



**Job Title:** Laborer

**Department:** Public Works

**Classification:** Full-time, Non-exempt, weekends required

**Location:** Mount Rainier, MD

**Reports to:** Director of Public Works

**Closing:** July 11, 2018 5:00pm

**Vacancy:** 2 Laborer positions

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**Job Summary:**

The Public Works Laborer is responsible for performing a variety of semi-skilled maintenance work associated with the waste management, street and facility maintenance duties of the Public Works Department. Employees are required to perform heavy physical labor in outdoor weather conditions, using a variety of tools and equipment.

**Essential Responsibilities:**

- This position plays an integral role in the beautification of the City of Mount Rainier by cleaning the streets and picking up litter, primarily in the Mount Rainier downtown business district and other locations, as assigned.
- Communicate effectively with the public and represent the City of Mount Rainier
- Participate in snow removal, critical maintenance and emergency operations.
- Perform duties for the municipal residential waste collection operation as needed.
- Engage in a variety of ground maintenance work such as pruning, watering and mulching; operate hand and power tools to cut grass and remove weeds.
- Load and unload heavy materials from trucks, and aid in moving boxes and equipment.
- Operate vehicles and equipment in a safe and efficient manner, and perform related duties and responsibilities, as required.
- Observe and maintain established safety policies and procedures and take appropriate safety precautions during the course of performing daily tasks.
- Available for on-call for snow removal, critical maintenance and emergency situations.
- Direct traffic when necessary to ensure safety of pedestrians, motorists and work crew.

- Perform manual labor activities as needed and/or required by the Public Works Department.
- Builds and maintains positive working relationships with co-workers, other City employees, and the public by using principles of good customer service.
- Performs related duties as assigned.

**Required Core Competencies:**

- Understand and follow oral and written instructions.
- Spanish fluency preferred.
- Strict adherence to deadlines.
- Safely operate and maintain tools and equipment related to public works maintenance.
- Work with various cultural and ethnic groups in a tactful and respectful manner.
- Communicate clearly and concisely, both orally and in writing.
- Ability to maintain accurate Public Works records.
- Be an integral team player, which involves flexibility, cooperation and communication.
- Establish and maintain effective working relationships with co-workers and residents.

**Required experience and education**

- High School Diploma or GED equivalent.
- Two years of waste management experience or municipal public works experience including street, facilities, landscape, and vehicle maintenance preferred.
- Any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job

**Work Authorization, Drug Screening, Background Check and Positive Driving Record**

Must be able to provide proof of the legal right to work in the United States. Must successfully pass a pre-employment drug screen, background check, and have a positive driving record.

**EEO Statement**

The City of Mount Rainier provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, the City of Mount Rainier complies with applicable state and local laws governing nondiscrimination in employment in every location in which the organization has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.

**Physical Demands**

To comply with the Americans with Disabilities Act of 1990 (ADA), which prohibits discrimination against qualified individuals on the basis of disability, it is necessary to specify the physical, mental and environmental conditions of the Essential Duties of the job.

While performing the duties of this job, the employee is regularly required to bend, squat, climb, kneel and twist when installing, repairing, and servicing equipment; perform simple and power grasping, pushing, pulling, and fine manipulation; and lift or carry weight of 75 pounds without assistance, push/pull objects up to 150 pounds.

**Safety Hazards:**

While performing the duties of this job, the employee regularly works in a field environment in various weather conditions with noise, chemicals, electrical energy or radiant energy, odors, vibrations, poor lighting, in hazardous areas, slippery uneven surfaces and in/around moving machinery and vehicles.

This job description does not list all the duties of the job. You may be asked by supervisors to perform other instructions or duties. You will be evaluated in part based upon your performance of the tasks listed in this description.

The City has the right to revise this job description at any time. This job description is not a contract for employment, and either you or the employer may terminate employment at any time for any reason.

Job Type: Full-time