



# City of Mount Rainier

One Municipal Place Mount Rainier, MD 20712

P:301.985.6585 F 301.985.6595

Fee: \$ \_\_\_\_\_

Late fee: \_\_\_\_\_

Total: \_\_\_\_\_

Receipt/ck # \_\_\_\_\_

## APPLICATION FOR RENTAL LICENSE APPLICATION

(FOR STRUCTURES WITH 4 OR MORE DWELLINGS UNITS)

All information is REQUIRED for processing. Failure to fill out all of your information in a legible handwriting and required documents will result in delay of your permit and project.

IDENTIFICATION  New  Renewal

TODAY'S DATE: \_\_\_\_\_

The applicant is  Property Owner

Name of the Apartments: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Manager: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### PROPERTY INFORMATION

Address: \_\_\_\_\_ Units: \_\_\_\_\_

**PROJECT INFORMATION**

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24 Hour Emergency Telephone Number for Residents: \_\_\_\_\_

24 Hour Emergency Contact Number for Police, Fire and Emergencies:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**APPLICATION CHECKLIST**

**ALL** of the following are required with the submission of your application:

- Mount Rainier Permit Application fees     Lead Certificate

**FEE CALCULATIONS**

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**City of Mount Rainier Rental License Fee**

\$150.00 per unit X \_\_\_\_\_ (quantity) = \_\_\_\_\_

**PERMIT INFORMATION AND COMPLIANCE**

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I have carefully examined and read the above application and hereby swear or affirm all information is true and correct and that in renting these dwelling units all provisions of the City of Mount Rainier’s Ordinances, Prince George’s County Ordinances, and State laws will be complied with whether herein specified or not. By making this application, I am granting permission to the City to make inspection (s) of the rental property described herein for the purpose of determining compliance with the City of Mount Rainier City Code Chapter 3A, Standards for Property Maintenance, and Chapter 7, Licenses and Permits.

**Ordinance 1-2016, states that the fines for expiration of my license are: \$250.00 for the first violation, \$500.00 for each day that the violation continues, and \$1,000.00 for repeat violation in same one-year period as amended.** Other fines and penalties may apply. The entire ordinance can be found at [mountrainiermd.org](http://mountrainiermd.org). Further I agree to conform to all applicable laws and ordinances of jurisdiction.

\_\_\_\_\_  
Printed Name of Applicant    Name of Representative (if applicable)    Title (if applicable)

\_\_\_\_\_  
Applicant/Representative’s Signature

**PERMIT IS ONLY ISSUED AFTER INSPECTION IS COMPLETED WITH ZERO VIOLATIONS.**

**INSPECTION DATE:** \_\_\_\_\_

**INSPECTION DATE:** \_\_\_\_\_

**INSPECTOR:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_