



**City of Mount Rainier**

One Municipal Place Mount Rainier, MD 20712

P:301.985.6585 F 301.985.6595

Fee: \_\_\_\_\_

**Total Fees:** \_\_\_\_\_

# APPLICATION FOR MODULAR HOME PERMIT

**All information is REQUIRED for processing. Failure to fill out all of your information in a legible handwriting and required documents will result in delay of your permit and project.**

## IDENTIFICATION

Property/Homeowner Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email \_\_\_\_\_

Property/Homeowner is permit applicant     Contractor/Developer is permit applicant

## PROPERTY INFORMATION

Address \_\_\_\_\_

Surface area: Are you putting in impervious surfaces? \_\_\_ yes \_\_\_ no

Driveway \_\_\_\_\_ Sidewalk \_\_\_\_\_

Current Use of Property \_\_\_\_\_ Proposed Use \_\_\_\_\_

Modular Size: \_\_\_\_\_

## ROAD CLOSURE INFORMATION

Date of Move: \_\_\_\_\_ Timeframe:  half day  full day  multiple days: \_\_\_\_\_

Staging Site: \_\_\_\_\_

Name of Company \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

Streets that will affect the move:

\_\_\_\_\_  
\_\_\_\_\_

Homeowners Addresses Impacted: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have you notified homeowners by letter?  Yes  No Please attach a copy of the affected addresses that were sent letters. Two week notification is needed **PRIOR** to the move date.

**APPLICATION CHECKLIST**

**ALL** of the following are required with the submission of your application:

- Fee for closure
- Notification letter sent to homeowner's
- Staging on site (copy of staging map)
- Attach Route map
- Mount Rainier Permit Application fees

\* Dumpster Permit requires a separate application \* Fence Permit requires a separate application

**FEE CALCULATIONS**

**City of Mount Rainier Modular – Road Closure Permit Application**

**Building Permit Fee:** ½ Day = \$250.00 and 1 Full Day = \$500.00

**Staging Fee** (if City Right of Way is utilized): \$250.00 a day - \$750.00 per week

I hereby certify that I am familiar with the applicable codes and requirements of the City of Mount Rainier and take full responsibility for all code compliance, fees, additional permits and inspections related to the installation/work for my contractor.

Printed Name

Signature

Date

**PLEASE ALLOW ONE WEEK FOR PROCESSING ALL PERMIT REQUESTS**

**FOR OFFICAL USE ONLY**

Police Notification: \_\_\_\_\_

Department of Public Works Notification: \_\_\_\_\_

Resident Notification and letters attached (two week minimum notification of move):

Meeting Date with City, Police and DPW: \_\_\_\_\_

Approved Date of Move: \_\_\_\_\_

Approved site of alternate parking for residents: \_\_\_\_\_