Lighting upgrades

In terms of equipment and vehicles, the following occurred:

- Public Works new leaf vacuum machine purchased
- Two police vehicles purchased
- Computers replaced in public works, code enforcement, and administration

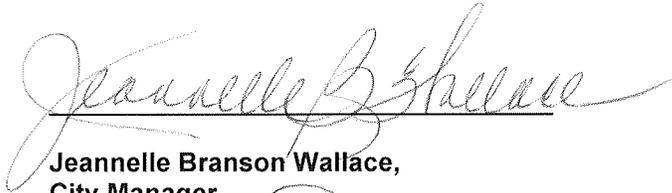
For Fiscal year 2016, the city will work tenaciously to complete the Buchanan Green Street Project with funding awarded from both the State Department of Housing and Community Development (DHCD) Community Legacy Program and the Chesapeake Bay Trust Grant. Some of the City's infrastructure needs will be addressed if funding is awarded through the DHCD Community Development and Block Grant (CDBG) program.

The Chief of Police determined that there was a need to track the use of city owned vehicles to track a vehicle over a specific period of time, such as a patrol shift, to see where it had been during the shift which may be useful in countering the "I never see the police" comments. As a result, management determined that there was a need to track usage of all city owned vehicles during normal business hours, during emergencies, weekends, for special activities within the city, etc. Management researched the cost for a vehicle tracking device and obtain numerous estimates. The cost for the installation will be absorbed through one of the police department confiscated fund accounts for the current fiscal year. The cost for monthly service fees and maintenance has been included in the departmental budget line items for Fiscal Year 2015. Management foresees the use of a tracking device as a safety measure enabling managers to anticipate when a vehicle will reach its maximum service life and to make adjustments in the use of a vehicle when necessary, as well as ascertain any abuse or fraudulent use.

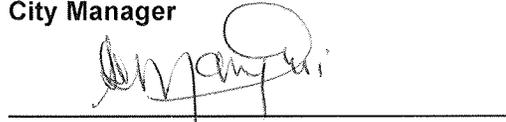
The Management Team responsible for developing this Fiscal Year 2016 Budget document welcomes the opportunity to discuss these recommendations with the mayor and council.

**Respectfully Submitted,**

**THE MANAGEMENT TEAM**



Jeannelle Branson Wallace,  
City Manager



Vijay K. Manjani,  
Director of Finance

## BUDGET DEVELOPMENT & ADOPTION PROCESS

The process for developing and adopting the City budget is prescribed in Section 701 and 702 in the Charter of the City of Mount Rainier and in the Article 23A, 2b (2), of the State of Maryland Annotated Code.

The City operates on an annual budget. The fiscal year of the City begins on July 1 in any year and ends on June 30 of the following year. The fiscal year constitutes the tax year, the budget year, and the accounting year.

The Charter requires that City Manager shall submit a proposed budget calendar to the Mayor and Council no later than November 15 of each year. The City Manager is required to submit a budget to the Mayor and council no later than March 31 of each year.

The budget provides a complete financial plan for the budget year and contains estimates of anticipated revenues and proposed expenditures for the coming year. The total of the anticipated revenues, plus any unreserved funds appropriated in the budget by the City, must equal the total of the proposed expenditures.

The budget is a public record and is open to public inspection by anyone during normal business hours. The Mayor and Council holds a public hearing on the proposed budget after giving at least two weeks of such hearing in a newspaper of general circulation in the City.

The Budget FY 16 Calendar was adopted through a Resolution 01-205 by the Mayor and Council. The City Manager issued budget instructions to all the City departments and community groups including Bunker Hill Fire Department on January 9, 2015. Each Department Head developed budget for their department and then discussed their budget requests with the City Manager and the Director of Finance. The deadline for submission of budget requests to the City Manager and/or Director of Finance was February 6, 2015.

The Mayor and Council conducted a Special Meeting to set council priorities and to hear public comment on budget priorities and community group's proposals/requests on February 10, 2015. The Resolution 01-2015 is included in the Appendix.

The Mayor and Council adopt the budget by ordinance no later than June 30 of the fiscal year currently ending.

## BUDGET SHEDULE FY2016

January 6, 2015	First reading / vote Fiscal Year 2016 Budget Calendar
January 9, 2015	City Manager issued budget instructions to all City departments and Community Groups
February 6, 2015	Deadline for the City Departments and Community Groups to submit their budget to the City Manager and/or the Director of Finance
February 10, 2015	Special Meeting of the Mayor and Council to set council priorities and hear public comment on budget priorities and community groups proposals/requests.
March 2, 2015	The City Manager submits the Proposed Budget FY 2016 to the Mayor and Council.
March 3, 2015	The City Manager and the Director of Finance Presents the Proposed Budget FY 2016 in a regular meeting of the Mayor and council
March 17, 2015	Mayor and Council work session to discuss Budget FY 2016 and the Constant Yield Tax Rate.
April 14, 2015	Mayor and Council meeting and special work session on Budget FY 2016
April 21, 2015	Public Hearing and comment on the proposed Budget FY 2016 and Constant Yield Tax Rate – Special Meeting of the Mayor and Council for First Reading on Budget FY 16 Ordinance.
May 5, 2015	Mayor and Council meet for Second Reading and Vote on Budget FY 2016 and Constant Yield Tax Rate.

**LIST OF PERSONNEL**

<b>GENERAL GOVERNMENT</b>		
<b>S.N.</b>	<b>NAME</b>	<b>POSITION</b>
1	Jeannelle Wallace	City Manager
2	Veronica Owens	Asst. City Manager/ Director Code Enforcement
3	Vijay Manjani	Director of Finance / Treasurer / CFO
4	Kimberly Simpson	Accounting Assistant
5	Janis Lomax	Municipal Clerk
6	G'Rome Williams	Director of MRTV
7	Robert Page	MRTV Coordinator

<b>PUBLIC SAFETY</b>		
<b>S.N.</b>	<b>NAME</b>	<b>POSITION</b>
1	Michael Scott	Chief of Police
2	James Stoots	Assistant Chief
3	Stephen Malley	Police Officer Sergeant First Class
4	Christopher Backhaus	Police Officer Sergeant
5	Paul Corridean	Police Officer Sergeant
6	Victor Kenworthy	Police Officer Corporal
7	Shane Mast	Police Officer Corporal
8	Eddie Murphy	Police Officer Corporal
9	Andre Williams	Police Officer Corporal
10	Melvin Brown	Police Officer Private First Class
11	Robb Caplan	Police Officer Private First Class
12	Jefferson Herriott	Police Officer Private First Class
13	Michael Ferebee	Police Officer Private First Class
14	Emily Seals	Police Officer Private First Class
15	Lela Singleton	Police Officer Private First Class
16	Paul Simms	Police Officer Private
17	Mildred Taveras	Police Officer Private
18	Julia Broadnax	Records Manager
19	Maria Hernandez	Administrative Assistant
20	Connie Vivar	Administrative Assistant

**LIST OF PERSONNEL CONTD.**

<b>PARKING ENFORCEMENT</b>		
<b>S.N.</b>	<b>NAME</b>	<b>POSITION</b>
1	Clarence Weathers	Parking Enforcement Officer

<b>CODE ENFORCEMENT</b>		
<b>S.N.</b>	<b>NAME</b>	<b>POSITION</b>
1	Alex Brown	Code Enforcement Officer
2	Ruth Sandy	Code Enforcement Officer

<b>ECONOMIC DEVELOPMENT</b>		
<b>S.N.</b>	<b>NAME</b>	<b>POSITION</b>
1	Samantha Olatunji	Director of Economic Development

<b>PUBLIC WORKS</b>		
<b>S.N.</b>	<b>NAME</b>	<b>POSITION</b>
1	Director of Public Works	Vacant
2	Michael Barnes	Acting Director
3	Administrative Assistant	Vacant
4	Charles Stewart	CDL Driver
5	Kevin Thompson	CDL Driver
6	Shawn Davis	Laborer
7	Noah Dickson	Laborer
8	Douglas Postell	Laborer
9	Leroy Sammy	Laborer

<b>CALL-A-BUS</b>		
<b>S.N.</b>	<b>NAME</b>	<b>POSITION</b>
1	Ernest Brown	Call-A-Bus Driver

**PERSONNEL SCHEDULE THREE YEARS (FTE)**

<b>GENERAL GOVERNMENT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>
City Manager	1	1	1
Asst. City Manager/Director Code Enforcement	1	1	1
Director of Finance / Treasurer / CFO	1	1	1
Accounting Assistant	1	1	1
Municipal Clerk	1	1	1
Director of MRTV	0.25	0.375	0.375
MRTV Coordinator	0.125	0.125	0.75
<b>TOTAL GENERAL GOVERNMENT</b>	<b>5.375</b>	<b>5.5</b>	<b>6.125</b>

<b>PUBLIC SAFETY</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>
Chief of Police	1	1	1
Assistant Chief	1	1	1
Police Officer Sergeant	3	3	3
Police Officer Corporal	3	3	3
Police Officer Private / First Class	9	9	9
Records Manager	1	1	1
Administrative Assistant	2	2	2
<b>TOTAL PUBLIC SAFETY</b>	<b>20</b>	<b>20</b>	<b>20</b>

<b>CODE ENFORCEMENT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>
Code Enforcement Officer	2	2	2
<b>TOTAL CODE ENFORCEMENT</b>	<b>2</b>	<b>2</b>	<b>2</b>

<b>PARKING ENFORCEMENT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>
Parking Enforcement Officer	1	1	1
<b>TOTAL PARKING ENFORCEMENT</b>	<b>1</b>	<b>1</b>	<b>1</b>

**PERSONNEL SCHEDULE THREE YEARS (FTE)**

<b>ECONOMIC DEVELOPMENT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>
Director of Economic Development	0	1	1
<b>TOTAL ECONOMIC DEVELOPMENT</b>	0	1	1

<b>PUBLIC WORKS</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>
Director of Public Works	1	1	1
Assistant Director of Public Works	1	1	1
Administrative Assistant	1	1	1
CDL Driver	2	2	2
Laborer	4	4	4
<b>TOTAL PUBLIC WORKS</b>	9	9	9

<b>CALL-A-BUS</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>
Call-A-Bus Driver	1	0.5	0.375
<b>TOTAL CALL-A-BUS</b>	1	0.5	0.375

<b>CITY PERSONNEL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>POSITIONS</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>
<b>TOTAL CITY POSITIONS (FTE)</b>	38.375	39	39.5

**CITY OF MOUNT RAINIER  
COMPENSATION SCHEDULE**

**FISCAL YEAR 2016**

**May 5, 2015**

**CITY OF MOUNT RAINIER  
COMPENSATION SCHEDULE INDEX  
FISCAL YEAR 2016  
May 5, 2015**

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**CITY OF MOUNT RAINIER  
EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PEO	PD - EA 1	PD - EA 2	PD - EA 3	PD - EA 4	PD - EA 5
Hourly	<b>1</b>	15.6383	17.5931	21.1507	25.7712	28.8387	34.7527
Bi-Weekly		1,251.06	1,407.45	1,692.06	2,061.70	2,307.09	2,780.22
Annually		32,528	36,594	43,994	53,604	59,984	72,286
Hourly	<b>2</b>	16.1074	18.1209	21.7853	26.5444	29.7038	35.7953
Bi-Weekly		1,288.59	1,449.67	1,742.82	2,123.55	2,376.31	2,863.62
Annually		33,503	37,692	45,313	55,212	61,784	74,454
Hourly	<b>3</b>	16.5907	18.6645	22.4388	27.3407	30.5949	36.8692
Bi-Weekly		1,327.25	1,493.16	1,795.11	2,187.25	2,447.60	2,949.53
Annually		34,509	38,822	46,673	56,869	63,637	76,688
Hourly	<b>4</b>	17.0884	19.2245	23.1120	28.1609	31.5128	37.9752
Bi-Weekly		1,367.07	1,537.96	1,848.96	2,252.87	2,521.02	3,038.02
Annually		35,544	39,987	48,073	58,575	65,547	78,989
Hourly	<b>5</b>	17.6010	19.8012	23.8053	29.0057	32.4582	39.1145
Bi-Weekly		1,408.08	1,584.10	1,904.43	2,320.46	2,596.65	3,129.16
Annually		36,610	41,187	49,515	60,332	67,513	81,358
Hourly	<b>6</b>	18.1291	20.3952	24.5195	29.8759	33.4319	40.2879
Bi-Weekly		1,450.32	1,631.62	1,961.56	2,390.07	2,674.55	3,223.03
Annually		37,708	42,422	51,001	62,142	69,538	83,799

Grade	Position
PEO	Parking Enforcement
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Assistant Chief Police
PD - EA 5	Chief of Police

**CITY OF MOUNT RAINIER  
EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PEO	PD - EA 1	PD - EA 2	PD - 3	PD - EA 4	PD - EA 5
Hourly	<b>7</b>	18,6729	21,0071	25,2551	30,7722	34,4349	41,4966
Bi-Weekly		1,493.83	1,680.57	2,020.41	2,461.77	2,754.79	3,319.73
Annually		38,840	43,695	52,531	64,006	71,625	86,313
Hourly	<b>8</b>	19,2331	21,6373	26,0127	31,6953	35,4679	42,7415
Bi-Weekly		1,538.65	1,730.99	2,081.02	2,535.63	2,837.43	3,419.32
Annually		40,005	45,006	54,107	65,926	73,773	88,902
Hourly	<b>9</b>	19,8101	22,2864	26,7931	32,6462	36,5320	44,0237
Bi-Weekly		1,584.81	1,782.92	2,143.45	2,611.70	2,922.56	3,521.90
Annually		41,205	46,356	55,730	67,904	75,986	91,569
Hourly	<b>10</b>	20,4044	22,9550	27,5969	33,6256	37,6279	45,3444
Bi-Weekly		1,632.35	1,836.40	2,207.75	2,690.05	3,010.23	3,627.55
Annually		42,441	47,746	57,402	69,941	78,266	94,316
Hourly	<b>11</b>	21,0165	23,6437	28,4248	34,6344	38,7568	46,7048
Bi-Weekly		1,681.32	1,891.49	2,273.99	2,770.75	3,100.54	3,736.38
Annual		43,714	49,179	59,124	72,039	80,614	97,146
Hourly	<b>12</b>	21,6470	24,3530	29,2776	35,6734	39,9195	48,1059
Bi-Weekly		1,731.76	1,948.24	2,342.21	2,853.87	3,193.56	3,848.47
Annually		45,026	50,654	60,897	74,201	83,032	100,060

Grade	Position
PEO	Parking Enforcement
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Assistant Chief Police
PD - EA 5	Chief of Police

**CITY OF MOUNT RAINIER  
EXECUTIVE AND AMINISTRATIVE POSITIONS POLICE DEPT.  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PEO	PD - EA 1	PD - EA 2	EA - 3	PD - EA 4	PD - EA 5
Hourly	<b>13</b>	22,2965	25,0836	30,1559	36,7436	41,1170	49,5491
Bi-Weekly		1,783.72	2,006.69	2,412.47	2,939.49	3,289.36	3,963.93
Annually		46,377	52,174	62,724	76,427	85,523	103,062
Hourly	<b>14</b>	22,9653	25,8361	31,0606	37,8459	42,3506	51,0355
Bi-Weekly		1,837.23	2,066.89	2,484.85	3,027.67	3,388.04	4,082.84
Annually		47,768	53,739	64,606	78,719	88,089	106,154
Hourly	<b>15</b>	23,6543	26,6112	31,9924	38,9813	43,6211	52,5666
Bi-Weekly		1,892.34	2,128.89	2,559.39	3,118.50	3,489.69	4,205.33
Annually		49,201	55,351	66,544	81,081	90,732	109,339

Grade	Position
PEO	Parking Enforcement
PD - EA 1	Administrative Assistant
PD - EA 2	Records Manager
PD - EA 3	Police Officer, Sergeant
PD - EA 4	Assistant Chief Police
PD - EA 5	Chief of Police

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

No employees salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of \$1,500) on the 16th year of continuous service and a satisfactory performance for 15th and 16th year.

**CITY OF MOUNT RAINIER  
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PD - POC	PD - 1	PD - 2	PD - 3
Hourly					
Bi-Weekly	1	20.5145	21.5942	22.8898	24.4922
Annually		1,641.16 42,670	1,727.53 44,916	1,831.18 47,611	1,959.37 50,944
Hourly	2		22.2420	23.5765	25.2269
Bi-Weekly			1,779.36	1,886.12	2,018.15
Annually			46,263	49,039	52,472
Hourly	3		22.9092	24.2838	25.9837
Bi-Weekly			1,832.74	1,942.70	2,078.70
Annually			47,651	50,510	54,046
Hourly	4		23.5965	25.0123	26.7632
Bi-Weekly			1,887.72	2,000.98	2,141.06
Annually			49,081	52,026	55,668
Hourly	5		24.3044	25.7627	27.5661
Bi-Weekly			1,944.35	2,061.01	2,205.29
Annually			50,553	53,586	57,338
Hourly	6			26.5355	28.3931
Bi-Weekly				2,122.84	2,271.45
Annually				55,194	59,058

Grade	Position
PD-POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal

**CITY OF MOUNT RAINIER  
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PD - POC	PD - 1	PD - 2	PD - 3
Hourly	<b>7</b>			27,3316	29,2449
Bi-Weekly				2,186.53	2,339.59
Annually				56,850	60,829
Hourly	<b>8</b>			28,1516	30,1223
Bi-Weekly				2,252.12	2,409.78
Annually				58,555	62,654
Hourly	<b>9</b>			28,9961	31,0259
Bi-Weekly				2,319.69	2,482.08
Annually				60,312	64,534
Hourly	<b>10</b>			29,8660	31,9567
Bi-Weekly				2,389.28	2,556.54
Annually				62,121	66,470
Hourly	<b>11</b>			30,7620	32,9154
Bi-Weekly				2,460.96	2,633.23
Annual				63,985	68,464
Hourly	<b>12</b>			31,6848	33,9029
Bi-Weekly				2,534.79	2,712.23
Annually				65,904	70,518

Grade	Position
PD-POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal

**CITY OF MOUNT RAINIER  
COLLECTIVE BARGAINING UNIT EMPLOYEES POLICE DEPT.  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PD - POC	PD - 1	PD - 2	PD - 3
Hourly	<b>13</b>			32,6354	34,9200
Bi-Weekly				2,610.83	2,793.60
Annually				67,882	72,634
Hourly	<b>14</b>			33,6144	35,9676
Bi-Weekly				2,689.15	2,877.41
Annually				69,918	74,813
Hourly	<b>15</b>			34,6229	37,0466
Bi-Weekly				2,769.83	2,963.73
Annually				72,016	77,057

Grade	Position
PD-POC	Police Officer, Candidate
PD - 1	Police Officer, Private
PD - 2	Police Officer, Private First Class
PD - 3	Police Officer, Corporal

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

No employees salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of \$1,500) on the 16th year of continuous service and a satisfactory performance for 15th and 16th year.

**CITY OF MOUNT RAINIER  
PUBLIC WORKS DEPARTMENT (PW)  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PW - 1	PW - 2	PW - 3	PW - 4	PW - 5	PW - 6	PW - 7
Hourly		14.6609	15.6383	16.2899	17.5931	19.3524	24.5202	30.0953
Bi-Weekly	<b>1</b>	1,172.87	1,251.06	1,303.19	1,407.45	1,548.19	1,961.62	2,407.62
Annually		30,495	32,528	33,883	36,594	40,253	51,002	62,598
Hourly		15.1007	16.1074	16.7786	18.1209	19.9329	25.2558	30.9982
Bi-Weekly	<b>2</b>	1,208.06	1,288.59	1,342.28	1,449.67	1,594.63	2,020.46	2,479.85
Annually		31,410	33,503	34,899	37,692	41,460	52,532	64,476
Hourly		15.5538	16.5907	17.2819	18.6645	20.5309	26.0135	31.9281
Bi-Weekly	<b>3</b>	1,244.30	1,327.25	1,382.55	1,493.16	1,642.47	2,081.08	2,554.25
Annually		32,352	34,509	35,946	38,822	42,704	54,108	66,410
Hourly		16.0204	17.0884	17.8004	19.2245	21.1468	26.7939	32.8860
Bi-Weekly	<b>4</b>	1,281.63	1,367.07	1,424.03	1,537.96	1,691.75	2,143.51	2,630.88
Annually		33,322	35,544	37,025	39,987	43,985	55,731	68,403
Hourly		16.5010	17.6010	18.3344	19.8012	21.7813	27.5977	33.8725
Bi-Weekly	<b>5</b>	1,320.08	1,408.08	1,466.75	1,584.10	1,742.50	2,207.82	2,709.80
Annually		34,322	36,610	38,136	41,187	45,305	57,403	70,455
Hourly		16.9960	18.1291	18.8844	20.3952	22.4347	28.4256	34.8887
Bi-Weekly	<b>6</b>	1,359.68	1,450.32	1,510.75	1,631.62	1,794.78	2,274.05	2,791.10
Annually		35,352	37,708	39,280	42,422	46,664	59,125	72,569

Grade	Position
<b>PW - 1</b>	Laborer / Call A Bus Driver
<b>PW - 2</b>	Coordinator, Call A Bus
<b>PW - 3</b>	CDL Driver
<b>PW - 4</b>	Administrative Assistant
<b>PW - 5</b>	Code Enforcement Officer
<b>PW - 6</b>	Assistant Director PW
<b>PW - 7</b>	Director of Public Works Director Code Enforcement

**CITY OF MOUNT RAINIER  
PUBLIC WORKS DEPARTMENT (PW)  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PW - 1	PW - 2	PW - 3	PW - 4	PW - 5	PW - 6	PW - 7
Hourly		17,5059	18,6729	19,4509	21,0071	23,1077	29,2784	35,9354
Bi-Weekly	<b>7</b>	1,400.47	1,493.83	1,556.08	1,680.57	1,848.62	2,342.27	2,874.83
Annually		36,412	38,840	40,458	43,695	48,064	60,899	74,746
Hourly		18,0311	19,2331	20,0345	21,6373	23,8010	30,1567	37,0134
Bi-Weekly	<b>8</b>	1,442.49	1,538.65	1,602.76	1,730.99	1,904.08	2,412.54	2,961.07
Annually		37,505	40,005	41,672	45,006	49,506	62,726	76,988
Hourly		18,5720	19,8101	20,6355	22,2864	24,5150	31,0614	38,1238
Bi-Weekly	<b>9</b>	1,485.76	1,584.81	1,650.84	1,782.92	1,961.20	2,484.92	3,049.91
Annually		38,630	41,205	42,922	46,356	50,991	64,608	79,298
Hourly		19,1292	20,4044	21,2546	22,9550	25,2504	31,9933	39,2675
Bi-Weekly	<b>10</b>	1,530.33	1,632.35	1,700.37	1,836.40	2,020.04	2,559.46	3,141.40
Annually		39,789	42,441	44,210	47,746	52,521	66,546	81,676
Hourly		19,7030	21,0165	21,8922	23,6437	26,0080	32,9531	40,4456
Bi-Weekly	<b>11</b>	1,576.24	1,681.32	1,751.38	1,891.49	2,080.64	2,636.25	3,235.65
Annual		40,982	43,714	45,536	49,179	54,097	68,542	84,127
Hourly		20,2941	21,6470	22,5490	24,3530	26,7882	33,9417	41,6589
Bi-Weekly	<b>12</b>	1,623.53	1,731.76	1,803.92	1,948.24	2,143.06	2,715.33	3,332.72
Annually		42,212	45,026	46,902	50,654	55,719	70,599	86,651

Grade	Position
<b>PW - 1</b>	Laborer / Call A Bus Driver
<b>PW - 2</b>	Coordinator, Call A Bus
<b>PW - 3</b>	CDL Driver
<b>PW - 4</b>	Administrative Assistant
<b>PW - 5</b>	Code Enforcement Officer
<b>PW - 6</b>	Assistant Director PW
<b>PW - 7</b>	Director of Public Works Director Code Enforcement

**CITY OF MOUNT RAINIER  
PUBLIC WORKS DEPARTMENT (PW)  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	PW - 1	PW - 2	PW - 3	PW - 4	PW - 5	PW - 6	PW - 7
Hourly		20.9030	22.2965	23.2254	25.0836	27.5918	34.9599	42.9087
Bi-Weekly	<b>13</b>	1,672.24	1,783.72	1,858.04	2,006.69	2,207.35	2,796.79	3,432.70
Annually		43,478	46,377	48,309	52,174	57,391	72,717	89,250
Hourly		21.5301	22.9653	23.9222	25.8361	28.4196	36.0087	44.1960
Bi-Weekly	<b>14</b>	1,722.40	1,837.23	1,913.78	2,066.89	2,273.57	2,880.70	3,535.68
Annually		44,783	47,768	49,758	53,739	59,113	74,898	91,928
Hourly		22.1760	23.6543	24.6399	26.6112	29.2722	37.0890	45.5218
Bi-Weekly	<b>15</b>	1,774.08	1,892.34	1,971.19	2,128.89	2,341.77	2,967.12	3,641.75
Annually		46,126	49,201	51,251	55,351	60,886	77,145	94,685

For Managers with contracts of employment the terms of the contract (merits increases, etc.) supersede the compensation schedule.

No employees salary shall exceed the maximum step amount of their pay grade.

All step increases are contingent upon appropriation of funds by the Mayor and Council and a performance rating of satisfactory or greater on the employee's annual performance evaluation.

No pay increases after Step 15 - Maximum Payment Level. Longevity bonus (lump sum payment of \$1,500) on the 16th year of continuous service and a satisfactory performance for 15th and 16th year.

Grade	Position
<b>PW - 1</b>	Laborer / Call A Bus Driver
<b>PW - 2</b>	Coordinator, Call A Bus
<b>PW - 3</b>	CDL Driver
<b>PW - 4</b>	Administrative Assistant
<b>PW - 5</b>	Code Enforcement Officer
<b>PW - 6</b>	Assistant Director PW
<b>PW - 7</b>	Director of Public Works Director Code Enforcement

**CITY OF MOUNT RAINIER  
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly	1	14,660.9	17,593.1	22,271.4	30,095.3	34,888.6	36,122.1
Bi-Weekly		1,172.87	1,407.45	1,781.71	2,407.62	2,791.09	2,889.77
Annually		30,495	36,594	46,324	62,598	72,568	75,134
Hourly	2	15,100.7	18,120.9	22,939.5	30,998.2	35,935.2	37,205.7
Bi-Weekly		1,208.06	1,449.67	1,835.16	2,479.85	2,874.82	2,976.46
Annually		31,410	37,692	47,714	64,476	74,745	77,388
Hourly	3	15,553.8	18,664.5	23,627.7	31,928.1	37,013.3	38,321.9
Bi-Weekly		1,244.30	1,493.16	1,890.22	2,554.25	2,961.06	3,065.75
Annually		32,352	38,822	49,146	66,410	76,988	79,710
Hourly	4	16,020.4	19,224.5	24,336.5	32,886.0	38,123.7	39,471.6
Bi-Weekly		1,281.63	1,537.96	1,946.92	2,630.88	3,049.90	3,157.73
Annually		33,322	39,987	50,620	68,403	79,297	82,101
Hourly	5	16,501.0	19,801.2	25,066.6	33,872.5	39,267.4	40,655.7
Bi-Weekly		1,320.08	1,584.10	2,005.33	2,709.80	3,141.39	3,252.46
Annually		34,322	41,187	52,139	70,455	81,676	84,564
Hourly	6	16,996.0	20,395.2	25,818.6	34,888.7	40,445.4	41,875.4
Bi-Weekly		1,359.68	1,631.62	2,065.49	2,791.10	3,235.64	3,350.03
Annually		35,352	42,422	53,703	72,569	84,127	87,101

Grade	Position
EA - 1	Cable TV Technician
EA - 2	Administrative Assistant Cable TV Coordinator
EA - 3	Accounting Assistant / Accountant & Municipal Clerk
EA - 4	Assistant City Manager Director of Economic Development
EA - 5	Director of Finance / CFO / Treasurer
EA - 6	City Manager

**CITY OF MOUNT RAINIER  
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly	<b>7</b>	17,5059	21,0071	26,5932	35,9354	41,6588	43,1316
Bi-Weekly		1,400.47	1,680.57	2,127.46	2,874.83	3,332.70	3,450.53
Annually		36,412	43,695	55,314	74,746	86,650	89,714
Hourly	<b>8</b>	18,0311	21,6373	27,3910	37,0134	42,9086	44,4256
Bi-Weekly		1,442.49	1,730.99	2,191.28	2,961.07	3,432.69	3,554.05
Annually		37,505	45,006	56,973	76,988	89,250	92,405
Hourly	<b>9</b>	18,5720	22,2864	28,2127	38,1238	44,1958	45,7584
Bi-Weekly		1,485.76	1,782.92	2,257.02	3,049.91	3,535.67	3,660.67
Annually		38,630	46,356	58,682	79,298	91,927	95,177
Hourly	<b>10</b>	19,1292	22,9550	29,0591	39,2675	45,5217	47,1311
Bi-Weekly		1,530.33	1,836.40	2,324.73	3,141.40	3,641.74	3,770.49
Annually		39,789	47,746	60,443	81,676	94,685	98,033
Hourly	<b>11</b>	19,7030	23,6437	29,9309	40,4456	46,8873	48,5450
Bi-Weekly		1,576.24	1,891.49	2,394.47	3,235.65	3,750.99	3,883.60
Annual		40,982	49,179	62,256	84,127	97,526	100,974
Hourly	<b>12</b>	20,2941	24,3530	30,8288	41,6589	48,2940	50,0014
Bi-Weekly		1,623.53	1,948.24	2,466.30	3,332.72	3,863.52	4,000.11
Annually		42,212	50,654	64,124	86,651	100,451	104,003

Grade	Position
EA - 1	Cable TV Technician
EA - 2	Administrative Assistant Cable TV Coordinator
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EA - 6	City Manager

**CITY OF MOUNT RAINIER  
EXECUTIVE AND ADMINISTRATIVE POSITIONS (CH)  
COMPENSATION SCHEDULE FY 2016**

	<u>Grade Steps</u>	EA - 1	EA - 2	EA - 3	EA - 4	EA - 5	EA - 6
Hourly		20.9030	25.0836	31.7537	42.9087	49.7428	51.5014
Bi-Weekly	<b>13</b>	1,672.24	2,006.69	2,540.29	3,432.70	3,979.42	4,120.12
Annually		43,478	52,174	66,048	89,250	103,465	107,123
Hourly		21.5301	25.8361	32.7063	44.1960	51.2351	53.0465
Bi-Weekly	<b>14</b>	1,722.40	2,066.89	2,616.50	3,535.68	4,098.81	4,243.72
Annually		44,783	53,739	68,029	91,928	106,569	110,337
Hourly		22.1760	26.6112	33.6875	45.5218	52.7721	54.6379
Bi-Weekly	<b>15</b>	1,774.08	2,128.89	2,695.00	3,641.75	4,221.77	4,371.03
Annually		46,126	55,351	70,070	94,685	109,766	113,647

Grade	Position
<b>EA - 1</b>	Cable TV Technician
<b>EA - 2</b>	Administrative Assistant Cable TV Coordinator
<b>EA - 3</b>	Accounting Assistant / Accountant & Municipal Clerk
<b>EA - 4</b>	Assistant City Manager Director of Economic Development
<b>EA - 5</b>	Director of Finance / CFO / Treasurer
<b>EA - 6</b>	City Manager

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# TAX RATES FY 2016

**(Per \$100 of assessed valuation)**

<b>1. Real Property Tax</b>	<b>\$0.86</b>
<b>2. Business Personal Property Tax</b>	<b>\$1.98</b>
<b>3. Rail Road &amp; Utility Tax</b>	<b>\$2.50</b>

## GENERAL FUND REVENUE

The City General Fund has many sources of revenues. The primary and largest category of revenue is taxes. The major sources of tax revenues are:

1. Real Property Tax Revenue
2. Business Personal Property Tax Revenue
3. Rail Road and Utility Tax Revenue
4. Highway User Tax Revenue
5. Income Tax

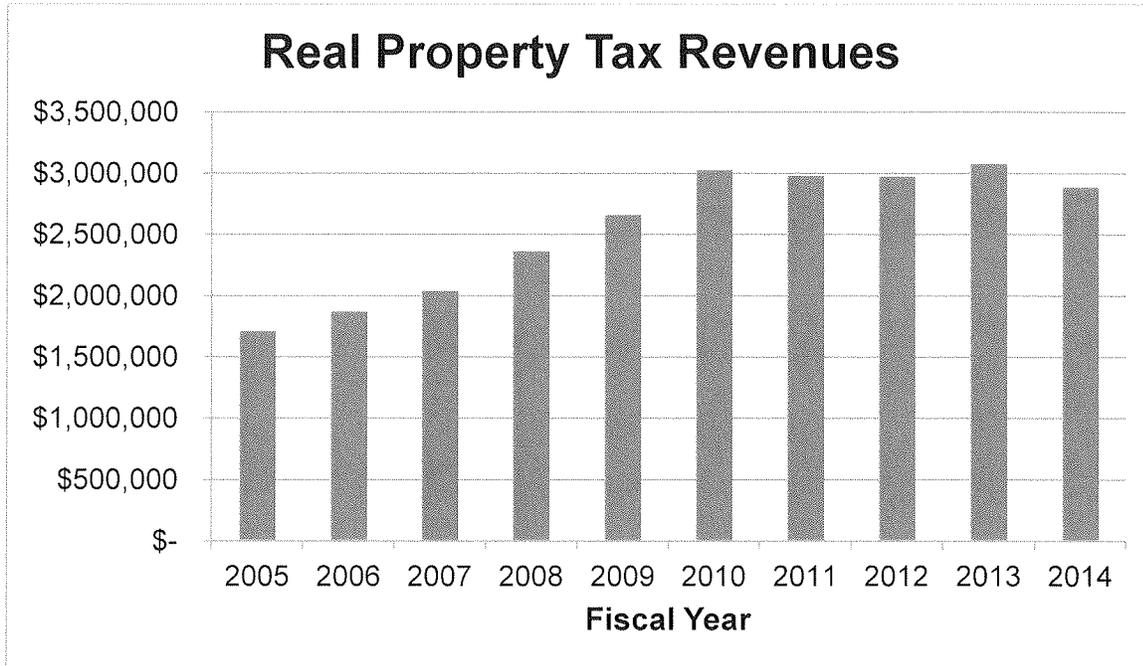
### REAL PROPERTY TAX REVENUE

The City Real Property Tax Rate is \$0.86 per \$100 of the assessed value of the property. The property assessments are determined by the State of Maryland Department of Assessments and Taxation every three years. The last assessment cycle of three years began in FY 2014. The next cycle of three years will begin FY 2017. The City real property tax base experienced a 15% reduction in the FY 2014. As a result, the City lost approximately \$190,000 in the real property tax revenue. In order to recover the loss tax revenue, the City increased tax rate after more than 10 years. The City maintained \$0.79 tax rate for last ten or more years.

According to the Constant Yield Tax Rate FY 2014 provided by the State of Maryland, the city should have increased its real property tax rate by approximately 14 cents in order to receive the same real property tax revenue as it received in the FY 2013. However, the City raised its real property tax rate by 6 cents instead of 14 cents in the FY 2014. The current real property tax rate is \$0.86. No increase is proposed in the real property tax rate in FY 2016. The tax revenues received in the previous years are as follows:

FISCAL YEAR	REVENUE \$	TAX RATE PER \$100
2005	\$1,709,730	\$0.79
2006	\$1,870,880	\$0.79
2007	\$2,037,108	\$0.79
2008	\$2,364,007	\$0.79
2009	\$2,661,681	\$0.79
2010	\$3,026,477	\$0.79
2011	\$2,979,882	\$0.79
2012	\$2,974,569	\$0.79

2013	\$3,077,097	\$0.79
2014	\$2,886,970	\$0.86



The assessable base FY 2016 is expected to be \$346,891,343, resulting in projected revenue of \$2,953,000.

**BUSINESS PERSONAL PROPERTY TAXES**

The City imposes tax on business owned personal property. The City receives assessment of all personal property located in the city from the State of Maryland Department of Assessment and Taxation. Personal Property generally includes furniture, fixtures, office and industrial equipment, machinery, tools, supplies, inventory and any other property not classified as real property.

The City Business Personal Property Tax Rate is \$1.98 per \$100 of assessed value during FY 2016.

**RAIL ROAD & UTILITY TAX**

The City imposes tax on the rail road and utilities. The State of Maryland Department of Assessment and Taxation issues the assessment and the City levies the Rail Road and Utility Tax. The City Rail Road and Utility Tax is \$2.50 per \$100 of assessed value during FY 2016. The City currently charges Rail Road and Utility Tax from five customers:

- Washington Gas Light Company
- Potomac Electric Power Company
- Verizon Maryland
- CSX Transportation, Inc.
- Sprint Communications

## **STATE SHARED INCOME TAX**

Tax General Article, Section 2-607

The State Comptroller pays each municipality and special taxing district its share of the local income tax quarterly. The Comptroller also makes other payments throughout the year to account for delinquent tax returns and finalization of the individual accounts at the end of the fiscal year. In recent years, Maryland has experienced an upward trend in unemployment reflecting a decrease in Income Tax Revenue. The City of Mount Rainier was not as affected by statewide unemployment trends.

## **HIGHWAY USERS TAX REVENUES**

Transportation Article, Section 8-401 thru 8-413 and Section 8-504 and 2-118(b)(2)

The funds are assigned to the Gasoline and Motor Vehicle Revenue Account in the Transportation Fund, including the gasoline tax, vehicle titling tax, vehicle rental sales and use tax, and specified vehicle registration fees.

Highway user revenues are divided among the State (70%) and the Counties and Municipalities (30%). Baltimore City receives the greater of \$157.5 million or 11.5% of the State's revenues and the counties & municipalities receive 30% of the State's revenues less the amount distributed to Baltimore City. County area shares are determined by apportioning half of the fund on the basis of each county's proportionate county road mileage compared to the State total and the remaining half on the basis of proportionate automobile registrations within each county area. Deductions may be made by the Comptroller from a county's share if the county has failed to meet the debt service requirement for county transportation bonds issued by the State. The Secretary of Transportation may also reduce local appropriations by the amount necessary to correct individual instances of noncompliance concerning State standards of uniformity for traffic control.

Funds within a county area are then divided between the county and municipalities located within the county. One half of the funds are divided between the county and the municipalities on the basis of proportionate road mileage.

The other half of the funds is divided proportionately between the county and municipalities on the basis of the motor vehicle registrations.

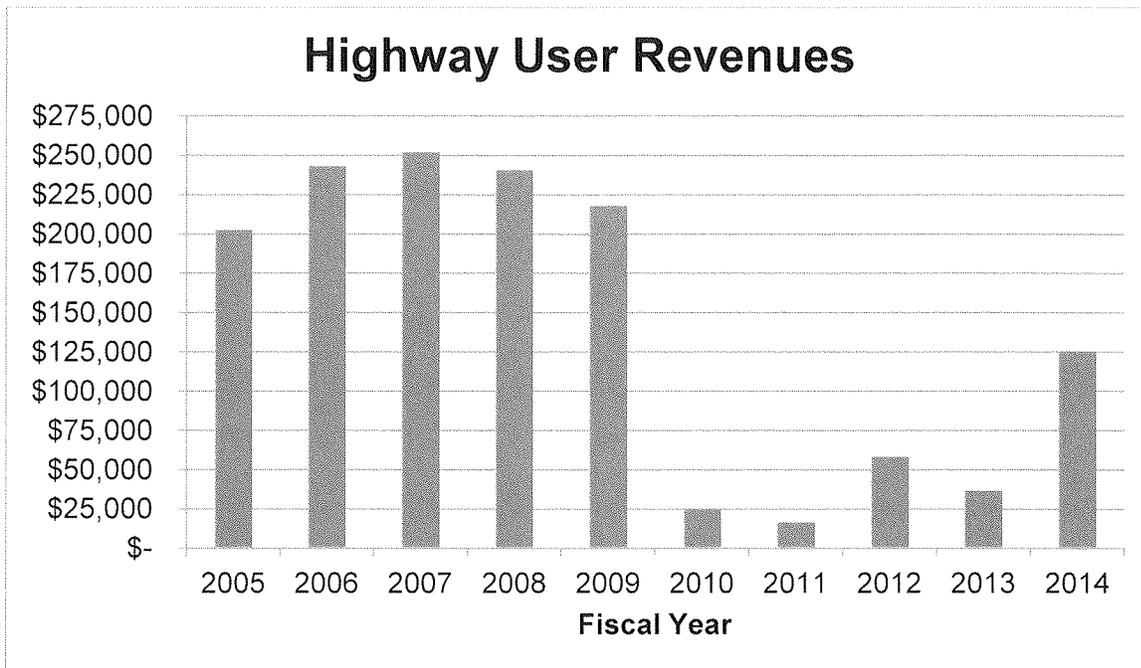
The City receives monthly distributions from the State of Maryland Comptroller's office. The City is required to complete a form to request its share of Highway User Revenues on or before December 31<sup>st</sup> of each year.

Highway user revenues may only be used to pay or finance:

- (a) The cost of transportation facilities, highway facilities, port facilities, rail facilities, and transit facilities.
- (b) The construction, reconstruction, or maintenance of roads or streets.
- (c) Debt service on bonds or other obligation lawfully issued by or for the municipality for the construction, reconstruction, or maintenance of roads or streets. Specifications for the construction or reconstruction of streets or roads must be approved in advance by the State Highway Administration.
- (d) The establishments and maintenance of footpaths, bridle paths or horse trails, and bicycle trails.

The State has cut Highway User's Funds significantly in order to fund its own transportation projects. The City experienced reduction in the Highway User Revenues by more than 90% between FY 2009 through FY 2011. The City never recovered from the loss of this revenue. In order to fill the revenue gap and to meet its transportation projects, the Mayor and Council appropriated \$130,000 for road projects in Budget FY 2015. In addition, the State funded one time grant of \$85,000 of Highway User Funds in FY 2014.

<b>FISCAL YEAR</b>	<b>REVENUE \$</b>
2005	\$202,440
2006	\$243,017
2007	\$252,047
2008	\$240,636
2009	\$217,904
2010	\$24,554
2011	\$16,469
2012	\$58,245
2013	\$36,632
2014	\$125,523



## ADMISSIONS & AMUSEMENTS TAX

Tax General Article, Sections 4-102 through 4-105; Sections 2-201 and 2-202

Municipal tax on revenue derived from entertainment and amusement activities within the municipal boundaries. Municipalities levy a tax on the gross receipts of a wide variety of entertainment and amusement activities which take place within their jurisdiction. The taxable activities generally include:

- (a) Use of a game of entertainment.
- (b) Amounts charged for admission within an enclosure in addition to the initial charge for admission.
- (c) Amounts charged for the use or rental of sporting or recreational equipment or recreational facility.
- (d) Amounts charged for refreshment, service or merchandise at any hotel room, restaurant, hall, nightclub, or other similar place where dancing privileges, live music or other entertainment is provided for the patrons.

Each person or firm subject to the tax is required to pay its respective taxes to the State Comptroller by the 10<sup>th</sup> of each month. The Comptroller deducts and retains an amount of revenue sufficient to cover the cost of administering the program. The balance of the taxes collected is paid back to the respective governments from which the revenues originated within 20 days of the end of each calendar quarter.

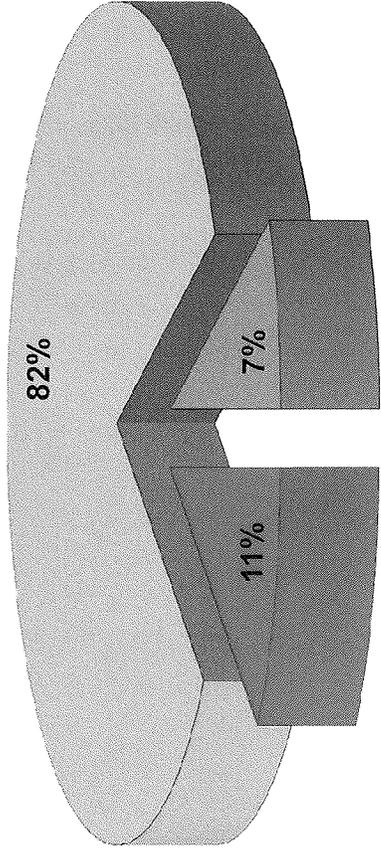
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**CITY OF MOUNT RAINIER  
COMBINED REVENUES & EXPENDITURES  
FISCAL YEAR 2016**

<u>REVENUES</u>	
GENERAL FUND REVENUES	\$ 4,625,500
TRANSFER FROM RESERVES	
(1) FOR BOND PAYMENT	\$ 179,250
(2) FOR OPERATING EXPENSES	\$ 9,350
(3) FOR SPEED CAMERA -PUBLIC SAFETY	\$ 225,000
SPECIAL FUND REVENUES	\$ 586,500
TOTAL REVENUES	\$ 5,625,600
 <u>EXPENDITURES</u>	
GENERAL FUND EXPENDITURES	\$ 5,039,100
SPECIAL FUND EXPENDITURES	\$ 586,500
TOTAL EXPENDITURES	\$ 5,625,600
 EXCESS (DEFECIT) OF REVENUES OVER EXP.	\$ 0

**CITY OF MOUNT RAINIER  
COMBINED REVENUES & EXPENDITURES  
FISCAL YEAR 2016**

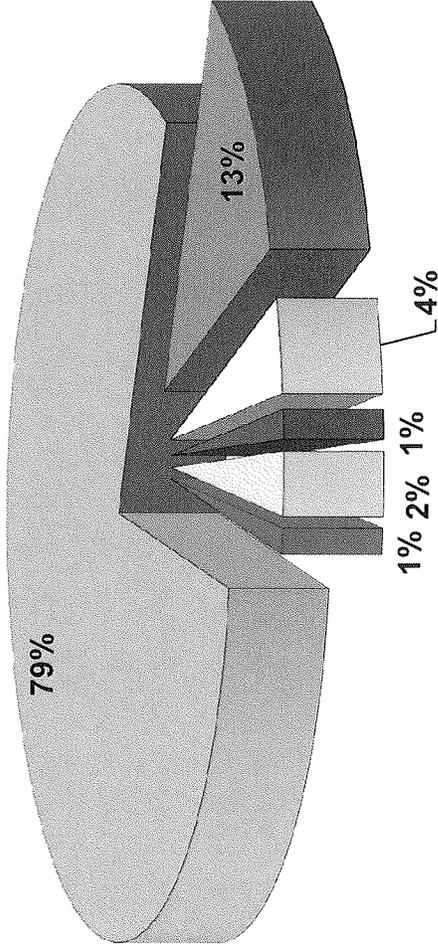


- SPECIAL FUND
- GENERAL FUND
- TRANSFER FROM RESERVES

**CITY OF MOUNT RAINIER  
GENERAL FUND REVENUES  
FISCAL YEAR 2016**

TAX REVENUE	\$ 3,658,750
LICENSES & PERMITS	\$ 590,750
INTERGOVERNMENTAL REV.	\$ 168,000
CHARGES FOR SERVICES	\$ 51,000
FINES & FORFEITURES	\$ 112,000
MISCELLANEOUS REVENUE	\$ 45,000
	<u>\$ 4,625,500</u>

**CITY OF MOUNT RAINIER  
GENERAL FUND REVENUES  
FISCAL YEAR 2016**

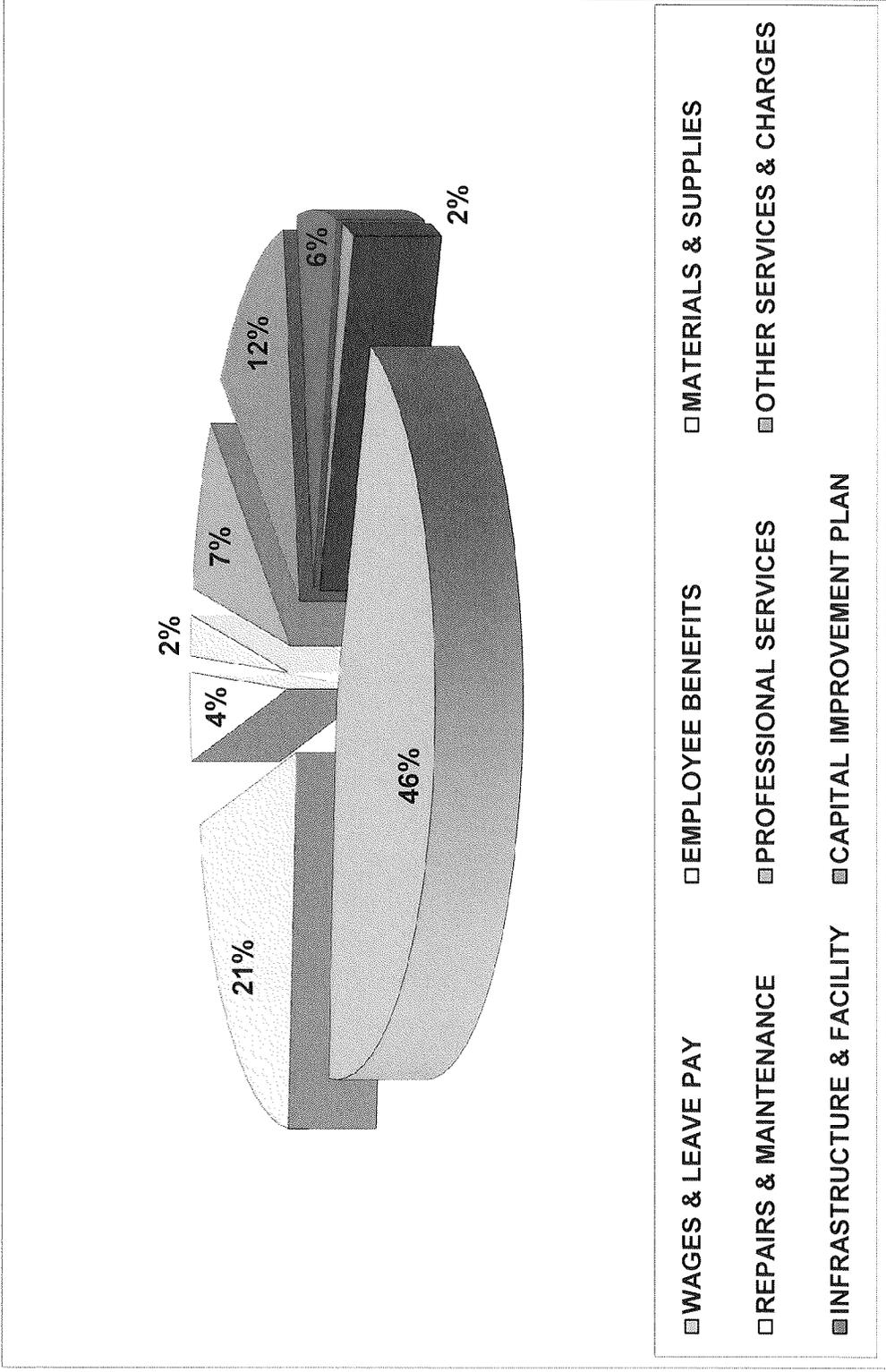


- ☐ TAX REVENUE
- ☐ LICENSES & PERMITS
- ☐ INTERGOVERNMENTAL REV.
- ☐ CHARGES FOR SERVICES
- ☐ FINES & FORFEITURES
- ☐ MISCELLANEOUS REVENUE

**CITY OF MOUNT RAINIER  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2016**

WAGES & LEAVE PAY	\$ 2,300,850
EMPLOYEE BENEFITS	\$ 1,042,750
MATERIALS & SUPPLIES	\$ 190,250
REPAIRS & MAINTENANCE	\$ 87,500
PROFESSIONAL SERVICES	\$ 383,050
OTHER SERVICES & CHARGES	\$ 614,700
INFRASTRUCTURE & FACILITY	\$ 325,000
CAPITAL IMPROVEMENT PLAN	\$ 95,000
	<u><u>\$ 5,039,100</u></u>

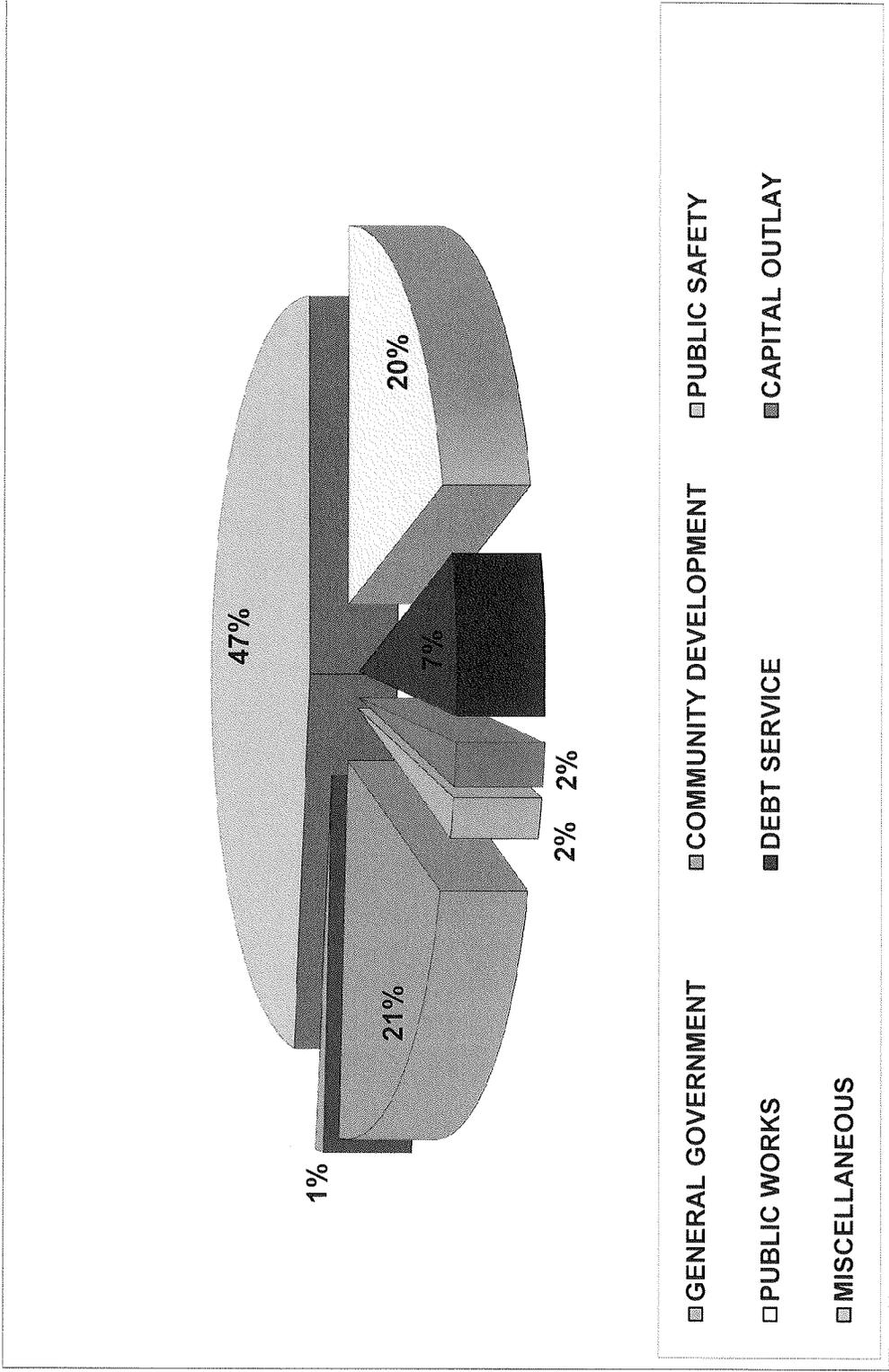
# CITY OF MOUNT RAINIER GENERAL FUND EXPENDITURES FISCAL YEAR 2016



**CITY OF MOUNT RAINIER  
DEPARTMENTAL EXPENDITURES  
FISCAL YEAR 2016**

GENERAL GOVERNMENT	\$ 1,039,300
PUBLIC SAFETY	\$ 2,383,550
PUBLIC WORKS	\$ 1,016,250
COMMUNITY DEVELOPMENT	\$ 65,250
DEBT SERVICE	\$ 349,000
MISCELLANEOUS	\$ 90,750
CAPITAL OUTLAY	\$ 95,000
	<u>\$ 5,039,100</u>

# CITY OF MOUNT RAINIER TOTAL DEPARTMENTAL EXPENDITURES FISCAL YEAR 2016



**CITY OF MOUNT RAINIER  
GENERAL GOVERNMENT EXPENDITURES  
FISCAL YEAR 2016**

MAYOR & COUNCIL	\$ 52,450
LEGAL & ELECTIONS	\$ 56,000
CITY HALL	\$ 630,250
ECONOMIC DEVELOPMENT	\$ 115,850
CITY OWNED PROPERTIES	\$ 29,250
COMMUNICATIONS-NEWSLETTER	\$ 35,250
MRTV	\$ 71,750
MOUNT RAINIER DAY EVENT	\$ 22,500
CITY TAX CREDIT	\$ 26,000
	<u>\$ 1,039,300</u>

**CITY OF MOUNT RAINIER  
PUBLIC SAFETY EXPENDITURES  
FISCAL YEAR 2016**

POLICE DEPARTMENT	\$ 2,111,300
PARKING ENFORCEMENT	\$ 87,750
CODE ENFORCEMENT	\$ 175,250
FIRE DEPARTMENT	\$ 1,500
NATIONAL NIGHT OUT	\$ 5,750
SPEED CAMERA	\$ 2,000
	<u>\$ 2,383,550</u>

**CITY OF MOUNT RAINIER  
PUBLIC WORKS EXPENDITURES  
FISCAL YEAR 2016**

PUBLIC WORKS DEPARTMENT	\$ 743,250
HIGHWAY & STREETS	\$ 68,000
STREET LIGHTING	\$ 120,000
WASTE DISPOSAL	\$ 85,000
	<u>\$ 1,016,250</u>

**CITY OF MOUNT RAINIER  
COMMUNITY DEVELOPMENT EXPENDITURES  
FISCAL YEAR 2016**

CALL - A - BUS	\$ 36,000
COMMUNITY PROGRAMS	\$ 16,500
TOOL SHED	\$ 750
BIKE CO-OP	\$ 1,250
LIBRARY	\$ 10,750
	<u>\$ 65,250</u>

**CITY OF MOUNT RAINIER  
MISCELLANEOUS EXPENDITURES  
FISCAL YEAR 2016**

GENERAL INSURANCE	\$ 90,750
CONTINGENCY	\$ -
	<u>\$ 90,750</u>

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