



Introduced Read and Adopted \_\_\_\_\_ 2012  
Amended \_\_\_\_\_, 2012  
Posted \_\_\_\_\_ to \_\_\_\_\_, 2012

**CITY OF MOUNT RAINIER**  
**RESOLUTION 01-2012**  
(Drafted by City Manager)

**A Resolution setting the calendar of events for preparation of the Fiscal Year 2013 Budget.**

**WHEREAS**, the Mayor and Council are responsible for adopting a Fiscal Year 2013 budget for City revenues and expenditures; and

**WHEREAS**, there are many competing demands upon the City's budget and priorities that must be set; and

**WHEREAS** the deadline for final adoption of the City budget is June 30, 2012, but the County's administrative deadline for preparing tax bills is approximately June 13; and

**WHEREAS** the budget process is a lengthy one; and

**WHEREAS**, it is necessary to inform the public about the proposed budget and allow for citizen review and comment before the deadline.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL** that the following calendar of events is adopted for the preparation and adoption of the FY 2013 budget.

DATE	EVENT
<b>Tuesday, January 3, 2012</b>	First Reading/Vote Fiscal Year 2013 Budget Calendar
<b>Friday, January 6, 2012</b>	Budget instructions issued to All City Departments and Community groups (including Bunker Hill Fire Department)
<b>Friday, February 10, 2012</b>	Deadline for all City Departments (including Bunker Hill Fire Department) to submit FY 2013 budget requests to City Manager.
<b>Thursday, February 23, 2012</b>	Deadline for Notice to <i>Port Towns Gazette</i> about FY 2013 Budget Presentation Scheduled for March 6, 2013. Notice to appear March 1, 2012
<b>Thursday, March 1, 2012</b>	Notice in <i>Port Towns Gazette</i> about March 5, 2013 FY 2013 Budget submission and March 6, 2012 Budget Presentation
<b>Tuesday, March 6, 2012</b>	<b>Regular Meeting of the Mayor and Council;</b> City Manager presents proposed FY 2013 Budget and Capital Improvement Plan (CIP) for all city departments
<b>Tuesday, March 20, 2012</b>	FY 2013 Budget work session and discussion on proposed constant yield tax rate
<b>Thursday, March 29, 2012</b>	Deadline for submission of April 3, 2012 display ad on proposed Constant Yield Tax Rate and notice of public hearing on FY 2013 Budget
<b>Tuesday, April 3, 2012</b>	Mayor and Council Meeting; <b>special work session on FY 2013 Budget</b>
<b>Thursday, April 7, 2012</b>	Notice in <i>Port Towns Gazette</i> about Public Hearing on proposed FY 2013 Budget and Constant Yield Tax Rate scheduled for April 17, 2012
<b>Tuesday, April 17, 2012</b>	Public hearing and public comment on proposed FY 2013 Budget and Constant Yield Tax Rate; <b>Special Meeting for First Reading on FY 2013 Budget</b>
<b>Tuesday, May 1, 2012</b>	<b>Mayor and Council Meeting; Second Reading and Vote on FY 2013 Budget and Constant Yield Tax Rate</b>

**Resolution 1-2012**  
**Signature Page**  
**Page 3 of 3**

**Attest:**

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**Jeannelle B. Wallace, City Manager**

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**Malinda Miles, Mayor**

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**Jimmy Tarlau, Council member**

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**William Updike, Council member**

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**Brent Bolin, Council member**

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**Ivy R. Thompson, Council Member**